

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on December 17, 2018 is called to order at 7:30 p.m. in Room 149 by Suzette Costello. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 21, 2018 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Craig Green
Venita Prudenti
Lisa Strutin

ABSENT

Giovanni Cusmano
Mary Renaud

ALSO PRESENT

Mr. Joseph Flynn, CSA
Mr. James Schlessinger, SBA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

A. Moved by J. Egan and seconded by C. Green.

BE IT RESOLVED, that the minutes of the regular board meeting held on November 26, 2018, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.
W. Cramer and V. Prudenti abstained

B. Moved by L. Strutin and seconded by J. Egan.

BE IT RESOLVED, that the minutes of the executive session held on November 26, 2018 be approved. (Appendix 1A)

CARRIED: Motion carried unanimously by roll call vote.
W. Cramer and V. Prudenti abstained

IV. STUDENT REPRESENTATIVE REPORT

V. ACKNOWLEDGEMENTS

- Teacher of the Month – Kaitlin Phlegar
- Students of the Month – Presented by Jennifer Gallegly and Melissa Sabol

GRADE	NAME	AWARD
K	DaShaun Reaves	Respect
1	Liam Betances	Caring
2	Alessandra Mela	Respect
3	Suly Noren	Responsibility
4	Genesis Lopez-Vasquez	Fairness
5	Matthew McGovern	Trustworthiness
6	Brayden Flanagan	Respect
7	Luke McGovern	Respect
8	Desiree DeAngelo	Respect

VI. PRESENTATIONS

VII. PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

A. **HIB - Monthly Update**

Current Month - December

1 Investigations – 0 HIB

0 Out-of- School Suspensions 1 In-School Suspensions

Previous Month – November

3 Investigation – 1 HIB

0 Out-of-School Suspensions 0 In-School Suspensions

A. Enrollment by Grade

Student Enrollment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	50	51	52	52						
1	50	51	52	51						
2	45	46	46	46						
3	54	54	54	54						
4	38	38	39	39						
5	40	40	40	40						
6	54	54	54	54						
7	44	44	45	45						
8	46	46	46	46						
PSD	7	8	8	7						
Total	428	432	435	434						
9 th	38	38	40	40						
10 th	32	32	31	33						
11 th	32	32	31	31						
12 th	42	42	42	42						
Total	144	144	144	146						
GT	572	576	579	580						

SUPERINTENDENT’S REPORT

OPERATIONS:

- **Mountain Villa Campus/Allamuchy Township School**
 - Just to keep you updated, the Roof Project is near closure. We are waiting on documentation from SSP to be finalized. It is not unusual for a period of time to go by. There is a bit of work to bring it all together from all involved.
 - We will be planning miscellaneous cleaning projects over Winter Break
 - The Outdoor classroom at ATS continues to come to life with a great deal of effort from volunteer parents.
- **Rutherford Hall**
 - I met with the YMCA of Randolph and Morristown to discuss opportunities to work collaboratively on programming
 - We have developed an MOA for David’s Country Inn to move forward with an agreement. We will have David’s review it and will come back to the full Board
 - We were invited to the Marketing Presentation at Centenary for Rutherford Hall. They were done well and we will be discussing what we will take from the plans.
 - We have started work on the Grant Project that was issued by the WCMTCC. Will keep you updated.
 - Upcoming Major Events
 - First Night

- We are working diligently to schedule a meeting with Melissa Castellon, Superintendent of Allamuchy State Park to get outstanding issues resolved.
- The Operation Committee (RH) met on December 11th the following topics were discussed, along with some of the items above.
 - Capital Campaign Project to continue.
 - Kentucky Derby Night Fundraiser set for January 29th
 - Calendar Raffle Fundraiser will start January 1st.
- **The Operations Committee has created a Standing Meeting is putting a Budget Calendar together and will be starting the Budget Process.**

HUMAN RESOURCES:

- Re-advertise for a Bus Driver – We are having trouble getting applicants for the position.
- We were able to secure a person for the 4 Hour Custodial Part Time Permeant position at MVS.

EDUCATION:

- **Allamuchy Township School/Mountain Villa School**
 - The Winter Concert was held on Wednesday, December 12th. The students were amazing and Mrs. Adams as always did an amazing job. The staff were awesome as well as chaperones.
 - The ad-hoc committee to review sustainability opportunities to infuse in the current Outdoor Education Programming met and we are planning a meeting to include the community at large.
 - Polar Express Days was a great success. The MVS had a wonderful time with the students as they do every year.
 - We met with the YMCA of Randolph and Morristown along with the Outdoor Classroom Coordinators, we will be meeting again in January to discuss options moving forward.

GOVERNANCE:

- Policy Review
 - There are several policies on the agenda for Second Reading
 - Reviewing time limits in Executive Session will have a recommendation in January.
- District Goals-creating an action plan to move forward.
- Strategic Planning Process – We met with Kathy Helewa of NJSBA – Dates are scheduled for after the first of the year. Invitations will go out after the first of the year.
- We received 8 responses to the RFP for Board Attorney. The committee is reviewing he documents and will be interviewing over Winter Break.
- The Winter Board Report will be going out the week of the 17th for the community to receive it prior to the end of the year. We will be looking at an electronic newsletter to be sent out monthly. Targeting the Board Meeting Dates.

ALLAMUCHY TOWNSHIP

- We were able to work with the Township to make improvements to the Bus Yard. The Township Road Department was very helpful and worked with Charlie to complete the work. In addition, Angelo from Averio donated man power and

equipment.
HACKETTSTOWN HIGH SCHOOL
<ul style="list-style-type: none">• The High Auditorium is still not up and running. They continue to work on making that happen.• The High School had a presentation from Warren County Community College offering dual enrollment at a much reduced cost with a Book Plan that is at a reduced cost as well.
OTHER:
<ul style="list-style-type: none">• Legal Update in Executive Session

IX. COMMITTEES REPORTS

- A. Operations: J. Britt - Chair**
- B. Human Resources: M. Renaud – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: J. Egan - Chair**
- E. Town Council Liaison: J. Egan and J. Britt**
- F. Rutherford Hall Liaison: L. Strutin and M. Renaud**

OTHER DISTRICT

- G. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Budget Adjustments

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED to approve the following budget adjustment(s):

Expense Budget Transfers	Fund 10	12,270.57
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(Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #29699 through #29764 for a total amount of \$869,451.22 be approved for payment. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$60,270.62, Investors Bank balance as of November 30, 2018. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

D. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of November 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports

certify that as of November 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of November 30, 2018 with a total Governmental Funds Account cash balance of \$706,592.60. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Volunteer

Moved by L. Strutin and seconded by W. Cramer.

BE IT RESOLVED, to approve Alana Clark as a volunteer for the 2018/2019 school year pending Criminal History and the State of NJ Disclosure Release.

CARRIED: Motion carried unanimously by roll call vote.

B. Rate Change

Moved by L. Strutin and seconded by W. Cramer.

BE IT RESOLVED, to approve Michelle D'Aconti to transition from a training rate of \$12.25 to a rate of \$15.00 as an event planner effective 8/01/18.

CARRIED: Motion carried unanimously by roll call vote.

C. P/T Custodian

Moved by L. Strutin and seconded by W. Cramer.

BE IT RESOLVED, to approver Raymond Mauceri as a replacement P/T custodian effective 12/10/18 at a rate of \$14.00 an hour and an \$1.00 increase upon receiving his black seal.

CARRIED: Motion carried unanimously by roll call vote.

Education

A. Attendance at Professional Conferences

Moved by C. Green and seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage	Approximate Total Cost
Clinebell	1/10/19	Literacy Instruction	\$0	3.84	\$1.19
Tierney	1/10/19	Literacy Instruction	\$0	6.3	\$1.95
Flynn	2/13/19	NAPDS Conf. – Atlanta Georgia	\$415	\$400 Air Fair	\$815
Gallegly	2/13/19	NAPDS Conf. – Atlanta Georgia	\$415	\$400 Air Fair	\$815
Serraino	2/27/19	NJAHPERD conference	\$75	142	\$122.02

CARRIED: Motion carried unanimously by roll call vote.

Governance

A. Policy – Second Reading

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, to approve the second reading of the following policies:

- Policy 5615 – Suspected Gang Activity (new)
- Policy 6164 – Advertising on School Buses (new)
- (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

B. HIB Report

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, to accept the HIB Report from the Board of Education meeting held on November 26, 2018.

CARRIED: Motion carried unanimously by roll call vote.

XII. OLD BUSINESS

Allamuchy Board of Education District Goals SY 2018-19

1. Investigate and utilize the most advantageous social media channels for the Allamuchy School District in order to optimize District communication to/with all stakeholders.
2. Produce a five-year school financial planning model.
3. Evaluate current teaching and programmatic practices to determine how the goals articulated in The Allamuchy Learner are being actualized and supported. Develop at least three recommendations based on the evaluation findings.

Allamuchy Board of Education Board Goal SY 2018-19

Develop a strategy for a Strategic Plan.

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by J. Britt and seconded by L. Strutin .

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

Executive Session

Moved by L. Strutin and seconded by J. Egan.

BE IT RESOLVED, that the Board of Education has been in executive session for minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

XIV. ADJOURNMENT

Moved by W. Cramer and seconded by V. Prudenti.
BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 8:39 p.m.