

Allamuchy Township Board of Education

The budget hearing of the Allamuchy Township Board of Education held on March 25, 2013 is called to order at 7:05 p.m. in room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent March 15, 2013 to the Express-Times, and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Brant Gibbs
Mary Renaud – arrived 7:07
Francis Gavin, President

ABSENT Michael Pelletier

ALSO PRESENT Dr. Seth Cohen, CSA
Donna Trainello, Board Secretary
Peter Pearson, School Accountant

II. PLEDGE TO THE FLAG

Presentation of 2013-2014 Budget

III. APPROVAL OF 2013-2014 BUDGET

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve, on the recommendation of the Finance Committee and the Chief School Administrator, the following budget resolutions for the 2013-2014 school year:

BE IT RESOLVED, by the Allamuchy Township Board of Education, County of Warren, that the 2013-2014 school district budget be approved as follows:

	<u>Final Budget</u>
General Fund (11)	\$ 8,417,846
Capital Expenditures (12)	\$ 25,886
Tuition Reserve	\$ 100,000
Special Revenue Fund (20)	\$ 142,573
Debt Service (40)	\$ 786,092

BE IT FURTHER RESOLVED, that the following General Fund Tax Levy and Debt Service Tax Levy

General Fund	\$ 7,340,882
Debt Service	\$ 743,731
Total Tax Levy	\$ 8,084,613

CARRIED: Motion carried unanimously roll call vote

Note: The General Fund (11) expenses increased because the tuition reserve is now included in the total budget and not separately.

The Capital Expenditures (12) increased \$375 because of interest expense that must be recorded in that heading.

The debt service tax levy increased \$201 because the debt service aid received was more than the original estimate.

The February 25 motion was done before state aid was announced. The board had been told to expect \$53,130. We received \$16,018. The expenses were reduced so the General Fund Tax Levy remained the same as approved at the Feb. 25 meeting.

IV. Public Comments

V. Adjourn Budget Hearing

Moved by J. Britt and seconded by W. Cramer
BE IT RESOLVED, to adjourn the Budget Hearing

CARRIED: Motion carried unanimously voice vote

Time: 8:29

Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on March 25, 2013 is called to order at 7:34 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on March 15, 2013 to the Express-Times, and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Brant Gibbs
Mary Renaud
Francis Gavin, President

Student Representatives

Nicholls, Julian
Patterson, Gareth

ABSENT

Michael Pelletier

ALSO PRESENT Dr. Seth Cohen, CSA
Donna Trainello, Board Secretary
Peter Pearson, School Accountant

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by M. Renaud
BE IT RESOLVED, that the minutes of the regular board meeting held on February 25, 2013, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.

IV. STUDENT REPRESENTATIVE REPORT

V. BUSINESS ADMINISTRATOR REPORT (Appendix 2) ***NO REPORT***

VI. ACKNOWLEDGEMENTS

Students of the Month

Teacher of the Year – Jennifer Sauter, Mountain Villa School

Christine Rodriguez, Allamuchy Township School

VII. PRESENTATION

VIII. PRESIDENT’S REPORT

IX. COMMITTEE REPORTS

A. Facilities and Property – William Cramer

B. Communications & Public Relations - John Egan

C. Student Activities/PTO Liaison – Suzette Costello

D. Town Council Liaisons – John Egan

F. Rutherford Hall – Long Range Planning – Mary Renaud

G. Finance – James Britt

H. Curriculum & Technology – Suzette Costello

I. Personnel – Mary Renaud

J. Inter-District Liaison with Great Meadows – Francis Gavin / James Britt

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION ITEMS

Finance

On the recommendation of the School Business Administrator and Chief School Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers with a total in Fund 20 of \$3240.00. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the bills list in the amount of \$875,190.81, checks #22833 through #22900 be approved for payment. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$28,143.92 in Investors Balance as of 02/28/13. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

D. Technology Plan

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2013-2016 Technology Master Plan (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

E. 2012-2013 School Calendar

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2012/2013 School Calendar.
(Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

F. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of February 28, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of February 28, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of February, 2013 with a total Governmental Funds Account cash balance of \$274,198.63.
(Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

Policy – Michael Pelletier

A. Policy Changes First Reading

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the first reading of the following policies (Appendix 9)

4282 Use of Social Networking Sites (Suggested)

0132 Executive Authority (Recommended)

2415 No Child Left Behind Programs (Mandated)

2431 Athletic Competition (Mandated)

2468 Independent Educational Evaluations (New-Recommended)

3230 Outside Activities (Recommended)

4230 Outside Activities (Recommended)

3280 Inappropriate Staff Conduct (Recommended)

4281 Inappropriate Staff Conduct (Recommended)

6113 E-Rate (New-Suggested)

6480 Purchase of Food Supplies (New-Mandated)

8505 School Nutrition (Mandated)

CARRIED: Motion carried unanimously by roll call vote –
except for #4282 S. Costello and F. Gavin voted Nay.

Personnel

A. Running Buddy

Moved by M Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Mary Anderson and Allesandra Alchermes as shared running buddies for #1204 during the months of April and May 2013 at a rate of \$15.00 per hour.

CARRIED: Motion carried unanimously by roll call vote.

B. Track Coach

Moved by M Renaud and seconded by W. Cramer.

BE IT RESOLVED, to accept with regret the resignation of Jennifer Chickey as schedule A track coach.

CARRIED: Motion carried unanimously by roll call vote.

Personnel con't

C. Track Coach

Moved by M Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Brian Lohse as the Schedule A track coach per the negotiated agreement.

CARRIED: Motion carried unanimously by roll call vote.

D. Bus Driver

Moved by M Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Walter Cullen a bus driver for the 2012-2013 School Year retroactive 03/05/2013 at \$19.25 per hour.

CARRIED: Motion carried unanimously by roll call vote.

E. Substitute Nurse

Moved by M Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Kay Guidera as a substitute Nurse for the 2012-2013 School Year.

CARRIED: Motion carried unanimously by roll call vote.

Curriculum and Technology

A. Class Trips

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2012-2013 school year:

Name	Date	Town	Cost per child	Transportation
DeAngelis	4-10-13	Great Meadows	0	0

CARRIED: Motion carried unanimously by voice vote.

XII. OLD BUSINESS

XIII. SUPERINTENDENT'S REPORT

HIB – 3 incidents, 1 confirmed
Parent Training/Focus Group

XIV. PUBLIC COMMENTS

**X. BOARD DISCUSSION
EXECUTIVE SESSION MOTION**

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning personnel or legal matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by voice vote.

Executive Session

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the Board of Education has been in executive session for the past 5 minutes for the purpose of personnel or legal. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by voice vote.

XI. ADJOURNMENT

Moved by J. Britt and seconded by W. Cramer

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 8:11 p.m.