

## Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on May 28, 2013 is called to order at 7:35 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on April 16, 2012 to the Express-Times, Daily Record and Township Clerk. Notice was posted in the school office.

John Egan took the oath of office in the Allamuchy Township School Board office on May 6<sup>th</sup>, 2013 administered by Donna Trainello, Board Secretary.

### I. ROLL CALL

James Britt  
Suzette Costello  
William Cramer  
John Egan  
Brant Gibbs  
Mary Renaud  
Susan Torlucci  
Francis Gavin, President

### ALSO PRESENT

Dr. Seth Cohen, Superintendent  
Donna Trainello, Board Secretary

### II. PLEDGE TO THE FLAG

### III. APPROVAL OF MINUTES

- A. Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on April 29, 2013, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote -  
J. Egan abstained

- B. Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the reorganization meeting held on April 29, 2013, be approved. (Appendix 2)

CARRIED: Motion carried unanimously by roll call vote -  
B. Gibbs abstained

**IV. STUDENT REPRESENTATIVE REPORT**

**V. BUSINESS OFFICE REPORT**

**VI. ACKNOWLEDGEMENTS**

Thank you letter from the State of New Jersey Department of Education  
(Appendix 3)

**VII. PRESENTATION**

Johns Hopkins Parent Involvement presentation on math, language arts, physical education given by Jennifer Chickey and Kristin Fedich

**VIII. PRESIDENT'S REPORT**

A. Fill vacancy for BOE position

B. Interview candidate(s) for BOE position

Ms. Diane Clark

Dr. Giovanni Cusmano

**C. EXECUTIVE SESSION MOTION**

Moved by J. Egan and seconded by S. Torlucci.

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning personnel and/or legal matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried by roll call vote, J. Britt & B. Gibbs voted no

**Executive Session**

Moved by W. Cramer and seconded by B. Gibbs.

**BE IT RESOLVED**, that the Board of Education has been in executive session for the past 16 minutes for the purpose of personnel or legal. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

F. Gavin called for a roll call vote for the two candidates: Diane Clark received 7 votes  
F. Gavin voted for Cusmano

- C. Moved by W. Cramer and seconded by B. Gibbs  
**BE IT RESOLVED**, to approve Diane Clark to be a member of the Board of Education.

CARRIED: Motion carried unanimously by roll call vote

Diane Clark took the oath of office administered by Donna Trainello, Board Secretary.

## **IX. COMMITTEE REPORTS**

- A. Facilities and Property –**
- B. Communications & Public Relations -**
- C. Student Activities/PTO Liaison –**
- D. Town Council Liaisons –**
- E. Rutherford Hall – Long Range Planning –**
- F. Finance –**
- G. Curriculum & Technology –**
- H. Personnel –**
- I. Inter-District Liaison with Great Meadows**
- J. Hackettstown Board of Education Liaison**

## **X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

## **XI. BOARD COMMITTEE ACTION ITEMS**

### **Finance –**

On the recommendation of the School Business Administrator and Chief School Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of transfers with a total in Fund 11 of \$48,414.62 and Fund 20 \$36,838.00. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the bills list in the amount of \$550,758.07, checks #22999 through #23074 be approved for payment. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote

**C. Student Activity**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$31,852.49 Investors Bank balance as of 04-30-2013. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote

**D. Warren County Grant**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED THAT**, to approve 10 percent reserve for the Warren County Grant not to exceed \$13,000.00

CARRIED: Motion carried unanimously by roll call vote

**E. NJ Child Nutrition Program**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to confirm that Allamuchy Township School District will not require Lakeland-Andover School to apply for and receive funding from the NJ Child Nutrition Program nor charge students for a reduced and/or paid meal for any classified students from Allamuchy Township School District in accordance with NJAC 6A:23-4(a)ii and iii during the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote

**Finance - continued**

**F. 1994 Ford Pickup Truck**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to accept the one and only bid of \$600.00 from Scott Brady for the 1994 Ford Pickup Truck declared obsolete in the November 2012 board meeting.

CARRIED: Motion carried unanimously by roll call vote

**G. Technology Plan**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the revised 2013-2016 Technology Master Plan (Appendix 12)

CARRIED: Motion carried unanimously by roll call vote

**H. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of April 30, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2012 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of April 2012 with a total Governmental Funds Account cash balance of \$252,370.17. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote

**Policy**

**A. Policy Change Second Reading**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the second reading of Policies. (Appendix 11)

5850 Social Events & Class Trips (Second Reading)

CARRIED: Motion carried unanimously by roll call vote.

**Personnel**

**A. Summer Positions**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following individuals for the Summer positions.

**Title**

ABA Camp Assistant  
Direct Instruction SL  
Teacher with ABA training/experience AC  
PE Teacher Autistic & PSD  
SL Therapist  
PSD Program Teacher 1st  
PSD Program Teacher 2nd  
PSD Aide  
PSD Aide  
Special Ed RC Teacher  
Autistic Program Teacher  
Occupational Therapist  
Physical Therapy  
LDT.C  
PSD Aide KS  
Personal Aide AC  
Aide for LD  
Psychologist  
Social Worker

**Teacher**

Audra Sarafin  
Lia Ordile & Vicki Patterson  
Robin Samilyn  
Nancy Baglio  
Lauren Boden  
Gina Davey  
Vicki Patterson  
Pat Gardner  
Amy Crawford  
Paige Schmiedeke  
Andrea Aussems  
Contract  
Contract  
Patricia Cassa  
Tara Warnock  
Robin Samilyn  
Kaitlyn Chudley  
Michelle Cannata  
Marylou Tshudy

CARRIED: Motion carried unanimously by roll call vote.

**Personnel – continued**

**B. Schedule A Positions**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following for Schedule A positions for the 2013-2014 School year.

Advisor for 7 <sup>th</sup> Grade	Vicki Patterson
Advisor for 8 <sup>th</sup> Grade	Michelle Ricci
Cross Country	Jennifer Chickey
Cross Country	Gerald Mazzetta
Curriculum Advisor	Joanne Ferguson
Detention / Late Bus Coordinator	Sam Greco
Drama	Mariah Thompson
Drama	Melissa Sabol
Drama	Jaehnel Hanisak
Band	Mariah Thompson
Chorus	Mariah Thompson
Kindergarten G&T	Fran Muhlenbruch
1 G&T	Jen Sauter
2 G&T	Lindsey Johnson
3 G&T	Ashley Van Haste, Andrea Aussems
4 G&T	Nancy Baglio
5-8 G&T	Brian Lohse, Kate Stiner, Anna Thomas
Math Advisor	Sam Greco
Professional Development & Mentor Advisor	Joanne Ferguson
Reading Specialist	Kristyn Fedich
Student Council	Vicki Patterson
SS Enrichment Teacher	Fran Muhlenbruch, Kristyn Fedich, Kate Stiner, Sam Greco
Technology Coordinator	Melissa Sabol
Track	Christine Rodriguez
Track	Brian Lohse
Volleyball Girls	Christine Rodriguez
Volleyball Boys	Brian Lohse
Yearbook Advisor	Cathy Cefaloni
Anti-Bullying Specialist	Julie Profito
Anti-Bullying Member	Christine Rodriguez
Anti-Bullying Member	Jennifer Chickey
Anti-Bullying Member	Paige Schmiedeke
Anti-Bullying Member	Jennifer Sauter

CARRIED: Motion carried unanimously by roll call vote.

**Personnel – continued**

**C. Intern**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Jessica Longo as an intern with Julio Profito for the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote.

**D. Tuition Student**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the daughter of Michele Cannata as a tuition paid kindergarten student for the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote.

**E. Washington D.C. Chaperones**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following as overnight chaperone for the Washington D.C. Eighth Grade trip:

Kate Stiner

CARRIED: Motion carried unanimously by roll call vote.

**F. Job Descriptions**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following job descriptions.  
(Appendix 8)

Accountant  
Administrative Assistant  
Business Office Assistant  
Board Secretary/School Business Administrator  
Building and Grounds Supervisor  
Bus Driver  
Custodian  
Custodian – Rutherford Hall



**Personnel – continued**

Guidance Counselor  
Instructional Aide  
Lead Maintenance/Custodian  
Learning Disability Teacher Consultant  
Library Media Clerk  
Nurse  
Nurse Certified  
Principal  
Psychologist  
Rutherford Hall Director  
Secretary  
Social Worker  
Speech and Language Specialist  
Special Services and Instruction Supervisor  
Superintendent of Schools  
Teacher

CARRIED: Motion carried unanimously by roll call vote.

**G. Homework Club**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following staff for Homework Club position pending grant approval.

Homework Club Supervisor                      Fran Muhlenbruch

CARRIED: Motion carried unanimously by roll call vote.

**H. Maternity Leave**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, approve the maternity leave of absence for Lori Cetani starting on May 28, 2013 to the end of the school year.

CARRIED: Motion carried unanimously by roll call vote.

**I. Long Term Leave Replacement**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to acknowledge Judith Harland's, long term leave replacement for Anna Thomas, last work day was May 20, 2013.

CARRIED: Motion carried unanimously by roll call vote.

**Personnel – continued**

**J. Resignation**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to accept the resignation of Kerry Ann O’Conner with regret and best wishes as of June 30, 2013.

CARRIED: Motion carried unanimously by roll call vote.

**K. Speech & Language**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Karen Roney as a Speech & Language Therapist for the 2013-2014 school year, 2 days a week, Step 6 MA \$48,780.00 prorated (.4 time) effective 9/3/13.

CARRIED: Motion carried unanimously by roll call vote.

**L. P/T Teacher P/T Aide**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Karen De-Ianni-Rizzolo as a P/T Teacher Step 1 BA (.5 time), P/T Aide Step 3 (.5 time) for the 2012/2013 school year effective 4-18-13 at per diem rate of \$145.76.

CARRIED: Motion carried unanimously by roll call vote.

**M. Substitute**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Judith Harland as a substitute teacher for the 2012-2013 and 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote.

**Curriculum and Technology**

**A. Attendance at Professional Conferences**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

<b>Name</b>	<b>Conference Name</b>	<b>Location</b>	<b>Date</b>	<b>Mileage</b>	<b>Conf. Cost</b>
Aussems	Best Practice Workshop	Rutgers	6/5/13	55	\$0.00
VanHaste	Best Practice Workshop	Rutgers	6/5/13	55	\$0.00
Miller	Orton Gillingham	Secaucus	7/29-8/2	171.7	\$975.00
Ordile	Orton Gillingham	Secaucus	8/5-8/9	172	\$975.00
Stassi	“	“	8/5-8/9	“	\$975.00
Thomas	“	“	“	“	\$975.00

CARRIED: Motion carried unanimously by roll call vote.

**Curriculum and Technology**

**B. Class Trips**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following class trips for the 2012-2013 school year:

<b>Name</b>	<b>Date</b>	<b>Town</b>	<b>Cost per child</b>	<b>Transportation</b>
Boden	7/17/13	Long Beach NY	0.00	\$25.00 each staff member
Ferguson	6/6/13	Great Meadows	\$5.00	\$5.00
Aussems	6/12/13	Randolph	\$4.50	\$180.00
Profito	6/3/13	Hackettstown	\$0.00	\$0.00

CARRIED: Motion carried unanimously by roll call vote.

**XII. OLD BUSINESS**

**XIII. SUPERINTENDENT’S REPORT**

**A. School Calendar**

Moved by W. Cramer and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the 2013-2014 School Calendar.  
(Appendix 9)

CARRIED: Motion carried unanimously by roll call vote.

**B. Professional Development Plan (2013-2014)**

Moved by S.Torculli and seconded by M Renaud

**BE IT RESOLVED**, to approve the 2013-2014 Professional Development Plan. (Appendix 10)

CARRIED: Motion carried unanimously by roll call vote -

D. Clark abstained.

C. HIB – no incidents

**XIV. PUBLIC COMMENTS**

**XV. BOARD DISCUSSION**

**XVI. ADJOURNMENT**

Moved by W. Cramer and seconded by B. Gibbs.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote

Time: 9:22 p.m.