

Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on October 22, 2012 was called to order at 7:35 pm in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 13, 2012 to the Express-Times, Daily Record and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

Francis Gavin, President
James Britt
William Cramer
Suzette Costello
Mary Renaud

Student Representatives: Minniti, Olivia
Nicholls, Julian
Russo, Marissa

ABSENT

Michael Pelletier
John Egan
Brant Gibbs
Guy D'Esposito

ALSO PRESENT

Dr. Seth Cohen, CSA

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by M. Renaud
BE IT RESOLVED, that the minutes of the regular board meeting held on September 25, 2012, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote

IV. STUDENT REPRESENTATIVE REPORT

V. BUSINESS ADMINISTRATOR REPORT (Appendix 2)

VI. ACKNOWLEDGEMENTS

Jim Hogan – Freezer and TV's
Warren Life Members Club – 100 Dictionaries for K & 1st Grade.

VII. PRESENTATION

District Assessment Report

VIII. PRESIDENT'S REPORT

IX. COMMITTEE REPORTS

A. Facilities and Property – William Cramer

B. Communications & Public Relations - John Egan

C. Student Activities / PTO Liaison – Suzette Costello

D. Town Council Liaisons – John Egan / Guy D'Esposito

E. Rutherford Hall Long Range Planning Committee – Mary Renaud

F. Finance - Jim Britt

G. Curriculum & Technology – Suzette Costello

H. Personnel – Mary Renaud

I. Inter-District Liaison with Great Meadows – Fran Gavin / Jim Britt

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Finance

On the recommendation of the School Business Administrator and Chief School Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers with a total in Fund 10 of \$105,450.17.

(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the bills list in the amount of \$1,002,768.42, checks #22378 through #22460, be approved for payment.

(Appendix 12)

CARRIED: Motion carried unanimously by roll call vote

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$20,599.02 in Investors Bank balance as of 09-30-2012. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote

Finance - continued

D. Joint Transportation Contracts

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following joint transportation contracts for the 2012-2013 school year.

Summer contract with:

Great Meadows Regional School Dist.	Route #22	\$2362.50
	Route #21	1,350.00
	Route #10	1,445.00

Hope Township Board of Education	Route #22	337.50
	Route #21	900.00

School year 2012-2012 contracts with:

Hope Township Board of Education	Route #21	\$11,618
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Great Meadows Regional School Dist.	Route #22	\$22,464
	Route #21	5,809

CARRIED: Motion carried unanimously by roll call vote

E. Comprehensive Maintenance Plan and M-1 Report

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Comprehensive Maintenance Plan and the M-1 Report as mandated by statute. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote

F. Principal Waiver

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Full – Time School Principal Waiver Request form. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote

Finance - continued

G. Tuition Contracts

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following tuition contracts:

WCSSSD summer tuition 7-2-12 to 7-30-12 for #0107	\$ 2,900
WCSSSD tuition 9-26-12 to 6-30-12 for #0303	\$32,739
Employment Pathways HS#1412	\$29,892.50
and ESY	\$4,180.00

CARRIED: Motion carried unanimously by roll call vote

H. 2012 SAFETY GRANT AWARD

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, the Allamuchy Twp. Board of Education hereby accepts the Safety Grant awarded by the New Jersey School Boards Association Insurance Group's ERIC WEST Subfund in the amount of \$3,100.00 for the period July 1, 2012 through June 30, 2013.

CARRIED: Motion carried unanimously by roll call vote

I. Grant

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that Rutherford Hall/Allamuchy Township Board of Education will apply for a \$66,000.00 planning grant from the NJ Historic Trust. Matching funds are required for this grant, and we will use the Warren County grant and earned income as our match. The work we will do on this grant includes a study of the lake and continued research on the building and landscape.

(Appendix 8)

CARRIED: Motion carried unanimously by roll call vote

J. QSAC

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the SOA for the NJQSAC for submission. (Appendix 12)

CARRIED: Motion carried unanimously by roll call vote

Finance - continued

K. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of September 30, 2012 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2012 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September 2012 with a total Governmental Funds Account cash balance of \$358,766.79. (Appendix 9)

CARRIED: Motion carried unanimously by roll call vote

Personnel

A. Work Day

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve the change in hours for Allison Motzer from 3.5 hours a day to 4 hours a day.

CARRIED: Motion carried unanimously by voice vote.

B. Mentor

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve Sam Greco as a mentor for Lia Ordile. Stipend per AEA contract.

CARRIED: Motion carried unanimously by voice vote

Personnel – continued

C. P/T PSD PM Aide

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve Lynn Quinto for 3 hours a day at \$15.00 an hour retroactive to 10/15/12.

CARRIED: Motion carried unanimously by voice vote

D. P/T Aide

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to remove Samantha Davey as a P/T aide effective 10/8/12 due to declining of the position.

CARRIED: Motion carried unanimously by voice vote

E. 403 (b) Plan

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve Daniel M. Holdt, Inc., retirement planning specialists, to offer AXA/Equitable 403(b) retirement plans to the employees of the Allamuchy Board of Education.
(Appendix 10)

CARRIED: Motion carried unanimously by voice vote

F. Student Teaching

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve Robin Samiljan for student teaching from January 14, 2013 to May 3, 2013.

CARRIED: Motion carried unanimously by voice vote

G. Substitute

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve Carol Bene, Renate Le Duc, and Yanie Koch as substitute teachers for the 2012-2013 school year.

CARRIED: Motion carried unanimously by voice vote

Personnel - continued

H. Part-time Cleaner

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve Matthew Ecochard as a part-time cleaner effective 10-18-2012, five days a week, 3 to 4 hours per night at \$10.00 per hour.

CARRIED: Motion carried unanimously by voice vote

I. School Accountant

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve the creation of School Accountant, a PERS position.

CARRIED: Motion carried unanimously by voice vote

J. School Business Administrator

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve the contract/hire of Julie Mumaw as Acting School Business Administrator, effective October 18, 2012 at a rate of \$50 per hour pending final approval of the Warren County Executive Superintendent.

CARRIED: Motion carried unanimously by voice vote

Curriculum and Technology

A. Attendance at Professional Conferences

Moved by S. Costello and seconded by M. Renaud

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Cost	Mileage	Workshop Name
Patterson	12/18/12	\$225.00	90	Common Core State Standards
Ricci	12/18/12	\$225.00	90	Common Core State Standards
White	10/24/12	\$75.00	80	SS & Common Core

CARRIED: Motion carried unanimously by voice vote

Curriculum and Technology - continued

B. Class Trips

Moved by S. Costello and seconded by M. Renaud

BE IT RESOLVED, to approve the following class trips for the 2012-2013 school year:

Name	Location	Cost	Transp. Cost	Date
DeAngelis	Allentown, PA	\$17.50	\$180.00	12/10/12
Ferguson	Branchburg, NJ	\$7.00	\$360.00	05/23/13
Cohen	Washington, NJ	0.00		11/02/12

CARRIED: Motion carried unanimously by voice vote

C. Thanksgiving Parade

Moved by S. Costello and seconded by M. Renaud

BE IT RESOLVED, to approve the Chorus to attend the Thanksgiving parade November 2012 at a cost of \$25.00 per student plus transportation.

CARRIED: Motion carried unanimously by voice vote

D. District Evaluation Advisory Committee

Moved by S. Costello and seconded by M. Renaud

BE IT RESOLVED, for the creation of a District Evaluation Advisory Committee to oversee the implementation of the district's evaluation policy and procedures.

CARRIED: Motion carried unanimously by voice vote

Negotiations

A. Sidebar Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the sidebar agreement for Parent Involvement Program (Appendix 11)

CARRIED: Motion carried unanimously by voice vote

XII. OLD BUSINESS

XIII. SUPERINTENDENT'S REPORT

HIB – There has been no reported incidents of HIB during the month of September

Teacher Observation Update

XIV. PUBLIC COMMENTS

XV. BOARD DISCUSSION

XVI. ADJOURNMENT

Moved by W. Cramer and seconded by M. Renaud.
BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote

Time: 8:40 p.m.