

## Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on November 28, 2011 was called to order at 7:32 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on May 12, 2011 to the Express-Times, Daily Record and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

Guy D'Esposito  
John Egan  
Brant Gibbs  
Christine Kensicki  
Mary Renaud  
Michael Pelletier  
Francis Gavin, President  
*Student Representatives*  
Yusuf Allah  
Mia Meola  
Jonathan Westfall  
Kurt Lens

### ABSENT

James Britt  
William Cramer

**ALSO PRESENT** Dr. Timothy Frederiks, CSA  
Dr. Seth Cohen, Principal  
Peter Pearson, SBA

### II. PLEDGE TO THE FLAG

### III. APPROVAL OF MINUTES

A. Moved by M. Renaud and seconded by J. Egan.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on October 24, 2011, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote.

B. Moved by M. Renaud and seconded by J. Egan.  
**BE IT RESOLVED**, that the minutes of the special board meeting held on November 16, 2011, be approved. (Appendix 2)

CARRIED: Motion carried unanimously by voice vote.

**IV. STUDENT REPRESENTATIVE REPORT**

Door Decorating, Book Fair, Holiday Shop, Winter Concert, Honor Roll Breakfast and Vending machine needs.

**V. BUSINESS ADMINISTRATOR REPORT – Appendix 13**

**VI. ACKNOWLEDGEMENTS**

- \* Students of the Month
- \* Rollo Family – Donation of books to the MVS Library
- \* Allamuchy Township Education Foundation – Support of the Olweus Anti-Bully Program
- \* PTO Including money earmarked support from Lisa Strutin’s father’s memorial fund
- \* NJ Agricultural Society’s 2011 Farm-City Week Poster Contest – Olivia Kreider 2nd grade winner (appendix 12)

**VII. PRESENTATION**

Tim Vrabel – Audit Presentation  
Gina Davey – PSD Animal project  
Marco Hernandez – Children’s Museum Proposal

**VIII. PRESIDENT’S REPORT**

**IX. COMMITTEE REPORTS**

- A. Facilities and Property – William Cramer, Chair**
- B. Communications & Public Relations - John Egan, Chair**
- C. Student Activities/PTO Liaison – Christine Kensicki, Chair**
- D. Hackettstown BOE Representative – Francis Gavin**
- E. Town Council Liaisons – Guy D’Esposito**
- F. Foundation Liaison - Francis Gavin**
- G. Rutherford Hall – Long Range Planning – Mary Renaud**
- H. Finance – James Britt**

**I. Curriculum** – Christine Kensicki

**J. Personnel** – Mary Renaud

**K. Policy** – Mike Pelletier

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**XI. BOARD COMMITTEE ACTION ITEMS**

**Finance** – James Britt, Chair

On the recommendation of the School Business Administrator and Chief School Administrator:

**A. Secretary's and Treasurer's Report – October 2011**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, to accept the Secretary of the Board of Education and Treasurer's Report, which balanced for the month ending October 31, 2011 with a total Governmental Funds Account cash balance of \$442,145.26 (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote

**B. Transfers**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following list of transfers with a total in Fund 10 of \$49,700.00 and Fund 20 \$18,322.50. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

**C. Bills List**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, that the bills list in the amount of \$708,804.94, checks #21313 through #21415, be approved for payment. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote

**Finance - continued**

**D. Student Activity**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$22,953.75 Skylands Community Bank \$21.01 Investors Bank (Appendix 6) **(SEPTEMBER 2011)**

CARRIED: Motion carried unanimously by roll call vote

**E. Student Activity**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$22,953.75 Skylands Community Bank \$10,947.29 Investors Bank (Appendix 7) **(OCTOBER 2011)**

CARRIED: Motion carried unanimously by roll call vote

**F. Comprehensive Annual Financial Report (CAFR)**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, to accept the Comprehensive Annual Financial Report (CAFR) and the Auditor's Management report for fiscal year ended June 30, 2011.

CARRIED: Motion carried unanimously by roll call vote

**G. Corrective Action Plan (C.A.P.)**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the Corrective Action Plan (C.A.P.) for the 2010 – 2011 fiscal year. There are no recommendations. (Appendix 8)

CARRIED: Motion carried unanimously by roll call vote

**Finance - continued**

**H. Agreement for a Cooperative Pricing System**

**RESOLUTION FOR MEMBER PARTICIPATION  
IN A COOPERATIVE PRICING SYSTEM**

Moved by G. D'Esposito and seconded by B. Gibbs.

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Middlesex Regional Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on September 26, 2011, the governing body of the Board of Education of Allamuchy Twp., County of Warren, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

**TITLE**

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Allamuchy Twp. Board of Education.

**AUTHORITY**

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Superintendent is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

**CONTRACTING UNIT**

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

**Finance - continued**

**EFFECTIVE DATE**

This resolution shall take effect immediately upon passage.

**CERTIFICATION**

I Hereby, certify that the above resolution was adopted by the Allamuchy Twp. Board of Education at the Board meeting held on November 28, 2011.

BY:

\_\_\_\_\_  
(NAME AND TITLE)

ATTEST BY:

\_\_\_\_\_  
(NAME AND TITLE)

CARRIED: Motion carried unanimously by roll call vote

**I. OSAC**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, for a motion to approve the SOA for the NJQSAC for submission. (Appendix 9)

CARRIED: Motion carried unanimously by roll call vote

**J. Comprehensive Maintenance Plan and M-1 Report**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the Comprehensive Maintenance Plan and the M-1 Report as mandated by statute. (Appendix 10)

CARRIED: Motion carried unanimously by roll call vote

**K. Lease Purchase of 54 Passenger Bus**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, that the Allamuchy Twp. Board of Education purchase a 2012 Model Type C 54 Passenger School Bus From the Wolfington Body Company, Inc. in the amount of \$88,935.00. This amount is financed at an APR of 2.70% with six equal payments of \$15,830.00 It is anticipated that Bus 8 will be sold to offset the expense.

CARRIED: Motion carried unanimously by roll call vote

**Finance - continued**

**L. Monthly Certification of Budget**

Moved by G. D'Esposito and seconded by B. Gibbs.

**BE IT RESOLVED**, that pursuant to N.J.A.C. 6A:23-2-11(c) 4, we certify that as of October 31, 2011, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials that to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C.6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

CARRIED: Motion carried unanimously by roll call vote

**Personnel** – Mary Renaud, Chair

**A. Volunteer**

Moved by M. Renaud and seconded by G. D'Esposito.

**BE IT RESOLVED**, to approve Allison Leddy as a regularly scheduled AR volunteer and Lynnette Nagle, Maura Steinle, Melissa Mandas as class mathematics volunteers for the Allamuchy Township School District for the 2011/2012 School year.

CARRIED: Motion carried unanimously by voice vote.

**B. Practicum – School Counseling**

Moved by M. Renaud and seconded by G. D'Esposito.

**BE IT RESOLVED**, to approve Lisa Stankiewicz, Centenary College for the 2011/2012 school year.

CARRIED: Motion carried unanimously by voice vote.

**C. Maternity Leave**

Moved by M. Renaud and seconded by G. D'Esposito.

**BE IT RESOLVED**, to approve maternity leave for Catherine Cefaloni from February 13, 2012 to June 30, 2012.

CARRIED: Motion carried unanimously by voice vote.

**Personnel - continued**

**D. Curriculum Writing**

Moved by M. Renaud and seconded by G. D’Esposito.

**BE IT RESOLVED**, to approve the following for curriculum writing for the 2011-2012 school year.

Social Studies K-8	Joanne Ferguson
Language Arts Literacy	Fran Muhlenbruch, Jen Chickey, Krysten Pede, Ashley Van Haste
Art & Music	Mariah Thompson, Jaehnel Hanisak
Health & PE	Christine Rodriguez
Math	Sam Greco, Andrea Aussems
Language Arts Literacy	Vickie Patterson, Michele Ricci

CARRIED: Motion carried unanimously by voice vote.

**Curriculum and Technology** – Christine Kensicki, Chair

**A. Attendance at Professional Conferences**

Moved by C. Kensicki and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Name	Conference Name	Location/Provider	Date	Mileage
DeAngelis	Great Swamp Center	Chatham, NJ	12/07/11	41
Johnson	What Works	Allentown, PA	01/12/12	0

CARRIED: Motion carried unanimously by voice vote.

**B. Class Trips**

Moved by C. Kensicki and seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following class trips for the 2011-2012 school year:

Name	Date	Town	Cost per child	Transportation
Bolling	12/09/11	Budd Lake	\$ 0.00	\$45.00 Hour
Hall	03/12/12	Morristown	\$14.00	\$180.00
Stiner	12/07/11	Ogdensburg	\$18.00	\$180.00
Ferguson	04/27/11	Branchburg	\$ 4.00	\$180.00

CARRIED: Motion carried unanimously by voice vote.



## **Curriculum and Technology – continued**

### **C. Class Trip Date Change**

Moved by C. Kensicki and seconded by B. Gibbs

**BE IT RESOLVED**, to correct the date of the Union City class trip previously approved at the October 2011 meeting to read November 29, 2011.

CARRIED: Motion carried unanimously by voice vote.

## **Rutherford Hall Long Range Planning - Mrs. Renaud, Chair**

### **A. Rutherford Hall Architects**

Moved by M. Renaud and seconded by G. D’Esposito.

**BE IT RESOLVED**, to appoint SSP Architectural Group and Mark Alan Hewitt as Project Architects for Rutherford Hall.

CARRIED: Motion carried unanimously by voice vote.

## **XII. OLD BUSINESS**

## **XIII. SUPERINTENDENT’S REPORT**

A. Rutherford Hall Events Update – December 9<sup>th</sup> and 10<sup>th</sup>

### **B. Board Goals & Objectives**

Moved by M. Renaud and seconded by G. D’Esposito.

**BE IT RESOLVED**, to approve the 2011-2012 Board Goals and Objectives. (Appendix 11)

CARRIED: Motion carried unanimously by voice vote.

### **C. NJ Sustainable School Project**

Moved by J Pelletier and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the resolution to participate in the NJ Sustainable School Project. (Appendix 14)

CARRIED: Motion carried unanimously by voice vote.

November 28, 2011

Page 10 of 10

**XIV. PUBLIC COMMENTS**

**XV. BOARD DISCUSSION**

**XVI. ADJOURNMENT**

Moved by B. Gibbs and seconded by G. D'Esposito.  
**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 10:05 p.m.