

Allamuchy Board of Education

Regular Meeting Minutes

June 29, 2020

The regular meeting of the Allamuchy Township Board of Education held on June 29, 2020 is called to order at 7:30 p.m. *via teleconference* by Lisa Strutin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2020 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

	<u>Present</u>	<u>Absent</u>
Stephen Bienko	X	
Abigail Christmann	X	
William Cramer		X
Giovanni Cusmano	X	
Harriett Gaddy	X	
Craig Green	X	
Venita Prudenti	X	
Mary Renaud	X	
Lisa Strutin, President	X	

ALSO PRESENT: Joseph Flynn, Superintendent
James Schlessinger, School Business Administrator

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

Moved by Ms. Christmann and seconded by Mr. Green

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on June 8, 2020, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on June 8, 2020, be approved. (Appendix 1B)

CARRIED: 7-0 in a roll call vote (Ms. Prudenti and Ms. Renaud's votes were not recorded due to technical issues)

IV. STUDENT REPRESENTATIVE REPORT

- None

V. ACKNOWLEDGEMENTS

- None

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VI. PRESENTATIONS

- None

VII. PRESIDENT'S REPORT

- Thanks to admin and staff for year-end activities
- Special thx to M Ricci as 8th grade advisor
- Strike RH policy reading from agenda

VIII. COMMITTEE REPORTS

- A. Operations (M. Renaud)
 - discussed reopening plan
- B. Human Resources (V. Prudenti, Chair)
 - discussed remaining positions on agenda
 - summer camp hiring
- C. Education (C. Green, Chair)
 - no meeting
- D. Governance (G. Cusmano, Chair)
 - no report
- E. Town Council Liaison (M. Renaud)
 - Grant application
- F. Rutherford Hall Liaison (L. Strutin and M. Renaud)
 - Foundation met the week of 6/22; discussed bathroom project
- G. Hackettstown Board of Education Representative (H. Gaddy)
 - Graduation in 3 sessions on July 6 @ 250-person maximum capacity each
 - Discussions re fall reopening

IX. SUPERINTENDENT'S REPORT

- A. **HIB - Monthly Update** (if applicable, resolution to follow executive session)

Current Month: May

0 Investigations; 0 HIB

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0 Out-of-School Suspensions; 0 In-School Suspensions

Previous Month: April

0 Investigations; 0 HIB

0 Out-of-School Suspensions; 0 In-School Suspensions

B. Enrollment by Grade

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
K	25	26	26	26	26	27	27	27	27	27
1	49	50	50	49	49	50	50	50	50	50
2	57	57	57	57	57	56	57	57	57	57
3	47	48	48	49	49	50	50	50	50	50
4	54	55	55	55	55	55	55	55	55	55
5	37	35	34	35	35	37	37	37	37	37
6	45	46	45	45	45	44	44	44	44	44
7	57	57	57	57	57	57	57	57	57	57
8	44	45	44	44	45	45	45	45	45	45
PSD	9	9	9	10	10	9	9	9	9	9
Total	424	428	425	427	428	430	431	431	431	431
9	40	41	42	42	42	42	42	42	42	42
10	39	42	40	40	39	39	39	39	39	39
11	31	30	31	31	31	30	30	30	30	30
12	30	31	31	31	31	31	31	31	31	31
Total	140	144	144	144	143	142	142	142	142	142
GT	564	572	569	571	571	572	573	573	573	573

C. Other Items:

- Year-end activities went well, with good feedback from families
- Expressed thanks to all staff involved in the events
- Pick-up / drop-off dates were successful
- Brief update on reopening planning and the State guidance issued on June 26
- Forming a reopening team to consist of members of the following constituencies: Board, Maschio's (food service), parents, teachers (both buildings), bus drivers, custodians, Township, nurses, YMCA, administration

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.

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Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- Ms. Moyer, resident - asked about the \$12,000 opening/ending balance in 7th grade student activity account
- Ms. Cefaloni, teacher, and Mr. Cefaloni - asked about the increase to staff tuition rates proposed by the Operations Committee

XI. BOARD COMMITTEE ACTION REPORTS

A. Operations:

Mr. Green made a motion to table the portion of item 8 as it relates to staff tuition, seconded by Dr. Cusmano. The motion carried 5-3 in a roll call vote.

Moved by Ms. Renaud and seconded by Mr. Green, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s), with the exception of the stricken portion of item 8:

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for May, 2020:

Expense Budget Transfers	Fund 10	\$ 84,417.48
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2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #31328 through #31422 for a total amount of \$1,016,942.70 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$69,753.50 at Investors Bank as of 5/31/2020.

4. Monthly Certification of Budget (Appendix 5)

- a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that

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as of 5/31/2020 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

- b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 5/31/2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending May 31, 2020 with a total Governmental Funds Account cash balance of \$784,124.10.

5. Elementary and Secondary Education Act (ESEA) Fiscal 2020-21 Grant

BE IT RESOLVED, to accept and approve the submission of the ESEA Grant for fiscal 2020-21 in the amounts listed:

Title I Part A	\$ 29,914
Title II Part A	7,287
Title IV	<u>10,000</u>
Total	<u>\$ 47,201</u>

6. Title III Grant Funding

BE IT RESOLVED, to refuse the Title III allocation under the NCLB in the amount of \$891.00 for the 2020-21 school year.

7. Educational Polish Corp.

BE IT RESOLVED, to approve the Educational Polish Corp. contract for the 2020-21 school year at a rate of \$350.00 per day.

8. Tuition

BE IT RESOLVED, to approve the following tuition rates for the 2020-21 school year. These rates apply to students received into the Allamuchy Township School District.

<u>Program</u>	<u>Enrolled On/After July 1, 2019</u>	<u>Enrolled Prior to July 1, 2019</u>
MD Program	22,500	22,500
Preschool disabilities	14,750	14,750
Full day Kindergarten	7,694	7,000
Elementary and Middle School	7,694	7,000
Staff dependents	7,694	1,300

BE IT FURTHER RESOLVED, to approve the following Staff Dependents as tuition students in the 2020-21 school year:

<u>Student #</u>	<u>Tuition Amount</u>
1519	\$ 1,300.00

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1852	\$ 1,300.00
1591	\$ 1,300.00
1909	\$ 1,300.00

BE IT FURTHER RESOLVED, to approve the following non-resident students as tuition students in the 2020-21 school year:

<u>Student #</u>	<u>Tuition Amount</u>
1563	\$ 7,000.00
1735	\$ 7,000.00
1474	\$ 7,000.00

9. Transfer of Current Year Surplus to Reserve Accounts

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2018-2019 audit, to certain Reserve accounts.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into certain Reserve accounts at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined the amounts not to exceed available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make the transfers below consistent with all applicable laws and regulations.

<u>Reserve Account</u>	<u>Amount not to Exceed</u>
Capital Reserve	\$ 250,000.00
Tuition Reserve	\$ 250,000.00
Maintenance Reserve	\$ 250,000.00
Emergency Reserve	\$ 250,000.00

10. Willowglen Academy

BE IT RESOLVED, to approve the 2020-2021 tuition contract with Willowglen Academy School, for student #2519, effective 07-01-2020, at a daily rate of \$455.75 for a total of \$95,709.60, 210 day school year. Extraordinary Services \$95.00 per diem at an estimated cost of \$19,950.00.

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11. Hunterdon Preparatory School

BE IT RESOLVED, to approve the 2020-2021 tuition contract with Hunterdon Preparatory School, for student #2002, effective 07-01-2020, at a daily rate of \$269.35 for a total of \$56,563.50, 210 day school year.

12. Hackettstown High School Tuition Contract

BE IT RESOLVED, to approve the tuition contract with Hackettstown Board of Education for the 2020-21 school year:

<u>Description</u>	<u>Base Tuition</u>	<u>Prior Yr Adjs</u>	<u>Net Tuition</u>
Regular Education	2,133,750	10,757	2,144,507
Resource Room	90,100	-10,003	80,097
Total HHS Tuition	2,223,850	754	2,224,604

13. July 4th Fireworks and Celebration

BE IT RESOLVED, to cancel the previously rescheduled celebration at Rutherford Hall due to the ongoing health crisis.

14. New Jersey State Police Security Grant

BE IT RESOLVED, to approve submission of the New Jersey State Police Security Grant, in collaboration with our NJ State Police liaison Trooper Madia, giving the Superintendent authority to sign the applicant assurance form.

15. Warren County Municipal and Charitable Conservancy Trust Fund (DRAFT Appendix 6)

BE IT RESOLVED, to approve submission of the Warren County Municipal and Charitable Conservancy Trust Fund, with a \$250,000 grant request and a grant match of \$150,000, due July 15, 2020, giving the Superintendent authority to sign the applicant assurance form.

CARRIED: Items 1-7 and 10-15 carried 8-0 in a roll call vote

Item 8 carried 7-0-1 (Dr. Cusmano abstained) in a roll call vote

Item 9 carried 7-1-0 (Dr. Cusmano voted no) in a roll call vote

B. Human Resources

Moved by Ms. Prudenti and seconded by Mr. Green, on the recommendation of the Superintendent to approve the following resolution(s):

1. Part Time District Assistant

BE IT RESOLVED, to approve Ann Longyhore as a District Assistant to the Transportation and Custodial departments for 5 hours daily during the 180 days that school is in session and up to 8 hours daily in the summer and other recesses, as needed.

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2. Supervisor of Student Support Services

BE IT RESOLVED, to approve Julie Profito as the Supervisor of Student Support Services for the 2020-21 school year.

3. District Head Custodian

BE IT RESOLVED, to rescind the title of District Head Custodian from Tim Mota, and to appoint Michael Brown as District Head Custodian, effective July 1, 2020.

4. Centenary University Clinical Interns

BE IT RESOLVED, to approve Laura Allen and James Battell as Centenary University Clinical Interns for the fall semester of the 2020-21 school year, and Lilly Battell and Lauren Makarevick as Centenary University Clinical Interns for the full 2020-21 school year.

CARRIED: Items 1, 2 and 4 carried 8-0 in a roll call vote

Item 3 carried 7-0-1 (Mr. Bienko abstained) in a roll call vote

C. Education

Moved by Mr. Green and seconded by Mr. Bienko, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Kindergarten Countdown

BE IT RESOLVED, to approve the dates for the 2020 Kindergarten Countdown Camp as August 17-20, 2020, pending, and subject to, the rules on public gatherings due to the health crisis in place at such time as the Camp is to be held.

2. Final 2020-21 School Calendar (Appendix 7)

BE IT RESOLVED, to approve the 2020-21 school calendar. The calendar may be adjusted for future guidance received from the Department of Education, State and County Health Department, or other agencies or factors related to the health crisis.

CARRIED: 8-0 in a roll call vote.

D. Governance

~~1. Policy Updates (Appendix 8)~~

~~BE IT RESOLVED, to approve the second reading of the following policies that have been reviewed, revised and recommended by the Governance Committee:~~

7510.01	Rutherford Hall
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XII. OLD BUSINESS

XIII. PUBLIC COMMENTS

- Ms. Moyer, resident - asked about protocol re 8th grade gift decision making
- Ms. Tuohy, resident, councilperson - asked why the last \$2500 was not refunded by the tour company
- Ms. McGovern, resident - asked about J.Profitto's role on the agenda
- Ms. McGovern, resident - asked that the board reconsider staff tuition increase
- Ms. Wehmeyer, resident - asked how the selection process will work to select parents for the reopening committee
- Ms. Ozcan, resident - asked when families will be notified of the reopening plan
- Ms. Ozcan, resident - asked if families be able to continue virtually even if school is physically open

XIV. BOARD DISCUSSION

- None.

XV. EXECUTIVE SESSION

Enter Executive Session at 8:50 pm:

Moved by Mr. Green and seconded by Ms. Prudenti,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- AEA contract negotiation
- Superintendent's Evaluation
- Attorney-client privilege

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: 8-0 in a roll call vote

Executive Session

Exit Executive Session at 9:50 pm:

Moved by Dr. Cusmano and seconded by Ms. Christmann,

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BE IT RESOLVED, that the Board of Education has been in executive session for the past 60 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: 8-0 in a roll call vote.

XVI. ADDITIONAL BOARD DISCUSSION IN PUBLIC SESSION:

- Full board discussion around tuition for non-resident staff dependents

XVII. ADJOURNMENT

Moved by Dr. Cusmano and seconded by Mr. Green, to adjourn the meeting at 10:32 p.m.

CARRIED: 8-0 in a roll call vote.