

# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

The regular meeting of the Allamuchy Township Board of Education held on February 24, 2020 is called to order at \_\_\_ p.m. in the Media Center at the Allamuchy Township School by \_\_\_\_\_. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2020 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

#### Present

#### Absent

Stephen Bienko  
James Britt  
William Cramer  
Giovanni Cusmano  
Harriett Gaddy  
Craig Green  
Venita Prudenti  
Mary Renaud  
Lisa Strutin, President

ALSO PRESENT: Joseph Flynn, Superintendent  
James Schlessinger, School Business Administrator  
Donna Trainello, Board Secretary

### II. PLEDGE TO THE FLAG

### III. APPROVAL OF MINUTES

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on January 27, 2020, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on January 27, 2020, be approved. (Appendix 1B)

CARRIED:

### IV. STUDENT REPRESENTATIVE REPORT

# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

### V. ACKNOWLEDGEMENTS

GRADE	NAME	AWARD
K	Mia Clerico	Responsibility
1	Lucas Sucamelli	Respect
2	Daniel Fezenko	Responsibility
3	Nico Castelomendes	Respect
4	Roberto Montes De Oca	Respect
5	Jada Gordon	Citizenship
6	Matthew McGovern	Respect
7	Reese Puma	Respect
8	Logan Molloy	Respect

Teacher of the month - Mrs. Nancy Baglio

### VI. PRESENTATIONS

Tim Vrabel, T.M. Vrabel & Associates - Audit for the year ended June 30, 2019

- *The audit report can be found on the District website ([www.aes.k12.nj.us](http://www.aes.k12.nj.us)) under 'our district', then 'business office', then 'documents'*

### VII. PRESIDENT'S REPORT

### VIII. COMMITTEE REPORTS

- A. Operations (J. Britt, Chair)
- B. Human Resources (M. Renaud, Chair)
- C. Education (C. Green, Chair)
- D. Governance (V. Prudenti, Chair)
- E. Town Council Liaison (S. Bienko & M. Renaud)
- F. Rutherford Hall Liaison (L. Strutin and M. Renaud)
- G. Hackettstown Board of Education Representative (H. Gaddy)

# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

### IX. SUPERINTENDENT'S REPORT

#### A. HIB - Monthly Update (if applicable, resolution to follow executive session)

##### Current Month: February

1 Investigations; 1 HIB

2 Out-of-School Suspensions; 0 In-School Suspensions

##### Previous Month: January

4 Investigations; 2 HIB

2 Out-of-School Suspensions; 0 In-School Suspensions

#### B. Enrollment by Grade

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>K</b>	25	26	26	26	26	27				
<b>1</b>	49	50	50	49	49	50				
<b>2</b>	57	57	57	57	57	56				
<b>3</b>	47	48	48	49	49	50				
<b>4</b>	54	55	55	55	55	55				
<b>5</b>	37	35	34	35	35	37				
<b>6</b>	45	46	45	45	45	44				
<b>7</b>	57	57	57	57	57	57				
<b>8</b>	44	45	44	44	45	45				
<b>PSD</b>	9	9	9	10	10	9				
<b>Total</b>	<b>424</b>	<b>428</b>	<b>425</b>	<b>427</b>	<b>428</b>	<b>430</b>				
<b>9</b>	40	41	42	42	42	42				
<b>10</b>	39	42	40	40	39	39				
<b>11</b>	31	30	31	31	31	30				
<b>12</b>	30	31	31	31	31	31				
<b>Total</b>	<b>140</b>	<b>144</b>	<b>144</b>	<b>144</b>	<b>143</b>	<b>142</b>				
<b>GT</b>	<b>564</b>	<b>572</b>	<b>569</b>	<b>571</b>	<b>571</b>	<b>572</b>				

# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

### X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.*

### XI. BOARD COMMITTEE ACTION REPORTS

#### A. Operations:

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for January, 2020:

Expense Budget Transfers	Fund 10	\$ 137,153.94
Expense Budget Transfers	Fund 20	\$ 1,000.00

2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #31059 through #31130 for a total amount of \$1,130,711.57 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$66,287.45 at Investors Bank as of 1/31/2020.

# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

4. Monthly Certification of Budget (Appendix 5)
  - a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 1/31/2020 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
  - b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 1/31/2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending January 31, 2020 with a total Governmental Funds Account cash balance of \$984,831.79.
  
5. Memorandum of Agreement (MOA)

BE IT RESOLVED, to approve the Memorandum of Agreement with the Rutherford Hall Foundation to sell and display limited advertising on the electronic sign on the Mountain Villa School property (Appendix 6).
  
6. SpeechTherapist

BE IT RESOLVED, to approve the Contract for Services with Ronda Wojcicki to provide Speech Therapy services to the District for up to six hours per week at a rate of \$70.00/hour effective February 25, 2020 through June 30, 2020 (Appendix 7).
  
7. Receipt of Donated Property

BE IT RESOLVED, to accept, with gratitude, the donation of warehouse racking, valued at approximately \$3,000, from Turtle & Hughes, Inc.
  
8. Grant-Writing Services

BE IT RESOLVED, to approve the services of Michael J. Margulies, Historical Architect, to assist the District in applying for a grant from the Preserve New Jersey Historic Preservation Fund administered by the New Jersey Historic Trust, for a fee of \$3,500 (Appendix 8A).
  
9. Grant-Writing Services

BE IT RESOLVED, to approve the services of Michael J. Margulies, Historical Architect, to assist the District in applying for a grant from the "Warren County Municipal and Charitable Conservancy Trust Fund, for a fee of \$2,500 (Appendix 8B).

CARRIED:

# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

### B. Human Resources

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Wage Adjustment  
BE IT RESOLVED, to increase the rate of pay for substitute custodians from \$10.00/hour to \$11.00/hour, effective January 1, 2020, to comply with the change to the statutory minimum wage in the state of New Jersey.
2. Wage/Status Adjustment  
BE IT RESOLVED, to modify the roles of Sarah Lamonaco, Brendan Poff, Lynn Quinto and Ray Larsen from custodial substitutes to custodial permanent part-time effective February 1, 2020, at a rate of \$13.00/hour.
3. Substitute Bus Driver  
BE IT RESOLVED, to approve Leslie Smith as a substitute bus driver for the 2019-20 school year, effective February 25, 2020 at a rate of \$20.00/hour
4. Resignation  
BE IT RESOLVED, to accept, with regrets, the resignation of Laurie Rapisardi, effective April 12, 2020.
5. Temporary Coverage of Rutherford Hall Director Duties  
BE IT RESOLVED, to approve the following adjustments for current employees for assuming additional duties related to the management of Rutherford Hall in the absence of a permanent Director:
  - Jessica Taenzer: increase regular pay rate to \$18.00/hour, plus stipend of \$3.00/hour
  - Janet Cunningham: increase regular pay rate to \$17.00/hour, plus stipend of \$2.00/hourThe regular pay rate increases shall be effective March 1, 2020. The stipend rates shall be effective March 1, 2020 through June 30, 2020 only.
6. Custodial Internship  
BE IT RESOLVED, to enter into agreement with Abilities of Northwest New Jersey to allow students between the ages of 14 and 21 to work on an internship at no cost to the district (Appendix 9).
7. Student Teacher  
BE IT RESOLVED, to approve Heather Piell as a student teacher returning to the District to complete her TPA.

CARRIED:

# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

### C. Education

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Class Trips

BE IT RESOLVED, to approve the following class trips for the 2019-2020 school year:

Teacher	Grd	Date	Brief Descr of Trip	Location	Costs			
					Bus	Student	Board	TOTAL
Ricci	8	4/20/2020	Pax Amicus	Budd Lake, NJ	\$ 500	\$ 920	\$ -	\$ 1,420
Baglio	4	6/8/2020	Living Historical Farm	Stroudsburg, PA	\$ 500	\$ 348	\$ -	\$ 848
VanHaste	3	4/30/2020	Sussex Cty Farm & Horse Show	Augusta, NJ	\$ 250	\$ 200	\$ -	\$ 450

2. Attendance at Professional Conferences

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate:

Staff Member	Date	Workshop Name	Costs		
			Fee	Mileage	Total
Clinebell	03/16/2020	NJCEC	\$ 125	\$ 29	\$ 154
Patterson	03/20/2020	Holocaust Propaganda	\$ -	\$ 28	\$ 28
Ricci	03/21/2020	Holocaust Propaganda	\$ -	\$ -	\$ -
Clinebell	05/02/2020	Creating Learning Environments	\$ 30	\$ -	\$ 30
Tshudy	03/23/2020	Addressing Critical Social Stressors	\$ 100	\$ 29	\$ 129
Phlegar	05/02/2020	Creating Learning Environments	\$ 30	\$ -	\$ 30
Sauter	03/18/2020	Centenary Literacy Workshop	\$ 45	\$ -	\$ 45
Samiljian	03/18/2020	Centenary Literacy Workshop	\$ 45	\$ -	\$ 45
Arrambide	03/18/2020	Centenary Literacy Workshop	\$ 45	\$ -	\$ 45
Cleere	03/18/2020	Centenary Literacy Workshop	\$ 45	\$ -	\$ 45

3. Field Trips to Rutherford Hall

BE IT RESOLVED, to approve the plan to pilot the acceptance of field trips from other Districts to Rutherford Hall and development of related curriculum.

CARRIED:

# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

### D. Governance

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent, to approve the following resolution(s):

*None*

CARRIED: *N/A*

### XII. OLD BUSINESS

1. Annual Appointments & Reorganization Items

BE IT RESOLVED, that the Board of Education recognizes the organization and activities of the Allamuchy Historical Society / Friends of Rutherford Hall for the purposes of Officer Liability and errors and omissions

### XIII. PUBLIC COMMENTS

### XIV. BOARD DISCUSSION

### XV. EXECUTIVE SESSION

Enter Executive Session at \_\_\_ pm:

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- AEA contract negotiation
- JM and LM o/b/o JM vs. ATBoE

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:



# Allamuchy Board of Education

## Regular Meeting Agenda

February 24, 2020

### *Executive Session*

Exit Executive Session at \_\_\_ pm:

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_,

BE IT RESOLVED, that the Board of Education has been in executive session for the past minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

Action Item(s) from Executive Session Discussion (if applicable):

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_,

1. HIB Finding(s) (if necessary)

BE IT RESOLVED, to [uphold/modify/reject] the HIB finding as recommended by the Superintendent.

CARRIED:

### **XVI. ADJOURNMENT**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_,

BE IT RESOLVED, to adjourn the meeting at \_\_\_\_\_ p.m.

CARRIED: