

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on February 25, 2019 is called to order at 7:32 p.m. in Room 130 by John Egan. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2019 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
William Cramer
John Egan
Craig Green
Venita Prudenti
Mary Renaud
Lisa Strutin

ABSENT

Giovanni Cusmano

ALSO PRESENT

Mr. Joseph Flynn, CSA
Mr. James Schlessinger, SBA
Donna Trainello, Board Secretary
Adam Weiss, Board Attorney

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

A. Moved by W. Cramer and seconded by L. Strutin.

BE IT RESOLVED, that the minutes of the regular board meeting held on January 28, 2019, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote

B. Moved by W. Cramer and seconded by J. Britt.

BE IT RESOLVED, that the minutes of the executive session held on January 28, 2019 be approved. (Appendix 1A)

CARRIED: Motion carried unanimously by roll call vote

IV. STUDENT REPRESENTATIVE REPORT

V. ACKNOWLEDGEMENTS

- Teacher of the Month – Holly Guido
- Students of the Month – Presented by Jennifer Gallegly and Melissa Sabol

GRADE	NAME	AWARD
K	Elena Thomas	Responsibility
1	Ryder Jabush	Caring
2	Ella Graves	Citizenship
3	Brady Alfieri	Respect
4	Tyler Metternich	Responsibility
5	Sophia Herczku	Responsibility
6	Liam Parr	Responsibility
7	Caitlin Gamble	Trustworthiness
8	Sara Bahl	Respect

VI. PRESENTATIONS

Presentations were made by three candidates interested in filling the open seat on the Board of Education:

- Mr. Bienko
- Mr. Beachem
- Ms. Gaddy

VII. EXECUTIVE SESSION MOTION

Moved by M. Renaud and seconded by V. Prudenti.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning personnel issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote

Executive Session

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the Board of Education has been in executive session for 14 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote

VIII. PRESIDENT’S REPORT

A. Open Board Member Seat

J. Britt nominated Mr. Beachem to be Board Member seconded V. Prudenti
 Moved by J. Britt and seconded by V. Prudenti

BE IT RESOLVED, to close the nominations for Board Member and to cast a vote for new Board Member.

Roll Call Vote for: 7 yes, 0 no and 0 abstain

Mr. Beachem elected as Board Member.

CARRIED: Motion carried unanimously by roll call vote

Swearing in of new Board Member

IX. SUPERINTENDENT’S REPORT

A. HIB - Monthly Update

Current Month – February

2 Investigations – 1 HIB

1 Out-of- School Suspensions - 0 In-School Suspensions

Previous Month – January

0 Investigation – 0 HIB

0 Out-of-School Suspensions - 0 In-School Suspension

B. Enrollment by Grade

Student Enrollment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	50	51	52	52	51	51				
1	50	51	52	51	53	52				
2	45	46	46	46	46	46				
3	54	54	54	54	52	52				
4	38	38	39	39	39	39				
5	40	40	40	40	41	41				
6	54	54	54	54	56	56				
7	44	44	45	45	45	45				
8	46	46	46	46	46	46				

PSD	7	8	8	7	6	8				
Total	428	432	435	434	435	436				
9 th	38	38	40	40	41	41				
10 th	32	32	31	33	32	32				
11 th	32	32	31	31	31	32				
12 th	42	42	42	42	42	42				
Total	144	144	144	146	146	146				
GT	572	576	579	580	581	582				

SUPERINTENDENT’S REPORT

OPERATIONS:

- **Mountain Villa Campus/Allamuchy Township School**
 - We are the process of developing a facilities priority list that will work in conjunction with our budget process to allow for appropriate planning moving forward.
 - The Township has been very helpful with regard to the snow removal for the winter to date for both buildings and the Bus Yard.
 - We are preparing for the spring and will bring the Outdoor Classroom at Allamuchy Township School to life.
- **Rutherford Hall**
 - We have met with the YMCA of Randolph and Morristown, along with Laurie to discuss the partnership moving forward.
 - We discussed Quarterly Events that are a Joint Venture
 - We discussed 9 weeks in the summer that the YMCA Camps would utilize our facility one day a week.
 - We discussed their involvement in the Outdoor Adventure Program coming up in May.
 - We are in the process of scheduling a follow up meeting to involve the Program Directors of each YMCA to continue moving forward
 - Summer Camps are being publicized this month.
 - Capital Campaign is moving forward to work toward the following projects;
 - ADA Compliant Bathrooms on the First Floor
 - Air Conditioning for the First Floor
 - Renovated Kitchen
 - We are moving forward with structural work for the first floor kitchen area.
 - As I shared with and have met with Melissa Castellon, Superintendent of Allamuchy State Park, we have discussed the following as ongoing events. We have put in an application for the following events at Rutherford Hall
 - 4th of July Celebration (with fireworks)
 - First Night Celebration (with fireworks)
 - Cleaning brush along the water’s edge
 - Water activities
 - Stabilization and restoration of the Historical Dock
- The Operations Committee (RH) will be scheduling a meeting for Mid-March.
- **The Operations Committee has created a Standing Meeting is putting a Budget Calendar together and will be starting the Budget Process.**

HUMAN RESOURCES:
<ul style="list-style-type: none"> We had a resignation of a bus driver that has left us short. The process to get a CDL is very difficult and the State is not making it easier. We have a Substitute Driver on the agenda and we are still looking for a permanent bus driver to fill the vacant seat. We are using substitute drivers to ensure the runs are covered. Beginning to review staffing needs for the 2019-2020 SY
EDUCATION:
<ul style="list-style-type: none"> Allamuchy Township School/Mountain Villa School <ul style="list-style-type: none"> Mrs. Gallegly Presented at the NAPDS conference on February 13th through the 16th with Centenary University to present our Outdoor Classroom initiative. The ad-hoc committee to review sustainability opportunities to infuse in the current Outdoor Education Programming is planning a meeting at the beginning of February.
GOVERNANCE:
<ul style="list-style-type: none"> Policy Review <ul style="list-style-type: none"> There are several policies on the agenda for Second Reading. District Goals Update We had our first Session for our Strategic Planning Process – Kathy Helewa of NJSBA – facilitated the Strategic Planning on February 19th 2019. It was well received and many are looking forward to the next session which is Thursday, February 28, 2019.
ALLAMUCHY TOWNSHIP
<ul style="list-style-type: none"> We are in the process of discussing opportunities for shared services We have invited several members of Township Committee to be a part of the Strategic Planning Process.
HACKETTSTOWN HIGH SCHOOL
<ul style="list-style-type: none"> Hackettstown Board of Education Meeting was postponed.
OTHER:
<ul style="list-style-type: none"> Legal Update in Executive Session

X. COMMITTEES REPORTS

- | | |
|------------------------------------|---------------------------------|
| A. Operations: | J. Britt - Chair |
| B. Human Resources: | G. Cusmano – Chair |
| C. Education: | C. Green - Chair |
| D. Governance: | V. Prudenti - Chair |
| E. Town Council Liaison: | J. Egan and J. Britt |
| F. Rutherford Hall Liaison: | L. Strutin and M. Renaud |

OTHER DISTRICT

G. Hackettstown Board of Education Representative – G. Cusmano

XI. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public inquired about bus runs and bus drivers.

XII. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Budget Adjustments

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED to approve the following budget adjustment(s):

Expense Budget Transfers	Fund 10	\$373,621.45
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(Appendix 2)

CARRIED: Motion carried unanimously by roll call vote

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #29898 through #29957 for a total amount of \$592,033.61 be approved for payment. (Appendix 3)

CARRIED: Motion carried by roll call vote.

M Renaud vote no

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$62,196.69 Investors Bank balance as of January 31, 2019.

(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

D. Kindergarten Countdown Camp

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Kindergarten Countdown Camp from 8/12/19 – 8/15/19 at the Mountain Villa School.

CARRIED: Motion carried unanimously by roll call vote

E. SSP Architects

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to enter into a contract SSP Architects to prepare construction drawings for floor work at Rutherford Hall.

CARRIED: Motion carried unanimously by roll call vote

F. RK Environmental

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to enter into contract with RK Environmental to conduct preparation work for the structural floor work to stabilize the first floor at Rutherford Hall.

CARRIED: Motion carried unanimously by roll call vote

G. Memorandum of Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Memorandum of Agreement with David's County Inn.

CARRIED: Motion carried unanimously by roll call vote

H. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of January 31, 2019 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2019 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of January 31, 2019 with a total Governmental Funds Account cash balance of \$487,739.13. (Appendix 5)

CARRIED: Motion carried by roll call vote

M. Renaud voted no

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Leave of Absence

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Ashley VanHaste for a Leave of Absence around March 15, 2019 and returning in September 2019.

CARRIED: Motion carried unanimously by roll call vote

B. Resignation

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to accept with regret the resignation of Laura Gockeler effective February 8, 2019.

CARRIED: Motion carried unanimously by roll call vote

C. Observation Student

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Zaib Khawaja from County College of Morris to observe at the Mountain Villa School with Mrs. Muhlenbruch, Mrs. Cleere and Ms. Mikaliunas for the 2018/2019 school year.

CARRIED: Motion carried unanimously by roll call vote

D. Maintenance

Moved by L. Strutin and seconded by V. Prudenti.

BE IT RESOLVED, to approve Michael Brown for maintenance for the 2018/2019 school year effective on or about 3/11/19 at a rate of \$20.00 per hour up to 5 hours a day.

CARRIED: Motion carried unanimously by roll call vote

E. Substitute Bus Driver

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Michael Brown as a substitute bus driver for the 2018/2019 school year effective on or about 3/11/19 at a rate of \$20.00 an hour.

CARRIED: Motion carried unanimously by roll call vote

F. Observation Student

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Melanie Trillo from Centenary University to observe for 50 practicum hours towards her Master's in School Counseling for the 2018/2019 school year.

CARRIED: Motion carried unanimously by roll call vote

G. Suspension of Bus Driver

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to retroactively approve the suspension of employee number A0003910 from February 11, 2019 through February 18, 2019 with pay and February 11, 2019 without pay.

CARRIED: Tabled

Education

A. Attendance at Professional Conferences

Moved by C. Green and seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage	Approximate Total Cost
Rebecca Clinebell	02/22/19	Council for Exceptional Children	\$125	\$8.84	\$133.84
Jennifer Gallegly	03/25/19	The Real Role of the School Climate Team	\$0	\$18.60	\$18.60
Julie Profito	03/25/19	The Real Role of the School Climate Team	\$0	\$0	\$0
Anna Thomas	03/25/19	The Real Role of the School Climate Team	\$0	\$36.58	\$36.58
Jennifer Sauter	03/25/19	The Real Role of the School Climate Team	\$0	\$0	\$0
Melissa Sabol	3/26/19	HIB	\$0	\$40.30	\$40.30

CARRIED: Motion carried unanimously by roll call vote

B. Class Trips

Moved by C. Green and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2018/2019 school year.

Teacher	Grade	Date	Brief description of trip	Location	Bus Cost	Student Cost	Approximate Total Cost	Funded by
Baglio	4	3/1/19	Rollercoaster Derby	Mansfield School	\$100	\$0	\$100	Allamuchy School
White	3,4,5,6	3/5/19	Chess Tournament	Rutherford Hall	\$200	\$0	\$200	Allamuchy School
DeAngelis	6	3/5/19	Movie	Rockaway, NJ	\$400.00	\$721.84	\$1,121.84	Student
Adams	6/7	3/14/19	Band Festival	Hackettstown High School	\$200	\$0	\$200	Student
LoPresti	8	3/27/19	Spanish Meal	Dover, NJ	\$200	\$1750	\$1950	Students
Patterson	7,8	4/16/19	Battle of the Books	North Warren HS	\$100	\$0	\$100	Allamuchy School
Ferguson	7	5/17/19	Jockey Hollow	Morristown, NJ	\$200	\$200	\$200	Students
DeAngelis	5	6/11/19	Connect the Trout Program	Lambertville, NJ	\$200	\$902	\$1102	Students

CARRIED: Motion carried unanimously by roll call vote

Governance

A. Policy – Second Reading

Moved by V. Prudenti and seconded by W. Cramer.

BE IT RESOLVED, to approve the second reading of the following policies and regulations:

- *P 0141.1 Board Member and Term – Sending District (Revised)
- *P 0141.2 Board Member and Term – Receiving District (Revised)
- *P 2422 Health and Physical Education (M) (Revised)
- *P 2431.3 Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities (Revised)
- P 2610 Educational Program Evaluation (M) (Revised)
- *P 4219 Commercial Driver’s License Controlled Substance and Alcohol Use Testing (M) (Revised)
- *P&R 5111 Eligibility of Resident/Nonresident Students (M) (Revised)
- *P 5330.04 Administering an Opioid Antidote (M) (Revised)
- R 5330.04 Administering an Opioid Antidote (M) (New)
- P 5337 Service Animals (Revised)
- P 5756 Transgender Students (M) (Revised)
- P&R 7440 School District Security (M) (Revised)
- *P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)
- P 8860 Memorials (Revised)

Policy and Regulation Guide Updates - Replacing “Electronic Violence and Vandalism Reporting System (EVVRS)” with “Student Safety Data System (SSDS)”

- *P 2415.06 Unsafe School Choice Option (M) (Revised)
- *R 2460.8 Special Education – Free and Appropriate Public Education (M) (Revised)
- *R 5530 Substance Abuse (M) (Revised)
- *P&R 5600 Student Discipline/Code of Conduct (M) (Revised)
- P&R 5611 Removal of Students for Firearms Offenses (M) (Revised)
- P&R 5612 Assaults on District Board of Education Members or Employees (M) (Revised)
- *P&R 5613 Removal of Students for Assaults with Weapons Offenses (M) (Revised)
- * P&R 8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol, and Other Drug Offenses (M) (Revised) (Appendix 6)

“Asterisk” indicates options must be selected within the policy.

CARRIED: Motion carried unanimously by roll call vote

B. HIB Report

Moved by V. Prudenti and seconded by W. Cramer.

BE IT RESOLVED, to accept the HIB Report from the Board of Education meeting held on January 28, 2019.

CARRIED: Motion carried unanimously by roll call vote

XIII. OLD BUSINESS

XIV. PUBLIC COMMENTS

XVI. BOARD DISCUSSION

XVII. EXECUTIVE SESSION MOTION

Moved by L. Strutin and seconded by C. Green.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote

Executive Session

Moved by L. Strutin and seconded by C. Green.

BE IT RESOLVED, that the Board of Education has been in executive session for 45 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote

XVI. ADJOURNMENT

Moved by W, Cramer and seconded by V. Prudenti.

BE IT RESOLVED, to adjourn.

CARRIED:

Time: 9:50 p.m.