

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

The regular meeting of the Allamuchy Township Board of Education held on October 28, 2019 is called to order at 7:30 p.m. in the Media Center at Rutherford Hall by Lisa Strutin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on September 27, 2019 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

	<u>Present</u>	<u>Absent</u>
James Britt	X	
Eniale Beachem	X	
William Cramer	X	
Giovanni Cusmano		X
Craig Green	X	
Venita Prudenti	X	
Mary Renaud	X	
Lisa Strutin	X	
John Egan, President		X

ALSO PRESENT: Joseph Flynn, Superintendent
 James Schlessinger, School Business Administrator
 Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

Moved by J. Britt and seconded by E. Beachem

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on September 23, 2019, be approved. (Appendix 1)
- B. BE IT RESOLVED, that the minutes of the executive session held on September 23, 2019 be approved. (Appendix 1A)

CARRIED: 4-0-3 (abstentions: W. Cramer, V. Prudenti, M. Renaud)

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

IV. STUDENT REPRESENTATIVE REPORT

Members of the student council shared the events taking place with the Students over the last

month: Derek McTume, President

Ella Chase, Vice President

Tess Clark, Secretary

Bella Metternich, Treasurer

V. ACKNOWLEDGEMENTS

GRADE	NAME	AWARD
K	Liv Foster	Caring
1	Caitlin Nascimento	Caring
2	Grayce Bockbrader	Caring
3	Edinam Agbanu	Caring
4	Elijah Ferri	Caring
5	Emily Cucciniello	Caring
6	Layla Guarcello	Responsibility
7	Maxwell Sharrett	Respect
8	Stephen Hemmans	Caring

Teacher of the Month - Dr. Nancy LoPresti.

Recognition of Charlie Zukoski, retiring Supervisor of Buildings and Grounds, for his years of service to the District.

VI. PRESENTATIONS

- **State Assessment Results:** J. Gallegly & M. Sabol

A discussion of the District's most recent NJSLA test results, including a comparison with State averages and a plan for areas where improvement is needed.

VII. PRESIDENT'S REPORT

None.

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

VIII. COMMITTEE REPORTS

- A. Operations (J. Britt - Chair)**
 - 10/22 meeting with the DEP to discuss the lake's water level having dropped by 6 ft; also to discuss dredging the lake pursuant to recommendations made back in 1970
 - 10/22 meeting with Senator Oroho and others to discuss regionalization. Group was asked for recommendations; discussed incentives to enter into cost-sharing agreements to maintain individuality but consolidate costs

- B. Human Resources (G. Cusmano - Chair)**
 - Nothing to report beside the agenda items - new Spanish hire (Jan 2020) and new SE teacher

- C. Education (C. Green - Chair)**
 - Discussed after-school activities, feasibility of activities, plan to move by December
 - Discussed homework policy and middle school class sizes
 - Discussed updates to curriculum for next year
 - hw club
 - foreign language offerings

- D. Governance (V. Prudenti - Chair)**
 - Continued review of recent policy alerts (for 2nd reading this meeting)

- E. Town Council Liaison (J. Egan and J. Britt)**
 - TC has been helpful in dealing with the DEP

- F. Rutherford Hall Liaison (L. Strutin and M. Renaud)**
 - Praised RHF wine pairing event
 - Gala to be held December 6.
 - thanks to RHF for raising enough money to update the bathrooms at RH

- G. Hackettstown Board of Education Representative (G. Cusmano)**
 - strategic planning meeting was held
 - next SP meeting on Jan 23

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

IX. SUPERINTENDENT’S REPORT

A. HIB - Monthly Update (if applicable, resolution to follow executive session)

Current Month: October

3 Investigations; 1 HIB

0 Out-of-School Suspensions; 0 In-School Suspensions

Previous Month: September

0 Investigations; 0 HIB

0 Out-of-School Suspensions; 0 In-School Suspensions

B. Enrollment by Grade

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
K	25	26	26							
1	49	50	50							
2	57	57	57							
3	47	48	48							
4	54	55	55							
5	37	35	34							
6	45	46	45							
7	57	57	57							
8	44	45	44							
PSD	9	9	9							
Total	424	428	425							
9	40	41	42							
10	39	42	40							
11	31	30	31							
12	30	31	31							
Total	140	144	144							
GT	564	572	569							

- Restated HS 9th grade enrollments
- Closing out roof project
- Clinical interns / clinical school agreement with Centenary
- Discussed preliminary QSAC self-assessment scoring, mentioned incomplete data from the state keeping score from being meaningful - not expected to be received until later this week. Report submitted in current state in this meeting to get resolution in time for 11/15 required submission (next board mtg not until after 11/15)

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- Ms. Moyer, resident, inquired about what can be discussed in the public comments arena.
- Ms. Moyer, resident, questioned Board Member C.Green about after school activities with the elimination of Wednesday as an activity day.
 - Superintendent J. Flynn responded that the appropriate committees will discuss expanding again if deemed necessary.
 - Ms. Moyer asked about chess club status.
- Ms. Moyer, resident, asked about chromebook insurance for the chromebooks being used by the Board.
- Ms. Ozcan, resident, asked as to why we now have a board attorney present.
- Ms. McGovern, resident, recommends a town hall meeting.
- Mr. Yankoski, resident, asked if appendices could be made public
- Ms. Mendes, resident, asked for clarification of what LinkIt! is, and what it is being used for. Mentioned usefulness of data but cautioned as to over-reliance on it, and ensuring that kids are seen as more than data.

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

- Ms. Pohle, resident, asked if an analysis was done re efficiency of moving from paper. Would like to know if chromebooks could have been better used by fully stocking the 2nd grade classes with the chromebooks
- Ms. Steinle, resident, asked if the substitute for the Spanish class is a spanish speaker. Raised concern for 8th grade son about readiness for high school.

XI. BOARD COMMITTEE ACTION REPORTS

A. Operations:

Moved by J. Britt and seconded by C. Green, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Budget Adjustments (Appendix 2 & 2A)

BE IT RESOLVED to approve the following budget adjustment(s):

<u>August:</u>		
Additional Revenue Appropriation	Fund 10	\$ 105,000.00
Expense Budget Transfers	Fund 10	\$ 108,602.13
Expense Budget Transfers	Fund 20	\$ 98.10
<u>September:</u>		
Expense Budget Transfers	Fund 10	\$ 98,432.00

2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #30641 through #30741 for a total amount of \$848,343.41 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$52,968.55. Investors Bank as of 9/30/2019.

4. Monthly Certification of Budget (Appendix 5 & 5A)

- a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 9/30/2019 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
- b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 9/30/2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

- c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 31, 2019 and September 30, 2019 with a total Governmental Funds Account cash balance of \$420,271.76 and \$1,305,935.07, respectively.
5. Historical Architect
BE IT RESOLVED, to appoint Michael J. Margulies from Eclectic Architecture, LLC as a consultant.
6. Allamuchy School Roof Project - Change Order
BE IT RESOLVED, to approve a change order regarding the color selection of the metal for the roof project in the amount of \$3,919.67.
7. Allamuchy School Roof Project - Close Out
BE IT RESOLVED, to close out the roofing project as recommended by the Superintendent and make final payment to All Ply Roofing in the amount of \$17,069.67.
8. Memorandum of Understanding
BE IT RESOLVED, to approve the Memorandum of Understanding (MOU) with the Rutherford Hall Foundation regarding the construction of the Bathrooms at Rutherford Hall and Naming Opportunities related to the Capital Campaign.
9. Centenary University PDS Contract (Appendix 7)
BE IT RESOLVED, to approve (renew) a contract between Centenary University and Allamuchy to provide a Clinical Site Affiliation Agreement for the 2019-2020 school year.
10. Centenary University Media Specialist Contract (Appendix 8)
BE IT RESOLVED, to approve (renew) a contract between Centenary University and Allamuchy to provide a Media Specialist Consultant for the 2019-2020 school year.
11. QSAC Submission
BE IT RESOLVED, to approve the District Performance Review (DPR), for the NJQSAC for Submission.

CARRIED: Roll call vote 7-0

B. Human Resources

Moved by E. Beachem and seconded by W. Cramer, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Schedule A Position
BE IT RESOLVED, to rescind the appointment of Holly Guido to the stipended position of Supervisor of Grades 3-4 Battle of the Books.

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

BE IT FURTHER RESOLVED, to appoint Alyson Chudley to the stipended position of Supervisor of Grades 3-4 Battle of the Books.

2. New Hire - Spanish Teacher

BE IT RESOLVED, to hire Rosangela Franco as a Spanish Teacher, at step BA 1, prorated for an anticipated start date of January 1, 2020.

3. Special Education Teacher

BE IT RESOLVED, to appoint Brendan Poff as a Special Education Teacher for 2.5 periods daily (28%), at step BA 7, prorated, effective September 30, 2019.

CARRIED: Roll call vote 7-0

C. Education

Moved by C.Green and seconded by W. Cramer, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Class Trips

BE IT RESOLVED, to approve the following class trips for the 2019-2020 school year:

Teacher	Grd	Date	Brief Description of Trip	Location	Costs			
					Bus	Student	Board	Total
Arrambide	2	10/4/2019	Stony Hill Farms	Chester, NJ	\$ 500	\$ 513	\$ -	\$ 1,013
Boling	YMCA	10/7/2019	Tranquility Farms	Andover, NJ	\$ 125	\$ 480	\$ -	\$ 605
LoPresti	8	10/17/2019	Jai Alai Restaurant	Dover, NJ	\$ 250	\$ 1,000	\$ -	\$ 1,250
Samiljan	2	11/12/2019	Lakota Wolf Preserve	Columbia, NJ	\$ 500	\$ 570	\$ -	\$ 1,070
Ferguson	7	11/14/2019	Jockey Hollow	Morristown, NJ	\$ 250	\$ -	\$ -	\$ 250
Ferguson	7	11/22/2019	Jockey Hollow	Morristown, NJ	\$ 250	\$ -	\$ -	\$ 250
Adams	4-8 Chorus	12/13/2019	WSUS Radio Station	Franklin, NJ	\$ 125	\$ -	\$ -	\$ 125
Arrambide	2	1/10/2020	Marvelous Math @ Pohatcong School	Pohatcong, NJ	\$ 250	\$ -	\$ -	\$ 250
Arrambide	2	4/28/2020	Newton HS	Newton, NJ	\$ 250	\$ -	\$ -	\$ 250
Arrambide	2	6/10/2020	Crayola Factory	Easton, PA	\$ 500	\$ 570	\$ -	\$ 1,070

2. Attendance at Professional Conferences

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Costs		
			Fee	Mileage	Total
M.Adams	11/11/19	Social Emotional Learning	\$ 149	\$ 38	\$ 187
J. Hanisak	11/11/19	Social Emotional Learning	\$ 149		\$ 149
R. White	12/11/19	Role of School Climate Team	\$ -	\$ 26	\$ 26
M. Schmidt	12/11/19	Role of School Climate Team	\$ -	\$ -	\$ -

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

3. Curriculum Updates

BE IT RESOLVED, to approve the following curriculum updates:

- K-8 Science
- K-8 Visual and Performing Arts
- K-8 Health and PE
- K-8 World Language
- K-8 21st Century Skills (Financial Literacy)

CARRIED: Roll call vote, 7-0

D. Governance

Moved by V.Prudenti and seconded by M. Renaud, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Policy (Appendix 6)

BE IT RESOLVED, to approve the second reading of the following policies that have been reviewed, revised and recommended by the Governance Committee:

P & R 1642	Earned Sick Leave Law (M) (New)
P 3159	Teaching Staff Member/School District Reporting Responsibilities (M) (Revised)
P & R 3218	Use, Possession, or Distribution of Substances (M) (Revised)
P & R 4218	Use, Possession, or Distribution of Substances (M) (Revised)
P 4219	Commercial Driver's License Controlled Substance and Alcohol Use Testing (M) (Revised)
P & R 6112	Reimbursement of Federal and Other Grant Expenditures (M) (Revised)
P & R 7440	School District Security (M) (Revised)
P 8600	Student Transportation (M) (Revised)
R 8600	Student Transportation (Revised)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)
P 8670	Transportation of Special Needs Students (M) (Revised)
P 9210	Parent Organizations (Revised)
P 9400	Media Relations (Revised)

CARRIED: Roll call vote, 7-0

XII. OLD BUSINESS

None.

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

XIII. PUBLIC COMMENTS

- Mr. Gavin, resident, suggests re-establishing a periodically published Board Report to avoid some of the perceived mis-communications or under-communications observed during the first public comment session.
- Ms. Boskoroff, resident, questioned state mandate to teach LGBT history and the possibility of an opt-out.
- Ms. Boskoroff, resident, question re curriculum and character education and the loss of academic classes to character education.
 - Superintendent J. Flynn responded by noting that much of this is in response to state mandates.
 - Principal J. Gallegly noted that many of the State ‘day of x’ and ‘week of x’ initiatives tend to be frontloaded into October.

XIV. BOARD DISCUSSION

- L. Strutin presented a brief summary of NJSBA Workshop; discussed a lecture attended by L. Strutin and M. Renaud on educating the non-college-bound student; suggested the Education committee look into this.

XV. EXECUTIVE SESSION

Enter Executive Session:

Moved by V. Prudenti and seconded by C. Green, to enter executive session at 9:30 pm.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- AEA contract negotiation
- Update on M.A. o/b/o K.A. vs. ABoE
- Capital Improvement Contracts
- Investigations and administrative findings of recent HIB cases

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: 6-0 by voice vote

Allamuchy Board of Education

Regular Meeting Minutes

October 28, 2019

Exit Executive Session:

Moved by L. Strutin and seconded by C. Green, to exit executive session at 10:15.

BE IT RESOLVED, that the Board of Education has been in executive session for the past 45 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: 6-0 by voice vote

Action Item(s) from Executive Session Discussion:

Moved by V. Prudenti and seconded by C. Green,

1. HIB Finding

BE IT RESOLVED, to uphold the HIB finding as recommended by the Superintendent.

CARRIED: 6-0 by roll call vote

XVI. ADJOURNMENT

Moved by V. Prudenti and seconded by C. Green,

BE IT RESOLVED, to adjourn the meeting at 10:20 p.m.

CARRIED: 6-0 by voice vote