

## Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on September 27, 2010 was called to order at 7:38 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on April 26, 2010 to the Star Gazette, Star Ledger, Daily Record and Township Clerk. Notice was posted in the school office.

**I. ROLL CALL**

James Britt  
Brant Gibbs  
Robin Hubbard  
Christine Kensicki  
Michael Pelletier  
Mary Renaud  
Francis Gavin, President

**ABSENT**

William Cramer  
John Egan

**ALSO PRESENT**

Dr. Timothy Frederiks, CSA  
Margot Getman, SBA

**II. PLEDGE TO THE FLAG**

**III. APPROVAL OF MINUTES**

A. Moved by James Britt and seconded by Mary Renaud  
**BE IT RESOLVED**, that the minutes of the Regular Meeting held on August 23, 2010 be approved. (Appendix 1)

CARRIED: Motion carried by voice vote. Ayes 5, Nays 0, Abstentions 2  
(MP and BG)

**IV. ACKNOWLEDGEMENTS**

Community Service Volunteer – David Zuckerman  
Student of the Month - Seth

**V. CORRESPONDENCE** – School Bus Stop (Appendix 2)  
Warren County MCCTFC Program Letter (Appendix 2A)

**VI. PRESENTATION**

**VII. PRESIDENT’S REPORT - NONE**

**VIII. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**IX. BOARD COMMITTEE REPORTS/ACTION ITEMS**

**Finance – James Britt, Chair**

On the recommendation of the School Business Administrator and Chief School Administrator:

**A. Secretary's and Treasurer's Report – August 2010**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to accept the Secretary of the Board of Education and Treasurer's Report, which balanced for the month ending August 31, 2010 with a total Governmental Funds Account cash balance of \$912670.91. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

**B. Transfers**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the following list of transfers with a total in Fund 10 of \$9,735.83 . (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

**C. Bills List**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, that the bills list in the amount of \$1,065,537.96 , checks #20124 through #20208 , is approved for payment. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

**Finance – Continued**

**D. Student Activity Account**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$14,168.34 (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

**E. Tuition Contract**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the following tuition contracts:

Warren County Vo-Tech 8 Allamuchy HS students @ \$2175.00 per student  
Warren County Vo-Tech 2 Allamuchy HS special education @ \$3250.00 per

CARRIED: Motion carried unanimously by roll call vote.

**F. Inter-Local Services Agreement – School Social Worker**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve joining with Harmony Township School District in an Inter-Local Services Agreement for School Social Worker. The shared agreement for .6 time at Allamuchy and .4 time at Harmony. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

**G. Safety Grant**

Moved by James Britt and seconded by Brant Gibbs

**BE IT RESOLVED**, to approve the submission of the Safety Grant application to the NJSBA Insurance Group for \$2,800.00.

CARRIED: Motion carried unanimously by roll call vote.

**H. Feasibility Study**

Moved by James Britt and seconded by Brant Gibbs

**BE IT RESOLVED**, to pay half the feasibility study regarding the solar installation on Board & Township Property of \$1,900.00. The study will be compiled by The Bernards Township Civil Engineer.

CARRIED: Motion carried unanimously by roll call vote.

**Finance – Continued**

**I. QSAC Committee**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the following members of the QSAC Committee:

**Fiscal** – Margot Getman and Dr. Frederiks

**Governance** – Dr. Frederiks & Fran Gavin

**Personnel** – Tina Kay & Christine Rodriquez

**Operations** – Margot Getman & Marsha Koerner

**Instructions & Program** – Seth Cohen, Janet Martin, Joanne Ferguson, Sam Greco & Christine Kensicki

CARRIED: Motion carried unanimously by roll call vote.

**J. Title III**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to refuse the Title III allocation allocation under the NCLB in the amount of \$275.00 for the 2010-2011 school year.

CARRIED: Motion carried unanimously by roll call vote.

**K. Sending Receiving Contract with Hackettstown**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the Sending-Receiving Contract with the Hackettstown Board of Education for the 2010-2015 school years.

(NOTE: By informal agreement between the districts, Allamuchy will be notified prior to the arrangement of Special Education transportation) (Appendix 8)

CARRIED: Motion carried by roll call vote. Ayes 6, Nays 1, Abstentions 0

**L. Professional Services**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to Approve a Professional Services contract with Amy Hufnagel (Program and Grant Specialist) in the amount of \$11,000 (includes \$1,000 for Mark A Hewitt, Architect for interpretive panels) for Grant and Program work for Rutherford Hall from October 2010 through January 2011. (Appendix 9 )

CARRIED: Motion carried unanimously by roll call vote.

**Finance – Continued**

**M. H&S Requisition 23**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the payment of \$82,627.30 to H&S, as per Requisition 23 mark up. The district continues to withhold \$50,000 for items that have yet to be completed according to our Architect, SSP.

CARRIED: Motion carried unanimously by roll call vote.

**N. Monthly Certification of Budget**

Moved by James Britt and seconded by Brant Gibbs

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23-2-11(c) 4, we certify that as of August 31, 2009 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

CARRIED: Motion carried unanimously by roll call vote.

**Personnel – Mary Renaud, Chair**

**A. Social Worker**

Moved by Mary Renaud and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve Marilou Tshudy from .6 Social Worker to Full Time Social Worker shared with Harmony.- To remain full time during the life of the Interlocal.

CARRIED: Motion carried unanimously by voice vote.

**B. Home Program Oversight**

Moved by Mary Renaud and seconded by Brant Gibbs

**BE IT RESOLVED**, to approve Beth Miller as Life Skills Oversight for two hours a month at child's home for the 2010-2011 school year. Retroactive to September 1, 2010.

CARRIED: Motion carried unanimously by voice vote.

**Personnel - continued**

**C. Personal Aide – Life Skills Aide**

Moved by Mary Renaud and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve Marianne Saks as Life Skills Aide for four hours a week for home based instruction and 1 in after school based activity for the 2010-2011 School year. Retroactive to September 1, 2010

CARRIED: Motion carried unanimously by voice vote.

**D. Position Change**

Moved by Mary Renaud and seconded by Brant Gibbs

**BE IT RESOLVED**, to approve a position change for Kyle Garlick from PT 5 days a week cleaner to substitute cleaner at same rate of \$10.25/ hour.

CARRIED: Motion carried unanimously by voice vote.

**BE IT RESOLVED**, to approve a position change for Peter Demary from Summer Cleaner to Part Time 5 day a week cleaner at a rate of \$10.00/hour.

CARRIED: Motion carried unanimously by voice vote.

**E. Leave Replacement Teacher**

Moved by Mary Renaud and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve Mrs. Diane Van Dongen as a leave replacement teacher, no benefits, Step 1 BA, at an annual salary of \$41,200 prorated, effective September 17, 2010.

CARRIED. Motion carried unanimously by voice vote.

**F. Schedule A appointment**

Moved by Mary Renaud and seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the following Schedule A appointments finance by the REAP grant.

Homework club	Francis Muhlenbruch	\$2125.00
	Marsha Koerner	\$1062.50
	Kate Stiner	\$1062.50

Jumpstart Program	Kristyn Pede	\$2125.00
	Dawn Asbjorn	\$1062.50
	Elizabeth Miller	\$1062.50

CARRIED: Motion carried unanimously by voice vote.

**Personnel - continued**

**G. Substitutes**

Moved by Mary Renaud and seconded by Brant Gibbs..

**BE IT RESOLVED**, to approve the following as substitutes for the 2010-2011 school year:

Brett Leister and Linda Dill

CARRIED: Motion carried unanimously by voice vote

**Policy – Michael Pelletier, Chair**

**A. New Policy/Revised – First Reading**

Moved by Michael Pelletier and seconded by James Britt.

**BE IT RESOLVED**, to approve the first reading of Policy #0146, Board Member Authority (NEW), 0171 Duties of Board President and Vice President (REVISED), 0173 Duties of Public School Accountant (REVISED), 2431.3 Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics (NEW), 2431.4 Concussion Testion and Return-to-Play (NEW), 3144 Certification of Tenure Charges (REVISED), 4159 Support Staff Member/School District Reporting Responsibilities (NEW), 5516 Use of Electronic Communication and Recording Devices (REVISED), 6112 Reimbursement of Federal and Other Grant Expenditures (NEW), 6830 Audit and Comprehensive Annual Financial Report (REVISED), 8310 Public Records (REVISED), 7510 Use of School Facilities (REVISED), 7435 Alcoholic Beverages on School Property (REVISED). (Appendix 10)

CARRIED: Motion carried unanimously by voice vote

**Curriculum and Technology – Robin Hubbard, Chair**

**A. Attendance at Professional Conferences**

Moved by Robin Hubbard seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

<b>Name</b>	<b>Conference Name</b>	<b>Location/Provider</b>	<b>Date</b>
Robert White	NJ Financial Literacy Summit	Rutgers State Univ	10/13/10
Larissa Roman	NJALC Fall Symposium	Bridgewater Marriott	10/29/10

CARRIED: Motion carried unanimously by voice vote

**Curriculum and Technology - continued**

**B. Class Trips**

Moved by Robin Hubbard seconded by Brant Gibbs.

**BE IT RESOLVED**, to approve the following class trips for the 2009-2010 school year:

09/29/10	Grade 1	Mackey's Orchard	Belvidere, NJ
10/05/10	Grade K	Tranquility Farms	Allamuchy, NJ
10/05/10	Grade PSD	Tranquility Farms	Allamuchy, NJ
10/29/10	Grade 7	Sterling Mine	Ogdensburg, NJ
05/02/10	Grade K & 1	Community Theatre	Morristown, NJ
05/27/10	Grade 6	Merrill Creek Res.	Harmony, NJ

CARRIED: Motion carried unanimously by voice vote

**Facilities and Property – William Cramer, Chair**

**Communications & Public Relations - John Egan, Chair**

**Student Activities/PTO Liaison – Robin Hubbard, Chair**

**Hackettstown BOE Representative – Francis Gavin**

Francis Gavin will communicate our concern over the lack of current textbooks at HHS

**Town Council Liaisons – Brant Gibbs**

**Foundation Liaison - Mary Renaud**

**X. SUPERINTENDENT'S REPORT**

**A.** IKEA Thanksgiving Parade – Mariah Thompson

**B.** School Bus Stop



C. Partner Agreement Resolution – Rutherford Hall Program

**Moved by Brant Gibbs and seconded by James Britt.**

This agreement, dated September 27, 2010, is made between the Allamuchy Board of Education and the following organizations:

Allamuchy Township  
Allamuchy Senior Citizens  
Allamuchy Recreation  
Allamuchy Historical Society  
Allamuchy PTO  
Allamuchy Education Foundation  
Allamuchy Environmental Commission

Whereas the Allamuchy Board of Education, whose primary mission is the education of school aged children within Allamuchy Township, and the above mentioned organization and entities, whose primary goals and missions are listed in their attendant resolutions, agree in principle to cooperate and partner, fiscally and philosophically, for the purposes of launching cultural, historical, social, environmental and educational programming based at Rutherford Hall, located at 1686 Route 517 in Allamuchy, New Jersey. The goals for these partnerships, either separately or in congress with each other, are to further support the mission of each organization by expanding programming and services at Rutherford Hall. To the extent appropriate, each organization agrees to serve as a provider of services and support in the furthering of the goals of Rutherford Hall; now therefore be it resolved that the Allamuchy Board of Education commits its cooperation and resources to each listed organization to launch programming at Rutherford Hall.

CARRIED: Motion carried unanimously by roll call vote.

**XI. PUBLIC COMMENTS**

**XII. ADJOURNMENT**

Moved by James Britt and seconded by Brant Gibbs.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by roll call vote.

Time: 8:55 pm.