

Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on December 17, 2012 is called to order at 7:37 pm in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 13, 2012 to the Express-Times, Daily Record and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
William Cramer
Suzette Costello
John Egan
Brant Gibbs
Mary Renaud
Francis Gavin, President

ABSENT

Michael Pelletier
Guy D'Esposito

ALSO PRESENT

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by M. Renaud.
BE IT RESOLVED, that the minutes of the regular board meeting held on November 26, 2012, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by voice vote –
J. Britt abstained

IV. STUDENT REPRESENTATIVE REPORT

- V. **BUSINESS ADMINISTRATOR REPORT**
(Appendix 2) No Report Given

VI. ACKNOWLEDGEMENTS

Ruth Clark – Couch for Rutherford Hall

Karen Rymon - Foot Stool, Small Grandfather Clock, Lamp for Rutherford Hall

VII. PRESENTATION

Edgar David - Landscape Architect

Nancy Moses - Interpretation Plan

VIII. PRESIDENT'S REPORT

IX. COMMITTEE REPORTS

A. Facilities and Property – William Cramer

B. Communications & Public Relations - John Egan

C. Student Activities / PTO Liaison – Suzette Costello

D. Town Council Liaisons – John Egan / Guy D'Esposito

E. Rutherford Hall Long Range Planning Committee – Mary Renaud

F. Finance - James Britt

G. Curriculum & Technology – Suzette Costello

H. Personnel – Mary Renaud

I. Inter-District Liaison with Great Meadows – Francis Gavin / James Britt

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Finance

On the recommendation of the School Business Administrator and Chief School Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers totaling \$42,565.00 in Fund 10 for the month of October 2012 and the list of transfers totaling \$15,650.00 in Fund 10 for the month of November 2012.

(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the bills list in the amount of \$502,879.19, checks #22559 through #22624, is approved for payment.

(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$ 35,962.89 in Investors Bank balance as of 10/31/12.

(Appendix 5)

CARRIED: Motion carried unanimously by roll call vote

Finance - continued

D. Principal Evaluation

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the adoption of the Multidimensional Principal Performance Rubric for the new principal evaluation requirement.

CARRIED: Motion carried unanimously by roll call vote

E. Danielson Framework

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve Danielson's Framework for Teaching Evaluation Instrument for the teacher evaluation requirement.

CARRIED: Motion carried unanimously by roll call vote

F. Tuition Contracts

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following OOD tuition contracts:

GMRSD tuition 9-1-12 to 6-30-13 for #0823 \$35,000
attending the ATSD Autistic program

GMRSD tuition 9-1-12 to 6-30-13 for 8 students \$118,000
attending the ATSD PSD program

Hope BOE tuition 9-1-12 to 6-30-13 for 2 students \$27,000
attending the ATSD PSD program

Frelinghuysen BOE tuition 9-1-12 to 6-30-13 for
1 students attending the ATSD PSD program \$13,5000

CARRIED: Motion carried unanimously by roll call vote

Finance - continued

G. Benefits

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the definition of eligibility for the health benefits package per New Jersey State guidelines. To be eligible for the health benefits package an employee must be appointed by the board of education and work a total of no less than 25 hours per week. Employees working less than 25 hours per week are considered part-time and not eligible for the benefits package. All part-time employees may enroll in the health benefits package at their own expense.

CARRIED: Motion carried unanimously by roll call vote

H. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of October 31, 2012 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of October 31, 2012 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of October 2012 with a total Governmental Funds Account cash balance of \$247,151.56.

(Appendix 6)

CARRIED: Motion carried unanimously by roll call vote

Finance - continued

I. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of November 30, 2012 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2012 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of November 2012 with a total Governmental Funds Account cash balance of \$384,877.42.

CARRIED: Motion carried unanimously by roll call vote

Personnel

A. Volunteer

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Michelle Stassi as a volunteer at the Allamuchy Township School District for the 2012-2013 School year.

CARRIED: Motion carried unanimously by voice vote

B. Director of Rutherford Hall

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to create the position and approve the job description for Director of Rutherford Hall.

CARRIED: Motion carried unanimously by voice vote

Personnel – continued

C. Substitute

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Judith Harland as a substitute for the 2012/2013 School year.

CARRIED: Motion carried unanimously by voice vote

D. Aide

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Mary Anderson as a replacement for Alison Motzer effective December 20, 2012 for 3 to 4 hours a day at a rate of \$15.00 per hour, no benefits.

CARRIED: Motion carried unanimously by voice vote

E. Aide

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Alison Motzer as replacement aide for Maura Young effective 12/10/12 with a salary of \$ 15,450.00 at Step 3

CARRIED: Motion carried unanimously by voice vote

F. Aide

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Alessandra Alcherme as an aide, to replace Robin Samilijan from January 14, 2013 to May 4, 2013, Step 1 \$15,450 (to be prorated) no benefits.

CARRIED: Motion carried unanimously by voice vote

G. Intern

Moved by M. Renaud and seconded by W. Cramer

BE IT RESOLVED, to approve Sarah Olsen as a School Counselor intern for Julie Profito, starting January 2013.

CARRIED: Motion carried unanimously by voice vote

Curriculum and Technology

A. Attendance at Professional Conferences

Moved by S. Costello and seconded by B. Gibbs.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Cost	Mileage	Workshop Name
Greco	1/9/12	\$149.99	18.6	Math Common Core Standards
Asbjorn	1/9/12	\$149.99	18.6	Math Common Core Standards
Ordile	1/9/12	\$149.99	18.6	Math Common Core Standards

CARRIED: Motion carried unanimously by voice vote

B. Class Trips

Moved by S. Costello and seconded by B. Gibbs.

BE IT RESOLVED, to approve the following class trips for the 2012-2013 school year:

Name	Location	Cost	Transp. Cost	Date
Schmiedeke	Firehouse	0	0	1/21/13
Sauter	House of Good Shepherd	0	0	1/21/13

CARRIED: Motion carried unanimously by voice vote

XII. OLD BUSINESS

XIII. SUPERINTENDENT'S REPORT

XIV. PUBLIC COMMENTS

XV. BOARD DISCUSSION

XVI. ADJOURNMENT

Moved by W. Cramer and seconded by M. Renaud

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote