

# Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on February 27, 2017 was called to order at 7:34 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 9, 2017 to the Express Times and Township Clerk. Notice was posted in the school office.

## I. ROLL CALL

James Britt  
Suzette Costello  
William Cramer  
Giovanni Cusmano  
John Egan  
Francis Gavin  
Brant Gibbs  
Diane Clark - President

**STUDENT REPRESENTATIVES:** Matthew Bremner  
Olivia Kreider

**ABSENT** Mary Renaud

**ALSO PRESENT** Mr. Joseph Flynn, CSA  
Donna Trainello. Board Secretary

## II. PLEDGE TO THE FLAG

## III. APPROVAL OF MINUTES

- A. Moved by B. Gibbs and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on January 30, 2017, be approved. (Appendix 1)

**CARRIED:** Motion carried unanimously by roll call vote.

## IV. STUDENT REPRESENTATIVE REPORT

**V. ACKNOWLEDGEMENTS**

- A. Students of the Month** - Presented by Mr. Flynn
- B. Teacher of the Month** - Presented by Mr. Flynn – Nicholas Serraino
- C. Donations:** Mr. & Mrs. Asher donated boxes of school supplies to the district.

**VI. PRESENTATIONS**

**Nicole Bosdorf – Play Area at MVS**

**VII. PRESIDENT’S REPORT**

**VIII. REPORTS**

**COMMITTEES**

- A. Governance:** **F. Gavin - Chair**
- B. Education:** **G. Cusmano - Chair**
- C. Operations:** **J. Britt - Chair**
- D. Human Resources:** **S. Costello – Chair**
- E. Town Council Liaison:** **B. Gibbs**  
**J. Egan**

**OTHER DISTRICT**

- F. Hackettstown Board of Education Representative – G. Cusmano**

**IX. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

Substitute Nurse Rates

**X. BOARD COMMITTEE ACTION REPORTS**

**Operations:**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of transfers with totals in Fund 10 of \$353,450.00. (Appendix 2)

CARRIED: Motion carried unanimously by roll call vote,  
Pending County approval

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the general account bills list check #27423 through #27543 for a total amount of \$1,096,595.11 be approved for payment. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

**C. Student Activity**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$50,800.61, Investors Bank balance as of January 31, 2017. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

**D. Special Education Medicaid Initiative (SEMI) Program**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2016-2017 school year as the Allamuchy Township Board of Education would be fewer than 30 Medicaid eligible classified students.

CARRIED: Motion carried unanimously by roll call vote.

**E. Preliminary 2017-2018 School Budget**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to introduce the preliminary 2017-2018 School Budget and authorize the School Business Administrator to submit the preliminary budget to the Warren County Office of Education for compliance and approval for advertisement as follows. It is understood that the budget can be advertised prior to approval of the county office due to time constraints:

Budget Amounts:

General Fund (11) \$ 9,477,679.00  
Capital Expenditures (12) \$ 15,000.00  
Capital Reserve \$ 255,000.00  
Maintenance Reserve \$ 50,000.00  
Tuition Reserve \$ 50,000.00  
Special Revenue Fund (20) \$ 131,836.00  
Debt Service (40) \$ 763,750.00

Taxation Amounts (School Fiscal Year)

General Fund \$ 8,682,861.00  
Debt Service \$ 696,750.00  
Total Tax Levy \$ 9,379,611.00

CARRIED: Motion carried unanimously by roll call vote.

**F. Tuition Student**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the grandson of faculty member Marsha Koerner as a tuition student for the 2016-2017 school year at the AEA negotiated amount of \$1000, prorated from February 15 2017 to the end of the school year.

CARRIED: Motion carried unanimously by roll call vote.

**G. Substitute Nurse Daily Rate**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to increase the substitute nurse daily rate from \$100 to \$130 per day.

CARRIED: Motion carried unanimously by roll call vote.

**H. Coordinated Transportation**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Resolution for Participation in coordinated transportation for special needs, public, non-public and/or vocational students with Warren County Special Services School District for the 2017-2018 school year and includes a 4% administration fee.

CARRIED: Motion carried unanimously by roll call vote.

**I. Memorandum of Understanding**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to accept the Memorandum of Understanding between the Warren County Prosecutor's Office and the Public School Districts located in Warren County. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

**J. Warren County Video Program**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve entering into a contract with e-LocalLink, 130 East Main, 1<sup>st</sup> Floor, Granite Building, Rochester, NY for \$4,495, to produce a 60-second video to be broken into 2 30-second videos to support ATS and Rutherford Hall. (Appendix 6)

CARRIED: Motion carried by roll call vote.

F. Gavin voted No.

**K. Monthly Certification of Budget for January, 2017**

Moved by J. Britt and seconded by W. Cramer.

**1. BE IT RESOLVED**, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 1/31/2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

**2. BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of

1/31/2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**3. BE IT RESOLVED**, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of January 2017 with a total Governmental Funds Account cash balance of \$148,440.91. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

### **Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

#### **A. Substitute Nurse**

Moved by S. Costello seconded by W. Cramer.

**BE IT RESOLVED**, to approve Mrs. Diane Schmidt as a substitute school nurse for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

#### **B. Maternity Leave**

Moved by S. Costello seconded by W. Cramer.

**BE IT RESOLVED**, to approve the maternity leave of absence for Jennifer Sauter starting on April 24, 2017 to the end of the school year.

CARRIED: Motion carried unanimously by roll call vote.

#### **C. Shared Service Meeting**

Moved by S. Costello seconded by W. Cramer.

**BE IT RESOLVED**, to approve that the Allamuchy Township Board of Education ad hoc committee of the Executive Officers met with the Warren County Special Services School District on February 17th 2017 in accordance with the Shared Service.

CARRIED: Motion carried unanimously by roll call vote.

**Education**

**A. Class Trips**

Moved by G. Cusmano seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following class trips for the 2016-2017 school year:

<b>Grade</b>	<b>Location</b>	<b>Cost Per Student</b>	<b>Date</b>
3 Students	WC Spelling Bee	0	2/15/17
Grade 4 G/T	Phabulous Physics Rollercoaster Derby	0	3/3/17
	Mansfield Township School		
Grade 5	AMC Theatre Rockaway "Wonder"	\$12.00	4/11/17
Kindergarten	Longo Planetarium/CCM	\$5.00	3/7/17
8	Pax Amicus – Budd Lake	\$20.00	4/24/17
	Romeo and Juliet		
Small Group	Great Meadows Middle School	0	5/15/17
Grade 7			

**CARRIED:** Motion carried unanimously by roll call vote

**B. Attendance at Professional Conferences**

Moved by G. Cusmano seconded by B. Gibbs.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

<b>Teacher</b>	<b>Date</b>	<b>Workshop Name</b>	<b>Cost</b>	<b>Mileage</b>
Mikaliunas	3/6-10/17	Orton-Gillingham Training	\$1075	352
Stiner	3/08/17	Designing NGSS Lab Activities	\$125	0
Iazzetti/Tshudy	3/16 & /17	County Wide Behavior Management	0	0
Patterson/Ricci	3/24/17	Echos & Reflections about Night and the Holocaust	0	76

**CARRIED:** Motion carried unanimously by roll call vote

**Governance**

**A. Policies and Regulations – First Reading**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the first reading of the following Special Education Policies and regulations: (Appendix 8)

Policy 2460 – Special Education (revised)

Policy 2467 – Surrogate Parents and Foster Parents (revised)

Regulation 2460.1 – Location, Identification, and Referral (revised)

Regulation 2460.8 – Free and Appropriate Public Education (revised)

Regulation 2460.9 – Transition from Early Intervention

Programs to Preschool Programs (revised)

Regulation 2460.15 – In-Service Training Needs for Professional Paraprofessional Staff (new)

Regulation 2460.16 – Instructional Material to Blind or Print-Disabled Students (revised)

CARRIED: Motion carried unanimously by roll call vote

**B. Policy 3000 series**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, to approve first reading to readopt the 3000 series with the Revisions in the following Policies: (Appendix 9)

3126 – District Mentoring Program

3130 – Assignment and Transfer

3431 – Uncompensated Leave (NEW)

3431.1 – Family Leave

3431.3 – New Jersey’s Family Leave Insurance Program

3435 – Anticipated Disability

.

CARRIED: Motion carried unanimously by roll call vote

**XI. OLD BUSINESS**

District Goals



**XII. SUPERINTENDENT’S REPORT**

**A.**

Student Enrolment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	42	42	42	42	43	43				
1	49	50	50	50	50	52				
2	38	38	38	38	39	39				
3	35	35	35	35	37	37				
4	58	58	58	58	58	58				
5	46	47	48	48	49	49				
6	43	44	44	44	44	44				
7	44	44	44	44	44	44				
8	43	43	43	43	43	43				
PSD	3	3	3	3	3	3				
<b>Total</b>	<b>401</b>	<b>404</b>	<b>405</b>	<b>405</b>	<b>410</b>	<b>412</b>				
9 <sup>th</sup>	35	35	35	35	35	35				
10 <sup>th</sup>	46	47	46	46	46	46				
11 <sup>th</sup>	31	31	31	31	31	31				
12 <sup>th</sup>	39	39	39	39	38	38				
Total	<b>151</b>	<b>152</b>	<b>151</b>	<b>151</b>	<b>150</b>	<b>150</b>				
GT	<b>552</b>	<b>556</b>	<b>556</b>	<b>556</b>	<b>560</b>	<b>562</b>				

**District**

- **HIB - Monthly Update – 2 Investigations – 0 HIB**
- **Budget Information**
  - **2016-2017 Mid-Year Budget/QSAC**
  - **2017-2018 Budget**
- **Late Bus Discussion**
- **Rutherford Family Meeting March 3rd 2017**
- **Professional Development**
  - **NAPDS Presentation Washington DC March 9-11 2017**
  - **Kindergarten Panel Discussion at Centenary University**
  - **Bus Driver Training**
- **Negotiations Update (Executive Session)**

**Facilities**

- **Rutherford Hall Roof**
  - **Target start date March 20th**
- **Solar Field Analysis**
- **Cell Tower Time Line**
- **Historical Architect Meeting**

**XIII. PUBLIC COMMENTS**

**XIV. BOARD DISCUSSION**

**XV. EXECUTIVE SESSION MOTION**

Moved by W. Cramer and seconded by B. Gibbs.

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning legal issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote

**Executive Session**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, that the Board of Education has been in executive session for 15 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote

**XVI. ADJOURNMENT**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote

Time: 9:27 p.m.