

**Allamuchy Board of Education**

**Regular Meeting Minutes**

**December 18, 2019 (Rescheduled from December 16)**

The regular meeting of the Allamuchy Township Board of Education held on December 18, 2019 is called to order at 7:35 p.m. in the Media Center at the Allamuchy Township School by John Egan. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 20, 2019 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

**I. ROLL CALL**

	<u>Present</u>	<u>Absent</u>
James Britt	X	
Eniale Beachem	8:15	
William Cramer	X	
Giovanni Cusmano	8:17	
Craig Green	X	
Venita Prudenti	8:00	
Mary Renaud	7:45	
Lisa Strutin	X	
John Egan, President	X	

ALSO PRESENT: Joseph Flynn, Superintendent  
James Schlessinger, School Business Administrator

**II. PLEDGE TO THE FLAG**

**III. APPROVAL OF MINUTES**

Moved by Mr. Cramer and seconded by Mr. Green

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on November 25, 2019, be approved. (Appendix 1)
- B. BE IT RESOLVED, that the minutes of the executive session held on November 25, 2019 be approved. (Appendix 1A)

CARRIED: 5-0 by unanimous voice vote

**IV. STUDENT REPRESENTATIVE REPORT**

Members of the Student Council recapped recent events happening throughout the District.

**Allamuchy Board of Education**  
**Regular Meeting Minutes**  
**December 18, 2019 (Rescheduled from December 16)**

**V. ACKNOWLEDGEMENTS**

<b>GRADE</b>	<b>NAME</b>	<b>AWARD</b>
K	Jackson Turney	Citizenship
1	Landon Fernandez	Kindness
2	Jordyn Castles	Responsibility
3	Patrick Jerauld	Caring
4	Khai Pena	Caring
5	Katie Warnock	Caring
6	Rowen Forest	Respect
7	Liam Parr	Responsibility
8	Luke McGovern	Caring

**VI. PRESENTATIONS**

- None (presentation of FY 2019 audit deferred to a future meeting due to scheduling complications)

**VII. PRESIDENT'S REPORT**

- None

**VIII. COMMITTEE REPORTS**

**A. Operations (J. Britt - Chair)**

- Overview of potential agreement with a local Farmers' Market to be conducted in the parking lot of MVS beginning in May, 2020. Planned to be on the agenda for approval in January

**B. Human Resources (G. Cusmano - Chair) presented by J. Flynn**

- Custodial substitutes
- Teaching substitute
- Resignation of an aide and a teacher

**C. Education (C. Green - Chair)**

- No meeting

**D. Governance (V. Prudenti - Chair)**

- No meeting

**E. Town Council Liaison (J. Egan and J. Britt)**

- Nothing to report

**Allamuchy Board of Education**  
**Regular Meeting Minutes**  
**December 18, 2019 (Rescheduled from December 16)**

**F. Rutherford Hall Liaison (L. Strutin and M. Renaud)**

- No Friends meeting
- Gala was well-attended and an enjoyable event
- Raffle tickets still available
- Update on bathroom renovations
- Update on fundraising strategies and efforts
- Kentucky Derby to be held on January 25, 2020

**G. Hackettstown Board of Education Representative (G. Cusmano)**

- Board meeting held on 12/11, audit presented.
- Auditorium is open and active

**IX. SUPERINTENDENT’S REPORT**

**A. HIB - Monthly Update (if applicable, resolution to follow executive session)**

Current Month: December

1 Investigations; 1 HIB

0 Out-of-School Suspensions; 1 In-School Suspensions

Previous Month: November

0 Investigations; 0 HIB

0 Out-of-School Suspensions; 0 In-School Suspensions

**B. Enrollment by Grade**

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
<b>K</b>	25	26	26	26	26					
<b>1</b>	49	50	50	49	49					
<b>2</b>	57	57	57	57	57					
<b>3</b>	47	48	48	49	49					
<b>4</b>	54	55	55	55	55					
<b>5</b>	37	35	34	35	35					
<b>6</b>	45	46	45	45	45					
<b>7</b>	57	57	57	57	57					
<b>8</b>	44	45	44	44	45					
<b>PSD</b>	9	9	9	10	10					
<b>Total</b>	<b>424</b>	<b>428</b>	<b>425</b>	<b>427</b>	<b>428</b>					
<b>9</b>	40	41	42	42	42					
<b>10</b>	39	42	40	40	39					
<b>11</b>	31	30	31	31	31					
<b>12</b>	30	31	31	31	31					
<b>Total</b>	<b>140</b>	<b>144</b>	<b>144</b>	<b>144</b>	<b>143</b>					
<b>GT</b>	<b>564</b>	<b>572</b>	<b>569</b>	<b>571</b>	<b>571</b>					

**Allamuchy Board of Education**  
**Regular Meeting Minutes**  
**December 18, 2019 (Rescheduled from December 16)**

- Update on new extracurricular activities and associated stipends (bowling, coding/robotics, K-2 indoor games, 2-4 outdoor activities, nature hikes, astronomy)
- Discussion of other potential ideas for extracurriculars (woodworking, cooking, etc.)
- Discuss usage of signage for advertising
- Sustainability workshop held at RH for all of Warren County
- Discussions beginning re sustainability initiatives that are or could be taking place in the District
- Discussions taking place with Town to better share services to create and benefit from efficiencies
- Update on Morris/Sussex/Warren Diversity Consortium
- Update on bathroom repairs at ATS

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.*

- Mr. Fran Gavin, resident, asked for appendices to be on the website prior to meeting
- Mr. Fran Gavin, resident, expressed his appreciation to the outgoing board members, Mr. Egan and Mr. Beachem

**Allamuchy Board of Education**  
**Regular Meeting Minutes**  
**December 18, 2019 (Rescheduled from December 16)**

**XI. BOARD COMMITTEE ACTION REPORTS**

**A. Operations:**

Moved by Mr. Britt and seconded by Mr. Cramer, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for November, 2019:

Expense Budget Transfers	Fund 10	\$ 44,145.51
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2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #30838 through #30902 for a total amount of \$788,087.93 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$68,895.83 at Investors Bank as of 11/30/2019.

4. Monthly Certification of Budget (Appendix 5)

- a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 11/30/2019 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
- b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 11/30/2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of November 30, 2019 with a total Governmental Funds Account cash balance of \$1,552,537.57.

5. Buildings and Grounds Consultant Shared Service Agreement (Appendix 6)

BE IT RESOLVED, to approve the Shared Services agreement with North Warren to share the Buildings and Grounds Supervisor through August 31, 2020.

6. Rutherford Hall Bathroom Drawings

BE IT RESOLVED, to approve the Drawings for the construction of the bathrooms at Rutherford Hall to be submitted to the NJ Department of Education to be included in the District's Long Range Facilities Plan.

**Allamuchy Board of Education**  
**Regular Meeting Minutes**  
**December 18, 2019 (Rescheduled from December 16)**

CARRIED: 9-0 in a roll call vote

**B. Human Resources**

Moved by Dr. Cusmano and seconded by Mr. Green, on the recommendation of the Superintendent and School Business Administrator, to approve the following resolution(s):

1. Custodial Substitute  
 BE IT RESOLVED, to approve Jodi Eberhart as a substitute custodian for the 2019-2020 school year, effective 12/17/2019 at a rate of \$10.00/hour.
2. Custodial Substitute  
 BE IT RESOLVED, to approve Sarah Lamonaco as a substitute custodian for the 2019-2020 school year, effective 12/17/2019 at a rate of \$10.00/hour.
3. Custodial Substitute  
 BE IT RESOLVED, to approve Ray Larsen as a substitute custodian for the 2019-2020 school year, effective 12/17/2019 at a rate of \$10.00/hour.
4. Resignation  
 BE IT RESOLVED, to accept with regrets, the resignation of Jasmine Sorbino, effective January 10, 2020.
5. Resignation  
 BE IT RESOLVED, to accept with regrets, the resignation of Karen Constantino, effective February 15, 2020.
6. Substitute Teacher  
 BE IT RESOLVED, to approve Taylor McLaughlin as a substitute teacher, effective December 19, 2019.

CARRIED: 9-0 in a roll call vote

**C. Education**

Moved by Mr. Green and seconded by Mr. Cramer, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Class Trips  
 BE IT RESOLVED, to approve the following class trips for the 2019-2020 school year:

Teacher	Grd	Date	Brief Descr of Trip	Location	Costs			
					Bus	Student	Board	TOTAL
N/A								\$ -

**Allamuchy Board of Education**  
**Regular Meeting Minutes**  
**December 18, 2019 (Rescheduled from December 16)**

2. Attendance at Professional Conferences

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate:

Staff Member	Date	Workshop Name	Costs		
			Fee	Mileage	Total
Serraino	02/25/2020	Health and Physical Education	\$ 75	\$ 48	\$ 123

CARRIED: 8-0-1 (GC) roll call vote

**D. Governance**

*N/A*

**XII. OLD BUSINESS**

- Bid advertisement for RH bathrooms scheduled to be published 12/19
- On target for bid opening Jan 16
- Plan to award contract at end of January meeting

**XIII. PUBLIC COMMENTS**

- None

**XIV. BOARD DISCUSSION**

- None

**XV. EXECUTIVE SESSION**

Enter Executive Session (8:45pm):

Moved by Mr. Egan and seconded by Dr. Cusmano,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues

- AEA contract negotiation
- Shared Services Agreements

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed

**Allamuchy Board of Education**  
**Regular Meeting Minutes**  
**December 18, 2019 (Rescheduled from December 16)**

in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: 9-0 in a voice vote

***Executive Session***

Exit Executive Session (9:40pm):

Moved by Ms. Prudenti and seconded by Mr. Cramer,

BE IT RESOLVED, that the Board of Education has been in executive session for the past minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: 9-0 in a voice vote.

Action Item(s) from Executive Session Discussion:

Moved by Dr. Cusmano and seconded by Ms. Strutin,

1. HIB Finding

BE IT RESOLVED, to uphold the HIB finding as recommended by the Superintendent.

CARRIED: 9-0 in a voice vote.

**XVI. ADJOURNMENT**

Moved by Mr. Egan and seconded by Mr. Cramer,

BE IT RESOLVED, to adjourn the meeting at 9:45p.m.

CARRIED: 9-0 in a voice vote.