

# Allamuchy Board of Education

## Regular Meeting Agenda

May 4, 2020

The regular meeting of the Allamuchy Township Board of Education held on May 4, 2020 is called to order at \_\_\_\_ p.m. *via teleconference* by \_\_\_\_\_. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on April 15, 2020 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

#### Present

#### Absent

Stephen Bienko  
James Britt  
William Cramer  
Giovanni Cusmano  
Harriett Gaddy  
Craig Green  
Venita Prudenti  
Mary Renaud  
Lisa Strutin, President

ALSO PRESENT: Joseph Flynn, Superintendent  
James Schlessinger, School Business Administrator  
Donna Trainello, Board Secretary

### II. PLEDGE TO THE FLAG

### III. APPROVAL OF MINUTES

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

A. BE IT RESOLVED, that the minutes of the special board meeting held on April 22, 2020, be approved. (Appendix 1A)

B. BE IT RESOLVED, that the minutes of the executive session held on April 22, 2020, be approved. (Appendix 1B)

CARRIED:

### IV. STUDENT REPRESENTATIVE REPORT

- None

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### **V. ACKNOWLEDGEMENTS**

- None

### **VI. PRESENTATIONS**

- NJSLA Science
- Budget for the 2020-2021 School Year (Appendix 6)
  - Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to open the public hearing
  - Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to close the public hearing

### **VII. PRESIDENT'S REPORT**

### **VIII. COMMITTEE REPORTS**

- A. Operations (J. Britt, Chair)
- B. Human Resources (M. Renaud, Chair)
- C. Education (C. Green, Chair)
- D. Governance (V. Prudenti, Chair)
- E. Town Council Liaison (S. Bienko & M. Renaud)
- F. Rutherford Hall Liaison (L. Strutin and M. Renaud)
- G. Hackettstown Board of Education Representative (H. Gaddy)

### **IX. SUPERINTENDENT'S REPORT**

- A. **HIB - Monthly Update** (if applicable, resolution to follow executive session)

#### **Current Month: April**

0 Investigations; 0 HIB

0 Out-of-School Suspensions; 0 In-School Suspensions

#### **Previous Month: March**

2 Investigations; 0 HIB

0 Out-of-School Suspensions; 1 In-School Suspensions

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### B. Enrollment by Grade

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
K	25	26	26	26	26	27	27	27		
1	49	50	50	49	49	50	50	50		
2	57	57	57	57	57	56	57	57		
3	47	48	48	49	49	50	50	50		
4	54	55	55	55	55	55	55	55		
5	37	35	34	35	35	37	37	37		
6	45	46	45	45	45	44	44	44		
7	57	57	57	57	57	57	57	57		
8	44	45	44	44	45	45	45	45		
PSD	9	9	9	10	10	9	9	9		
Total	424	428	425	427	428	430	431	431		
9	40	41	42	42	42	42	42	42		
10	39	42	40	40	39	39	39	39		
11	31	30	31	31	31	30	30	30		
12	30	31	31	31	31	31	31	31		
Total	140	144	144	144	143	142	142	142		
GT	564	572	569	571	571	572	573	573		

### X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.*

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### XI. BOARD COMMITTEE ACTION REPORTS

#### A. Operations:

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for March, 2020:

Expense Budget Transfers	Fund 10	\$ 45,485.89
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2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #31264 through #31274 for a total amount of \$277,514.96 be approved for payment.

3. Student Activity (Appendix 4)

- N/A - Month ended March 31 approved at April Meeting; month ended April 30 to be available at next meeting.

4. Monthly Certification of Budget (Appendix 5)

- BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 3/31/2020 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
- BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 2/29/2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending March 31, 2020 with a total Governmental Funds Account cash balance of \$849,484.74.

5. 2020-2021 School Budget

BE IT RESOLVED, to approve, on the recommendation of the Operations Committee and the Chief School Administrator, that the 2020-2021 school district budget be approved as follows:

Budget Amounts:	
General Fund (11)	10,562,081
Capital Expenditures (12)	102,316
Special Revenue Fund (20)	182,000

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Debt Service (40)	769,600
Taxation Amounts (School Fiscal Year)	
General Fund	9,336,672
Debt Service	706,637
Total Tax Levy	10,043,309

6. Tax Payment Schedule / Debt Service

BE IT RESOLVED, that the amount of district taxes needed to meet all interest and debt redemption charges for the 2019-2020 school year is:

**2020 - 2021 TAX LEVY REQUEST**

	<b>Gen'l Fund Tax Levy</b>	<b>Debt Service Levy</b>	<b>Total Levy</b>
July, 2020	778,056.00		778,056.00
August, 2020	778,056.00		778,056.00
September, 2020	778,056.00	154,800.00	932,856.00
October, 2020	778,056.00		778,056.00
November, 2020	778,056.00		778,056.00
December, 2020	778,056.00		778,056.00
January, 2021	778,056.00		778,056.00
February, 2021	778,056.00		778,056.00
March, 2021	778,056.00	551,837.00	1,329,893.00
April, 2021	778,056.00		778,056.00
May, 2021	778,056.00		778,056.00
June, 2021	778,056.00		778,056.00
	<u>9,336,672.00</u>	<u>706,637.00</u>	<u>10,043,309.00</u>

7. Lease Agreement

BE IT RESOLVED, to approve the lease agreement between the Allamuchy Township School District and the Township of Allamuchy for the use of the bus yard on Johnsonburg Road. (Appendix 7)

8. Annual July 4th Celebration

BE IT RESOLVED, to move the annual 4th of July celebration from June 27 (rain date June 28) to August 29 (rain date August 30).

CARRIED:

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### B. Human Resources

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent to approve the following resolution(s):

1. Reappointments for the 2020-2021 School Year

BE IT RESOLVED, to approve the following appointments for the 2020-2021 school year. Compensation as per negotiated agreement(s):

#### **GROUP A: ADMINISTRATION**

Jennifer Gallegly	Principal
Melissa Sabol	Director of Special Education / Principal
James Schlessinger	School Business Administrator

#### **GROUP B: TENURED INSTRUCTIONAL STAFF**

Mariah Adams	Melissa Arrambide	Andrea Aussems
Nancy Baglio	Lauren Boden	Clare Bundschuh Saalfeld
Cathy Cefaloni	Michelle Cleere	Alyson Chudley
Gina Davey	Debra DeAngelis	Joanne Ferguson
Samuel Greco	Holly Guido	Jaehnel Hanisak
Marsha Koerner	Brian Lohse	Frances Muhlenbruch
Victoria Patterson	Julie Profito	Michelle Ricci
Christine Rodriguez	Robin Samiljan	Jennifer Sauter
Paige Schmiedeke	Kate Stiner	Anna Thomas
Marilou Tshudy	Ashley Van Haste	Robert White

#### **GROUP C: NEWLY-TENURED INSTRUCTIONAL STAFF**

Sarah Mikaliunas	Nicholas Serraino
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#### **GROUP D: NON-TENURED INSTRUCTIONAL STAFF**

Rebecca Clinebell	Emily Delaney	Rosangela Franco
Kaitlin Phlegar	Leslie Potente	Sarah Price
Megan Schmidt (0.7 FTE)	Cristen Tierney	

#### **GROUP E: TENURED SCHOOL NURSE**

Scott Brady
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#### **GROUP F: NON-TENURED SCHOOL NURSE**

Jodie DeCostanza
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#### **GROUP G: ADMINISTRATIVE SUPPORT STAFF**

Divya Bahl	Secretary
Pat Gardiner	Secretary

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Tina L. Kay	Administrative Assistant to the Superintendent	
Donna Trainello	Assistant to Business Administrator	
Patricia Turoczy	Substitute /Special Projects Secretary	
<b><u>GROUP H: CLASSROOM TEACHER AIDES</u></b>		
Amy Crawford	Cheryl Forbes	Lorene Gallahue
Corinne Jacobson	Teresa Klein	Sarah Lamonaco
Alison Motzer	Nohemy Oliver	Brendan Poff
Lynn Quinto	Karen Delanni Rizzolo	Megan Schmidt (0.3 FTE)
Donna Stassi	Melissa Stavros	Tara Warnock
<b><u>GROUP I: PERMANENT SUBSTITUTE</u></b>		
Guy Gorman		
<b><u>GROUP J: BUS DRIVERS</u></b>		
Steve Bigham	Roxanne Carlson	Jovannah DiGilio
Frances DePaola	Donna Ervey	Linda Kucharski
Ann Longyhore	Antonia Tahinos	Deborah Waldele
<b><u>GROUP K: SUBSTITUTE BUS DRIVERS</u></b>		
Michael Brown	Cassandra Claypotch	Lisa Greene
<b><u>GROUP L: CUSTODIAL /MAINTENANCE</u></b>		
Peter DeMary	Supervisor of Buildings and Grounds	
Tim Mota	Lead Custodian FT (MVS)	
Arnold Capriglione	FT Custodian	
Suzanne Peterson	FT Custodian	
Scott DeMary	Permanent PT Custodian	
Raymond Mauceri	Permanent PT Custodian	
Jerry Kucharski	Permanent PT Custodian	
Michael Brown	Maintenance	
<b><u>GROUP M: SUBSTITUTE CUSTODIAL /MAINTENANCE</u></b>		
Ray Larsen	Owen Patterson	Gareth Patterson
Brendan Poff	Sarah Lamonaco	Lynn Quinto
Thomas Tagliareni	Jodi Eberhart	
<b><u>GROUP N: SUBSTITUTE TEACHERS</u></b>		
Karyann Andrioli	Debra Capalbo	Joseph Cotignola
Jessica Ervey	Joyce Fisher	Beth Gavin
Rachael Holz	Renate LeDuc	Alison Manley
Taylor McLaughlin	Lauren Mela	Jacklyn Mickelburgh
David Mitchell	Theresa Ostrom	Samantha Steinman

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Jeryl Turner	Rebecca Vetro	
<b><u>GROUP O: SUBSTITUTE NURSES</u></b>		
Jane Hingos	Danielle Pulver	
<b><u>GROUP P: RUTHERFURD HALL STAFF</u></b>		
Joan Salvas	Historian	
Jessica Taenzer	Communication/Marketing Director & Event Planner	
Janet Cunningham	Event Planner	

CARRIED:

### C. Education

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Class Trips

BE IT RESOLVED, to approve the following class trips for the 2019-2020 school year (subject to the District resuming external and extracurricular activities):

Teacher	Grd	Date	Brief Descr of Trip	Location	Costs			
					Bus	Student	Board	TOTAL
None					\$ -	\$ -	\$ -	\$ -

2. Attendance at Professional Conferences

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate:

Staff Member	Date	Workshop Name	Costs		
			Fee	Mileage	Total
None			\$ -	\$ -	\$ -

3. Draft 2020-2021 School Calendar

BE IT RESOLVED, to approve the 2020-2021 school calendar (Appendix 8):

4. Revised 2019-2020 School Calendar

BE IT RESOLVED, to approve the change in the school calendar due to three unused snow days. The last day for students and staff will be 6/18/19, with 6/16, 6/17 and 6/18 being shortened sessions.

CARRIED:



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### **D. Governance**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent, to approve the following resolution(s):

#### **1. Policy Updates (Appendix \_\_)**

BE IT RESOLVED, to approve second reading of the following policies that have been reviewed, revised and recommended by the Governance Committee (Appendix 9):

P 0152	Board Officers (Revised)
P 1581	Domestic Violence (M) (Revised)
R 1581	Domestic Violence (M) (New)
P 2422	Health and Physical Education (M) (Revised)
P 3421.13	Postnatal Accommodations (New)
P 4421.13	Postnatal Accommodations (New)
P & R 5330	Administration of Medication (M) (Revised)
P 7243	Supervision of Construction (M) (Revised)
P 8210	School Year (Revised)
P 8220	School Day (M) (Revised)
R8220	School Closings (Revised)
P 8462	Reporting Potentially Missing or Abused Children (M) (Revised)

CARRIED:

### **XII. OLD BUSINESS**

### **XIII. PUBLIC COMMENTS**

### **XIV. BOARD DISCUSSION**

### **XV. EXECUTIVE SESSION**

- None anticipated

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### **XVI. ADJOURNMENT**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.

CARRIED: