

## Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on May 26, 2015 is called to order at 7:32 pm in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 9, 2015 to the Express-Times, and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

James Britt  
Diane Clark  
William Cramer  
Suzette Costello  
Giovanni Cusmano  
John Egan  
Brant Gibbs  
Mary Renaud  
Francis Gavin - President

Student Representatives: Kerem Ayham

### ABSENT

Diane Clark

### ALSO PRESENT

Mr. Joseph Flynn, CSA  
Donna Trainello, Board Secretary

### PLEDGE TO THE FLAG

## II. APPROVAL OF MINUTES

- A. Moved by B. Gibbs and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on April 27, 2015, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.

## III. STUDENT REPRESENTATIVE REPORT

## IV. BUSINESS OFFICE REPORT (Appendix 2)

## V. ACKNOWLEDGEMENTS

- A. Students of the month – Presented by Ms. Chickey  
B. Teacher of the month – Presented by Ms. Chickey is Andrea Aussems  
C. Washing Machine Donation for Rutherford Hall - Marianne Saks

**VI. PRESENTATION**

- A. Jennifer Sauter & Catherine Cefaloni – Girls on the Run
- B. Jennifer Sauter & Catherine Cefaloni – Update on Rutherford Hall Trips
- C. Rutherford Hall Report – Laurie Rapisardi

**VII. PRESIDENT’S REPORT**

**VIII. COMMITTEE REPORTS**

- A. **Facilities and Property** – William Cramer
- B. **Communications & Public Relations** – Mary Renaud
- C. **Student Activities/PTO Liaison** - Francis Gavin
- D. **Town Council Liaison** – John Egan / Brant Gibbs
- E. **Finance** – James Britt
- F. **Curriculum & Technology** – Giovanni Cusmano
- G. **Personnel** – Suzette Costello
- H. **Negotiations** – John Egan
- I. **Policy** – Diane Clark
- J. **Foundation Liaison** – Mary Renaud
- K. **Hackettstown Board of Education Representative** – Francis Gavin

**IX. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**X. BOARD COMMITTEE ACTION REPORTS**

**Finance**

On the recommendation of the School Business Administrator and Chief School Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.  
**BE IT RESOLVED**, to approve the following list of transfers with totals in Fund 10 of \$ 12,438.00. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.  
**BE IT RESOLVED** that the bills list in the amount of \$ checks # 25270 through # 25397 is approved for payment. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

**C. Student Activity**

Moved by J. Britt and seconded by W. Cramer.  
**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$ in Investors Bank balance as of April 30, 2015 (Appendix 5) (to be distributed Tuesday evening)

CARRIED: Motion carried unanimously by roll call vote.

**D. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of April 30, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2015 with a total Governmental Funds Account cash balance of \$347,737.18. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

**E. MOTION TO APPROVE USE OF UNAPPROPRIATED FUND BALANCE**

Resolved that the Allamuchy Twp. Board of Education approves the use of unappropriated fund balance in the amount of \$75,000 that are needed in addition to the current budget to ensure adequate funds are available for the remainder of the year. This motion is necessitated, in part, by the unbudgeted and unexpected increase in tuition costs that amount to over \$228,000 as of April 30.

Moved by J. Britt and seconded by W. Cramer.

The motion will have the following result on the surplus:

Total of budgeted and unappropriated fund balance April 30, 2015	200,492.46
Plus Designated Fund Balance (applied to reduce this year's tax levy)	111,709.00
Total Fund Balance as of April 30, 2015	312,201.46
Less fund balance dedicated to 2015 – 2016 budget	112,891.00
Total Fund Balance Available	199,310.46
Less amount applied to current budget	75,000.00
Remaining Fund Balance after this motion	124,310.46

CARRIED: Motion carried unanimously by roll call vote.

**F. General Account Bond Wire**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Peter Pearson, School Accountant and Donna Trainello Board Secretary as signers on the General Account at the Investors Savings Bank, Washington, NJ for the purpose of wire transfer's for Bond payments.

CARRIED: Motion carried unanimously by roll call vote.

**Personnel**

**A. Summer Workers**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following summer workers (rate to be set at a later date) for the 2015 summer on an as needed basis.

Owen Patterson  
Gareth Patterson  
Robert White

CARRIED: Motion carried unanimously by roll call vote.

**B. Retirement**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to accept with regret and best wishes the resignation for retirement purposes of Patsy Lantry effective 6/23/15.

CARRIED: Motion carried unanimously by roll call vote.

**C. ESY**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve following ESY positions at the negotiated rate per contract.

1:1 ABA Aide Camp – 8 weeks/18 hours a week/3 days – Audra Sarafin – June 2015 – August 2015

Special Education Teachers with ABA Training  
30 hours over the following time frame: 7/1/15-8/30/15 –Andrea Aussems

SL Therapist 7/6/15 -8/6/15 (16 hours a week) Lauren Boden

SL Therapist 7/6/15-8/6/15 (4-6 hours a week) Karen Roney

2 PSD Teachers 7/6/15-8/6/15 (16 hours a week) Gina Davey & Vickie Patterson

2 PSD Aides 7/6/15-8/6/15(12-14 hours a week) Deb DeAngelis & Lena Zammataro

Nurse 7/6/15-8/6/15 (12 hours) Danielle Pulver

Special Education RC ESY Teacher 7/6/15-7/30/15 (16 hours a week)  
Paige Schmiedeke

Special Education RC ESY Aide 7/6/15-7/30/15 (12 hours a week) Amy Crawford

Special Education Study Skills Teacher 7/6/15-7/30/15 (8 hours per week)  
Melissa Narducci & Lia Tirpack (will share position)

Special Education Study Skills Aide 7/6/15-7/30/15(6 hours per week) Donna Stassi

Occupational Therapist 7/6/15-8/6/15 (up to 6 hours a week) Karen Rymon

Physical Therapist 7/6/15-8/6/15 (up to 4 hours a week) A. Peck

LDT-C, Social Worker, and Psychologist – up to 10 days each Patricia Cassa,  
Michele Cannata, / up to 15 days for Marilou Tshudy 7/1/15 – 8/30/15

PSD Personal Aides Tara Warnock & Lynn Quinto 7/6/15-8/6/15

K boot camp Aides (Tara Warnock & Lynn Quinto) 8/17/15 – 8/20/15

MD Teacher 7/6/15 – 8/6/15 Monday – Thursday 4 hours daily- Andrea Aussems

MD Aide 7/6/15 – 8/6/15 Monday – Thursday 3 hours daily – Desire Spicer

Personal Aide @ YMCA Camp for Middle School Student 6/2015–8/2015-Sarah MacMillan

ESY Subs Teacher: Michelle Stassi and Marsha Koerner

CARRIED: Motion carried unanimously by roll call vote.

**D. Aide**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Nicole Rowe as personal aide effective May 27, 2015 through the end of the 2014-2015 school year, at a rate of \$15.00 an hour.

CARRIED: Motion carried unanimously by roll call vote.

**E. Aide**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Nicole Gillis as personal aide effective May 27, 2015 through the end of the 2014-2015 school year, at a rate of \$15.00 an hour.

**CARRIED:** Motion carried unanimously by roll call vote.

**F. Rutherford Hall Summer camp workers**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of summer workers for the camp at Rutherford Hall:

Karina Daum 240.00 per week

Cassandra Randis 240.00 per week

Tanner Hayes 240.00 per week

Lorenzo Capeles 240.00 per week

David Smith 240.00 per week

Nicholas Andrusin 240.00 per week

Eli Freedman 280.00 for the first week, 200.00 for each week after

Athena Mencl 280.00 for the first week, 200.00 for each week after

Muriel Baki 280.00 for the first week, 200.00 for each week after

Eric Freedman 1500.00 for three weeks. 1000.00 for one week

Doug Gillespie 1200.00 for two weeks

**CARRIED:** Motion carried unanimously by roll call vote.

**Policy**

**A. Second Reading of Policy 0155**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

**BE IT RESOLVED** to approve the second reading of policy 0155 Board Committees. (Appendix 7)

CARRIED: TABLED

**Curriculum and Technology**

**A. Class Trips**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following class trips for the 2014-2015 school year:

<b>Name</b>	<b>Location</b>	<b>Cost</b>	<b>Transp. Cost</b>	<b>Date</b>
Profito	House of Good Sheppard	\$0	\$0	6/2/15

CARRIED: Motion carried unanimously by roll call vote.

**XI. OLD BUSINESS**

**XII. SUPERINTENDENT'S REPORT**

**A. Enrollment Report by Grade**

Pre K.....15	(In District)	(Out of District)
K.....36	(In District)	(Out of District)
1.....38	(In District)	(Out of District)
2.....53	(In District)	(Out of District)
3.....45	(In District)	(Out of District)
4.....49	(In District)	(Out of District)
5.....44	(In District)	(Out of District)
6.....49	(In District)	(Out of District)
7.....41	(In District)	(Out of District)
8.....61	(In District) 3	(Out of District)
Total.....431		

**B. Monthly HIB Report/Suspension**

3 Investigations and 1 determined to be HIB

**XIII. PUBLIC COMMENTS**

**XIV. BOARD DISCUSSION**

**A. Discussion of 2015-2016 District Goals**

**B. Discussion of 2015-2016 Rutherford Hall Goals**

**C. Discussion of third round grant application for Rutherford Hall**

**XV. EXECUTIVE SESSION MOTION**

Moved by W. Cramer and seconded by G. Cusmano.

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning personnel and legal matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

**Executive Session**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, that the Board of Education has been in executive session for the past 17 minutes for the purpose of personnel. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

**XVI. ADJOURNMENT**

Moved by W. Cramer and seconded by B. Gibbs.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:25 p.m.