

Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on September 23, 2013 was called to order at 7:35 pm in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 5, 2013 to the Express-Times, Daily Record and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
William Cramer
Suzette Costello
Susan Torlucci
John Egan
Brant Gibbs
Diane Clark
Mary Renaud
Francis Gavin, President

Student Council: Savannah Doelfel
Molly Szpakowski
Jacob Leddy

ALSO PRESENT

Dr. Seth Cohen, Superintendent
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by W. Cramer and M. Renaud seconded by.
BE IT RESOLVED, that the minutes of the regular board meeting held on August 26, 2013, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.

IV. STUDENT REPRESENTATIVE REPORT

V. BUSINESS ADMINISTRATOR REPORT

VI. ACKNOWLEDGEMENTS

Allamuchy Township Education Fund presented a check for \$10,000 from the Taste of the Town proceeds. Members of the board and school staff were most appreciative.

VII. PRESENTATION

VIII. PRESIDENT'S REPORT

IX. COMMITTEE REPORTS

- A. Facilities and Property – William Cramer**
- B. Communications & Public Relations - John Egan**
- C. Student Activities / PTO Liaison – Suzette Costello**
- D. Town Council Liaisons – John Egan / Brant Gibbs**
- E. Rutherford Hall Long Range Planning Committee – Mary Renaud**
- F. Finance - Jim Britt**
- G. Curriculum & Technology – Suzette Costello**
- H. Personnel – Susan Torlucci**
- I. Inter-District Liaison with Great Meadows – Fran Gavin / Jim Britt**
- J. Negotiations – John Egan**
- K. Policy – Diane Clark**
- L. Foundation Liaison – Francis Gavin**
- M. Hackettstown Board of Education - Francis Gavin**

X. BOARD COMMITTEE ACTION REPORTS

Finance

On the recommendation of the School Business Administrator and Chief School Administrator:

A. Transfers

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to approve the following list of transfers with a total in Fund 10 of \$21,350.00
(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, that the bills list in the amount of \$492,794.49 checks #23364 through #23487, are approved for payment.
(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

C. Grant Resolution

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, to approve the Garden State Historic Preservation Trust Fund Administered by the New Jersey Historic Trust Governing Body

The governing body/board of Rutherford Hall desires to further historic preservation through a grant from the New Jersey Historic Trust, State of New Jersey in the amount of \$50,000 for the following project: Historic Preservation work on the building, landscape, and lake.

Therefore, the governing body authorizes Julie Mumaw to execute a grant agreement with the State in an amount up to that awarded for the proposed project, and to seal the grant agreement.

CARRIED: Motion carried unanimously by roll call vote.

D. Monthly Certification of Budget

Moved by J. Britt and seconded by J. Egan.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of July 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 2013 with a total Governmental Funds Account cash balance of \$542,736.14. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

E. Monthly Certification of Budget

Moved by J. Britt and seconded by J. Egan.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of August 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Finance - continued

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 2013 with a total Governmental Funds Account cash balance of \$1,012,852.49. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

Personnel

A. Homework Club

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Kate Stiner & Lia Ordile to split Homework Club Stipend for the 2013-2014 school year.

CARRIED: Motion carried unanimously by roll call vote.

B. Part Time Aide

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Christine Ahern as a Part Time Aide at \$15.00 an hour for approximately 4 hours a day starting 09/26/13.

CARRIED: Motion carried unanimously by roll call vote.

C. Mentors

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Ashley VanHaste, Andrea Aussems and Kate Stiner as mentors for Robin Samiljan, Michelle McElwee and Adrianna Shonk.

CARRIED: Motion carried unanimously by roll call vote.

D. Cross Country Aide

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Alessandra Alchermes as the Cross Country Aide at \$15.00 an hour.

CARRIED: Motion carried unanimously by roll call vote.

Personnel - continued

E. Paid Leave

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve paid administrative leave of absence for employee A0001291 from 9/9/13 to 9/13/13.

CARRIED: Motion carried unanimously by roll call vote.

F. Bus Driver

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Maureen Cullen as a permanent bus driver effective 10/01/2013, at a rate of \$19.00 per hour, with benefits.

CARRIED: Motion carried unanimously by roll call vote.

Policy

A. Policy First Reading

Moved by D. Clark and seconded by B. Gibbs.

BE IT RESOLVED, to approve the first reading of the following policies;

0000.01 Introduction
0000.02 Introduction
3232 Tutoring Services
5117 Interdistrict Public School Choice
5120 Assignment of Pupils
5300 Automated External Defibrillators (AEDS)
5533 Pupil Smoking
7434 Smoking in School Buildings and on School Grounds
7522 School District Provided Technology Devices to Staff Members
7523 School District Provided Technology Devices to Pupils
3144.3 Suspension Upon Certification of Tenure Charge
3144.12 Certification of Tenure Charges – Inefficiency
3372 Teaching Staff Members Tenure Acquisition
3373 Tenure Upon Transfer or Promotion
3374 Tenure Upon Transfer to an Underperforming School
4124 Employment Contract
5512 Harassment, Intimidation, and Bullying
(Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

Policy - continued

B. RESOLUTION

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the following resolution;

Establishing the Election of Members of the Allamuchy Board of Education

As the First Tuesday after the First Monday in November

WHEREAS, P.L. 2011, c. 202 authorizes a local board of education to change the election date of school board members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election); and

WHEREAS, Such action requires the adoption of a resolution by the local board of education as set forth in P.L. 2011, c. 202; and

WHEREAS, P.L. 2011, c. 202 requires that the change in election date remain in effect for four years; and

WHEREAS, P.L. 2011, c. 202 eliminates the annual voter referendum on the proposed general fund tax levy (i.e., the base budget which is at or below the statutory tax levy cap) in school districts where board of education members are elected at the General Election; and

WHEREAS, P.L. 2011, c. 202 requires that an additional general fund tax levy proposal (i.e., for an expenditure in excess of the tax levy cap) be presented to voters as a separate question at the General Election; and

RESOLVED, That, pursuant to P.L. 2011, c. 202, the Allamuchy Board of Education changes the annual election date for its members from the third Tuesday in April to the first Tuesday after the first Monday in November (the General Election), beginning in 2013; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202, this change will remain in effect at least through November 2016; and be it further

RESOLVED, That, pursuant to P.L. 2011, c. 202 (S-3148), the annual organization meeting of the Allamuchy Board of Education will take place in the first week of January following the November General Election and that the board of education's next organization meeting will take place during the first week of January 2014; and be it further

Policy - continued

RESOLVED, That, pursuant to P.L. 2011, c. 202, members of the Allamuchy Board of Education whose terms would have expired by May 2014 will continue to serve in office until the January 2015 organization meeting; and be it further

RESOLVED, That this resolution be transmitted to the Warren County Clerk; the Warren County Board of Elections and/or Superintendent of Elections; the municipal clerk of Allamuchy; the school board secretary of Allamuchy; the Department of State, Division of Elections; the Department of Education's Executive County Superintendent; and the Department of Community Affairs, Division of Local Government Services; and be it further

RESOLVED, That copies of this resolution be provided to the New Jersey School Boards Association and the New Jersey State League of Municipalities.

CARRIED: **TABLED**

Curriculum and Technology

A. Attendance at Professional Conferences

Moved by S. Costello and seconded by M. Renaud.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Mazzetta	2/24/25/14	PE Development	\$150.00	0
Brady	10/14/13	Education Day	\$0	0
Rodriguez	02/24/25/14	PE Development	\$150.00	0
DeAngelis	10/30/13	Bullying	\$0.00	91.2miles
Rodriguez	10/15/14	Suicide Awareness	\$35.00	0
Ferguson	10/21/13	Common Core	\$0	62
Tshudy	10/23/13	Social Worker	\$95.00	86
Johnson	11/26/13	Literature	\$235.00	0
Funaro	11/08/13	Common Core	\$65.00	120

CARRIED: Motion carried unanimously by roll call vote.

Curriculum and Technology - continued

B. Class Trips

Moved by S. Costello and seconded by M Renaud.

BE IT RESOLVED, to approve the following class trips for the 2013-2014 school year:

Name	Location	Cost	Transp. Cost	Date
Ferguson	Parsippany, NJ	\$16.00	\$380.00	5/30/14
Fedich	Morristown, NJ	\$14.50	\$380.00	4/7/14
Fedich	Morristown, NJ	\$12.00	\$380.00	5/22/14
Schmiedeke	West Orange, NJ	\$13.00	\$190.00	5/7/14
Fedich	Belvidere, NJ	\$16.50	\$380.00	10/2/13
Schmiedeke	Hope, NJ	\$6.00	\$190.00	6/3/14
Schmiedeke	Stanhope, NJ	\$8.50	\$190.00	2/27/14
Schmiedeke	Allamuchy, NJ	\$11.00	\$190.00	10/4/13
Stiner	Stillwater, NJ	\$TBD	\$380.00	3/10/14
Ferguson	Hillside, NJ	\$8.00	\$380.00	10/18/13
Thompson	Allentown, PA	\$50.00	\$190.00	5/7/14
Thompson	New York, NY	\$80.00	\$380.00	5/21/14
Stiner	Sussex, NJ	\$17.00	\$380.00	10/30/114
Thompson	Philadelphia, PA	\$35.00	\$190.00	11/27/14
Cohen	Great Meadows, NJ	\$0.00	\$0.00	10/11/13
MH class	Life Skills Trips – (Appendix 7)			

CARRIED: Motion carried unanimously by roll call vote.

XI. OLD BUSINESS

XII. SUPERINTENDENT'S REPORT

A. Draft Board Goals 2013-2014

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2013-2014 Board Goals (Appendix 9)

CARRIED: Motion carried unanimously by roll call vote.

B. NJSAC

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, to approve Suzette Costello as the Board Representative for NJSAC.

CARRIED: Motion carried unanimously by roll call vote.

Superintendent's Report - continued

C. Back to School Night

10/1/13 K-1 7:00-8:15

10/2/13 2-4 7:00-8:15

10/3/13 5-8 7:00-8:15

D. Rutherford Hall Lease Agreement Hydrocoil

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, to approve Hydro Coil Lease Agreement
(Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. ADJOURNMENT

Moved by B. Gibbs and seconded by D. Clark

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

TIME: 8:22 p.m.