

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on April 25, 2016 was called to order at 7:33 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2016 to the Express Times and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
Giovanni Cusmano
John Egan
Brant Gibbs
Mary Renaud
Diane Clark - President

ABSENT

Francis Gavin

Student Representatives: Robert Donnelly

ALSO PRESENT

Mr. Joseph Flynn, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by M. Renaud and seconded by W. Cramer.
BE IT RESOLVED, that the minutes of the regular board meeting held on March 21, 2016, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.
J. Britt and G. Cusmano abstained.

IV. STUDENT REPRESENTATIVE REPORT

V. SCHOOL ACCOUNTANT REPORT (Appendix 2)

I. ACKNOWLEDGEMENTS

A. Students of the Month - Presented by Ms. Chickey/Mrs. Sabol

B. Teacher of the Month - Presented by Ms. Chickey/Mrs. Sabol
Nancy Baglio Teacher of the month.

VII. PRESENTATIONS

A. Positive Behavior Initiative

B. Proposed 2016-2017 Budget

MOTION TO APPROVE OF 2016-2017 BUDGET

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve, on the recommendation of the Finance Committee and the Chief School Administrator, the following budget resolutions for the 2015-2016 school year:

BE IT RESOLVED, by the Allamuchy Township Board of Education, County of Warren, that the 2016-2017 school district budget be approved as follows:

	<u>Final Budget</u>
General Fund (11)	\$ 9,272,044
Capital Expenditures (12)	\$ 124,258
Tuition Reserve	\$ 0
Special Revenue Fund (20)	\$ 132,972
Debt Service (40)	\$ 761,050

BE IT FURTHER RESOLVED, that the following General Fund Tax Levy and Debt Service Tax Levy:

General Fund	\$ 8,512,609
Debt Service	<u>\$ 694,526</u>
Total Tax Levy	\$ 9,207,135

CARRIED: Motion carried unanimously by roll call vote.

VIII. PRESIDENT'S REPORT

IX. REPORTS

COMMITTEES

- A. Operations: J. Britt - Chair**
- B. Human Resources: S. Costello – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: F. Gavin - Chair**
- E. Town Council Liaison: B. Gibbs
J. Egan**

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations:

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of \$49,100.00. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #26368 through #26454 for a total amount of \$997,565.51 be approved for payment. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$43,196.68, Investors Bank balance as of March 31, 2016. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

D. Sussex County Regional Coop Transportation

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the joint resolution for transportation services with the Sussex County Regional Cooperative for the 2016-2017 school year and includes a 4% administration fee.

CARRIED: Motion carried unanimously by roll call vote.

E. Bus Termination

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the termination of Bus #2, vin #1BABGCKA67F238979, Plate #S1R510, 2007 Blue Bird 54 passenger due to engine failure.

CARRIED: Motion carried unanimously by roll call vote.

F. Tax Payment Schedule/Debt Service

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the amount of district taxes needed to meet all interest and debt redemption charges for the 2016-2017 school year is:

2016 - 2017 TAX LEVY REQUEST

	Gen'l Fund Tax Levy	Debt Service Levy	Total Levy
July, 2016	709,384		709,384
August, 2016	709,384		709,384
September, 2016	709,384	380,525	894,909
October, 2016	709,384		709,384
November, 2016	709,384		709,384
December, 2016	709,384		709,384
January, 2017	709,384		709,384
February, 2017	709,384		709,384
March, 2017	709,384	314,001	1,218,385
April, 2017	709,384		709,384
May, 2017	709,384		709,384
June, 2017	709,385		709,385
	8,512,609	694,526	9,207,135

CARRIED: Motion carried unanimously by roll call vote.

G. Monthly Certification of Budget for March 2016

Moved by J. Britt and seconded by W. Cramer.

1. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 3/31/2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 3/31/2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of March 31, 2016 with a total Governmental Funds Account cash balance of \$526,406.81 (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Non-Tenure Appointments

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to employ the following staff members for non-tenure contracts for the 2016-2017 school year upon the recommendation of the Chief School Administrator. Compensation per negotiated agreement.

Andrew Carbone
Alyson Chudley
Karen Constantino
Caitlyn Gleason
Holly Guido
Justin Iazzetti
Michelle McElwee
Clare Bundschuh Saafled
Robin Samilijan
Shannon San George (.5)
Adriana Shonk
Michelle Stassi

CARRIED: Motion carried unanimously by roll call vote.

B. Tenured Staff Re-Appointments

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to employ the following tenured staff members for the 2016-2017 school year upon recommendation of the Chief School Administrator. Compensation per negotiated agreement.

Melissa Arrambide
Andrea Aussems
Nancy Baglio
Lauren Boden
Patricia Cassa
Cathy Cefaloni
Gina Davey
Debra DeAngelis
Joanne Ferguson
Samuel Greco
Jaehnel Hanisak
Marsha Koerner
Brian Lohse
Frances Muhlenbruch
Victoria Patterson
Julie Profito
Michelle Ricci
Christine Rodriguez
Jennifer Sauter
Paige Schmiedeke
Kate Stiner
Anna Thomas
Mariah Thompson
Marilou Tshudy
Ashley Van Haste
Robert White

CARRIED: Motion carried unanimously by roll call vote.

C. Re-employment of Administrative Support Staff

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to re-employ the administrative support staff for the 2016/2017 school year:

Divya Bahl	Secretary
Pat Gardiner	Secretary
Tina L. Kay	Administrative Assistant to the Superintendent
Donna Trainello	Assistant to Business Administrator/Board Secretary
Patricia Turoczy	Secretary – (p/t)

CARRIED: Motion carried unanimously by roll call vote.

D. Re-Employment of School Bus Drivers

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to re-employ the bus drivers for the 2016-2017 school year:

Steve Bigham	Alison Hatley
Sandee Bystrak	Linda Kucharski
Roxanne Carlton	Ann Longyhore
Donna Ervey	Theresa Sparacino
Laura Gockeler	Deborah Waldele

Substitutes:

Scott Brady	Gary Maciak
Ray Drake	Danielle Pulver

CARRIED: Motion carried unanimously by roll call vote.

E. Re-employment of Maintenance/Custodial Staff

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to re-employ the custodial and maintenance staff for the 2016/2017 school year:

Charles Zukoski – Head Custodian	Peter DeMary – Head Custodian (MVS)
Arnold Capriglione	Scott DeMary (p/t cleaner)
Tim Mota	John Ostroski (p/t maintenance)
Mathew Ecochard – (pt cleaner)	Suzanne Peterson (p/t cleaner)
	Thomas Tagliareni (p/t cleaner)

Substitutes:

Kevin Frederiks	Gareth Patterson
Ralph Kay	Owen Patterson
Paul Leal	Steve Schaarschmidt

CARRIED: Motion carried unanimously by roll call vote.

F. Re-employment of Classroom Teacher Aides

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to re-employ the following teacher aides for the 2016/2017 school year; compensation per negotiated agreement.

Amy Crawford	Alison Motzer
Cheryl Forbes	Nohemy Oliver
Lorene Gallahue	Lynn Quinto
Sarah Lamonaco	Shannon San George (.5)
Kristine McGrath	Audra Sarafin
Sarah Mikaliunas	Donna Stassi
Patricia Ross	Desiree Spicer
Samantha Moss	Tara Warnock

CARRIED: Motion carried unanimously by roll call vote.

G. Re-employment of Substitutes

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following Substitutes for the 2016-2017 school year.

Teachers

Keith Alder	Theresa Funaro
Amanda Bevacqua	Megan Garman
Debra Capalbo	Beth Gavin
Victoria Castner	Robert Hartman
Joseph Cotignola	Theresa Klein
Nicole Crowley	Renate LeDuc
Carmela Cuccio	Jacklyn Mickelburgh
Marilyn Falotico	Karen Rizzolo
Jill Flanagan	Jeryl Turner
	Corinne Jacobson

Patricia Turoczy - secretary

Frank Dell Beni - nurse

Ellen Garzon – nurse

CARRIED: Motion carried unanimously by roll call vote.

H. Long Term Substitute

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the re-employment of Guy Gorman as a long term substitute for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

I. Re-employment of School Nurses

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the re-employment of Scott Brady and Danielle Pulver as full time Nurses for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

J. School Business Administrator

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to reappoint Julie Mumaw as School Business Administrator for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

K. Accountant

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to appoint Peter Pearson as School Accountant for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

L. Principal

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the Jennifer Chickey as Principal for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

M. Assistant Principal

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Melissa Sabol as Assistant Principal for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

N. ESY & Summer Enrichment

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve following ESY and Summer Enrichment positions at the negotiated rate per contract.

ESY

SL Therapist 7/5/16 -8/14/16 (16 hours a week) Lauren Boden

Elementary MD Teacher (16 hours per week) 7/5/16-8/14/16 – Jenn Sauter

Middle School MD Teacher (16 hours per week) 7/5/16-8/14/16 – Andrea Aussems

PSD Teacher 7/5/16-8/14/16 (16 hours per week) Gina Davey

PSD Aide 7/5/16-8/14/16 (12-14 hours a week) Sarah Mikaliunas

PSD Personal Aide 7/5/16-8/14/16 – Lynn Quinto

MD Personal Aides 7/5/16-8/14/16 – Sarah Lamonaco & Amy Crawford

Nurse 7/5/16-8/14/16 (12 hours) Danielle Pulver

Special Education RC ESY Teacher 7/11/16 – 8/14/16

(16 hours per week) Paige Schmiedeke

Occupational Therapist 7/5/16-8/14/16 (up to 10 hours a week) Karen Rymon

Physical Therapist 7/5/16-8/14/16 (up to 5 hours a week) Nadine Klindt

LDT-C and Social Worker – up to 10 days Patricia Cassa, up to 15 days Marilou Tshudy

PSD Personal Aide - Lynn Quinto 7/5/16-8/14/16

ESY & Summer Enrichment Substitutes – Alyson Chudley, Christine Rodriguez,

Robin Samilijan, Mariah Thompson and Tara Warnock

Summer Enrichment (7/11/16 – 8/4/16) Lead Teacher Fran Muhlenbruch,

Teachers – Sam Greco, Kate Stiner, Vicki Patterson

CARRIED: Motion carried unanimously by roll call vote.

O. Observation Hours

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Andrew Folmsbee, a Northampton Community College student, to meet the requirements for his observation hours at the Allamuchy Township School.

CARRIED: Motion carried unanimously by roll call vote.

P. Rutherford Hall Staff

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following Rutherford Hall Staff positions.

- Laurie Rapisardi - Executive Director of Rutherford Hall
- Christine Alegria – Rutherford Hall Account & Event Planner
- Joan Leckie-Salvas - Property/Antique Collections Manager
- Jessica Taenzer - Communication Director

CARRIED: Motion carried unanimously by roll call vote.

Education

A. Class Trips

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2015-2016 school year:

Grade	Location	Cost Per Student	Date
2	Newton High School	0	5/3/16
	Annual 2 nd Grade Agricultural Day		
5	AMC Rockaway “A Beautiful Planet”	\$5	5//5/16
5	Newark Museum	\$22	5/23/16

CARRIED: Motion carried unanimously by roll call vote.

B. Attendance at Professional Conferences

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Sauter	4/12/16	School Safety & Climate Team	0	0
Bahl	4/27/16	School Law for Admin Assistant	\$100	120
Bahl	4/18/16	Realtime Information Meeting	0	0

CARRIED: Motion carried unanimously by roll call vote.

C. Revised 2015/2016 School Calendar

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the revised 2015-2016 School Calendar as follows:

June 14, 15, 16 – early dismissal for students

Last day for students: June 16

Last day for staff: June 17

Graduation - June 15

CARRIED: Motion carried unanimously by roll call vote.

D. 2016/2017 School Calendar

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2016-2017 School Calendar.

(Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

E. Kindergarten Countdown

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the Kindergarten Countdown two week program, 4 days a week, Monday to Thursday, 2 sessions per day starting August 15, 2016.

CARRIED: Motion carried unanimously by roll call vote.

Governance

A. Policy – Second Reading

Moved by B. Gibbs seconded by W. Cramer.

BE IT RESOLVED to approve the second reading of the following Policies and Regulations:

Revised:

P & R 1240 – Evaluation of Superintendent

P & R 3221 – Evaluation of Teachers

P & R 3222 – Evaluation of Teaching Staff Members, Excluding Teachers and Administration

P & R 3223 – Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals

P & R 3224 – Evaluation of Principals, Vice Principals, and Assistant Principals

- P 3431.1 - Family Leave
- P 3431.1 - Family Leave
- P 5516 - Use of Electronic Communication and Recording Devices
- New**
- P 5327 - Service Animals

CARRIED: Motion carried unanimously by roll call vote.

B. Policy – First Reading

Moved by B. Gibbs seconded by W. Cramer.

BE IT RESOLVED, to approve the first reading of the following Policies and Regulations:

Abolished

- P 2425 - Physical Education

Revised

- P 0168 - Recording Board Meetings
- P 2422 - Health and Physical Education
- P2431 - Athletic Competition (M)
- R 2431.2 - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad (M)
- P & R 5111 - Eligibility of Resident/Nonresident Students (M)
- P & R 5310 - Health Services (M)

- P 5460 - High School graduation (M)
- P & R 8462 - Reporting Potentially Missing or Abused Children (M)
- P 8550 - Outstanding Food Services Charges

New

- P & R 5330.01 – Administration of Medical Marijuana (M)
(Google doc. sent from Superintendent)

CARRIED: Motion carried unanimously by roll call vote.

C. CEP Needs Assessment

Moved by B. Gibbs seconded by W. Cramer.

BE IT RESOLVED, to authorize the Affirmative Action Team to conduct a needs assessment/develop the Comprehensive Equity Plan.

CARRIED: Motion carried unanimously by roll call vote.

D. Comprehensive Equity Plan

Moved by B. Gibbs seconded by W. Cramer.
BE IT RESOLVED, to authorize submission of the 2016-2017
Comprehensive Equity Plan as presented. (Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

XII. OLD BUSINESS

XIII. SUPERINTENDENT’S REPORT

- A. Rutherford Hall Roof Project
- B. Cell Tower Project
- C. Solar Field Project
- D. ATS Parking Area
- E. Gym Wall Mats
- F. Grant Summaries
- G. HIB - Monthly Update – 0 Investigations – 0 HIB
- H. Enrollment Report by Grade

Student Enrolment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	55	55	56	56	56	56	56	56		
1	40	40	40	40	40	40	39	40		
2	38	38	38	38	38	38	37	37		
3	56	56	55	55	55	55	55	55		
4	43	43	43	43	43	43	43	43		
5	48	48	47	47	46	45	45	45		
6	45	45	45	44	44	44	44	44		
7	48	48	48	48	47	47	47	47		
8	41	41	41	40	40	40	40	40		
PSD	9	9	11	13	14	16	16	16		
Total	423	423	424	424	423	424	422	423	0	0

9 th	49	50	50	49	49	49	49	50		
10 th	34	33	33	33	33	34	34	34		
11 th	38	39	39	38	38	37	37	37		
12 th	42	41	41	41	41	41	41	41		
Total	163	163	163	161	161	161	161	162	0	0
GT	586	586	587	585	584	585	583	585		

XIV. PUBLIC COMMENTS

XV. BOARD DISCUSSION

XVI. ADJOURNMENT

Moved by M. Renaud and seconded by W. Cramer.
BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:20 p.m.