

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on July 27, 2015 was called to order at 7:34 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 9, 2015 to the Express Times and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Diane Clark
Suzette Costello
William Cramer
Giovanni Cusmano
John Egan
Brant Gibbs
Mary Renaud – arrived 7:40
Francis Gavin, President

ABSENT

Giovanni Cusmano

ALSO PRESENT

Mr. Joseph Flynn, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by D. Clark.
BE IT RESOLVED, that the minutes of the regular board meeting held on June 22, 2015, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote.

IV. BUSINESS OFFICE REPORT

(Appendix 2)

V. ACKNOWLEDGEMENTS

PNC Bank donation of \$ to support Jazz Picnic

VI. PRESENTATIONS

Reading Specialist Program from Centenary Update

Rutherford Hall Update

VII. PRESIDENT'S REPORT

VIII. COMMITTEE REPORTS

- A. Facilities and Property** – William Cramer
- B. Communications & Public Relations** - Mary Renaud
- C. Student Activities/PTO Liaison** – Francis Gavin
- D. Town Council Liaison** – John Egan / Brant Gibbs
- E. Finance** – James Britt
- G. Curriculum & Technology** – Giovanni Cusmano
- H. Personnel** – Suzette Costello
- J. Negotiations** – John Egan
- K. Policy** – Diane Clark
- L. Foundation Liaison** – Mary Renaud
- M. Hackettstown Board of Education Liaison** – Francis Gavin

IX. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

X. BOARD COMMITTEE ACTION REPORTS

Finance

On the recommendation of the Chief School Administrator and School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of \$37,959.73.
(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #25394 through #25599 for the 2014-2015 school year in the amount of \$82,415.10 and check #25500 through #25594 for the 2015-2016 school year in the amount of \$383,181.43 be approved for payment
(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

C. Food Service Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the addendum of Maschio's Food Services, Inc., contract as the food service vendor for the 2015-2016 school year, for a management fee of \$7,061.00. Maschio's Food Service, Inc. guarantees a return of \$13,000.00 on the operational financial report for the 2015-2016 school year, In the event the program costs exceed total revenues (from all sources), Maschio's Food Service, Inc., shall be responsible for any losses (shortfalls) incurred.

CARRIED: Motion carried unanimously by roll call vote.

D. Hunterdon Preparatory School

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following tuition contract for high school student (#2010) attending Hunterdon Preparatory School effective July 7, 2015 to June 30, 2016 at rate of \$50,904.00

CARRIED: Motion carried unanimously by roll call vote.

E. Calais School Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with The Calais School, for high school student #1013, at an annual rate of \$68,250 and high school student #0313 at an annual rate of \$58,500 for the 2015-2016 school year.

CARRIED: Motion carried unanimously by roll call vote.

F. Joint Transportation Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2015-2016 Joint Transportation contract with:

| | | |
|---|-------------------------------|----------|
| Frelinghuysen Township Board of Education | | |
| 9A | Route Frelinghuysen | \$27,300 |
| 9B | Ridge & Valley Charter School | \$11,700 |
| | Field Trips | \$ 1,692 |

CARRIED: Motion carried unanimously by roll call vote.

G. Warren County Special Services School District

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with WCSSSD effective July 1, 2015 to June 30, 2015 for high school student (#0107) at an annual rate of \$35,200 and high school student (#0303) at an annual rate of \$37,550.

CARRIED: Motion carried unanimously by roll call vote.

H. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as May 31, 2015 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of May 31, 2015 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of May 2015 with a total Governmental Funds Account cash balance of \$340,233.43. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

I. Lunch Prices

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED THAT, the lunch prices for the 2015 – 2016 school year will be: Lunch \$2.70 - an increase of \$.05

Adult Lunch \$3.20 - an increase of \$.05

Milk \$.45 remains the same

Extra Portion \$1.80 an increase of \$.05

The cost for reduced lunches will remain the same.

CARRIED: Motion carried unanimously by roll call vote.

J. Travel Reimbursement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve 2015-2016 mileage reimbursement for the following employees who travel for general district business at the current NJ OMB Circular Rate.

| Employee Name | Title | Business Conducted |
|--------------------------------|---|--|
| Mr. Joseph Flynn | Superintendent | Professional organizations, between district travel, contractual items. |
| Peter Pearson | School Accountant | NJASBO State & County meetings, district banking, County BOE, contractual items, professional organizations. |
| Jennifer Chickey | Principal | Professional organizations, Training/Workshops, Misc. District Business |
| Melissa Sabol | Assistant Principal/Instruction of Technology | Evaluations, Professional Meetings, Tech etc |
| Kay, Tina | Administrative Assistant | Training/Workshops, Post Office, Banking, Deliveries to Board Members, Misc. District Business |
| Trainello, Donna | Business Office Assistant Transportation Coordinator | Banking, County BOE, Training/Workshops, Post Office |
| Charles Zukoski / Peter Demary | Maintenance Dept. | Post office, Town Hall, Professional Organizations, Training/Workshops, Misc. District Business |
| Laurie Rapisardi | Secretary | Post Office, Misc. District Business; Training/Workshops |
| Divya Balh | Secretary | Misc. District Business; Training/Workshops |

CARRIED: Motion carried unanimously by roll call vote.

K. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$32,677.49 in Investors Bank balance as of June 30, 2015 (Appendix 5)

| | |
|-----------------|-------------|
| Grade 8 | \$ 1,896.12 |
| Yearbook | 6,621.56 |
| Grade 7 | 11,895.87 |
| Stop Hunger Now | 964.00 |
| Grade 3 | 420.00 |
| Music | 786.10 |
| Drama | 6,176.82 |
| Student Council | 597.08 |
| Environment | 125.00 |
| Misc | 3,194.94 |

CARRIED: Motion carried unanimously by roll call vote.

L. Accept Lease/Purchase Financing Bid

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the Allamuchy Twp. Board of Education accept the winning bid from U. S. Bancorp Government Leasing and Finance, Inc. for the 10 year financing of the lease/purchase of five 54 passenger buses and one handicapped bus. The lease/purchase amount is \$569,580 with interest totaling \$77,908.10 for total payments of \$647,758.10. Two bids were received and USBank had the lowest interest rate of 2.47%.

CARRIED: Motion carried unanimously by roll call vote.

Personnel

On the recommendation of the Chief School Administrator:

A. Practicum

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Brittany Bornstein from Felician College as a practicum student for the Mountain Villa School.

CARRIED: Motion carried unanimously by roll call vote.

B. Externship

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Nicole Schaffer to participate in an externship (student teach) with Lauren Boden. She is a student from William Patterson University.

CARRIED: Motion carried unanimously by roll call vote.

C. Psychological Evals

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Gretchen Stefaniecicz as a Consultant conducting psychological evaluations at a rate of \$325 for referrals and \$275 for re-evaluations.

CARRIED: Motion carried unanimously by roll call vote.

D. Special Education Leave Replacement

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Michelle Stassi as a leave replacement for a full time K-2 Special Education Teacher, Step 1BA \$44,130, effective 9-1-15.

CARRIED: Motion carried unanimously by roll call vote.

E. Teacher

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Samantha Kindberg as a full time Teacher, Step 1MA \$46,530, effective 9-1-15.

CARRIED: Motion carried unanimously by roll call vote.

F. Teacher

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Karen Constantino as a full time Teacher, Step 3BA \$44,630, effective 9-1-15.

CARRIED: Motion carried unanimously by roll call vote.

G. 5th Grade Leave Replacement

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Caitlyn Gleason as a leave replacement for a full time 5th grade teacher, Step 1BA \$44,130, effective 9-1-15.

CARRIED: Motion carried unanimously by roll call vote.

H. Teacher

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Andrew Carbone as a full time Teacher, Step 2BA, \$44,630, effective 9-1-15.

CARRIED: Motion carried unanimously by roll call vote.

I. Teacher

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Alyson Chudley as a part time Teacher (.5 time) Step 2BA pro-rate salary of \$22,315 effective 9-1-15.

CARRIED: Motion carried unanimously by roll call vote.

J. Schedule A

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Ann Marie Hall as the Reading Specialist effective 9-1-15.

CARRIED: Motion carried unanimously by roll call vote.

K. Full-Time School Principal Waiver Request

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the Full-Time School Principal Waiver Request per N.J.A.C. 6A:32-4.1 (f) - Each school shall be assigned the services of a full-time non-teaching principal to be responsible for administration and supervision of the school. When a full-time, non-teaching principal is not assigned to a school, the district Board of Education, upon advice of the Chief School Administrator shall submit for approval a plan that ensures adequate supervision of pupils and staff.

CARRIED: Motion carried unanimously by roll call vote.

L. Stipend Grant Writer for Rutherford Hall

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Thomas Martin for the stipend position of Grant Writer for Rutherford Hall at \$5,000.00 annually effective 7-1-15.

CARRIED: Motion carried unanimously by roll call vote.

M. Stipend Website Design and Maintenance for Rutherford Hall

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Melissa Sabol for the Website Design and Maintenance stipend for Rutherford Hall with a start-up rate of \$2,400 and a stipend amount of \$1,000.00 annually effective 7-15-15.

CARRIED: Motion carried unanimously by roll call vote.

N. Stipend Collections Manager for Rutherford Hall

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Joan Leckie for the stipend Property/Antique Collections Manager for Rutherford Hall at \$2,400.00 annually effective 7-1-15.

CARRIED: Motion carried unanimously by roll call vote.

O. Mentors

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following Mentors for the 2015-2016 School Year;

Anna Thomas for Samantha Kindberg

Lauren Boden for Michelle Stassi

Sam Greco for Karen Constantino

Lindsay Johnson for - Caitlyn Gleason

Christine Rodriguez for Andrew Carbone

Andrea Aussems for Alyson Chudley

CARRIED: Motion carried unanimously by roll call vote.

Policy

A. Policy 5511 First Reading

Moved by D. Clark and seconded by B. Gibbs.

BE IT RESOLVED, to approve the first reading of policy 5511 Student Dress and Grooming. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

Curriculum & Technology

A. Attendance at Professional Conferences

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

| Name | Conference Name | Location | Date | Mileage | Cost |
|-------------|------------------------------------|----------------|-------------|---------|------|
| Sauter | Introduction to Teasing & Bullying | | 8/20/15 | 72 | 0 |
| Chickey | " | | | 0 | |
| Profito | " | | | 0 | |
| Bahl/Pulver | Bomb Threat Response | Washington BOE | 8/19 & 8-20 | 50 | 0 |

CARRIED: Motion carried unanimously by roll call vote.

B. Class trips

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2015-2016 school year:

| Name | Grade | Location | Transp. Cost | Date | Purpose |
|----------------|--------------|------------------|---------------------|-------------|----------------------|
| Marsha Koerner | 8th | Byram, NJ | \$ | 9/11/15 | Food Bank |
| Marsha Koerner | 8th | Hackettstown, NJ | \$ | 9/25/15 | Farm View Golf Range |

CARRIED: Motion carried unanimously by roll call vote.

XI OLD BUSINESS

XII. SUPERINTENDENT'S REPORT

Kindergarten Count Down Summer Program

Back to School Nights – Dates posted on school calendar

Open House - Dates

Fred Factor Book

Rutherford Hall Roof and Grant

501c3 Update

Solar Field Update

Develop an AD Hoc Committee for Negotiations

Meeting with the Town

XIII. PUBLIC COMMENTS

Mr. Fineran advised the board and public of the great reputation the Rutherford Hall building and staff has in the community and the county. Rutherford Hall is now looked as an example to other Historic properties.

XIV. BOARD DISCUSSION

Discussion of District Goals and Adopt

Discussion of Rutherford Hall Goals and Adopt

Francis Gavin resigned as president of the Board effective July 27, 2015. At this time we will vote for new president and vice president.

Diane Clark nominated for president.

Moved by F. Gavin and seconded by W. Cramer to elect Diane Clark as President.

CARRIED: Motion carried unanimously by roll call vote.

Suzette Costello nominated for vice president.

Moved by J. Egan and seconded by F. Gavin to elect Suzette Costello as Vice President.

CARRIED: Motion carried unanimously by roll call vote.

XV. ADJOURNMENT

Moved by W. Cramer and seconded by B. Gibbs.
BE IT RESOLVED, to adjourn.

CARRIED: Motion carried by voice vote

Time: 9:50 p.m.