

**Allamuchy Board of Education**

**Regular Meeting Agenda**

**January 4, 2021 (previously scheduled for December 21, 2020)**

The regular meeting of the Allamuchy Township Board of Education held on January 4, 2021 (previously scheduled for December 21, 2020) is called to order at 8:27p.m. *via teleconference* by Ms. Strutin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on December 18, 2020 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

**I. ROLL CALL**

	<u>Present</u>	<u>Absent</u>
Stephen Bienko	X	
Abigail Christmann	X	
Giovanni Cusmano	X	
Harriett Gaddy	X	
Craig Green	X	
Lisa Moyer	X	
Venita Prudenti	X	
Mary Renaud	X	
Lisa Strutin, President	X	

ALSO PRESENT: Melissa Sabol, Acting Superintendent  
 James Schlessinger, School Business Administrator/Board Secretary

**II. PLEDGE TO THE FLAG**

**III. APPROVAL OF MINUTES**

Moved by Dr. Gaddy and seconded by Ms. Christmann:

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on November 23, 2020, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on November 23, 2020, be approved. (Appendix 1B)
- C. BE IT RESOLVED, that the minutes of the special board meeting held on December 10, 2020, be approved. (Appendix 1C)
- D. BE IT RESOLVED, that the minutes of the executive session held on December 10, 2020, be approved. (Appendix 1D)

# Allamuchy Board of Education

## Regular Meeting Agenda

January 4, 2021 (previously scheduled for December 21, 2020)

Ms. Strutin made a motion, seconded by Ms. Christmann, to amend item A (the regular session minutes of November 23) as follows:

- Amend Item VII (President’s Report) to add that Dr. Gaddy accompanied her vote with the word “ditto”
- Amend Item X (Public Comment - Agenda Items) to add the comment by Ms. Moyer questioning Mr. Gavin’s intentions in pursuing the issue of Ms. Strutin’s appointment to the vacant Board seat.
- Amend Item XIII (Public Comment) to add to Ms. Putz’s statement that she believes that this BOE has come a long way in improvement since Ms. Strutin has been on the Board.

The motion carried 7-1-1 (nay: Mr. Green, abstain: Dr. Cusmano)

A roll call vote was then taken to approve the minutes as submitted and amended:

Item 1A and 1C carried in a unanimous roll call vote.

Item 1B and 1D carried 8-0-1 (Ms. Strutin abstained) in a roll call vote.

After the vote on the aforementioned motion, Dr. Gaddy made the following statement:

*I would like to offer an amendment to my statement from the 11.23.2020 meeting minutes. Although I said "ditto", I said that because I believed it was procedural. What I truly meant was to support Mrs. Strutin by voting for her appointment as a board member. However, I didn't mean to agree with the statement that I would resign if Mrs. Strutin was not appointed.*

#### IV. STUDENT REPRESENTATIVE REPORT

- None

#### V. ACKNOWLEDGEMENTS

GRADE	NAME	AWARD
K	Jonathan Hauges	Respect
1	Leroy Valentin	Responsibility
2	Madeleine Wawrzyniak	Responsibility, Caring, Trustworthiness
3	Jordyn Castles	Responsibility
4	Blake Nascimento	Responsibility
5	Emmet Vargo	Caring
6	Liam Furman	Responsibility
7	Richard Griffin	Respect and Responsibility
8	Cooper Ferguson	Responsibility
<b>Staff Member of the Month: Ann Longyhore and Jodi Eberhart and all the the lunch staff</b>		

**Allamuchy Board of Education**  
**Regular Meeting Agenda**  
**January 4, 2021 (previously scheduled for December 21, 2020)**

ATS Teacher of the Year - Marsha Koerner  
ATS Educator of the Year - Sarah Lamonaco  
MVS Teacher of the Year - Paige Schmiedeke  
MVS Educator of the Year - Corinne Jacobson

**VI. PRESENTATIONS**

- None

**VII. PRESIDENT'S REPORT**

- Congrats to elected board members
- Thanks to staff and EOY's
- Acknowledge continuing difficulties of COVID environment

**VIII. COMMITTEE REPORTS**

- A. Operations (M. Renaud)**
- Financing came in at 1.28%
- B. Human Resources (V. Prudenti, Chair)**
- Discussed Schedule A stipend positions
- C. Education (C. Green, Chair)**
- Combined w/pandemic committee to determine proper action using current trends and data
- D. Governance (G. Cusmano, Chair)**
- Discussed policies re supt duties, allowing resident non-students to participate in cocurricular and athletic activities
- E. Town Council Liaison (M. Renaud)**
- No report
- F. Rutherford Hall Liaison (L. Strutin and M. Renaud)**
- No report
- G. Hackettstown Board of Education Representative (H. Gaddy)**
- No report

**Allamuchy Board of Education**  
**Regular Meeting Agenda**  
**January 4, 2021 (previously scheduled for December 21, 2020)**

**IX. SUPERINTENDENT’S REPORT**

**A. HIB - Monthly Update** (if applicable, resolution to follow executive session)

**Current Month: December**

0 Investigation(s); 0 HIB

0 Out-of-School Suspension(s); 0 In-School Suspension(s)

**Previous Month: November**

0 Investigation(s); 0 HIB

0 Out-of-School Suspension(s); 0 In-School Suspension(s)

**B. Enrollment by Grade**

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>K</b>	44	43	43	42						
<b>1</b>	29	28	28	29						
<b>2</b>	46	46	45	45						
<b>3</b>	57	57	56	56						
<b>4</b>	48	48	49	49						
<b>5</b>	53	52	50	50						
<b>6</b>	34	34	33	31						
<b>7</b>	44	43	42	43						
<b>8</b>	53	53	52	52						
<b>PSD</b>	5	5	5	5						
<b>Total</b>	<b>413</b>	<b>409</b>	<b>403</b>	<b>402</b>						
<b>9</b>	37	39	38	38						
<b>10</b>	44	43	44	44						
<b>11</b>	41	43	41	41						
<b>12</b>	32	32	32	32						
<b>Total</b>	<b>154</b>	<b>157</b>	<b>155</b>	<b>155</b>						
<b>GT</b>	<b>567</b>	<b>566</b>	<b>558</b>	<b>557</b>						

**C. Other Items:**

- Read a letter of thanks to the BoE for selection as Acting Supt, and gratitude to the community as a whole.

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the*

**Allamuchy Board of Education**  
**Regular Meeting Agenda**  
**January 4, 2021 (previously scheduled for December 21, 2020)**

*residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.*

- Ms. Muhlenbruch asked about the job description for Student Support Services and where it fits within the District; is concerned with conflict of interest between Union and Administrative positions
- F. Gavin - asked about the revisions to policy 1230

**XI. BOARD COMMITTEE ACTION REPORTS**

**A. Operations**

Moved by Ms. Renaud and seconded by Dr. Gaddy, to approve the following resolutions:

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for November, 2020:

Expense Budget Transfers	Fund 10	\$ 645.46
Expense Budget Transfers	Fund 20	\$ 13,371.59
Appropriation of Maintenance Reserve	Fund 10	\$ 20,000.00

2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #31823 through #31915 for a total amount of \$642,161.90 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account balance in the amount of \$52,431.83 as of 11/30/2020.

4. Monthly Certification of Budget (Appendix 5)

- a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3

# Allamuchy Board of Education

## Regular Meeting Agenda

January 4, 2021 (previously scheduled for December 21, 2020)

that as of 11/30/2020 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

- b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 11/30/2020 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending November 30, 2020 with a total Governmental Funds Account cash balance of \$1,053,351.70.
5. Preschool Price-Adjustment Procedures (Appendix 6)  
BE IT RESOLVED, to approve the update of the Preschool Handbook as it relates to tuition adjustments due to the Pandemic.
  6. School Security Grant  
BE IT RESOLVED, to approve the submission of the School Security Grant application; and BE IT FURTHER RESOLVED that the District affirms the availability of local funds in case the total estimated costs of the proposed work exceed the school district's grant allowance.
  7. Financing Agreement  
BE IT RESOLVED, to approve the financing contract with BciCapital, Inc., with a principal amount of \$325,000, an interest rate of 1.28% per annum, and once-annual repayment dates of August 1, 2021 through 2025, for the purpose of funding security equipment, HVAC upgrades, and two new trucks as approved for procurement at the November 23, 2020 regular meeting.
  8. Supervisor of Student Support Services (Appendix 7)  
BE IT RESOLVED, to create the stipend position of Supervisor of Student Support Services at an annual amount of \$5,000.

CARRIED: Items 1, 3-7 carried in a unanimous roll call vote.  
Item 2 (all checks except #31850) carried in a unanimous roll call vote.  
Item 2 (check #31850) carried 8-0-1 (Ms. Moyer abstained) in a roll call vote.  
Item 8 carried 8-0-1 (Mr. Green abstained) in a roll call vote.

**Allamuchy Board of Education**  
**Regular Meeting Agenda**  
**January 4, 2021 (previously scheduled for December 21, 2020)**

**B. Human Resources**

Moved by Ms. Prudenti and seconded by Dr. Gaddy, on the recommendation of the Superintendent to approve the following resolutions:

1. Personnel

BE IT RESOLVED, to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Item	Name	Action	Position	Salary	Eff. Date
a	1. S.Greco 2. K.Stiner/C.Saalfield	Appoint stipend	Homework Club	\$2,230 each position, prorated; not to exceed \$1,338	1/1/2021
b	1. A.Aussems 2. P.Schmiedeke 3. S.Greco 4. V. Patterson	Appoint stipend	Jumpstart/AMP	\$50/hour; not to exceed \$1,750 each position	1/1/2021
c	1. 3/4 A.Chudley 2. 5/6 TBD 3. 7/8 V.Patterson	Appoint stipend	Battle of the Books	\$50/hour; not to exceed \$550 each position	1/1/2021
d	Mariah Adams	Appoint stipend	Band	\$2,230, prorated; not to exceed \$1,338	1/1/2021
e	Mariah Adams	Appoint stipend	Chorus	\$2,230, prorated; not to exceed \$1,338	1/1/2021
f	Laura Allen	Approve hire	Substitute teacher		1/1/2021
g	James Battell	Approve hire	Substitute teacher		1/1/2021
h	Louis Caruso	Appoint stipend	District Technology Coordinator	\$2,200 (Jan-Jun'21)	1/1/2021

2. Collective Bargaining Agreement Sidebar (Appendix 9)

BE IT RESOLVED, to approve a Sidebar to the Collective Bargaining Agreement addressing the Bus Drivers' role in assisting with providing lunches during the COVID-19 Pandemic, as recommended by the Superintendent.

3. Collective Bargaining Agreement Sidebar (Appendix 10)

BE IT RESOLVED, to approve a Sidebar to the Collective Bargaining Agreement addressing the proration of certain stipend positions that cannot be performed in full during the 2020-21 school year due to the COVID-19 Pandemic, as recommended by the Superintendent.

4. Substitute Resignation

BE IT RESOLVED, to accept the resignation of Karyann Andrioli, effective immediately.

CARRIED: Items 1-3 carried in a unanimous roll call vote.  
 Item 4 carried 8-0-1 in a roll call vote (Ms. Moyer abstained).

**Allamuchy Board of Education**  
**Regular Meeting Agenda**  
**January 4, 2021 (previously scheduled for December 21, 2020)**

**C. Education**

Moved by Mr. Green and seconded by Mr. Bienko, on the recommendation of the Superintendent, to approve the following resolutions:

1. Attendance at Professional Conferences

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate:

Staff Member	Date	Workshop Name	Costs		
			Fee	Mileage	Total
Megan Schmidt	2/8-9/2021	Mental Health First Aid	\$ 35	\$ -	\$ 35
Julie Profito	2/8-9/2021	Mental Health First Aid	\$ 35	\$ -	\$ 35
Jodie DeCostanza	2/8-9/2021	Mental Health First Aid	\$ 35	\$ -	\$ 35

2. Resident Participation in Co-Curricular Activities

BE IT RESOLVED, to approve student 0606, an Allamuchy resident not currently enrolled in the District, to participate in Band for the duration of the 2020-21 school year, as per Policy 2430 on the agenda for first reading.

CARRIED: Item 1 carried in a unanimous roll call vote.

Item 2 carried 7-1-1 (Nay: Mr. Green, Abstain: Ms. Prudenti) in a roll call vote.

**D. Governance**

Moved by Dr. Cusmano and seconded by Ms. Prudenti, on the recommendation of the Superintendent, to approve the following resolution:

1. Policy Updates: Policies 1230, 2430, 2431 (Appendix 8)

BE IT RESOLVED, to approve the First reading of the following policies at the recommendation of the Governance Committee:

1230	Superintendent's Duties
2430	Co-curricular Activities
2431	Athletic Competition

CARRIED: Policy 1230 carried in a unanimous roll call vote.

Policies 2430 and 2431 carried 8-1-0 (nay: Mr. Green) in a roll call vote.

**XII. OLD BUSINESS**

- None.



# **Allamuchy Board of Education**

## **Regular Meeting Agenda**

**January 4, 2021 (previously scheduled for December 21, 2020)**

### **XIII. PUBLIC COMMENTS**

- F.Gavin - Suggested Ms. Moyer abstain from check 31850; suggested that Ms. Moyer should abstain from voting on minutes from meetings prior to her joining the board; asked when the Board will review Exec Session minutes for release to public; asked about board & district goals, believes last adoption was in 2018; asked about board self-eval, believes last done two years ago and pointed out that board policy requires annual reporting; asked about status of strategic plan; asked about status of printed board report and lack of monthly electronic reports that were intended to replace them
- R.Tuohy - mentioned she was appointed as liaison to the Board again for 2021

### **XIV. BOARD DISCUSSION**

- Ms. Renaud made a motion, seconded by Ms. Strutin to record meetings going forward; counsel suggested revising policy first; motion withdrawn.

### **XV. EXECUTIVE SESSION**

None.

### **XVI. ADJOURNMENT**

Moved by Ms. Strutin and seconded by Dr. Gaddy, to adjourn the meeting at 9:18 p.m.

CARRIED: in a unanimous voice vote.