

## Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on August 27, 2012 was called to order at 7:43 p.m. in the Library by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on April 16, 2012 to the Express Times, Star Ledger, Daily Record and Township Clerk. Notice was posted in the school office.

**I. ROLL CALL**

Francis Gavin, President  
James Britt  
William Cramer  
Suzette Costello  
John Egan  
Brant Gibbs  
Mike Pelletier  
Mary Renaud

**ABSENT** Guy D'Esposito

**ALSO PRESENT** Dr. Timothy Frederiks, CSA  
Mr. Peter Pearson, SBA  
Dr. Seth Cohen, Principal

**II. PLEDGE TO THE FLAG**

**III. APPROVAL OF MINUTES**

**A.** Moved by W. Cramer and seconded by B. Gibbs  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on July 23, 2012, be approved. (Appendix 1a)

CARRIED: Motion carried unanimously by voice vote

**B.** Moved by W. Cramer and seconded by B. Gibbs  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on June 25, 2012, be approved. (Appendix 1b)

CARRIED: Motion carried unanimously by voice vote

**C.** Moved by W. Cramer and seconded by B. Gibbs  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on May 29, 2012, be approved. (Appendix 1c)

CARRIED: Motion carried unanimously by voice vote

- D.** Moved by W. Cramer and seconded by B. Gibbs  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on April 30, 2012, be approved as ammended. (Appendix 1d)

CARRIED: Motion carried unanimously by voice vote

- E.** Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, that the minutes of the reorganization board meeting held on April 30, 2012, be approved. (Appendix 1e)

CARRIED: TABLED

**IV. STUDENT REPRESENTATIVE REPORT**

Suspended until September 2012

**V. BUSINESS ADMINISTRATOR REPORT (Appendix 2)**

**VI. ACKNOWLEDGEMENTS**

Mike Sloane – Compaq Preasio 6000 Personal Computer  
James Britt - Sharp LCD Projector and Long Throw Lens

**VII. PRESENTATIONS**

Green Schools Leadership Initiative - Update

**VIII. PRESIDENT’S REPORT**

**IX. COMMITTEE REPORTS**

**A. Facilities and Property – Bill Cramer**

**B. Communications & Public Relations – John Egan**

**C. Student Activities/PTO Liaison – Suzette Costello**

**D. Town Council Liaison – John Egan / Guy D’Esposito**

**E. Rutherford Hall Long Range Planning Committee – Mary Renaud**

**F. Finance – Jim Britt**

**G. Curriculum & Technology – Suzette Costello**

**H. Personnel – Mary Renaud**

**I Inter-District Liaison with Great Meadows – Fran Gavin / Jim Britt**

**X. PUBLIC COMMENTSON AGENDA ITEMS ONLY**

**XI. BOARD COMMITTEE ACTION REPORTS**

**Finance**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of transfers with totals in Fund 10 of \$62,775.00. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the general account bills list check # 22145 through #22262 for total amount of \$514,743.26 be approved for payment. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

**C. The Calais School, Tuition Contract**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the tuition contract with The Calais School, student #0313, at an annual rate of \$54,860.40 for the 2012-2013 school year.

CARRIED: Motion carried unanimously by roll call vote

**D. The Daytop Preparatory School**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the tuition contract with The Daytop Preparatory School, student #2004, at an annual rate of \$44,100.00 for the 2012-2013 school year and \$3240.00 for the summer program.

CARRIED: Motion carried unanimously by roll call vote

**E. The Lakeland Andover School**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the tuition contract with The Lakeland Andover School, student #1818, at an annual rate of \$52,200 plus summer services at \$299.00 per diem for the 2012-2013 school year and \$3240.00 for the summer program.

CARRIED: Motion carried unanimously by roll call vote

**F. Grant Writing**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Amy Hufnagle for Grant Writing for the time period of September 1, 2012 – February 28, 2013 (Appendix 9)

CARRIED: Motion carried unanimously by roll call vote

**Finance – continued:**

**G. Travel Reimbursement**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve 2012-2013 mileage reimbursement for the following employees who travel for general district business at the current NJ OMB Circular Rate.

<b>Employee Name</b>	<b>Title</b>	<b>Business Conducted</b>
Frederiks, Dr. Timothy	Superintendent	Professional organizations, between district travel, contractual items.
Peter Pearson	SBA	NJASBO State & County meetings, district banking, County BOE, contractual items, professional organizations.
Cohen, Seth	Principal	Professional organizations, Training/Workshops, Misc. District Business
Martin, Janet	Supervisor of Special Services	Evaluations, Professional Meetings
Kay, Tina	Supt's Administrative Assistant	Training/Workshops, Post Office, Banking, Deliveries to Board Members, Misc. District Business
Trainello, Donna	Business Office Assistant	Banking, County BOE, Training/Workshops, Post Office
Charles Zukoski / Roy Parsons	Maintenance Dept.	Post office, Town Hall, Professional Organizations, Training/Workshops, Misc. District Business
Laurie Rapisardi	CST Secretary/Transportation Coordinator	Post Office, Misc. District Business; Training/Workshops
Pollina, Susan	Office Assistant	Misc. District Business; Training/Workshops

CARRIED: Motion carried unanimously by roll call vote

**H. Swale Award**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to accept Anviro Contractors quote of \$22,500 to excavate and install piping, gravel, etc. for swale repair at the Allamuchy Township School.

CARRIED: Motion carried unanimously by roll call vote

**Finance – continued:**

**I. G & T Schedule A**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following Teachers for G & T for the 2012/2013 School year.

<b>K</b> Fran Muhlenbruch	<b>5</b> Kate Stiner
<b>1</b> Jen Sauter	<b>6</b> Brian Lohse
<b>2</b> Ann Marie Hall	<b>7</b> Theresa Funero
<b>3</b> Ashley Vanhaste/ Andrea Aussems	<b>8</b> Joanne Ferguson
<b>4</b> Lindsey Johnson	

CARRIED: Motion carried unanimously by roll call vote

**J. Curriculum Revisions**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following curriculum revisions:

K-8 Language Arts Literacy  
3-5 Mathematics  
K-8 Comprehensive Health & Physical Education  
K-8 Visual & Performing Arts  
K-8 Social Studies (intergrated 21st Century Life & Skills)

CARRIED: Motion carried unanimously by roll call vote

**K. IDEA BASIC – Part B Grants**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to accept and approve the submission of the IDEA Basic – Part B \$104,304 and IDEA Preschool \$5,644 Grant for fiscal year 2012-2013

CARRIED: Motion carried unanimously by roll call vote

**L. No Child Left Behind (NCLB) Fiscal 2012 – 2013 Grant**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED** to accept and approve the submission of the NCLB Grant for fiscal 2012-2013 in the amounts listed:

Salaries: Schmiedeke \$10,000 Title I, Sauter \$10,000 Title II Part A

Title I Part A Basic	\$ 16,756
Title II Part A	17,006
Title II Part D	0.00
Title III	0.00
Title IV	0.00
Total	\$ 33,762

CARRIED: Motion carried unanimously by roll call vote

**Finance – continued:**

**M. Title III**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to refuse the Title III allocation under the NCLB in the amount of \$261.00 for the 2012-2013 school year.

CARRIED: Motion carried unanimously by roll call vote

**N. Joint Transportation Contract**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Summer 2012-2013 Joint Transportation Contract with:

Great Meadows Board of Education

Route 22        \$2,362.50

Route 21        \$1,350.00

Route 10        \$1,445.00

Hope Board of Education

Route 22        \$337.50

Route 21        \$900.00

CARRIED: Motion carried unanimously by roll call vote

**O. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of June 30, 2012 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 30, 2012 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**Finance – continued:**

3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 2012 with a total Governmental Funds Account cash balance of \$525,517.73. (Appendix 5 )

CARRIED: Motion carried unanimously by roll call vote

**Personnel**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Maternity Leave Replacement**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve Clare Saalfield (Bundschuh) as a maternity leave replacement for Lindsay Johnson from 9/6/12 to 12/21/12.

CARRIED: Motion carried unanimously by voice vote

**B. Increase**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve Pete DeMary for a \$1.00 increase from \$10.75 to \$11.75 an hour effective 09/01/12.

CARRIED: Motion carried unanimously by voice vote

**C. Resignation**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to accept the resignation of Timothy J. Frederiks for retirement purposes, effective 9/30/12.

CARRIED: Motion carried unanimously by voice vote

**D. Superintendent**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to develop contract terms for the appointment of Seth Cohen as CSA, effective 10/01/12 and submit to the Executive County Superintendent for approval. Additionally – direct the SBA to advertise the September 23rd meeting as a public meeting for a new administrative contract, pursuant to applicable code.

CARRIED: Motion carried unanimously by voice vote

**Personnel – continued:**

**E. Interim Principal**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve Cecil Bud Beavers at \$500.00 a day starting September 24, 2012 through a date to be determined.

CARRIED: Motion carried unanimously by voice vote

**F. Maternity Leave Replacement**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve Diane VanDongen as a maternity leave replacement for Ashley VanHaste from 9/17/12 to 2/1/13.

CARRIED: Motion carried unanimously by voice vote

**G. Resignation**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to accept with regret, the resignation of Suzanne Chamberlin effective 08/31/12.

CARRIED: Motion carried unanimously by voice vote

**H. P/T Secretary**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve Patracia Turoczy up to four days a week and up to four hours a day at \$18.00 an hour for the 2012/2013 School year.

CARRIED: Motion carried unanimously by voice vote

**I. Resignation**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to accept the resignation of Amanda Sypniewski effective 08/31/12.

CARRIED: Motion carried unanimously by voice vote

**Personnel – continued:**

**J. Substitutes**

Moved by M. Renaud and seconded by W. Cramer

**BE IT RESOLVED**, to approve Whitney Martin and Alison Motzer as a substitute for the 2012/2013 School Year.

CARRIED: Motion carried unanimously by voice vote

**Policy**

**A. Policy Change Second Reading**

Moved by M. Pelletier and seconded by M. Renaud

**BE IT RESOLVED**, to approve the second reading of Policies.

(Appendix 6A Synopsis) (Appendix 6B Policy)(Appendix 7 Policy)

0151 Organization Meeting (Revised)

0153 Annual Appointments (Revised)

0167 Public Participation in Board Meetings (Revised)

2361 Acceptable use of Computer Network/Computers and Resources (Revised)

2363 Pupil use of Privately Owned Technology (New)

2431.4 Concussion Testing and Return-To-Play (Revised)

2622 Pupil Assessments (Revised)

3282 Use of Social Networking Sites (New)

4282 Use of Social Networking Sites (New)

6164 Advertising on School Buses

6470 Payment of Claims (Revised)

CARRIED: Motion carried unanimously by voice vote – F. Gavin voted no on Social Networking

**XII OLD BUSINESS**

**XIII. SUPERINTENDENT'S REPORT**

Staff/Family Picnic 9/5/12 5 pm to 7pm

Bus Advertising (Policy 6164)

**A. Board Goals 2012-2013**

Moved by W. Cramer and seconded by J. Egan.

**BE IT RESOLVED**, to approve the 2012-2013 Board Goals.

(Appendix 8)

CARRIED: Motion carried unanimously by voice vote

**XIV. PUBLIC COMMENTS**

**XV. BOARD DISCUSSION**

**XVI. EXECUTIVE SESSION MOTION**

Moved by J. Britt and seconded by W. Cramer

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning personnel matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by voice vote

**Executive Session:**

Moved by W. Cramer and seconded by J. Egan.

**BE IT RESOLVED**, that the Board of Education has been in executive session for the past 10 minutes for the purpose of personnel matters. The matters that were discussed (CSA Evaluation) will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by voice vote

**XVII. ADJOURNMENT**

Moved by M. Pelletire and seconded by B. Gibbs

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote

Time: 8:32 p.m.