

Allamuchy Board of Education

Regular Meeting Agenda

June 28, 2021

The regular meeting of the Allamuchy Township Board of Education held on June 28, 2021 is called to order at ____ p.m. *via teleconference* by _____. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on February 1, 2021 to the New Jersey Herald and Township Clerk. Notice was posted in the school office. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.

I. ROLL CALL

Present

Absent

Stephen Bienko
Abigail Christmann
Giovanni Cusmano
Harriett Gaddy
Craig Green
Lisa Moyer
Venita Prudenti
Mary Renaud
Lisa Strutin, President

ALSO PRESENT: Melissa Sabol, Acting Superintendent
James Schlessinger, School Business Administrator/Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

Moved by _____ and seconded by _____

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on May 24, 2021, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on May 24, 2021, be approved. (Appendix 1B)
- C. BE IT RESOLVED, that the minutes of the Board retreat held on June 5, 2021, be approved. (Appendix 1C)

CARRIED:

IV. STUDENT REPRESENTATIVE REPORT

- _____

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V. ACKNOWLEDGEMENTS

GRADE	NAME	AWARD
K	Raphael Calzada	Respect and Responsibility
1	Seren Humphries	Caring
2	Charlee Clarke	Citizenship and Caring
3	Bahar Ozcan	Responsibility
4	Nico Castelomendes	Respect
5	Brady Alfieri	Respect
6	Brooke DiLoreto	Respect
7	Amelia Hornung	Respect
8	Reese Puma	Respect
Staff Member of the Month: Michelle Ricci		

VI. PRESENTATIONS

- None

VII. PRESIDENT'S REPORT

- ____

VIII. COMMITTEE REPORTS

A. Operations (M. Renaud)

- ____

B. Human Resources (L. Moyer, Chair)

- ____

C. Education (C. Green, Chair)

- ____

D. Governance (G. Cusmano, Chair)

- ____

E. Town Council Liaison (M. Renaud, A.Christmann)

- ____

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F. Rutherford Hall Liaison (M. Renaud and A.Christmann)

- _____

G. Hackettstown Board of Education Representative (L. Moyer)

- _____

IX. SUPERINTENDENT'S REPORT

A. **HIB - Monthly Update** (if applicable, resolution to follow executive session)

Current Month: June

1 Investigation(s); 1 HIB

0 Out-of-School Suspension(s); 4 In-School Suspension(s)

Previous Month: May

1 Investigation(s); 0 HIB

2 Out-of-School Suspension(s); 5 In-School Suspension(s)

B. **Enrollment by Grade**

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
K	44	43	43	42	42	42	43	43	43	43
1	29	28	28	29	29	29	29	28	28	28
2	46	46	45	45	45	45	45	45	45	45
3	57	57	56	56	56	56	56	57	57	57
4	48	48	49	49	48	48	49	47	47	47
5	53	52	50	50	49	50	50	50	50	50
6	34	34	33	31	30	30	30	30	30	30
7	44	43	42	43	43	43	43	44	44	44
8	53	53	52	52	53	53	52	51	52	52
PSD	5	5	5	5	6	7	8	7	7	7
Total	413	409	403	402	401	403	405	402	403	403
9	37	39	38	38	38	38	38	38	38	38
10	44	43	44	44	44	44	43	44	44	44
11	41	43	41	41	41	41	41	41	41	41
12	32	32	32	32	32	32	32	32	32	32
Total	154	157	155	155	155	155	154	155	155	155
GT	567	566	558	557	556	558	559	557	558	558

C. **Other Items:**

- _____

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X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

• ____

XI. BOARD COMMITTEE ACTION REPORTS

A. Operations

Moved by _____ and seconded by _____, to approve the following resolution(s):

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for April, 2021:

Expense Budget Transfers - May	Fund 10	\$ 18,817.49
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2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #32393 through #32488, to include electronically-transferred funds ("N-checks") and voids of previously approved items, for a total amount of \$1,465,530.09 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account balance in the amount of \$56,356.10 as of 5/31/2021.

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4. Monthly Certification of Budget (Appendix 5)

- a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 5/31/2021 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
- b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 5/31/2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending May 31, 2021 with a total Governmental Funds Account cash balance of \$781,856.35.

5. Vehicle Maintenance (Appendix 6)

BE IT RESOLVED, to approve the Washington Township Board of Education (Morris County) to perform maintenance on the District's fleet of vehicles as per the agreement in the attachments.

6. Bus Yard Clean-Up

BE IT RESOLVED, to approve Wayne Haggarty to perform the cleanup of the Bus Yard at a cost of \$3,200.

7. Grant Application

BE IT RESOLVED, to authorize Nick Serraino to submit an application to the American Heart Association to support the Before Care Fitness Program.

8. District Reopening Plan (Appendix 7)

BE IT RESOLVED, to approve the District's Safe Reopening Plan.

9. Elementary and Secondary Education Act (ESEA) Fiscal 2021-22 Grant

BE IT RESOLVED, to accept and approve the submission of the ESEA Grant for fiscal 2021-22 in the amounts listed:

Title I Part A	\$ 25,370
Title II Part A	6,997
Title IV	<u>10,000</u>
Total	<u>\$ 42,367</u>

10. Title III Grant Funding

BE IT RESOLVED, to refuse the Title III allocation under the NCLB in the amount of \$801.00 for the 2021-22 school year.

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11. Individuals with Disabilities Education Act (IDEA) Fiscal 2021-22 Grant

BE IT RESOLVED, to accept and approve the submission of the IDEA Grant for fiscal 2021-22 in the amounts listed:

IDEA - Basic	\$ 94,984
IDEA - Preschool	<u>5,566</u>
Total	<u>\$ 100,550</u>

12. Transfer of Current Year Surplus to Reserve Accounts

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2020-2021 audit, to certain Reserve accounts.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into certain Reserve accounts at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined the amounts not to exceed available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make the transfers below consistent with all applicable laws and regulations.

<u>Reserve Account</u>	<u>Amount not to Exceed</u>
Capital Reserve	\$ 250,000.00
Tuition Reserve	\$ 250,000.00
Maintenance Reserve	\$ 250,000.00
Emergency Reserve	\$ 250,000.00

13. Rutherford Hall Foundation Fundraiser

BE IT RESOLVED, to allow the usage of Rutherford Hall by the Rutherford Hall Foundation on October 16, 2021 for a fundraiser event at no cost to the Board of Education, with an alternative date in case of rain of October 17, 2021.

CARRIED:

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B. Human Resources

Moved by _____ and seconded by _____, on the recommendation of the Superintendent to approve the following resolution(s):

1. Personnel

BE IT RESOLVED, to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Item	Name	Action	Position	Salary	Eff. Date
a	Kristin Taenzer Jacklyn Russo Lauren Treanor Melanie Luke	Approve	Rutherford Hall Event Staff	\$15/hour	6/29/2021
b	Matthew Taenzer Kristin Taenzer Ryan Luke Melanie Luke	Approve	Lifeguards	\$17/hour	6/29/2021
c	Jim Minkewicz	Approve (appx 9)	School Business Administrator	\$112,000/yr prorated	on or about 8/10/2021
d	Nick Serraino	Approve	Rutherford Hall Instructional Staff	\$50/hr	6/29/2021
e	Nick Serraino	Approve	Boat Program Supervisor	\$25/hr	6/29/2021
f	Chrissie Aulenbach	Reappoint (appx 11)	Secretary	\$41,500/yr	7/1/2021
g	Patsy Gardiner	Reappoint (appx 13)	Secretary	\$41,500/yr	7/1/2021
h	Jennifer Gallegly	Reappoint (appx 10)	Principal	\$113,400/yr	7/1/2021
i	Donna Trainello	Reappoint (appx 16)	Administrative Assistant	\$85,476/yr	7/1/2021
j	Peter DeMary	Reappoint (appx 12)	Supervisor of Buildings & Grounds	\$57,120/yr	7/1/2021
k	Julie Profito	Reappoint (appx 15)	Supervisor of Student Support Services	\$81,090/yr	7/1/2021
l	Ann Longyhore	Reappoint (appx 14)	Transportation Coordinator	\$37,288/yr	7/1/2021
m	James Schlessinger	Approve	Temporary SBA	\$60/hr	7/1/2021

CARRIED:

C. Education

Moved by _____ and seconded by _____, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Tuition Student

BE IT RESOLVED, to approve student 1313 as a tuition student for the 2021-22 school year at \$7,000.

2. Curriculum - Reading Series

BE IT RESOLVED, to approve the Fountas and Pinnell reading series.

CARRIED:

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D. Governance

Moved by _____ and seconded by _____, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Policy and Regulation Update (Appendix 8 and 8A)

BE IT RESOLVED, to approve the second reading of the following policies (P) and regulations (R) at the recommendation of the Governance Committee:

P.7446	School Security Program
P.8601	Student Supervision After School Dismissal (M)
R.7420	Handling And Disposal Of Body Wastes And Fluids (M)
R.7420.1	Bloodborne Pathogen Exposure Control Plan (M)
R.7422	School Integrated Pest Management Plan (M)
R.7432	Eye Protection Practices (M)
R.7510	Use Of School Facilities (M)

CARRIED:

XII. OLD BUSINESS

- _____

XIII. PUBLIC COMMENTS

- _____

XIV. BOARD DISCUSSION

- _____

XV. EXECUTIVE SESSION

Enter Executive Session at ____pm:

Moved by _____ and seconded by _____,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- Superintendent evaluation
- June HIB case

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and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Exit Executive Session at ____pm:

Moved by _____ and seconded by _____,

BE IT RESOLVED, that the Board of Education has been in executive session for the past ____ minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

Action Item(s) from Executive Session Discussion:

Moved by _____ and seconded by _____,

1. HIB Finding

BE IT RESOLVED, to [uphold/modify/reject] the HIB finding as recommended by the Acting Superintendent.

CARRIED:

XVI. ADJOURNMENT

Moved by _____ and seconded by _____, to adjourn the meeting at _____ p.m.

CARRIED: