

## Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on February 25, 2013 was called to order at 7:38 pm in Room 149 by Frances Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 13, 2012 to the Express-Times, Daily Record and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

James Britt  
Suzette Costello  
William Cramer  
John Egan  
Brant Gibbs  
Michael Pelletier  
Mary Renaud  
Francis Gavin, President

**Student Representatives:** Minniti, Olivia  
Nicholls, Julian - absent  
Russo, Marissa

**ALSO PRESENT** Dr. Seth Cohen, CSA  
Donna Trainello, Board Secretary

### II. PLEDGE TO THE FLAG

### III. Board Secretary

- A. Moved by W. Cramer and seconded by M. Renaud.  
**BE IT RESOLVED**, to approve Donna Trainello as the Board Secretary for the 2012-2013 School year. .

CARRIED: Motion carried unanimously by roll call vote.

### VI. APPROVAL OF MINUTES

- A. Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on January 29, 2013, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote, J. Britt, W. Cramer, M. Pelletier abstained.

**V. STUDENT REPRESENTATIVE REPORT**

**VI. SCHOOL ACCOUNTANT REPORT**

(Appendix 2) - no report given

**VII. ACKNOWLEDGEMENTS**

Thank you letter from VA New Jersey Health Care System

**VIII. PRESENTATION**

**IX. PRESIDENT'S REPORT**

**X. COMMITTEE REPORTS**

**A. Facilities and Property** – William Cramer

**B. Communications & Public Relations** - John Egan

**C. Student Activities / PTO Liaison** – Suzette Costello

**D. Town Council Liaisons** – John Egan

**E. Rutherford Hall Long Range Planning Committee** – Mary Renaud

**F. Finance** - James Britt

**G. Curriculum & Technology** – Suzette Costello

**H. Personnel** – Mary Renaud

**I. Inter-District Liaison with Great Meadows** – Francis Gavin / James Britt

**XI. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**XII. BOARD COMMITTEE ACTION REPORTS**

**Finance**

On the recommendation of the School Business Administrator and Chief School Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of transfers totaling \$24,861.59 in Fund 10 for the month of January 2013.  
(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the bills list in the amount of \$706,676.58, checks #22758 through #22832, is approved for payment.  
(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

**C. Student Activity**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$35,883.74 in Investors Bank balance as of 1/31/13.  
(Appendix 5)

CARRIED: Motion carried unanimously by roll call vote

**D. First Grade Registration**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve daughter #1546 of Michelle Ricci, to attend Allamuchy School as an out of district student for the year 2013/2014.  
(Tuition \$1000.00 per agreement)

CARRIED: Motion carried unanimously by roll call vote

**Finance – continued**

**E. First Grade Registration**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve grandson #1481 of Marsha Koerner, to attend Allamuchy School as an out of district student for the year 2013/2014. (Tuition \$1000.00 per agreement)

CARRIED: Motion carried unanimously by roll call vote

**F. Kindergarten Registration**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve son of Lauren Boden, to attend Allamuchy School as an out of district student for the year 2013/2014. (Tuition \$1000.00 per agreement)

CARRIED: Motion carried unanimously by roll call vote

**G. Special Education Medicaid Initiative (SEMI) Program**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2012-2013 school year as the Allamuchy Township Board of Education would be fewer than 30 Medicaid eligible classified students.

CARRIED: Motion carried unanimously by roll call vote

**H. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of January 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient

**Finance – continued**

funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of January 2013 with a total Governmental Funds Account cash balance of \$-104,580.94. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote

**I. Preliminary 2013-2014 School Budget**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to introduce the preliminary 2013-2014 School Budget and authorize the School Business Administrator to submit the preliminary budget to the Warren County Office of Education for compliance and approval for advertisement as follows. It is understood that the budget can be advertised prior to approval of the county office due to time constraints:

Budget Amounts:

General Fund (11)	\$ 8,417,846
Capital Expenditures (12)	\$ 25,886
Tuition Reserve	\$ 100,000
Special Revenue Fund (20)	\$ 142,573
Debt Service (40)	\$ 786,092

Taxation Amounts (School Fiscal Year)

General Fund	\$ 7,340,882
Debt Service	\$ 743,731
Total Tax Levy	\$ 8,084,613

CARRIED: Motion carried unanimously by roll call vote

**Policy**

**A. Policy Change Second Reading**

Moved by M. Pelletier and seconded by J. Britt

**BE IT RESOLVED**, to approve the second reading of the following policies (Appendix 7)

- 6163 Advertising on School Property (new)
- 0153 Annual Appointments (recommended)
- 0167 Public Participation in board meetings (recommended)
- 2361 Acceptable use of computer network/computers & resources (mandated)
- 2363 Pupil use of privately owned technology (new)
- 2431.4 Concussion testing & return-to-play (mandated)
- 2622 Pupil assessments (mandated)
- 3282 Use of social networking sites (suggested)
- 6470 Payment of claims (mandated)

CARRIED: Motion carried unanimously by voice vote, S. Costello voted nay on #3282, F. Gavin voted nay on #3282 and #2622.

**Personnel**

**A. Volunteers**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve the following volunteers for the 2012-2013 school year.

- Illin Bangug - Homework Club
- Jennifer Harned - Volleyball Coach
- Brendan Haley – After School Band
- David VanDongen - Drama Club & Chorus

CARRIED: Motion carried unanimously by voice vote

**B. Long Term Leave Replacement**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve Judith Harland as a long term leave replacement for Anna Thomas, retroactive to February 1, 2013, BA Step 1 at a salary of \$42,850 prorated - no benefits.

CARRIED: Motion carried unanimously by voice vote

**Personnel - continued**

**C. Personal Aide**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve Alessandra Alchermes as a personal aid for #1204 to participate in the afterschool enrichment mini units at a rate of \$15.00 per hour up to 3 to 4 hours per week.

CARRIED: Motion carried unanimously by voice vote.

**D Termination of Employment**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve termination of employment of Laurie Kuipers, with ten days notice effective February 21, 2013.

CARRIED: Motion carried unanimously by voice vote.

**Curriculum and Technology**

**A. Attendance at Professional Conferences**

Moved by S. Costello and seconded by W. Cramer

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

<b>Teacher</b>	<b>Date</b>	<b>Cost</b>	<b>Mileage</b>	<b>Workshop Name</b>
DeAngelis	3/6/13	\$50.00	108	Train the Trainer Rain Barrel
DeAngelis	3/19/13	\$0	26	Excellence in Environmental Edu.

CARRIED: Motion carried unanimously by voice vote.

**B. Class Trips**

Moved by S. Costello and seconded by W. Cramer

**BE IT RESOLVED**, to approve the following class trips for the 2012-2013 school year:

<b>Name</b>	<b>Location</b>	<b>Cost</b>	<b>Transp.</b>	<b>Date</b>
Stiner, K.	Fairview YMCA	\$40 per student 42 students \$1680 total	0	3-10 to 3-11

CARRIED: Motion carried unanimously by voice vote.

**XIII. Rutherford Hall Long Range Planning Committee**

**XIV. OLD BUSINESS**

**XV. SUPERINTENDENT'S REPORT**

- A. **HIB**
- B. **School Calendar**
- C. **Nursing Services Plan**

Moved by W. Cramer and seconded by M. Renaud  
**BE IT RESOLVED**, to approve the submission of the revised Nursing Services Plan. (appendix 8)

CARRIED: Motion carried unanimously by voice vote.

**XVI. PUBLIC COMMENTS**

**XVII. BOARD DISCUSSION**

**XVIII. ADJOURNMENT**

Moved by W. Cramer and seconded by M. Renaud.  
**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

8:13 pm