

ALLAMUCHY TOWNSHIP SCHOOL DISTRICT
P.O. Box J
Allamuchy, NJ 07820
Telephone: 908-852-1894 FAX: 908-852-9816

Dr. Jennifer Gallegly
ATS Principal

Dr. Joseph Flynn
Superintendent

Dr. Melissa Sabol
MVS Principal

8/26/2020

Dear Parents and Guardians,

We are very excited for the start of the 2020-2021 school year. We are even more excited to see our ATSD students back in the building or online next week! We wanted to take this opportunity to share some important information and resources with you.

Arrival/Dismissal/Student Screening Protocol Videos:

Please see the attached videos that document proper arrival, dismissal and screening procedures for the Mountain Villa and Allamuchy Township Schools.

[ATS Pick-up and Drop-off](#)

[MVS Pick-up](#)

[MVS Drop-off](#)

[Health Screenings](#)

Arrival Procedures: Parent vehicles & buses will use the bus lane and be directed accordingly.

ATS - Students will enter the building at the Cafeteria Entrance.

- Doors open starting at 8:10am. Do not arrive or drop students earlier.

MVS - Students will enter the building at the Great Room Entrance.

- Doors open starting at 8:00am. Do not arrive or drop students earlier.

Dismissal Procedures:

ATS - Students will be dismissed by school staff to vehicles/buses/bus to aftercare.

- Beginning at 12:55pm
- Buses will use the bus lane.
- Parents will enter through the parking lot, forming a line through the bus lane to pick up at the cross walk in front of the gym doors & will be directed accordingly.

MVS - Students will be dismissed by school staff to vehicles/buses/afternoon care.

- Between 12:40 and 12:55
- Parent vehicles will use the bus lane circle and will be directed accordingly.
- 12:55- students taking the bus will be escorted to their appropriate bus.

Parents must remain in vehicles at all times during arrival and dismissal from both buildings.

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Screening Procedures:

Be sure to complete the Health Assurance Google form *each morning* prior to your child getting on the bus or by 7:45am to expedite our screening procedures.

Temperature checks will occur in the Cafeteria (ATS) and Great Room (MVS).

Students will then be immediately escorted to or walk to their classroom.

Snack Procedures:

Snack time will be provided from 11:16 to 11:31 at ATS and 11:06 to 11:21 at MVS. Please carefully read the following guidelines when purchasing snacks for your child to bring to school.

All classrooms at the Allamuchy Township School District are nut/seed-free rooms.

- Snacks brought to school must be in a package clearly labeled with the student's name.
- All snacks must be pre-packaged except for fresh fruits and vegetables.
- Students and parents are responsible for ensuring that snacks follow these guidelines.

Tips for Choosing a Safe Peanut, Tree Nut, Seed-Free Snack

- Read the label every time you purchase a product.
- Do not assume that a product you have previously purchased is still safe. Manufacturers often change ingredients and equipment without prior warning.
- Do not bring snacks to class if manufacturers list peanuts, peanut oil, nuts, nut oil, or seeds. Snacks with such statements as, "May contain traces of ..." or "Made on equipment that manufactures or processes ..." or "Made in a facility that manufactures..." are not safe.

Please provide pre-packaged foods or fresh fruits/vegetables for your child's snack.

Student Lunches:

Grab and Go Lunches will be available for purchase through Maschio's and distributed prior to dismissal. Parents will be sent a Google Form to order lunches with their student in advance.

Additional information and menus will be communicated soon.

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Student Expectations during Virtual Instruction:

While online, students are expected to uphold the Allamuchy Township School District Acceptable Use Policy and maintain behavior that is appropriate as outlined through our email, Chromebook, and teacher classroom expectations.

Parents and students will be asked to sign off the Acceptable Use Policy, Email Use Form as well as a confidentiality agreement form through Parent Portal.

Students will be expected to attend the start of each online period until dismissed by the teacher to complete appropriate assignments, when necessary.

Creation of a home learning environment for your child is critical. Please consider the following:

- Designate a space that is considered the home classroom
- Minimize distractions, disruptions, and noises
- Be prepared. Have necessary supplies (pencils, paper, etc.) readily available.
- The intended lesson is for the student- other individuals (siblings, family members, etc.) should remain off screen to minimize distractions.
- School appropriate dress is required.
- Hold off eating until snack and lunch breaks

During participation in online, interactive lessons, students are expected to enable both video and audio unless alternative accessibility options have been determined through a 504, IEP, or IHP.

Proper Handwashing Etiquette:

Please see the attached links from the CDC so you can review proper handwashing with your student prior to the start of school. <https://www.cdc.gov/handwashing/index.html>

Handwashing: A Family Activity:

<https://www.cdc.gov/handwashing/handwashing-family.html>

Wearing a Face Mask:

Students will be required to wear a face mask at the bus stop, on the bus, and in school. If you have not reviewed these resources yet, please review to help your child prepare for wearing a mask.

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How to help kids adjust to mask before school starts:

<https://www.connecticutchildrens.org/coronavirus/how-to-help-kids-adjust-to-masks-before-school-starts-activities-to-practice-mask-wearing/>

Ways to introduce your child to wearing a mask:

<https://www.connecticutchildrens.org/coronavirus/ways-to-introduce-your-child-to-wearing-a-mask/>

Device Distribution for the 100% Virtual Cohort (& Gold Cohort upon request)

Please be reminded that members of the 100% virtual cohort will need to pick up items for online instruction, including a device and textbook materials on the following dates:

- Tuesday, September 1- 1:30pm-3:30pm
- Wednesday, September 2- 7:30am-9:30am

Parents of students in the gold cohort in need of a device prior to the first virtual day of school, September 3, for that cohort must contact the main office to inform us of intention to pick up during the times above. Otherwise your child's device along with textbooks and materials will be distributed on the gold cohort's first in-person day on September 4.

Parent Portal Updates

Additional information, student schedules and beginning of the year paperwork will be communicated shortly through Parent Portal. You will receive notification when they are accessible.

We continue to all be in this together and are here to answer any questions you may have. Please feel free to reach out to us with any questions or concerns.

Yours in Education,

Dr. Jennifer Gallegly
Dr. Melissa Sabol