

## Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on January 5, 2015 is called to order at 7:40 pm in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 5, 2013 to the Express-Times, and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

James Britt  
Diane Clark  
William Cramer  
Suzette Costello  
Giovanni Cusmano  
John Egan  
Brant Gibbs  
Mary Renaud  
Student Council: Jake Leddy  
Alex Russo

### ABSENT

Francis Gavin

### ALSO PRESENT

Dr. Timothy Frederiks, CSA  
Donna Trainello, Board Secretary

### PLEDGE TO THE FLAG

## II. APPROVAL OF MINUTES

- A. Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on September 30, 2014, be approved. (Appendix 1A)

CARRIED: Motion carried unanimously by roll call vote.  
G. Cusmano abstained

- B. Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on October 15, 2014, be approved. (Appendix 1B)

CARRIED: Motion carried unanimously by roll call vote.  
G. Cusmano abstained

- C. Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on October 21, 2014, be approved. (Appendix 1C)

CARRIED: Motion carried unanimously by roll call vote.  
G. Cusmano abstained

- D. Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on October 23, 2014, be approved. (Appendix 1D)

CARRIED: Motion carried unanimously by roll call vote.  
G. Cusmano abstained

- E. Moved by M. Renaud and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on October 24, 2014, be approved. (Appendix 1E)

CARRIED: Motion carried unanimously by roll call vote.  
G. Cusmano abstained

### III. STUDENT REPRESENTATIVE REPORT

### IV. BUSINESS OFFICE REPORT – no report

### V. ACKNOWLEDGEMENTS- Donations

- A. Students of the month – Presented by Ms. Chickey
- B. Teacher of the month Robin Salmiligan – Presented by Ms. Chickey
- C. Allamuchy BOE received another \$1500 check from the ATEF for a total of \$5000. We will be receiving a full pledge of \$7500.

### VI. PRESENTATION

Cole Reardon– Service Project Blair Academy

#### A. Backpack program

Moved by W. Cramer and seconded by G. Cusmano.  
**BE IT RESOLVED**, that the Backpack Program present by Cole Reardon to help 10 needy Allamuchy families with collect food products be approved.

CARRIED: Motion carried unanimously by voice vote.

Rick Lomanaco – ATFD presented the Board with a \$2000 scholarship in memory of lost member.

Rich Neuffer – Rutherford Hall Report

### VII. PRESIDENT’S REPORT - no report

**VIII. COMMITTEE REPORTS**

- A. Facilities and Property – William Cramer**
  
- B. Communications & Public Relations - John Egan**
  
- C. Student Activities/PTO Liaison - Suzette Costello**
  
- D. Town Council Liaison – John Egan / Brant Gibbs**
  
- E. Rutherford Hall Long Range Planning Committee – Mary Renaud**
  
- F. Finance – James Britt**
  
- G. Curriculum & Technology – Suzette Costello**
  
- H. Personnel – Suzette Costello**
  
- I. Negotiations – John Egan**
  
- J. Policy – Diane Clark**
  
- K. Foundation Liaison – Francis Gavin**
  
- L. Hackettstown Board of Education Representative – Francis Gavin**

**IX. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**X. BOARD COMMITTEE ACTION REPORTS**

**Finance**

On the recommendation of the School Business Administrator and Chief School Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following list of transfers totaling \$30,700 in Fund 10 and \$17,130 in fund 20 for the month of November 2014.

(Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

G. Cusmano abstained

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the bills list in the amount of \$1,156,021.20 checks #24835 through #24905 is approved for payment.

(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

G. Cusmano abstained

**C. Student Activity**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$47,909.24 in Investors Bank balance as of 11/30/14

(Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

G. Cusmano abstained

**D. Energy Audit 2014/2015**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to Whereas, the Allamuchy Township Board of Education desires to enroll in the Local Government Energy Audit Program to reduce its energy costs for the Allamuchy Elementary School, Therefore

**BE IT RESOLVED**, that the Allamuchy Township Board of Education authorizes the administration to apply to the program by submitting all necessary forms and documents.

CARRIED: Motion carried unanimously by roll call vote.

G. Cusmano abstained

**Finance – continued**

**E. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of November, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)3 & (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of November 30, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of November 2014 with a total Governmental Funds Account cash balance of \$ 739,384.10 (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.  
G. Cusmano abstained

**F. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the bills list in the amount of \$40,239.44 checks #24906 through #24934 is approved for payment.  
(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.  
G. Cusmano abstained

**Negotiations**

**A. MOA**

Moved by J. Egan and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the MOA sidebar with the AEA for modifications of Appendix A positions. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.  
G. Cusmano abstained

**Personnel**

**A. Substitutes**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to approve the following substitutes for the 2014/2015 school year.

Linda Landau    Victoria Castner    Chris Lance  
Megan Manley    Reid Meeker        Megan Garman

CARRIED: Motion carried unanimously by roll call vote

**B. Family Leave Act**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to approve the leave request from Jaehnel Hanisak to take the Family Leave Act from January 1, 2015 to March 31, 2015

CARRIED: Motion carried unanimously by roll call vote

**D. Family Leave Act Replacement**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to approve Melissa Mayhood as leave replacement for Art from January 1, 2015 to March 31, 2015.

CARRIED: Motion carried unanimously by roll call vote

**E. Resignation**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to accept with regret the resignation of Janet Ocheski effective 11/25/14.

CARRIED: Motion carried unanimously by roll call vote

**F. Instructional Aide**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to approve Pamela Hamilton as an instructional Aide effective 1/06/15 at \$15.00 an hour

CARRIED: Motion carried unanimously by roll call vote

**Personnel continued**

F. **Intern**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to approve Cody Quinto as an intern guidance counselor from 1/5/15 to 4/19/15, working through the program at Gwynedd Mercy University in Pennsylvania.

CARRIED: Motion carried unanimously by roll call vote

G. **Parent Volunteer**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to approve Melissa D'Alessio as a parent volunteer for Kindergarten for the 2014/2015 school year.

CARRIED: Motion carried unanimously by roll call vote

H. **Resignation**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to accept with regret and best wishes the resignation from Jesse Stang effective 1/31/15.

CARRIED: Motion carried unanimously by roll call vote

I. **Resignation**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to accept with regret the retirement resignation from Julie Mumaw effective 1/01/15.

CARRIED: Motion carried unanimously by roll call vote

J. **Business Administrator**

Moved by S. Costello and seconded by D. Clark.

**BE IT RESOLVED**, to approve Rita Jones as the Part Time Business Administrator effective 01/06/2015, at a rate of \$50.00 per hour. Work hours will be approximately seven (7) hours per week for a total maximum compensation of \$8,050.00. (23 weeks).  
(Appendix 8)

CARRIED: Motion carried unanimously by roll call vote

**Curriculum and Technology**

**A. Attendance at Professional Conferences**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

| Teacher  | Date    | Cost  | Mileage | Workshop Name               |
|----------|---------|-------|---------|-----------------------------|
| Chickey  | 1/29/15 | \$0   | 55      | STAR Advantage of NJSPA     |
| Thompson | 2/20/15 | \$150 | 94      | Music Education Association |
| Chickey  | 1/7/15  | \$0   |         | PARCC Training              |
| Sabol    | 1/7/15  | \$0   | 56      | PARCC Training              |

CARRIED: Motion carried unanimously by roll call vote

**B. Class Trips**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following class trips for the 2014-2015 school year:

| Name    | Location               | Cost | Transp. Cost | Date    |
|---------|------------------------|------|--------------|---------|
| Koerner | Shop Rite, Mansfield   | 0    | 0            | 1/9/15  |
| Koerner | Warren County Library  | 0    | 0            | 1/16/15 |
| Koerner | Food Pantry, Allamuchy | 0    | 0            | 1/23/15 |
| Johnson | Harmony Twp. Firehouse | 0    | 0            | 1/23/15 |

CARRIED: Motion carried unanimously by roll call vote

**C. Attendance at Professional Conferences**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

| Teacher    | Date    | Cost  | Mileage | Workshop Name               |
|------------|---------|-------|---------|-----------------------------|
| Schmiedeke | 1/23/15 | \$180 | 90      | Rutgers - Reading & Writing |
| Cefaloni   | 1/23/15 | \$180 | 90      | Rutgers - Reading & Writing |

CARRIED: Motion carried unanimously by roll call vote

**XI. OLD BUSINESS**



**XII. SUPERINTENDENT'S REPORT**

**A. Enrollment Report by Grade**

|               |                 |                   |
|---------------|-----------------|-------------------|
| Pre K.....15  | (In District)   | (Out of District) |
| K.....36      | (In District)   | (Out of District) |
| 1.....41      | (In District)   | (Out of District) |
| 2.....51      | (In District)   | (Out of District) |
| 3.....46      | (In District)   | (Out of District) |
| 4.....49      | (In District)   | (Out of District) |
| 5.....43      | (In District)   | (Out of District) |
| 6.....49      | (In District)   | (Out of District) |
| 7.....41      | (In District)   | (Out of District) |
| 8.....60      | (In District) 3 | (Out of District) |
| Total.....431 |                 |                   |

B. Monthly HIB Report/Suspension – No incidents – December 2014

**XIII. PUBLIC COMMENTS**

**XIV. BOARD DISCUSSION**

**XV. ADJOURNMENT**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote

Time: 8:20 p.m.