

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on July 24, 2017 is called to order at _____ p.m. in Room 149 by _____. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 4, 2017 to the Express Times and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt

Suzette Costello

William Cramer

Giovanni Cusmano

John Egan

Francis Gavin

Brant Gibbs

Mary Renaud

Diane Clark - President

ABSENT

ALSO PRESENT

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by _____ and seconded by _____ .
BE IT RESOLVED, that the minutes of the regular board meeting held on June 26, 2017, be approved. (Appendix 1)

CARRIED:

- B. Moved by _____ and seconded by _____
BE IT RESOLVED, that the minutes of the executive session held on June 26, 2017 be approved. (Appendix 2)

CARRIED:

IV. STUDENT REPRESENTATIVE REPORT (None this month)

V. ACKNOWLEDGEMENTS

VI. PRESENTATIONS

VII. PRESIDENT'S REPORT

VIII. SUPERINTENDENT'S REPORT

SUPERINTENDENT'S REPORT
OPERATIONS:
<ul style="list-style-type: none">• Roof Project at Rutherford Hall• Summer Work• August Board Walk Through• Technology Infrastructure
HUMAN RESOURCES:
<ul style="list-style-type: none">• New Hires for 2017-2018 SY
EDUCATION:
<ul style="list-style-type: none">• Kindergarten Countdown• ESY/Summer Enrichment• Kick Off Outdoor Event• Back to School Nights• Summer Curriculum Writing Update• Summer Camps at Rutherford Hall
GOVERNANCE:
<ul style="list-style-type: none">• 2017/2018 Board and District Goals
ALLAMUCHY TOWNSHIP
<ul style="list-style-type: none">• Visit to Township Meeting<ul style="list-style-type: none">○ Discussed Summary of School Year○ Graduation○ Financial Support for Speed Sign near General Store
HACKETTSTOWN HIGH SCHOOL
<ul style="list-style-type: none">• New Acting Principal for the High School – Mr. Kyle Sosnovik
OTHER:
<ul style="list-style-type: none">• Legal Update in Executive Session• Negotiations Update in Executive Session• Visit by the Sisters to Rutherford Hall on August 28th• Centenary University Plunge on August 28th

IX. REPORTS

COMMITTEES

- A. Operations: J. Britt - Chair**
- B. Human Resources: S. Costello – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: F. Gavin - Chair**
- E. Town Council Liaison: B. Gibbs
J. Egan**

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations:

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the following list of transfers with totals in Fund 10 of \$234,200.00, and Fund 20 \$1,800.00. (Appendix 3)

CARRIED:

B. Bills List

Moved by _____ and seconded by _____ .
BE IT RESOLVED, that the general account bills list for June 2017, check #26925, 27925 through #27961 for a total amount of \$157,171.92 and for July 2017, check #27926, 27962 through #28014 for a total amount of \$297,529.39 , be approved for payment.
(Appendix 4 and 4A)

CARRIED:

C. Student Activity

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the Student Activity Account in the amount of \$43,576.76, Investors Bank balance as of June 30, 2017. (Appendix 5)

CARRIED:

D. Joint Transportation Contract

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the 2017-2018 Joint Transportation contract with:

Frelinghuysen Township Board of Education		
9A	Route Frelinghuysen	\$30,030
9B	Ridge & Valley Charter School	\$12,870
	Cost per full day field trips	\$ 285

CARRIED:

E. Joint Transportation Contract

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the 2017-2018 Joint Transportation contract with:

Hackettstown Township Board of Education		
SVAN	Route Calais School	\$21,762.59

CARRIED:

F. Joint Transportation Contract

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the 2017-2018 joint transportation agreement between Allamuchy Township Board of Education and Green Township Board of Education to transport one Allamuchy student.

<u>Jointure Route#</u>	<u>Host Dist.</u>	<u>Joiner Dist.</u>	<u>Destination</u>	<u>Joiner Cost</u>
14	Green	Allamuchy	Green Hills	\$408.87

School

CARRIED:

G. Travel Reimbursement

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve 2017-2018 mileage reimbursement for the following employees who travel for general district business at the current NJ OMB Circular Rate.

Employee Name	Title	Business Conducted
Mr. Joseph Flynn	Superintendent	Professional organizations, between district travel, contractual items.
James Schlessinger	Business Administrator	NJASBO State & County meetings, district banking, County BOE, contractual items, professional organizations.
Jennifer Chickey	Principal	Professional organizations, Training/Workshops, Misc. District Business
Melissa Sabol	Vice Principal	Evaluations, Professional Meetings, Tech, Special Education, etc.
Kay, Tina	Administrative Assistant	Training/Workshops, Post Office, Banking, Deliveries to Board Members, Misc. District Business
Trainello, Donna	Business Office Assistant Transportation Coordinator Board Secretary	Banking, County BOE, Training/Workshops, Post Office, etc.
Charles Zukoski / Peter DeMary	Maintenance Dept.	Post office, Town Hall, Professional Organizations, Training/Workshops, Misc. District Business
Laurie Rapisardi	Secretary	Post Office, Misc. District Business; Training/Workshops
Divya Bahl	Secretary	Misc. District Business; Training/Workshops

CARRIED:

H. IDEA BASIC – Part B Grants

Moved by _____ and seconded by _____
BE IT RESOLVED, to accept and approve the submission of the IDEA Basic – Part B \$87,286 and IDEA Preschool \$5,332 Grant for fiscal year 2017-2018.

CARRIED:

I. Calais School Tuition Contract

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the tuition contract with The Calais School, for high school student #1013, at an annual rate of \$72,286.20 for the 2017-2018 school year.

CARRIED:

J. ECLC of New Jersey

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the tuition contract with ECLC of New Jersey for HS student #0406, tuition \$55,548 effective July 1, 2017 to June 30, 2018.

CARRIED:

K. Behaviorist Services

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the contract with The Uncommon Thread to provide additional behaviorist services for the ESY program at a cost of \$2,640.

CARRIED:

L. Behaviorist Services 2017-2018

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve the contract with The Uncommon Thread to provide behaviorist services for the 2017-2018 school year at a cost of \$3,160.

CARRIED:

M. Monthly Certification of Budget for June 2017

Moved by _____ and seconded by _____ .

1. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of 6/31/2017 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).

2. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 6/20/2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of June 20, 2017 with a total Governmental Funds Account cash balance of \$559,436.11.

(Appendix 6)

CARRIED:

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Full-Time School Principal Waiver Request

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the Full-Time School Principal Waiver Request per N.J.A.C. 6A:32-4.1 (f) - Each school shall be assigned the services of a full-time non-teaching principal to be responsible for administration and supervision of the school. When a full-time, non-teaching principal is not assigned to a school, the district Board of Education, upon advice of the Chief School Administrator shall submit for approval a plan that ensures adequate supervision of pupils and staff.

CARRIED:

B. Resignation

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve with regret the resignation of Justin Iazzetti, effective June 30, 2017.

CARRIED:

C. Resignation

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve with regret the resignation of Desiree Spicer, effective July 18, 2017.

CARRIED:

D. Curriculum Writing Revision

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the revisions to the Curriculum Writing as follows:

ELA and Math from 7 hours up to 15 hours
6-8 ELA – Vicki Patterson
K-2 Next Generation Science Curriculum (from 20 hours to 25 hours)
3-5 Next Generation Science Curriculum (from 20 hours to 25 hours)

CARRIED:

E. Summer Camp Workers at Rutherford Hall

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve the following camp counselors for the summer of 2017:

Eric Freedman \$1,500 for three weeks, \$1,500 for one week
Doug Gillespie \$1,200 for two weeks
David Smith \$325.00 per week, three weeks
Eli Freedman \$250.00 per week, two weeks; \$400 for one week
Athena Mencl \$200.00 per week, three weeks
Muriel Baki \$200.00 per week, three weeks
Gordon Gillespie \$200.00 per week, two weeks
Michael Gillespie \$200 per week, two weeks
Samantha Johnson \$200.00 per week, two weeks
Catherine Hayes \$200.00 per week, two weeks

CARRIED:

F. Kindergarten Countdown – Summer 2017

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve Mrs. Cathy Cefaloni, Mrs. Robin Samiljan and Mrs. Paige Schmiedeke as Teachers for the Kindergarten Countdown Summer Program, 28 hours at the rate per the negotiated agreement.

CARRIED:

G. Summer Custodian

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve Jonathan Kluska as a summer custodian at an hourly rate of \$12.00. (To be added to substitute custodian pool September 1, 2017).

CARRIED:

H. Special Education Teacher

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve Kaitlin Hartman as a special education teacher for the 2017-2018 school year Step 2BA, with an annual salary of \$44,630 with benefits as per the negotiated agreement.

CARRIED:

I. Instructional Aide

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve Theresa Klein as an Instructional Aide for the 2017-2018 school year, with an annual salary of \$44,630 with benefits as per the negotiated agreement.

CARRIED:

J. CST Summer Work

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve Marilou Tshudy for an additional 5 workdays for the 2017 Summer, from 10 to 15 days.

CARRIED:

K. Technology Contract

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the Technology Contract with the JDM Group, to maintain the district technology network (Appendix 8)

CARRIED:

Education

A. Attendance at Professional Conferences

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Serraino	7/13/17	Project Adventure	\$351	74 miles
		Achieving Fitness		
Hartman	8/14 – 8/17	Orton Gillingham	\$1,075	170 miles
Saaifield	8/14 – 8/17	Orton Gillingham	\$1,075	140 miles
Davey	8/14 – 8/17	Orton Gillingham	\$1,075	160 miles

CARRIED:

Governance

A Policy 5000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve second reading to readopt the 5000 series with exception to the following Policies which will be revisited by the Governance Committee:

P 5230 Late Arrival and Early Dismissal

P 5240 Tardiness

P 5331 Management of Life-Threatening Allergies in Schools

CARRIED:

B Policy 5000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve first reading to adopt the following 5000 policies that have been reviewed, revised and recommended by the Governance Committee:

P 5230 Late Arrival and Early Dismissal

P 5240 Tardiness

P 5331 Management of Life-Threatening Allergies in Schools
(appendix 7)

CARRIED:

C. Policy 6000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve second reading to readopt the 6000 series with exception to the following Policies which will be revisited by the Governance Committee:

6162 Corporate Advertising Sponsorship

6163 Advertising on School Property

CARRIED:

D Policy 6000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve first reading to adopt the following 6000 policies that have been reviewed, revised and recommended by the Governance Committee:
(appendix 7)

6162 Corporate Advertising Sponsorship
6163 Advertising on School Property

CARRIED:

E. Policy 7000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve first reading to readopt the 7000 series that have been reviewed, revised and recommended by the Governance Committee with changes to the following polices as noted below.

7522 – delete references to “other”, nos. 12-14.
7523 - delete references to “other”, nos. 13-15

CARRIED:

F. Policy 8000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve first reading to readopt the 8000 series that have been reviewed, revised and recommended by the Governance Committee with changes to the following polices.
(appendix 7)

8130 – School Organization
8651 – Community Use of Transportation

CARRIED:

G. Policy 9000 series

Moved by _____ and seconded by _____ .

BE IT RESOLVED, to approve first reading to readopt the 9000 series that have been reviewed, revised and recommended by the Governance Committee with changes to the following polices.
(appendix 7)

9180 – School Volunteers

CARRIED:

H. Policy Alert 213

Moved by _____ and seconded by _____.

BE IT RESOLVED, to approve first reading of Policy 2461 and Regulations 2461 – 2461.19 that have been reviewed and recommended by the Governance Committee:

- P 2461 Special Education/Receiving Schools
- R 2461 Special Education/Receiving Schools
- R 2461.01 Special Education/Receiving Schools
- R 2461.02 Special Education/Receiving Schools – Suspension
- R 2461.03 Special Education/Receiving Schools – Student Records
- R 2461.04 Special Education/Receiving Schools – Special Education and Related Services
- R 2461.05 Special Education/Receiving Schools – IEP Compliance
- R 2461.06 Special Education/Receiving Schools – Highly Qualified and Appropriately Certified Staff
- R 2461.07 Special Education/Receiving Schools – Termination of Placement
- R 2461.08 Special Education/Receiving Schools – In-Service Training
- R 2461.09 Special Education/Receiving Schools – Statewide and District-Wide Assessment Programs
- R 2461.10 Special Education/Receiving Schools – Full Educational Opportunity
- R 2461.11 Special Education/Receiving Schools – Staff Consultation
- R 2461.12 Special Education/Receiving Schools – Length of School Day and Academic Year
- R 2461.13 Special Education/Receiving Schools – Observation of Educational Programs
- R 2461.14 Special Education/Receiving Schools – Amending Policies, Procedures, the Services Provided, or the Location of Facilities
- R 2461.15 Special Education/Receiving Schools – Operation of an Extended Academic Year Program
- R 2461.16 Special Education/Receiving Schools – Employment of a Full-Time Non-Teaching Principal
- R 2461.17 Special Education/Receiving Schools – Submission of Fiscal Information and Obtaining Certificates
- R 2461.18 Special Education/Receiving Schools – Notice to Department of Education Prior to Ceasing Operation or Change of Ownership
- R 2461.19 Special Education/Receiving Schools – Behavior Modification Program

CARRIED:

XII. OLD BUSINESS

XIV. PUBLIC COMMENTS

XV. BOARD DISCUSSION

XVI. EXECUTIVE SESSION MOTION

Moved by _____ and seconded by _____ .
BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Moved by _____ and seconded by _____ .
BE IT RESOLVED, that the Board of Education has been in executive session for the past _____ minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

XVII. ADJOURNMENT

Moved by _____ and seconded by _____ .
BE IT RESOLVED, to adjourn.

CARRIED:

Time: