

## Allamuchy Board of Education

### Regular Meeting Minutes

August 17, 2020

The regular meeting of the Allamuchy Township Board of Education held on August 17, 2020 is called to order at 7:30p.m. *via teleconference* by Lisa Strutin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2020 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

#### I. ROLL CALL

	<u>Present</u>	<u>Absent</u>
Stephen Bienko	X	
Abigail Christmann	X	
William Cramer	X	
Giovanni Cusmano	X	
Harriett Gaddy	X	
Craig Green	X	
Venita Prudenti	X	
Mary Renaud	X	
Lisa Strutin, President	X	

ALSO PRESENT: Joseph Flynn, Superintendent  
James Schlessinger, School Business Administrator/Board Secretary

#### II. PLEDGE TO THE FLAG

#### III. APPROVAL OF MINUTES

Moved by Mr. Cramer and seconded by Dr. Cusmano

A. BE IT RESOLVED, that the minutes of the regular board meeting held on June 29, 2020, be approved. (Appendix 1A)

CARRIED: 8-0-1 (Ms. Christmann abstained) in a roll call vote.

#### IV. STUDENT REPRESENTATIVE REPORT

- None

#### V. ACKNOWLEDGEMENTS

- None

#### VI. PRESENTATIONS

- None

# Allamuchy Board of Education

## Regular Meeting Minutes

August 17, 2020

### VII. PRESIDENT'S REPORT

- Thanked reopening committee for their time and efforts
- Requested removal of Operations item 9 (fleet management contract) from the agenda

### VIII. COMMITTEE REPORTS

- A. Operations (M. Renaud)
- Centenary contract renewals
- B. Human Resources (V. Prudenti, Chair)
- Discussed interim principal
  - Resignation and replacement of special education teacher
- C. Education (C. Green, Chair)
- Discussed dissemination of reopening information to public
  - Additional training, particularly on Google Classroom
  - Expectations of live-streaming class sessions
  - Adjusted calendar
- D. Governance (G. Cusmano, Chair)
- Policy updates
- E. Town Council Liaison (M. Renaud)
- Presentation by internet provider to potentially improve service
- F. Rutherford Hall Liaison (L. Strutin and M. Renaud)
- Summer camps have started and concluded
- G. Hackettstown Board of Education Representative (H. Gaddy)
- No report.

### IX. SUPERINTENDENT'S REPORT

- A. **HIB - Monthly Update** (if applicable, resolution to follow executive session)  
N/A
- B. **Enrollment by Grade**  
N/A
- C. **Other Items:**
- Acknowledged reopening committee and efforts of staff to put the plans in place.
  - Described rationale for calendar change

# Allamuchy Board of Education

## Regular Meeting Minutes

August 17, 2020

- Discussed recent exec order related to conditions that may allow for being fully virtual to open the school year (and reiterated Allamuchy's current intent to open with the published hybrid plan)
- Kindergarten Countdown began at Mountain Villa

### X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.*

- Ms. Moyer - question about calendar change for first 2 days of school and Columbus Day
- Mr. Gavin - asked about optional language in policy 5111
- Mr. Gavin - asked about the Y's preschool
- Mr. Gavin - asked about the renewal of the Centenary agreements and whether they'd been previously adopted by resolution, as well as the compensation to the University and whether there was a contingency in the event of a school closure.
- Ms. Ozcan - asked when parents will be notified of the calendar change
- Mr. Furman - asked when plans will be final
- Ms. Castelomendes - asked if another survey will be sent regarding internet connectivity.
- Ms. Moyer - asked about the background of the incoming maternity leave replacement principal

# Allamuchy Board of Education

## Regular Meeting Minutes

August 17, 2020

### XI. BOARD COMMITTEE ACTION REPORTS

#### A. Operations

Moved by Ms. Renaud and seconded by Dr. Cusmano, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolutions, with items 5&7 amended as noted below, and excluding item 9.

***Ms. Renaud made a motion to strike auto-renewal language from items 5 & 7, seconded by Ms. Strutin. Motion carried unanimously in a roll call vote.***

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for June, 2020:

Expense Budget Transfers	Fund 10	\$ 147,475.80
Expense Budget Transfers	Fund 20	\$ 13,393.42
Appropriation of Fund Balance	Fund 20	\$ 13,690.71

2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #31452 through #31537 for a total amount of \$229,089.55 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$66,626.95 at Investors Bank as of 6/30/2020.

4. Monthly Certification of Budget (Appendix 5)

- a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 6/30/2020 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
- b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 6/30/2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending June 30, 2020 with a total Governmental Funds Account cash balance of \$553,853.79.

5. Renewal of Clinical School Model Contract (Appendix 6)

BE IT RESOLVED, to renew the contract between Centenary University and Allamuchy to provide a Clinical Site Affiliation Agreement for the 2020-2021 school year.

# Allamuchy Board of Education

## Regular Meeting Minutes

August 17, 2020

6. Renewal of Clinical Intern Contract (Appendix 7)  
BE IT RESOLVED, to approve the Clinical Teacher Residency contract with Centenary University for the 2020-21 school year.
7. Renewal of Media Specialist Contract (Appendix 8)  
BE IT RESOLVED, to renew the contract between Centenary University and Allamuchy to provide a Media Specialist Consultant for the 2020-2021 school year.
8. Renewal of LDTC Contract (Appendix 9)  
BE IT RESOLVED, to approve the LDTC contract for 1 day a week at an hourly rate of \$97.50.
9. ~~Renewal of Transportation Contract (Appendix 10)~~  
~~BE IT RESOLVED, to approve the Shared Service Agreement between The Allamuchy Board of Education and The Warren County Special Services School District to provide Transportation Management Services effective July 1, 2020 and shall terminate June 30, 2021.~~
10. Adjustments to the Principals' Contracts (Appendix 11A & 11B)  
BE IT RESOLVED, to approve the adjustments to the language of the Principals' contracts.
11. Termination of YMCA Preschool Program (Appendix 12)  
BE IT RESOLVED, to accept, with regrets, the notification received from the Greater Morristown YMCA that they will be cancelling the preschool program for the 2020-21 school year due to decreased enrollment.
12. Budget Adjustments Due To Revised Aid Notice (Appendix 21)  
BE IT RESOLVED, to approve the adjustments to the budget representative of the \$50,568 reduction in State Aid announced on July 10, 2020.

CARRIED: Motion carried unanimously in a roll call vote.

## B. Human Resources

Moved by Ms. Prudenti and seconded by Mr. Green, on the recommendation of the Superintendent to approve the following resolution(s):

1. Maternity Leave Replacement Principal (Appendix 13)  
BE IT RESOLVED, to approve Louis Caruso as a Maternity Leave Replacement Principal at the Allamuchy Township School at an annual (12-month basis) salary of \$92,000, prorated for the term of employment in the position.

# Allamuchy Board of Education

## Regular Meeting Minutes

August 17, 2020

2. Resignation (Appendix 14)  
BE IT RESOLVED, to accept, with regrets, the resignation of Rebecca Clinebell, effective June 30, 2020.
3. Replacement Position - Special Education (Appendix 15)  
BE IT RESOLVED, to approve Brendan Poff as a special education teacher, step BA 8, effective 9/1/2020
4. Replacement Position - Speech (Appendix 16)  
BE IT RESOLVED, to approve Lauren Simon as a speech therapist for up to 6 hours per week, at a rate of \$70/hour, effective 9/1/2020 through 6/30/2021.
5. Teacher Mentor  
BE IT RESOLVED, to approve Marsha Koerner as a teacher mentor for the 2020-21 school year.
6. Kindergarten Countdown Staff  
BE IT RESOLVED, to approve Paige Schmiedeke, Cathay Cefaloni and Robin Samiljan as teachers for the Kindergarten Countdown sessions.

CARRIED: Motion carried unanimously in a roll call vote.

### C. Education

Moved by Mr. Green and seconded by Mr. Cramer, on the recommendation of the Superintendent, to approve the following resolution(s):

1. District Reopening Plan (Appendix 17)  
BE IT RESOLVED, to approve the District Reopening Plan as published July 31, 2020.
2. Revised 2020-21 School Calendar (Appendix 18)  
BE IT RESOLVED, to approve the amended 2020-21 school calendar. and further amended

CARRIED: 8-1 (Ms. Prudenti) in a roll call vote.

# Allamuchy Board of Education

## Regular Meeting Minutes

August 17, 2020

### D. Governance

Moved by Dr. Cusmano and seconded by Mr. Green, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Policy and Regulations Updates Policy Alert 220 (Appendix 19A & 19B)

BE IT RESOLVED, to approve the second reading of the following policies that have been reviewed, revised and recommended by the Governance Committee for Policy Alert 220:

P1649	Federal Families First Coronavirus (COVID-19) Response Act (FFCRA)
P 2270	Religion in Schools
P 2431.3	Heat Participation Policy for Student-Athlete Safety
P 2622	Student Assessment
P & R 5111	Eligibility of Resident/Nonresident Students
P & R 5200	Attendance
P & R 5320	Immunization
P & R 5330.04	Administering an Opioid Antidote
P 5610	Suspension
R 5610	Suspension Procedures
P 5620	Expulsion
P & R 8320	Personnel Records

2. Policy Updates (Appendix 20A & 20B)

BE IT RESOLVED, to approve the first reading of the following policies at the recommendation of the Governance Committee:

6660	Student Activity Funds
7510.01	Rutherford Hall

CARRIED: Motion carried unanimously in a roll call vote.

### XII. OLD BUSINESS

- None

### XIII. PUBLIC COMMENTS

- Ms. McGovern - asked about potential non-resident students
- Ms. Moyer - asked for the final accounting of the SA account
- Ms. Steinle - asked if the salary spend on a maternity replacement could have been covered by existing personnel
- Ms. Ozcan - asked about the possibility of utilizing the 100% virtual Wednesdays as a makeup day should a cohort miss an in-person day due to a holiday.

# Allamuchy Board of Education

## Regular Meeting Minutes

August 17, 2020

- Ms. Ozcan inquired about the amount of CARES act funding received by the District.

### XIV. BOARD DISCUSSION

- None.

### XV. EXECUTIVE SESSION

Enter Executive Session at 9:02pm:

Moved by Ms. Renaud and seconded by Dr. Cusmano,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- Personnel issue, to be acted upon after the executive session
- YMCA Preschool contract

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously in a voice vote.

#### *Executive Session*

Exit Executive Session at 9:42pm:

Moved by Ms. Renaud and seconded by Mr. Green,

BE IT RESOLVED, that the Board of Education has been in executive session for the past 39 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried in a unanimous voice vote

### **PUBLIC ACTIONS RESULTING FROM EXECUTIVE SESSION:**

1. Ms. Renaud made a motion to go ahead with an in-house preschool program to replace the program previously run by the Morristown YMCA, seconded by VP; motion carried in a unanimous roll call vote.



# **Allamuchy Board of Education**

## **Regular Meeting Minutes**

**August 17, 2020**

2. Ms. Strutin read into the record a letter from Dr. Flynn stating Dr. Flynn's intention to retire with an effective date of December 31, 2020. Dr. Cusmano made a motion to accept, with regrets, Dr. Flynn's retirement notification. The motion was seconded by Mr. Bienko, and carried 6-3 in a roll call vote (Nay: Dr. Cusmano, Dr. Gaddy, Mr. Green)

### **XVI. ADJOURNMENT**

Moved by Mr. Green and seconded by Mr. Bienko, to adjourn the meeting at 9:50 p.m.

CARRIED: Motion carried in a unanimous voice vote.