

September 23, 2019

## Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on September 23, 2019 is called to order at p.m. in Room 149 by . In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 20, 2019 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

James Britt  
Eniale Beachem  
William Cramer  
Giovanni Cusmano  
Craig Green  
Venita Prudenti  
Mary Renaud  
Lisa Strutin  
John Egan, President

ABSENT

ALSO PRESENT

### II. PLEDGE TO THE FLAG

### III. APPROVAL OF MINUTES

- A. Moved by and seconded by  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on August 26, 2019, be approved.  
(Appendix 1)

CARRIED:

- B. Moved by and seconded by  
**BE IT RESOLVED**, that the minutes of the executive session held on August 26, 2019 be approved. (Appendix 1A)

CARRIED:

### IV. STUDENT REPRESENTATIVE REPORT

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**V. ACKNOWLEDGEMENTS**

GRADE	NAME	AWARD
K	Maitland Reedy	Kindness
1	Charlee Clarke	Kindness
2	Rebecca Cefaloni	Citizenship
3	Blake Nascimento	Responsibility
4	Madison Kraley	Responsibility
5	Isabella Todd	Respect
6	Adrianna Mela	Caring
7	Morgan Rucker	Caring
8	Leah St. Genis	Respect

**VI. PRESENTATIONS**

**VII. PRESIDENT'S REPORT**

**VIII. COMMITTEE REPORTS**

- A. Operations: J. Britt - Chair**
  
- B. Human Resources: G. Cusmano - Chair**
  
- C. Education: C. Green - Chair**
  
- D. Governance: V. Prudenti - Chair**
  
- E. Town Council Liaison: J. Egan and J. Britt**
  
- F. Rutherford Hall Liaison: L. Strutin and M. Renaud**

**OTHER DISTRICT**

- G. Hackettstown Board of Education Representative – G. Cusmano**



**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.*

**XI. BOARD COMMITTEE ACTION REPORTS**

**Operations:**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Budget Adjustments**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED** to approve the following budget adjustment(s):

Expense Budget Transfers	Fund 10	\$ 160,641.73
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**(Appendix 2)**

CARRIED:

**B. Bills List**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, that the general account bills list check #30527 through #30640 for a total amount of \$830,502.93 be approved for payment. **(Appendix 3)**

CARRIED:

**C. Student Activity**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$55,532.10. Investors Bank as of 08/31/2019. (**Appendix 4**)

CARRIED:

**D. Learn Well**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the contract for the 2019/2020 school year with Learn Well for student ID 2302. (**Appendix 5**)

CARRIED:

**E. Transportation Shared Service Agreement**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the Shared Service Agreement between The Allamuchy Board of Education and The Warren County Special Services School District to provide Transportation Management Services effective September 1, 2019 and shall terminate August 31, 2020.

CARRIED:

**F. Monthly Certification of Budget**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

- 1. BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 8/31/2019 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
- 2. BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 8/31/2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- 3. BE IT RESOLVED**, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 31, 2019 with a total Governmental Funds Account cash balance of \$ 255,650.74 (**Appendix 6**)

CARRIED:

**G. Purchase of a 54-Passenger Bus**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, to approve the purchase of a new 54-passenger bus to supplement the current fleet and potentially replace older buses that have been experiencing significant repair needs. Specifications/options will match existing recently purchased buses; total cost anticipated to be approximately \$110,000, to be purchased via a lease program.

CARRIED:

**Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Retirement**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, to approve the retirement of Charlie Zukoski effective March 12, 2020, and to approve the use of accrued vacation as paid leave from October 4, 2019 and March 11, 2020.

CARRIED:

**B. Bus Driver**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, to approve Antonia Tahinos as a bus driver with an hourly rate of \$21.40 effective 09/24/2019 for the 2019/2020 school year.

CARRIED:

**C. Substitute**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, to approve Maryann Andrioli as a substitute for the 2019/2020 school year.

CARRIED:

**D. Custodial Stipends**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, to approve the following stipend positions for the 2019/2020 school year effective 10/1/19 prorated.

Pete DeMary	Acting District Head Custodian	\$7,000.00/per year
Tim Mota	Acting Lead Custodian	\$3,500.00/per year

Tim Mota	Plant caretaker on weekends	\$1,200.00/per year
Suzanne Peterson	Plant caretaker on weekends	\$1,200.00/per year

CARRIED:

**E. Maintenance**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, to approve Michael Brown as a full time maintenance employee for the 2019/2020 school year at a salary of \$38,000.00 effective 10/1/2019

CARRIED:

**Education**

**A. Class Trips**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, to approve the following class trips for the 2019-2020 school year: (HIGHLIGHTED are Board paid or partially Board paid)

Teacher	Grade	Date	Brief Description of Trip	Location	Bus Cost	Student Cost	Approximate Total Cost
Muhlenbruch	1	09/25/19	From Farm to table	Washington, NJ	\$250	\$368	\$618
Schmiedeke	Kindergarten	10/10/19	Tranquility Farms	Green Township	\$250	\$182	\$432
Mikaliunas	PSD	10/23/19	Tranquility Farms	Green Township	\$125.00	\$56.00	\$181.00
Gallegly	5-6	11/13/19	Battle of the Minds	Phillipsburg, NJ	\$125.00	\$0	\$125
Gallegly	7-8	11/18/19	Battle of the Minds	Washington, NJ	\$125.00	\$0	\$125
Ricci	7-8	11/18/19	Raritan Valley Community College	Branchburgh, NJ	\$750.00	\$759.50	\$1,509.50
Adams	Chorus	11/27/19	Philadelphia Museum	Philadelphia, PA	\$250.00	\$700.00	\$950.00
Schmiedeke	Kindergarten	5/06/20	CCM Planetarium	Randolph, NJ	\$125.00	\$260.00	\$385.00
Mikaliunas	PSD	3/17/20	Circle Lanes	Ledgewood, NJ	\$125.00	\$66.00	\$191.00
Adams	Band & Chorus	05/01/20	Spring Concert	Allentown, PA	\$500.00	\$3,850.00	\$4,350.00
Schmiedeke	Kindergarten	5/0620	Turtle Back Zoo	West Orange, NJ	\$250.00	\$416.00	\$666.00
Stiner	7 <sup>th</sup>	5/26/20	Fairview Lakes	Newton	\$500.00	\$5,600.00	\$6,100.00
Schmiedeke	Kindergarten	5/28/20	Community Helpers	Hackettstown, NJ	\$250.00	\$208.00	\$458.00

CARRIED:

**B. Attendance at Professional Conferences**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage	Approximate Total Cost
DeAngelis	10/05/19	CS Fundamentals Deep Dive	\$30.00	\$31.31	\$61.31
Boden	10/14/19	RTI and in class Speech services	\$90.00	\$0	\$90.00
Megan Schmidt	10/14/19	Northern Hills Academy	\$100.00	\$5.28	\$105.28
Julie Profito & Megan Schmidt	10/14/19	Warren County School Counselor Ass.	\$0	\$0	\$0

Patterson	10/24/19	IXL Training – IXL- Live	\$75.00	\$0	\$75.00
Stiner	11/13/19	NGSS Workshop Series	\$125.00	\$0	\$125.00
Megan Schmidt	06/08/20	Youth Mental Health First Aide	\$150.00	\$0	\$150.00
Julie Profito	06/08/20	Youth Mental Health First Aide	\$150.00	\$25.74	\$175.74

CARRIED:

**C. Curriculum Updates**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve the following curriculum updates

- K-8 ELA
- K-8 Math
- K-8 Social Studies

CARRIED:

**Governance**

**POLICY**

**A. Policy**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .  
**BE IT RESOLVED**, to approve first reading of the following policies that have been reviewed, revised and recommended by the Governance Committee: (Appendix 7)

- P & R 1642 Earned Sick Leave Law (M) (New)**
- P 3159 Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)**
- P & R 3218 Use, Possession, or Distribution of Substances (M) (Revised)**
- P & R 4218 Use, Possession, or Distribution of Substances (M) (Revised)**
- P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)**
- P & R 6112 Reimbursement of Federal and Other Grant Expenditures (M) (Revised)**
- P & R 7440 School District Security (M) (Revised)**
- P 8600 Student Transportation (M) (Revised)**
- R 8600 Student Transportation (Revised)**
- P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)**
- R 8630 Emergency School Bus Procedures (M) (Revised)**
- P 8670 Transportation of Special Needs Students (M) (Revised)**
- P 9210 Parent Organizations (Revised)**
- P 9400 Media Relations (Revised)**

CARRIED:

**XII. OLD BUSINESS**

**XIII. PUBLIC COMMENTS**



**XIV. BOARD DISCUSSION**

**XV. EXECUTIVE SESSION MOTION**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- AEA contract negotiation
- Update on M.A. o/b/o K.A. vs. ABoE
- Capital Improvement Contracts

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

**Executive Session**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

**BE IT RESOLVED**, that the Board of Education has been in executive session for the past \_\_\_\_\_ minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

**XVI. ADJOURNMENT**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ .

**BE IT RESOLVED**, to adjourn.

CARRIED:

Time: \_\_\_\_\_ p.m.