

Allamuchy Township School District
April 26, 2010
Annual Reorganization Meeting

The Reorganization Meeting of the Allamuchy Township School District Board of Education was called to order by Margot Getman, School Business Administrator, on April 26, 2010 at 7:15 p.m. in the Room 149 at the Allamuchy School, 20 Johnsonburg Road, Allamuchy, NJ

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Allamuchy Township School District Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the school building and notice of said meeting sent to the Star Ledger, Star Gazette, Daily Record, and Township Municipal Office on May 2009.

I. PLEDGE TO THE FLAG

II. REPORT OF ELECTION RESULTS

At the April 20, 2010 school election, 625 ballots were cast which represented 20.25% of the registered voters. Those voting for the budget was 339 for and those against were 277. The candidates were voted for as follows:

Three Year Term:	John Egan	384
	Michael Pelletier	387
	Mary Renaud	373
Two Year Term:	Christine Kensicki (Certified Write in)	83

III. OATHS OF OFFICE

Administration of the Oath of Office to the newly elected board of education members by Margot Getman, School Business Administrator:

IV. ROLL CALL

James Britt
William Cramer
John Egan
Francis Gavin
Brant Gibbs
Robin Hubbard
Christine Kensicki
Mary Renaud

Absent

Mike Pelletier

ALSO PRESENT

Dr. Frederiks, Seth Cohen, Margot Getman

V. OFFICE NOMINATIONS

A. President

John Egan nominated Francis Gavin to be president. There were no other nominations.

Moved by William Cramer and seconded by Brant Gibbs

BE IT RESOLVED, to close the nominations for President and cast a vote for Francis Gavin as President.

CARRIED: Unanimously by voice vote.

The Board President becomes the presiding official of the meeting at this time.

B. Vice President

Mary Renaud nominated Jim Britt to be vice president.

Moved by William Cramer and seconded by Brant Gibbs
BE IT RESOLVED, to close the nominations for vice president and cast a vote for Jim Britt as Vice President.

CARRIED: Unanimously by voice vote .

C. Hackettstown Board of Education Representative

Moved by Jim Britt and seconded by William Cramer
BE IT RESOLVED, to designate Francis Gavin to serve as the Allamuchy representative to the Hackettstown Board of Education for one year, such term expiring on the date of the 2011 annual board reorganization meeting.

CARRIED: Unanimously by voice vote .

D. Representatives/Delegates

Moved by William Cramer and seconded by Mary Renaud
BE IT RESOLVED, to appoint Robin Hubbard as NJSBA delegate; as WCSBA delegate; and Brant Gibbs and John Egan as Municipal Liaison for Allamuchy Township, and Mary Renaud as Legislative Chairperson and William Cramer as Alternate Legislative Chairperson.

CARRIED: Unanimously by voice vote

VI. REORGANIZATION ITEMS

A. Annual Appointments

Board Secretary

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Margot Getman be appointed as Board Secretary for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote

Board Secretary ProTem

Moved by William Cramer and seconded by John Egan

BE IT RESOLVED, that Tim Frederiks, be appointed as Board Secretary ProTem for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote

School Physician

Moved by William Cramer and seconded by John Egan

BE IT RESOLVED, that Dr. Sanjay Jain be appointed as School Physician for the 2010-2011 school year, at the same rate as 2009-2010.

CARRIED: Unanimously by roll call vote.

Auditor

Moved by William Cramer and seconded by John Egan

BE IT RESOLVED, that T.M. Vrabel & Associates, LLC, be appointed as Board Auditor for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote

Board Attorney

Moved by William Cramer and seconded by John Egan

BE IT RESOLVED, that Firm of Apruzzese, McDermott, Mastro and Murphy be appointed as Board Attorney for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Special Attorney

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Firm of Schwartz, Simon, Edelstein, Celso & Kessler, LLP be appointed as Special Attorney for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Special Attorney

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Firm of Coughlin Duffy be appointed as Special Attorney for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Special Attorney

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Firm of Wilentz Spitzer, and Goldman be appointed as Special Attorney for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Special Attorney

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that James T. Hudley Esq. be appointed as Special Attorney for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Architect

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that CAM Design Group be appointed as Board Architect for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Project Architect

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that SSP be appointed as Project Architect for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Historic Architect

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Mark Hewitt be appointed as Historic Architect for Rutherford Hall for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Liability Insurance Agency of Record

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Brown & Brown be appointed as Liability Insurance Agency of Record for 2010-2011 school year and the district continue to participate in the New Jersey School Boards Association Ins. Group.

CARRIED: Unanimously by roll call vote.

Health Benefits Agent of Records

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Chuck Black Agency, be appointed as health benefits agent of record for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Treasurer of School Monies

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Mrs. Betty Drake be appointed as Treasurer of School Monies for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Computer Service Provider - Payroll

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that R & L Datacenters, Inc., be appointed as computer service provider for payroll functions for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Computer Service Provider – Board Administrative Functions

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that CDK Systems, Inc., be appointed as computer service provider for board administrative functions for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote

Computer Service Provider – Internet Access

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that WarrenNet be appointed as internet service provider for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Computer Service Provider – Student Records Administration

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that Realtime Information Technology, Inc., be appointed as Student Records Administration provider for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Policy Service Provider

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to appoint Strauss Esmay to provide Board of Education Policy update Service for the Allamuchy Township School District for the 2010-2011 school year.

CARRIED: Unanimously by roll call vote.

Policies

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to adopt all existing policies and bylaws.

CARRIED: Unanimously by roll call vote.

Fee for Copies of Public Documents

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to establish the following photocopy fee schedule:

Page 1 -10	\$0.75 / page
Page 11-20	\$0.50 / page
Page 21 +	\$0.25 / page

CARRIED: Unanimously by roll call vote.

Textbooks

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to adopt all textbooks as currently in use and that any revisions be formally adopted in future meetings.

CARRIED: Unanimously by roll call vote.

Curricula

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to adopt all written curricula as currently stated and that any revisions be formally adopted in future meetings.

CARRIED: Unanimously by roll call vote .

Bonding

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that the Board approve the bonding of the Board Secretary, Treasurer of School Monies, and all other employees as deemed necessary for the 2010-2011 school year as per State Law requirements.

CARRIED: Unanimously by roll call vote .

Investment of School Funds and Bank Depositories

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that the person currently employed as School Business Administrator be appointed as person responsible for the investment of school funds, and that the Skylands Community Bank and the State of New Jersey Cash Management Fund Foundation and other selected depositories for the Savings Accounts, Certificates of Deposit and other investment vehicles.

CARRIED: Unanimously by roll call vote.

Bank Depositories

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to approve the Skylands Community Bank as depository for:

General Account: Checks signed by the President or Vice President,
00201036312 Treasurer of School Moneys and Board Secretary.

Salary Account: Checks signed by the Treasurer of School Moneys
00201036347 or President.

Payroll Agency: Checks signed by the Treasurer of School Moneys
00201036355 or President.

Cafeteria Account: Checks signed by the Treasurer or School Moneys
00201036320 or President.

Petty Cash Account: Checks signed by the Superintendent or Principal
00201036428 and Administrative Assistant to the Superintendent

Student Activity: Checks signed by the Superintendent or Principal
00201036339 and Administrative Assistant to the Superintendent

Unemployment Comp Ins. Fund: Checks signed by the Treasurer of
00201036398 Monies or Board Secretary

Health Care Fund Checks signed by the School Nurse and Board
00201036401 Secretary

CARRIED: Unanimously by roll call vote.

Transfers

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to permit the Chief School Administrator to approve such transfers as are necessary between meetings of the Board and that such transfers be reported to the Board, for ratification and recording in the minutes at a subsequent meeting of the Board, but not less than monthly as per NJSA 18A-22-8.1.

CARRIED: Unanimously by roll call vote .

Payment

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to permit the Board Secretary to audit and approve any account and demand to be paid prior to presentation to the Board. Any such approval shall be presented to the Board for ratification at their next meeting as per NJSA 18A:19-54.1.

CARRIED: Unanimously by roll call vote.

Procurement of Goods and Services Through State Contract

Moved by William Cramer and seconded by John Egan.

WHEREAS, Title 18A:18A-10 provides that, "A Board of Education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services

entered into on behalf of the State by the Division of Purchase and Property, and

WHEREAS, the Allamuchy School District has the need, on a timely basis, to procure goods and services utilizing state contracts, and

WHEREAS, the Allamuchy Board of Education desires to authorize its purchasing agent for the 2010-2011 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW THEREFORE, BE IT RESOLVED, that the Allamuchy School Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the district utilizing state approved vendors.

CARRIED: Unanimously by roll call vote.

Newspaper

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that the Express-Times or the Morris County Daily Record be designated as official newspaper for legal advertisements and that newspapers designated by the Chief School Administrator be used for staff and administrative vacancies.

CARRIED: Unanimously by roll call vote.

Tuition

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to approve the following tuition rates for the 2010-2011 school year. These rates to apply to students received into the Allamuchy school district.

Autism program tuition	\$ 20,198
Pre-school disabilities tuition	\$ 9,135
Full day K tuition	\$ 5,800

CARRIED: Unanimously by roll call vote.

Staff Appointments

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to permit the Chief School Administrator to appoint staff members as deemed necessary between meetings of the Board and that such appointments be reported to the Board for ratification and reporting in the minutes at the next subsequent meeting of the Board as per NJSA 18A:27-4.1.

CARRIED: Unanimously by roll call vote.

Meeting Dates

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to approve the official time and place of the Board Meetings of the Allamuchy Township Board of Education for the 2010-2011 school year as follows:

Meetings will be held at the Allamuchy School, Room 149, 20 Johnsonburg Road, Allamuchy, NJ at 7:30 p.m. on each of the dates set forth below:

July 26, 2010
August 23, 2010
September 27, 2010
October 25, 2010
November 22, 2010
December 20, 2010
January 24, 2011
February 28, 2011
March 28, 2011 preceded by a Budget Hearing at 7:00 p.m.
April 25, 2011 preceded by a Reorganization Meeting at 7:00 p.m.
May 23, 2011
June 27, 2011

Notices of any addition or changes to the above schedule will be posted in this location, and delivered to the newspaper, Allamuchy Township Clerk as required by law.

CARRIED: Unanimously by roll call vote.

Not to Exceed

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to approve the “Not to Exceed” printing and mailing for Public Relations not to exceed \$10,000.

CARRIED: Unanimously by roll call vote .

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to approve the “Not to Exceed” travel reimbursement figure of \$7,000.

- WHEREAS**, Pursuant to *N.J.S.A.* 18A:11-12, in each pre-budget year, the Allamuchy Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and
- WHEREAS**, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and
- WHEREAS**, The Board of Education had previously established a maximum amount for the pre-budget year 2009-2010 as \$7,000.00; and
- WHEREAS**, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and
- RESOLVED**, That the Allamuchy Board of Education hereby establishes the maximum travel expenditure amount for the 2010-2011 school year as \$7,000.00.

CARRIED: Unanimously by roll call vote .

Allamuchy Education Foundation

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that the Board of Education recognizes the organization and activities of the Allamuchy Education Foundation for the purposes of Officer Liability and errors and omissions.

CARRIED: Unanimously by roll call vote.

Allamuchy Parent Teacher Organization

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, that the Board of Education recognizes the organization and activities of the Allamuchy Parent Teacher Organization for the purposes of Officer Liability and errors and omissions.

CARRIED: Unanimously by roll call vote.

Compliance Positions

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to appoint the following persons to the Compliance Positions:

Asbestos Hazard Emergency Response Act-Assistant to Business Admin.
Right to Know District – Assistant to Business Administrator
Integrated Pest Mgt. – Assistant to Business Administrator
OSHA Lockout/Tagout – Assistant to Business Administrator
Vocational/Educational Health & Safety – Superintendent
Affirmative Action Officer – Supervisor of Special Services
Gender Equity Officer – Supervisor of Special Services
504 Officer – Supervisor of Special Services
Public Agency Compliance Officer – School Business Administrator
Working Papers Issuance Officer – Principal
Truant Officer – Principal
Custodian of Public Record – School Business Administrator
Health and Safety Officer - School Nurse

CARRIED: Unanimously by roll call vote.

Comprehensive Equity Plan – Members of the Affirmative Action Team

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to re-affirm the following as members of the Affirmative Action Team:

Janet Martin, AAO
Dr. Timothy J. Frederiks
Margot Getman
Andrea Aussems
Samuel Greco
Joan Maison
Saundra Rubenstein
Melissa Sabol
Paige Schmiedeke

CARRIED: Unanimously by roll call vote.

Board Committees

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to approve the following Board Committees; with membership to be determined by the Board President.

Personnel
Finance
Facilities & Property
Negotiations
Student Activities/ PTO Liaison
Policy
Curriculum & Technology
Communications & Public Relations
Town Council Liaison
Foundation Liaison
Great Meadows Liaison Committee

CARRIED: Unanimously by roll call vote.

Tax Shelter

Moved by William Cramer and seconded by John Egan.

BE IT RESOLVED, to allow the following Tax Shelter Annuities to market their product to the employees:

Lincoln National Life Insurance Company
The Variable Annuity Life Insurance Company

CARRIED: Unanimously by roll call vote.

VII. ADJOURNMENT

Moved by Mary Renaud and seconded by William Cramer.

BE IT RESOLVED, to adjourn.

CARRIED: Unanimously by voice vote.

Time: 7:30 p.m.

Respectfully submitted by

Margot Getman
Board Secretary