

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on August 5, 2014 is called to order at 7:37 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 16, 2014 to the Express Times, Star Ledger, Daily Record and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello - arrived 7:45
William Cramer
John Egan
Brant Gibbs
Mary Renaud
Diane Clark
Francis Gavin, President

ABSENT

Sue Torlucci

ALSO PRESENT

Dr. Timothy Frederiks, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by B. Gibbs and seconded by W. Cramer
BE IT RESOLVED, that the minutes of the regular board meeting held on June 23, 2014, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote

- B. Moved by W. Cramer and seconded by B. Gibbs
BE IT RESOLVED, that the minutes of the special board meeting held on June 30, 2014, be approved. (Appendix 1A)

CARRIED: Motion carried unanimously by voice vote

IV. STUDENT REPRESENTATIVE REPORT

V. BUSINESS OFFICE REPORT (Appendix 5)

VI. ACKNOWLEDGEMENTS

- A. First Energy Foundation – Grant - \$2500, administered through ATEF, for lighting improvements at Rutherford Hall – Sal Corino, President ATEF
- B. Keyboard – Fred & Stephanie Wilcoxson
- C. File Cabinets – McElwee Family

VII. PRESENTATIONS

- A. Rutherford Hall Report/Fireworks – Executive Director Rich Neuffer
- B. Peter McNally – Air Space

VIII. PRESIDENT’S REPORT

IX. COMMITTEE REPORTS

- A. **Facilities and Property** – William Cramer
- B. **Communications & Public Relations** - John Egan
- C. **Student Activities/PTO Liaison** - Suzette Costello
- D. **Town Council Liaison** – John Egan / Brant Gibbs
- E. **Rutherford Hall Long Range Planning Committee** – Mary Renaud
- F. **Finance** – James Britt
- G. **Curriculum & Technology** – Suzette Costello
- H. **Personnel** - Susan Torlucci
- I. **Inter-District Liaison** – Fran Gavin / James Britt
- J. **Negotiations** – John Egan
- K. **Policy** – Diane Clark
- L. **Foundation Liaison** – Francis Gavin
- M. **Hackettstown Board of Education Liaison** – Francis Gavin

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Finance

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of \$63,190.72 and Fund 2 \$5,082.37
(Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #24336 through #24468 for the amount of \$520,880.15 be approved for payment.
(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

C. ABA Services

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the contract with Uncommon Thread to provide Board Certified ABA Services (Consulting) for the 2014/2015 school year on an as needed basis.
(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

D. Travel Reimbursement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve 2014-2015 mileage reimbursement for the following employees who travel for general district business at the current NJ OMB Circular Rate.

Employee Name	Title	Business Conducted
Dr. Timothy Frederiks	Superintendent	Professional organizations, between district travel, contractual items.
Peter Pearson	School Accountant	NJASBO State & County meetings, district banking, County BOE, contractual items, professional organizations.
Jennifer Chickey	Principal	Professional organizations, Training/Workshops, Misc. District Business
Martin, Janet	Supervisor of Special Services	Evaluations, Professional Meetings
Kay, Tina	Administrative Assistant	Training/Workshops, Post Office, Banking, Deliveries to Board Members, Misc. District Business
Trainello, Donna	Business Office Assistant Transportation Coordinator	Banking, County BOE, Training/Workshops, Post Office
Charles Zukoski / Peter Demary	Maintenance Dept.	Post office, Town Hall, Professional Organizations, Training/Workshops, Misc. District Business
Laurie Rapisardi	Secretary	Post Office, Misc. District Business; Training/Workshops
Pollina, Susan	Secretary	Misc. District Business; Training/Workshops

CARRIED: Motion carried unanimously by roll call vote.

E. Titusville Academy Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following tuition contract for high school student (#2004) attending the Titusville Academy effective September 2014 at an annual rate of \$47,341.84.

CARRIED: Motion carried unanimously by roll call vote.

Finance – continued:

F. Hunterdon Learning Center Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following tuition contract for high school student (#0403) attending the summer program at Hunterdon Learning Center effective July 7, 2014 to August 15, 2014 at rate of \$7,200.00

CARRIED: Motion carried unanimously by roll call vote -
W. Cramer abstained

G. Calais School Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with The Calais School, for high school student #1013, at an annual rate of \$56,700 for the 2014-2015 school year.

CARRIED: Motion carried unanimously by roll call vote.

H. Hackettstown High School 2014-2015 Tuition

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with Hackettstown Board of Education for the 2014-2015 school year: Allamuchy high school students \$2,110,583, Resource and In Class support \$18,164 and the LLD class 2012-2013 tuition adjustment of \$36,693.

CARRIED: Motion carried unanimously by roll call vote.

I. Warren County Special Services School District

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following tuition contract for high school student (#0107) attending the summer program at WCSSSD effective June 30, 2014 to July 28, 2014 at rate of \$3,000.00 and personal aide \$2300.00.

CARRIED: Motion carried unanimously by roll call vote -
W. Cramer abstained

Finance – continued:

J. Increase 2013 – 2014 Appropriations

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED THAT, pursuant to N.J.A.C. 6A:23A-13.3(d) the Allamuchy Twp. Board of Education chooses to increase the 2013 – 2014 appropriations budget by the amount of non-public school transportation aid received (\$12,891.00) that was not included in the original 2013 – 2014 budget.

CARRIED: Motion carried unanimously by roll call vote.

K. IDEA BASIC – Part B Grants

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to accept and approve the submission of the IDEA Basic – Part B \$92,583 and IDEA Preschool \$5260 Grant for fiscal year 2014-2015.

CARRIED: Motion carried unanimously by roll call vote.

L. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #24469 through #22273 for the amount of \$101,777.27 be approved for payment.
(Appendix 10)

CARRIED: Motion carried unanimously by roll call vote.

Personnel

On the recommendation of the Chief School Administrator:

A. School Business Administrator

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Julie Mumaw’s contract as School Business Administrator, effective July 1, 2014 to December 31, 2014 at a rate of \$50 per hour.

CARRIED: Motion carried unanimously by roll call vote.

Personnel - continued:

B. Support Staff Salary Guide/Hourly Staff

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2014-2015 salary guide for support staff employees and 2014 summer workers per attached. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote -
F. Gavin abstained

C. Job Description- Supervisor of Instruction and Technology

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the creation of the position of Supervisor of Instruction and Technology, with job description. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

D. Family Leave

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the family leave for Jaehnel Hanisak effective September 1, 2014 to December 31, 2014.

CARRIED: Motion carried unanimously by roll call vote.

E. Family Leave Replacement (Art)

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Michelle Mayhood as a long term leave replacement effective September 1, 2014 to December 31, 2014, BA step 1 \$44,130 prorated as per AEA contract, no benefits.

CARRIED: Motion carried unanimously by roll call vote.

F. Substitute Rate Increase

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the following substitute rates:
Substitutes working 1-10 days \$80.00 per diem.
Substitute working 11 + days \$90.00 per diem
Substitute Nurse \$100.00 per diem.

CARRIED: Motion carried unanimously by roll call vote -
F. Gavin abstained

Personnel - continued:

G. Custodial / Maintenance

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Peter DeMary as the Head Custodial/Maintenance for the Mountain Villa School and Rutherford Hall at an annual salary of \$31,000, effective September 1, 2014.

CARRIED: Motion carried unanimously by roll call vote.

H. ESY – Rescind the previous appointed

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to rescind the appointment of Nancy Baglio for ESY from July 7, 2014 to August 7, 2014 at 1 day per week 3-4 hours.

CARRIED: Motion carried unanimously by roll call vote.

I. ESY – Appoint new

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Sam Greco for ESY from July 7, 2014 to August 7, 2014, 1 day per week, 3-4 hours per day, \$41.72 per hour.

CARRIED: Motion carried unanimously by roll call vote.

J. Summer Technology

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Melissa Sabol for up to 7 days of summer work for technology issues at \$281.00 per diem.

CARRIED: Motion carried unanimously by roll call vote.

K. Aides (Reduction in staff)

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to rescind the appointment of Katelyn Chudley as a part time instructional aide for reasons of economy and lack of work.

CARRIED: Motion carried unanimously by roll call vote.

Personnel - continued:

L. Schedule A

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the following Schedule A positions and people at the rates per Appendix A, AEA contract.

Advisor for the 7th Grade	Vickie Patterson
Advisor for the 8th Grade	Michelle Ricci
Anti-Bullying Specialist	Julie Profito
Safety Team Members	Christine Rodriguez
Safety Team Members	Jen Sauter
Safety Team Members	Paige Schmiedeke
Safety Team Members	Deb DeAngelis
Band Advisor	Mariah Thompson
Chorus Advisor	Mariah Thompson
Cross Country	Gerald Mazzetta
Cross Country	Andrea Aussems
Professional Development / Mentor Advisor	Joanne Ferguson
Detention / Late Bus Coordinator	Sam Greco
Drama	Mariah Thompson
G & T – Gr. K	Fran Muhlenbruch
G & T – Gr. 1	Jen Sauter
G & T – Gr. 2	Lindsey Johnson
G & T – Gr. 3 Split	Ashley VanHaste
G & T – Gr. 3 Split	Andrea Aussems
G & T – Gr. 4	Nancy Baglio
G & T – Gr. 5	Brian Lohse
G & T – Gr. 6 & 7	Anna Thomas
G & T - Gr. 8	Kate Stiner
Homework Club	Fran Muhlenbruch
Homework Club	Lia Ordile – Split
Homework Club	Kate Stiner - Split
Math Advisor	Sam Greco
Reading Specialist	Krysten Fedich
Student Council	Vickie Patterson
Track	Christine Rodriguez
Track	Brian Lohse
Volleyball	Christine Rodriguez
Volleyball	Brian Lohse
Yearbook Advisor	Cathy Cefaloni

CARRIED: Motion carried unanimously by roll call vote.

Personnel - continued:

M. Full-Time School Principal Waiver Request

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the Full-Time School Principal Waiver Request per N.J.A.C. 6A:32-4.1 (f) - Each school shall be assigned the services of a full-time non-teaching principal to be responsible for administration and supervision of the school. When a full-time, non-teaching principal is not assigned to a school, the district Board of Education, upon advice of the Chief School Administrator shall submit for approval a plan that ensures adequate supervision of pupils and staff.

CARRIED: Motion carried unanimously by roll call vote.

Policy

A. Policy 0141, 5511, 5600 First Reading

Moved by D. Clark and seconded by B. Gibbs

BE IT RESOLVED, to approve the amended policies
0141 Board Member Number and Term
5511 Dress & Grooming
5600 Pupil Discipline
(Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

B. Policy Alert 203 First Reading

Moved by D. Clark and seconded by B. Gibbs

BE IT RESOLVED, to approve the Mandatory policies
2412 - Home Instruction Due to Health Condition
2417 - Student Intervention and Referral Services
2481 - Home or Out-of-School Instruction for a General Education
Student for Reasons Other Than a Temporary or Chronic Health
Condition
3283 - Electronic Communications Between Teaching Staff Members and
Students
4283 - Electronic Communications Between Support Staff Members and
Students
5200 - Attendance
5610 - Suspension
5611 - Removal of Students for Firearms Offenses
5612 - Assault by Students on Board Members or Employees
5613 - Removal of Students for Assaults with Weapons Offenses
5620 - Expulsion
8462 - Reporting Potentially Missing or Abused Children
(Appendix 9)

CARRIED: Motion carried unanimously by roll call vote.

Curriculum & Technology

A. Attendance at Professional Conferences

Moved by S. Costello and seconded by W. Cramer

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Name	Conference Name	Location	Date	Mileage	Cost
Michelle McElwee	Orton Gillingham	Secaucus, NJ	Aug 11-15	100	\$975
Robin Samiljan	Orton Gillingham	Secaucus, NJ	Aug 11-15	100	\$975
Jennifer Chickey	Investigate Harassment	Monroe Twp	Aug 27	116	\$150
Julie Profito	Investigate Harassment	Monroe Twp	Aug 27	116	\$150

CARRIED: Motion carried unanimously by roll call vote.

B. Class trips

Moved by S. Costello and seconded by W. Cramer

BE IT RESOLVED, to approve the following class trips for the 2014-2015 school year:

Name	Grade	Location	Transp. Cost	Date	Purpose
Joanne Ferguson	8th	Hillside, NJ	\$380	10/10/14	Food Bank

CARRIED: Motion carried unanimously by roll call vote.

XII OLD BUSINESS

A. CSA Search

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve issuing a purchase order to retain Dr. Gary Bowen to conduct the CSA search and to report questions/findings etc to S. Torlucci.

CARRIED: Motion carried unanimously by roll call vote.

F. Gavin - absent

XIII. SUPERINTENDENT'S REPORT

- A. MVS Certificate of Occupancy Update
- B. Open House 8/29/14 ATS 1:30 MVS 3:00
- C. Back to School Night September 30, 2014 October 1 & 2, 2014

XIV. PUBLIC COMMENTS

XV. BOARD DISCUSSION

XVI. ADJOURNMENT

Moved by M. Renaud and seconded by W. Cramer
BE IT RESOLVED, to adjourn.

CARRIED: Motion carried by voice vote.

Time: 9:35 p.m.