

# Allamuchy Board of Education

## Regular Meeting Agenda

September 21, 2020

The regular meeting of the Allamuchy Township Board of Education held on September 21, 2020 is called to order at \_\_\_ p.m. *via teleconference* by \_\_\_\_\_. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2020 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

#### Present

#### Absent

Stephen Bienko  
Abigail Christmann  
William Cramer  
Giovanni Cusmano  
Harriett Gaddy  
Craig Green  
Venita Prudenti  
Mary Renaud  
Lisa Strutin, President

ALSO PRESENT: Joseph Flynn, Superintendent  
James Schlessinger, School Business Administrator/Board Secretary

### II. PLEDGE TO THE FLAG

### III. APPROVAL OF MINUTES

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on August 17, 2020, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on August 17, 2020, be approved. (Appendix 1B)

CARRIED:

### IV. STUDENT REPRESENTATIVE REPORT

- None

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### V. ACKNOWLEDGEMENTS

GRADE	NAME	AWARD
K	Alexandra Winsish	Respect
1	Jeramy Ma	Caring
2	Caitlin Nascimento	All Pillars
3	Ben Rodriguez	Citizenship
4	Carmine Montalvo	Responsibility
5	Faith Feldman	All Pillars
6	Emily Cucciniello	Respect
7	Hunter Scafati	Respect
8	Krish Bahl	Respect
<b><u>Staff Member of the Month:</u></b> ALL STAFF for their efforts in a successful reopening		

### VI. PRESENTATIONS

- Kathy Helewa, New Jersey School Boards Association: Superintendent Search

### VII. PRESIDENT'S REPORT

- NJSBA Workshop 2020
- Recognize Jim Britt and Bill Cramer for their service to the Board
- —

### VIII. COMMITTEE REPORTS

#### A. Operations (M. Renaud)

- —

#### B. Human Resources (V. Prudenti, Chair)

- —

#### C. Education (C. Green, Chair)

- —

#### D. Governance (G. Cusmano, Chair)

- —

#### E. Town Council Liaison (M. Renaud)

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- \_\_\_\_\_

F. Rutherford Hall Liaison (L. Strutin and M. Renaud)

- \_\_\_\_\_

G. Hackettstown Board of Education Representative (H. Gaddy)

- \_\_\_\_\_

### IX. SUPERINTENDENT’S REPORT

A. **HIB - Monthly Update** (if applicable, resolution to follow executive session)

**Current Month: September**

0 Investigations; 0 HIB

0 Out-of-School Suspensions; 0 In-School Suspensions

B. **Enrollment by Grade**

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
K	44									
1	29									
2	46									
3	57									
4	48									
5	53									
6	34									
7	44									
8	53									
PSD	5									
<b>Total</b>	<b>413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
9	37									
10	44									
11	41									
12	32									
<b>Total</b>	<b>154</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>GT</b>	<b>567</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

C. **Other Items:**

- \_\_\_\_\_

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### X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.*

### XI. BOARD COMMITTEE ACTION REPORTS

#### A. Operations

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for July, 2020:

Expense Budget Transfers	Fund 10	\$ 37,091.00
Appropriation of Revenue / Fund Balance	Fund 20	\$ 82,900.00

2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #31538 through #31679 for a total amount of \$1,167,101.02 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$59,403.67 at Investors Bank as of 7/31/2020.

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4. Monthly Certification of Budget (Appendix 5)
  - a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 7/31/2020 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
  - b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 7/31/2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending July 30, 2020 with a total Governmental Funds Account cash balance of \$1,166,535.80.
  
5. Appropriation of Capital Reserve (Appendix 6)

BE IT RESOLVED, to approve an amount to be determined, not to exceed \$40,000, from Capital Reserve to complete security upgrades in accordance with previously approved security plans. Total cost of the project is expected to be \$140,000, of which \$70,000 has been appropriated through the 2020-21 budget process and approximately \$30,000 is expected to be covered by security and safety-related grants.
  
6. Buildings and Grounds Supervisor Mentor Agreement

BE IT RESOLVED, to authorize the Superintendent and Business Administrator to enter into an agreement with Matthew De La Rosa to continue to mentor the Buildings and Grounds Supervisor as needed, at a cost not to exceed \$750 monthly.
  
7. Donation of School Property

BE IT RESOLVED, to approve the donation of the chicken coop, no longer in use, to Michael Brown, to be removed at no cost to the District.
  
8. Transportation Jointure - Frelinghuysen (Appendix 7)

BE IT RESOLVED, to approve the 2020-2021 Joint Transportation contract with Frelinghuysen Township Board of Education - 9A Route Frelinghuysen (\$40,698) and 9B Ridge & Valley Charter School (\$17,442).
  
9. Transportation Jointure - Hackettstown (Appendix 8)

BE IT RESOLVED, to approve the 2020-21 joint transportation contract with Hackettstown Board of Education for three runs servicing their elementary schools (\$55,000 per run).
  
10. Tuition Contracts - Hackettstown (Appendix 9)

BE IT RESOLVED, to approve the regular and special education contracts with Hackettstown Board of Education at an estimated annual cost of \$2,134,504 and \$90,100, respectively.

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11. Digital Divide Grant

BE IT RESOLVED, to accept the Digital Divide grant award in the amount of \$1,079.

CARRIED:

### B. Human Resources

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent to approve the following resolution(s):

1. Schedule A Position Assignments (Appendix 10)

BE IT RESOLVED, to approve the assignment of the Schedule A stipend positions for the 2020-21 school year as per the appendix.

2. HIB Specialist

BE IT RESOLVED, to approve Julie Profito as the HIB Specialist for the 2020-21 school year.

3. Virtual Learning Coordinator

BE IT RESOLVED, to approve the addition of a Virtual Learning Coordinator as a stipend position for the 2020-21 school year at a rate of \$2,000 for the year.

4. New Hire - Custodial Full Time Employee

BE IT RESOLVED, to approve Kevin Beam as a full time Custodian, effective on or about October 19, 2020, at an annual salary of \$36,000, prorated.

5. New Hire - Full Time Bus Driver / Part Time Custodial

BE IT RESOLVED, to approve Art Peterson as a full time Bus Driver at a rate of \$21.40 per hour for 180 school days, prorated for a start date on or about October 5, 2020.

BE IT FURTHER RESOLVED, to approve Art Peterson as a part time Custodian at a rate of \$14.00 per hour for four hours daily during the school year and eight hours daily during the summer season, effective on or about October 5, 2020.

6. Transportation Liaison / Part Time Custodial

BE IT RESOLVED, to approve Ann Longyhore as a full time District Employee responsible for Daily Transportation Operations and part time Custodial work, effective immediately.

7. Conversion from Substitute to Full Time Bus Drivers

BE IT RESOLVED, to approve Cassandra Claypotch and Lisa Greene to convert their roles as substitute Bus Drivers to Full Time Bus Drivers (5 hours daily), effective September 1, 2020.

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8. Permanent Substitutes

BE IT RESOLVED, to approve Elizabeth Gavin and Guy Gorman as permanent substitutes for the 2020-21 school year at a rate of \$100 per diem; time worked beyond the standard 7-hour day shall be paid at the hourly rate of \$14.28.

CARRIED:

### C. Education

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Anti-Bullying Self Assessment (Appendix 11)

BE IT RESOLVED, to approve the Anti-Bullying Self Assessment for each school.

CARRIED:

### D. Governance

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Policy Updates (Appendix 12A & 12B)

BE IT RESOLVED, to approve the second reading of the following policies at the recommendation of the Governance Committee:

6660	Student Activity Funds
7510.01	Rutherford Hall

2. Board Member Resignation

BE IT RESOLVED, to accept, with regrets, the resignation of Bill Cramer from the Board of Education.

CARRIED:

## XII. OLD BUSINESS

## XIII. PUBLIC COMMENTS

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### XIV. BOARD DISCUSSION

### XV. EXECUTIVE SESSION

Enter Executive Session at \_\_\_ pm:

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- Attorney-Client privileged matters
- Superintendent search and evaluation

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

#### *Executive Session*

Exit Executive Session at \_\_\_ pm:

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_,

BE IT RESOLVED, that the Board of Education has been in executive session for the past \_\_\_\_\_ minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

### XVI. ADJOURNMENT

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ p.m.

CARRIED: