

Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

The regular meeting of the Allamuchy Township Board of Education held on October 26, 2020 is called to order at ____ p.m. *via teleconference* by _____. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2020 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

Present

Absent

Stephen Bienko
Abigail Christmann
William Cramer
Giovanni Cusmano
Harriett Gaddy
Craig Green
Venita Prudenti
Mary Renaud
Lisa Strutin, President

ALSO PRESENT: Joseph Flynn, Superintendent
James Schlessinger, School Business Administrator/Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

Moved by _____ and seconded by _____

- A.** BE IT RESOLVED, that the minutes of the regular board meeting held on September 21, 2020, be approved. (Appendix 1A)
- B.** BE IT RESOLVED, that the minutes of the executive session held on September 21, 2020, be approved. (Appendix 1B)
- C.** BE IT RESOLVED, that the minutes of the regular board meeting held on October 6, 2020, be approved. (Appendix 1C)
- D.** BE IT RESOLVED, that the minutes of the executive session held on October 6, 2020, be approved. (Appendix 1D)

CARRIED:

Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

IV. STUDENT REPRESENTATIVE REPORT

- None

V. ACKNOWLEDGEMENTS

GRADE	NAME	AWARD
K	Max Graham	Responsibility
1	Julinda Catlin	Responsibility
2	Jayden Neeley	Caring
3	Myra Madlani	Responsibility
4	Austin Bimbi	Responsibility
5	Sam Cetani	Responsibility
6	Jada Gordon	Respect
7	Natalie D'Alessio	Responsibility
8	Mason Scafati	Trustworthiness
Staff Member of the Month: Divya Bahl		

VI. PRESENTATIONS

- 8th Grade Student Activity Account; Jim Schlessinger, SBA (Appendix 11)
- Candidates for open Board Seat (Executive Session may follow to discuss candidates)

IF NECESSARY:

Enter Executive Session at ___pm:

Moved by _____ and seconded by _____,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss

- the candidate(s) for the open Board Seat

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

Exit Executive Session at ____ pm:

Moved by _____ and seconded by _____,

BE IT RESOLVED, that the Board of Education has been in executive session for the past ____ minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

Action Item(s) from Executive Session Discussion:

- ____

VII. PRESIDENT'S REPORT

- ____

VIII. COMMITTEE REPORTS

A. Operations (M. Renaud)

- ____

B. Human Resources (V. Prudenti, Chair)

- ____

C. Education (C. Green, Chair)

- ____

D. Governance (G. Cusmano, Chair)

- ____

E. Town Council Liaison (M. Renaud)

- ____

F. Rutherford Hall Liaison (L. Strutin and M. Renaud)

- ____

G. Hackettstown Board of Education Representative (H. Gaddy)

- ____

Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

IX. SUPERINTENDENT'S REPORT

A. HIB - Monthly Update (if applicable, resolution to follow executive session)

Current Month: October

1 Investigation(s); 1 HIB

0 Out-of-School Suspension(s); 0 In-School Suspension(s)

Previous Month: September

0 Investigation(s); 0 HIB

0 Out-of-School Suspension(s); 0 In-School Suspension(s)

B. Enrollment by Grade

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
K	44	43								
1	29	28								
2	46	46								
3	57	57								
4	48	48								
5	53	52								
6	34	34								
7	44	43								
8	53	53								
PSD	5	5								
Total	413	409	0	0	0	0	0	0	0	0
9	37	39								
10	44	43								
11	41	43								
12	32	32								
Total	154	157	0	0	0	0	0	0	0	0
GT	567	566	0	0	0	0	0	0	0	0

C. Other Items:

- _____

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the

Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

• _____

XI. BOARD COMMITTEE ACTION REPORTS

A. Operations

Moved by _____ and seconded by _____, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for August and September, 2020:

Expense Budget Transfers - August	Fund 10	\$ 41,338.03
Expense Budget Transfers - September	Fund 10	\$ 2,971.64
Appropriation of Revenue - September	Fund 20	\$ 19,067.00

2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #31680 through #31756 for a total amount of \$597,831.73 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account balances in the amounts of \$54,340.45 and \$53,160.55 as of 8/31/2020 and 9/30/2020, respectively.

4. Monthly Certification of Budget (Appendix 5)

- a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 8/31/2020 and 9/30/2020 no line item account has encumbrances and

Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

- b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 8/31/2020 and 9/30/2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending August 31 and September 30, 2020 with a total Governmental Funds Account cash balance of \$1,654,088.05 and \$1,043,552.89, respectively.

5. Fleet Services Contract (Appendix 6 and 6A))

BE IT RESOLVED, to approve the Fleet Services contract with Warren County Special Services School District for the period July 1, 2020 through June 30, 2021.

BE IT FURTHER RESOLVED, to approve the Memorandum of Agreement to correct the term period of the prior contract to July 1, 2019 through June 30, 2020.

6. RFP For Auditor

BE IT RESOLVED, to solicit through a Request For Proposal (RFP) for the services of an independent auditor to perform the annual audit responsibilities.

7. RFQ For Student Activity Account Forensic Audit

BE IT RESOLVED, to solicit through a Request For Quotation (RFQ) for the services of an independent auditor to perform a forensic audit on the Student Activity Account.

8. Use of Facilities

BE IT RESOLVED, to authorize the use of the District's indoor facilities by the public, pending the development of procedures that comply with the guidelines established by the CDC and local Health Officials.

9. Additional Schedule A Stipended Positions (Appendix 7)

BE IT RESOLVED, to approve the addition of the following stipend positions, pending approval of a sidebar to the Collective Bargaining Agreement by the AEA and Board:

<u>Position Description</u>	<u>Annual Amount</u>
District Sustainability Coordinator	\$ 6,000.00
Assistant Sustainability Coordinator	\$ 3,100.00
Gifted and Talented Coordinator	\$ 3,000.00
Centenary University Liaison for Educational Support	\$ 2,000.00

CARRIED:

Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

B. Human Resources

Moved by _____ and seconded by _____, on the recommendation of the Superintendent to approve the following resolution(s):

1. Resignation

BE IT RESOLVED, to accept, with regrets, the resignation of Divya Bahl, confidential secretary, effective October 30, 2020 (Appendix 8).

CARRIED:

C. Education

Moved by _____ and seconded by _____, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Attendance at Professional Conferences

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate:

Staff Member	Date	Workshop Name	Costs		
			Fee	Mileage	Total
E.Delaney & K.Phlegar	11/17/2020	What's NEW in Google Tools and Google Classroom to Enhance MATH INSTRUCTION (Grades 6-12) (\$279 ea)	\$ 558	\$ -	\$ 558
D.DeAngelis	11/8-11/9/2020	Champions of Science workshop	\$ 49	\$ -	\$ 49

CARRIED:

D. Governance

Moved by _____ and seconded by _____, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Policy Updates (Appendix 9)

BE IT RESOLVED, to approve the second reading of the following policies at the recommendation of the Governance Committee with minor wording changes:

6660	Student Activity Funds

2. Policy Updates (Appendix 9B)

BE IT RESOLVED, to approve the second reading of the following policy at the recommendation of the Governance Committee:

7510.01	Rutherford Hall
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Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

3. Policy Updates: Policy Alert 221 (Appendix 10)

BE IT RESOLVED, to approve the first reading of the following policies at the recommendation of the Governance Committee:

P 1620	Administrative Employment Contracts (M) (Revised)
P 2431	Athletic Competition (M) (Revised)
R 2431.1	Emergency Procedures for Sports and Other Athletic Activity (M) (Revised)
P 2451	Adult High School (M) (Revised)
P 2464	Gifted and Talented Students (M) (Revised)
P & R 5330.05	Seizure Action Plan (M) (New)
P 6440	Cooperative Purchasing (M) (Revised)
P & R 6470.01	Electronic Funds Transfer and Claimant Certification (M) (New)
P & R 7440	School District Security (M) (Revised)
P 7450	Property Inventory (M) (Revised)
P & R 7510	Use of School Facilities (M) (Revised)
P 8420	Emergency and Crisis Situations (M) (Revised)
P 8561	Procurement Procedures for School Nutrition Programs (M) (Revised)
RESTART AND RECOVERY PLAN POLICY GUIDES	
P 1648	Restart and Recovery Plan (M) (Revised)
P 1648.02	Remote Learning Options for Families (M) (New)
P 1648.03	Restart and Recovery Plan – Full-Time Remote Instruction (M) (New)

CARRIED:

XII. OLD BUSINESS

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION

Enter Executive Session at ____pm:

Moved by _____ and seconded by _____,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal,

Allamuchy Board of Education

Regular Meeting Agenda

October 26, 2020

personnel, and negation issues

- Attorney-Client privileged matters
- Superintendent search
- HIB #2021-001

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Exit Executive Session at ____ pm:

Moved by _____ and seconded by _____,

BE IT RESOLVED, that the Board of Education has been in executive session for the past ____ minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

Action Item(s) from Executive Session Discussion:

Moved by _____ and seconded by _____,

1. HIB Finding

BE IT RESOLVED, to [uphold/modify/reject] the HIB finding as recommended by the Superintendent.

CARRIED:

XVI. ADJOURNMENT

Moved by _____ and seconded by _____, to adjourn the meeting at _____ p.m.

CARRIED: