

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on July 30, 2018 is called to order at p.m. in Room 149 by . In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on July 18, 2018 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
Giovanni Cusmano
John Egan
Craig Green
Venita Prudenti
Mary Renaud
Lisa Strutin

ABSENT

ALSO PRESENT

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by and seconded by **BE IT RESOLVED**, that the minutes of the regular board meeting held on June 25, 2018, be approved.
(Appendix 1)

CARRIED:

- B. Moved by and seconded by **BE IT RESOLVED**, that the minutes of the executive session held on June 25, 2018 be approved.
(Appendix 1A)

CARRIED:

IV. STUDENT REPRESENTATIVE REPORT (None this month)

V. ACKNOWLEDGEMENTS

VI. PRESENTATIONS

- Presentation by George Babula, Warren County School Boards.
- Presentation by Kathy Helena, NJSBA to assist with goal setting

VII. PRESIDENT’S REPORT

VIII. SUPERINTENDENT’S REPORT

- HIB - Monthly Update – 0 Investigation – 0 HIB
- 0 Out-of-School Suspensions – 0 In-school Suspension

SUPERINTENDENT’S REPORT
OPERATIONS:
<ul style="list-style-type: none">• Mountain Villa Campus/Allamuchy Township School<ul style="list-style-type: none">○ The contractor has started the Roof Project. The materials have been delivered and they have mobilized on Site. There has been several weeks of behind the scenes work to get started. The contractor is on site and has started at the back of the cafeteria and moving around the building to the Gym area. The weather has been a little challenging.○ The custodial staff have begun summer cleaning in ATS and MVS, they are moving right along and have been very flexible with the work that is being completed around the both buildings.○ The contractor for the stairs is coordinating with the roof contractor. He will begin the work when the roof has completed the Cafeteria roof.○ The flooring for the following areas; Conference Room, Media Center and Learning Lab has been scheduled and in the process of being completed.○ Would like to schedule an August Walk through prior to the Board Meeting.• Rutherford Hall<ul style="list-style-type: none">○ We have a site visit scheduled for Rutherford Hall on Saturday, August 18th at 1:10 PM by MCCTFC committee with a presentation to be made to the MCCTFC on Monday, September 10th 2018 at 8:25 PM.○ We are in the process of working on competing the work on the structure that we were unable to complete based on the redistribution of funds for the Roof Project.• The Operation Committee continues to move forward with the Land Project. We are awaiting Senator Oroho’s office to confirm a date to meet with Senator Smith.
HUMAN RESOURCES:
<ul style="list-style-type: none">• We have completed a majority of the interviews and we have the recommendation on the agenda for hire.
EDUCATION:
<ul style="list-style-type: none">• Allamuchy Township School/Mountain Villa School<ul style="list-style-type: none">• Outdoor classroom at MVS and ATS continues to move forward

<ul style="list-style-type: none">• We are in the process of Professional Development for Social Studies, Science and Google Training.• Makerspace for ATS is moving along.• Discuss a change in Back to School Night• Summer Curriculum Writing• Summer Camps at Rutherford Hall (update on new camps)• Outdoor Adventure Event in the Fall• Update on ESY and Summer enrichment
GOVERNANCE:
<ul style="list-style-type: none">• No Report
ALLAMUCHY TOWNSHIP
<ul style="list-style-type: none">• We discussed the installation of the Speed Limit Sign in the Village. We are in the process of entering into an Inter-Local Maintenance Agreement with Allamuchy Township.• Continue to communicate with the Township on related projects.
HACKETTSTOWN HIGH SCHOOL
<ul style="list-style-type: none">• No Report
OTHER:
<ul style="list-style-type: none">• We are looking to facilitate a luncheon for local realtors to share the great things the Allamuchy School District does for their students.• We are looking to facilitate month community meetings with the Allamuchy Township Residents.• Legal Update in Executive Session• Negotiations Update in Executive Session• Centenary University Plunge

IX. COMMITTEE REPORTS

- A. Operations: J. Britt - Chair**
- B. Human Resources: M. Renaud – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: J. Egan - Chair**
- E. Town Council Liaison: J. Egan and J. Britt**
- F. Rutherford Hall Liaison: L. Strutin and M. Renaud**

OTHER DISTRICT

- G. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations:

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of \$252,950.
(Appendix 2)

CARRIED:

B. Bills List

Moved by _____ and seconded by _____ .
BE IT RESOLVED, that the general account bills list check # through # for a total amount of \$502,484.41 be approved for payment.
(Appendix 3)

CARRIED:

C. Student Activity

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the Student Activity Account in the amount of \$52,626.16, Investors Bank balance as of June 30, 2018.
(Appendix 4)

CARRIED:

D. Willowglen Academy

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the tuition contract with Willowglen Academy for HS student #2419, tuition \$105,741.60 effective July 1, 2018 to June 30, 2019, Personnel Aide \$19,950 July 2018 to June 2019.

CARRIED:

E. ECLC of New Jersey

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the tuition contract with ECLC of New Jersey for HS student #0406, tuition \$58,266 effective July 1, 2018 to June 30, 2019.

CARRIED:

F. Elementary and Secondary Education Act (ESEA) Fiscal 2018 – 2019 Grant (formally NCLB)

Moved by _____ and seconded by _____ .
BE IT RESOLVED to accept and approve the submission of the NCLB Grant for fiscal 2018-2019 in the amounts listed:

Title I Part A	\$31,545
Title II Part A	8,219
Title I Part D	0
Title III	0
<u>Title IV</u>	<u>10,000</u>
Total	\$49,764

CARRIED:

G. Title III

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to refuse the Title III allocation under the NCLB in the amount of \$764.00 for the 2018-2019 school year.

CARRIED:

H. Joint Transportation Contract

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the 2018-2019 Joint Transportation contract with:

Frelinghuysen Township Board of Education		
9A	Route Frelinghuysen	\$39,445
9B	Ridge & Valley Charter School	\$16,905
	Cost per full day field trips	\$ 285

CARRIED:

I. Joint Transportation Contract

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the 2018-2019 joint transportation agreement between Allamuchy Township Board of Education and Green Township Board of Education to transport one Allamuchy student.

Jointure Route#	Host Dist.	Joiner Dist.	Destination	Joiner Cost
14	Green	Allamuchy	Green Hills School	\$415.04

CARRIED:

J. Travel Reimbursement

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve 2018-2019 mileage reimbursement for the following employees who travel for general district business at the current NJ OMB Circular Rate.

Employee Name	Title	Business Conducted
Mr. Joseph Flynn	Superintendent	Professional organizations, between district travel, contractual items.
James Schlessinger	Business Administrator	NJASBO State & County meetings, district banking, County BOE, contractual items, professional organizations.
Jennifer Gallegly	Principal	Professional organizations, Training/Workshops, Misc. District Business
Melissa Sabol	Vice Principal	Evaluations, Professional Meetings, Tech, Special Education, etc.
Kay, Tina	Administrative Assistant	Training/Workshops, Post Office, Banking, Deliveries to Board Members, Misc. District Business
Trainello, Donna	Business Office Assistant Transportation Coordinator Board Secretary	Banking, County BOE, Training/Workshops, Post Office, etc.
Charles Zukoski / Peter DeMary	Maintenance Dept.	Post office, Town Hall, Professional Organizations, Training/Workshops, Misc. District Business
Laurie Rapisardi	Secretary	Post Office, Misc. District Business; Training/Workshops
Divya Bahl	Secretary	Misc. District Business; Training/Workshops

CARRIED:

K. IDEA BASIC – Part B Grants

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to accept and approve the submission of the IDEA Basic – Part B \$89,209 and IDEA Preschool \$5,431 Grant for fiscal year 2018-2019.

CARRIED:

L. MOA

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to enter into a Memorandum of Agreement between the Allamuchy Township Board of Education and the Rutherford Hall Foundation effective July 1, 2018 (**Appendix 5**)

CARRIED:

M. Roof Project

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve change order #1 in the amount \$400 to evaluate the existing exhaust fans in the gym (**Appendix 6**)

CARRIED:

N. Roof Project

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to authorize the Superintendent and Business Administrator to approve change orders as necessary for the partial roof project, not to exceed \$1,000.

CARRIED:

O. Roof Project

Moved by _____ and seconded by _____ .

BE IT RESOLVED, with approval of Operations Committee to approve change orders as necessary for the partial roof project, In excess of \$1,000.

CARRIED:

P. Bus

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to sell bus # 7 at a price range as determined by American Coach Incorporated.

CARRIED:

Q. Speed Limit Sign

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to enter into an inter local maintenance agreement to split maintenance fees as required 50% to each agency with the Allamuchy Township for the speed limit sign to be located on Old Hackettstown Rd. The agreement document to be supplied by the Township

CARRIED:

R. Lunch Prices

Moved by _____ and seconded by _____ .

BE IT RESOLVED THAT, the student lunch price for the 2018 – 2019 school year will be: Lunch \$2.90 - 5 cent increase from 2017-2018 school year

CARRIED:

S. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 6/30/2018 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 6/30/2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of June 30, 2018 with a total Governmental Funds Account cash balance of \$563,448.10 (Appendix 7)

CARRIED: .

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Full-Time School Principal Waiver Request

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the Full-Time School Principal Waiver Request per N.J.A.C. 6A:32-4.1 (f) - Each school shall be assigned the services of a full-time non-teaching principal to be responsible for administration and supervision of the school. When a full-time, non-teaching principal is not assigned to a school, the district Board of Education, upon advice of the Chief School Administrator shall submit for approval a plan that ensures adequate supervision of pupils and staff.

CARRIED:

B. Summer Camp Workers at Rutherford Hall

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the following camp counselors for the summer of 2018

Eric Freedman \$1,500 for three weeks, \$1,000 for one week

Douglass Gillespie \$1,200 for two weeks

David Smith \$325.00 per week for three weeks

Eli Freedman \$250.00 per week for three weeks; \$400 for one week

Jessica Allardice \$280.00 for one week and \$200 for two weeks

Madison Rhine \$280.00 for one week and \$200 for two weeks

Gordon Gillespie \$200.00 per week for two weeks

Michael Gillespie \$200 per week for two weeks

Samantha Johnson \$200.00 per week for three weeks

Catherine Hayes \$200.00 per week for four weeks

Connor Pass \$280.00 for one week (pending enrollment numbers)

CARRIED:

C. 5/6 Grade Teacher

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve Emily Delaney as the 6th Grade Math/5Th Grade LA Teacher at a salary of \$ 48,738 Step 5 BA effective 8/29/18

CARRIED:

D. MD Teacher

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve Tracy Holt as the MD Teacher at a salary of \$51,708 Step 8+15 effective 8/29/18

CARRIED:

Education

A. Class Trips

Moved by _____ and seconded by _____

BE IT RESOLVED, to approve the following class trips for the 2017-2018 school year:

Teacher	Grade	Date	Brief Description of Trip	Location	Bus Cost	Student Cost	Approximate Total Cost
DeAngelis	5	10/3/18	Franklin Museum	Franklin	\$200.00	\$506.00	\$706.00
DeAngelis	6	1/23/19	Buehler Challenger & Science Center	Paramus	\$200.00	\$2,240.00	\$2,440.00
DeAngelis	7	5/13/19	Solar Car Races	Great Meadows	\$200.00	\$0.00	\$200.00
DeAngelis	7	5/20/19	Finals for Solar car races	Florham Park	\$200.00	\$0.00	\$200.00
Stiner	7	5/28/19 & 5//29/19	Team Building/Camping	Newton	\$200.00	\$4,158.00	\$4,358.00

CARRIED:

B. School Calendar

Moved by _____ and seconded by _____

BE IT RESOLVED, to approve the 2018-2019 school calendar. (Appendix 8)

CARRIED:

XII. OLD BUSINESS

XIII. PUBLIC COMMENTS:

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by _____ and seconded by _____ .

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal and negotiation matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Moved by _____ and seconded by _____

BE IT RESOLVED, that the Board of Education has been in executive session for the past _____ minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

XVI. ADJOURNMENT

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to adjourn.

CARRIED:

Time: _____ p.m.