

## **Allamuchy Township Board of Education**

The regular meeting of the Allamuchy Township Board of Education held on July 25, 2016 is called to order at 7:36 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2016 to the Express Times and Township Clerk. Notice was posted in the school office.

### **I. ROLL CALL**

Suzette Costello  
William Cramer  
Giovanni Cusmano: at meeting up to 8:30 p.m.  
John Egan  
Francis Gavin  
Brant Gibbs  
Mary Renaud  
Diane Clark - President

### **ABSENT**

James Britt

### **ALSO PRESENT**

Mr. Joseph Flynn, CSA  
Donna Trainello, Board Secretary

### **II. PLEDGE TO THE FLAG**

### **III. APPROVAL OF MINUTES**

A. Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, that the minutes of the regular board meeting held on June 20, 2016, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll vote.

B. Gibbs and G. Cusmano abstained.

### **IV. STUDENT REPRESENTATIVE REPORT**

(None this month)

### **V. SCHOOL ACCOUNTANT REPORT**

(None this month)

**VI. ACKNOWLEDGEMENTS**

**VII. PRESENTATIONS** Laurie Rapisardi reported on Rutherford Hall activities.

**VIII. PRESIDENT'S REPORT**

**IX. REPORTS**

**COMMITTEES**

- |                                 |                                   |
|---------------------------------|-----------------------------------|
| <b>A. Operations:</b>           | <b>J. Britt - Chair</b>           |
| <b>B. Human Resources:</b>      | <b>S. Costello – Chair</b>        |
| <b>C. Education:</b>            | <b>G. Cusmano - Chair</b>         |
| <b>D. Governance:</b>           | <b>F. Gavin - Chair</b>           |
| <b>E. Town Council Liaison:</b> | <b>B. Gibbs</b><br><b>J. Egan</b> |

**OTHER DISTRICT**

**F. Hackettstown Board of Education Representative – G. Cusmano**

**X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**XI. BOARD COMMITTEE ACTION REPORTS**

**Operations:**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the following list of transfers with totals in Fund 10 of \$33,829.64, and Fund 20 \$2,441.24. (Appendix 2)

**CARRIED:** Motion carried unanimously by roll vote.

**B. Bills List**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, that the general account bills list check #26633 through #26759 for a total amount of \$650,676.82 be approved for payment. (Appendix 3)

CARRIED: Motion carried unanimously by roll vote.

**C. Food Service Contract**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the addendum of Maschio's Food Services, Inc., contract as the food service vendor for the 2016-2017 school year, for a management fee of \$7,061.00. Maschio's Food Service, Inc. guarantees a return of \$13,000.00 on the operational financial report for the 2016-2017 school year, In the event the program costs exceed total revenues (from all sources), Maschio's Food Service, Inc., shall be responsible for any losses (shortfalls) incurred.

CARRIED: Motion carried unanimously by roll vote.

**D. Integrated Therapeutics Group**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the 2016 summer tuition contract with the Integrated Therapeutics Group, for high school student #1004, for a total of \$5,500 for half day sessions.

CARRIED: Motion carried unanimously by roll vote.

**E. Joint Transportation Contract**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the 2016-2017 Joint Transportation contract with:

Frelinghuysen Township Board of Education		
9A	Route Frelinghuysen	\$29,768
9B	Ridge & Valley Charter School	\$12,757
	Cost per full day field trips	\$ 285

CARRIED: Motion carried unanimously by roll vote.

**F. Joint Transportation Contract**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the 2016-2017 Joint Transportation contract with:

Hackettstown Township Board of Education		
SVAN	Route Calais School	\$21,762.50

CARRIED: Motion carried unanimously by roll vote.

**G. Warren County Special Services School District**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the tuition contract with WCSSSD effective July 1, 2016 to June 30, 2017 for high school student (#0107) at an annual rate of \$36,960 (with a personal aide estimated at an annual rate of \$28,000), and high school student (#0303) at an annual rate of \$39,430.

CARRIED: Motion carried unanimously by roll vote.

**H. Lunch Prices**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED THAT**, the lunch prices for the 2016 – 2017 school year will be: Lunch \$2.75 - an increase of \$ .05

Adult Lunch \$3.25 - an increase of \$ .05

Milk \$ .50 an increase of \$0.05

Extra Portion \$1.85 an increase of \$ .05

The cost for reduced lunches will remain the same.

CARRIED: Motion carried unanimously by roll vote.

**I. Travel Reimbursement**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve 2016-2017 mileage reimbursement for the following employees who travel for general district business at the current NJ OMB Circular Rate.

<b>Employee Name</b>	<b>Title</b>	<b>Business Conducted</b>
Mr. Joseph Flynn	Superintendent	Professional organizations, between district travel, contractual items.
Peter Pearson James Schlessinger	School Accountant and/or Business Administrator	NJASBO State & County meetings, district banking, County BOE, contractual items, professional organizations.
Jennifer Chickey	Principal	Professional organizations, Training/Workshops, Misc. District Business
Melissa Sabol	Vice Principal	Evaluations, Professional Meetings, Tech etc
Kay, Tina	Administrative Assistant	Training/Workshops, Post Office, Banking, Deliveries to Board Members, Misc. District Business
Trainello, Donna	Business Office Assistant Transportation Coordinator Board Secretary	Banking, County BOE, Training/Workshops, Post Office, etc.
Charles Zukoski / Peter DeMary	Maintenance Dept.	Post office, Town Hall, Professional Organizations, Training/Workshops, Misc. District Business
Laurie Rapisardi	Secretary	Post Office, Misc. District Business; Training/Workshops
Divya Bahl	Secretary	Misc. District Business; Training/Workshops

**CARRIED:** Motion carried unanimously by roll vote.

**J. IDEA BASIC – Part B Grants**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to accept and approve the submission of the IDEA Basic – Part B \$90,185 and IDEA Preschool \$5,376 Grant for fiscal year 2016-2017.

**CARRIED:** Motion carried unanimously by roll vote.

**K. No Child Left Behind (NCLB) Fiscal 2015 – 2016 Grant**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED** to accept and approve the submission of the NCLB Grant for fiscal 2016-2017 in the amounts listed:

Title I Part A	\$16,186
Title II Part A	16,378
Title I Part D	0.00
Title III	0.00
<u>Title IV</u>	<u>0.00</u>
Total	\$ 32,564

CARRIED: Motion carried unanimously by roll vote.

**L. Title III**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to refuse the Title III allocation under the NCLB in the amount of \$970.00 for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll vote.

**M. Warren County Technical School**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the tuition contract with Warren County Technical School for the 2016 to 2017 school year: 6 Allamuchy High School students at a rate of \$3800 per student – total \$22,800.

CARRIED: Motion carried unanimously by roll vote.

**N. Educational Consulting Services**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the contract with Educational Consulting Services Contract, Teacher of the Deaf & Hard of Hearing. Acoustic Evaluation not to exceed \$450.00, direct student support services \$120.00 per hour will be determined by Acoustic Evaluation.

CARRIED: Motion carried unanimously by roll vote.

**O. Educational Services Commission of Morris County**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the ESY tuition contract with Educational Services Commission of Morris County plus aide for HS#1204 at a rate of \$4,240 tuition and \$3.710 for the aide.

CARRIED: Motion carried unanimously by roll vote.

**P. Calais School Tuition Contract**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the tuition contract with The Calais School, for high school student #1013, at an annual rate of \$70,557.90 and high school student #0313 at an annual rate of \$60,478.20 for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll vote.

**Q. Mt. Olive Township Board of Education**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the ESY tuition contract with Mt. Olive BOE for HS student #0406, tuition \$3,151.65, effective July 1, 2016.

CARRIED: Motion carried unanimously by roll vote.

**R. ECLC of New Jersey**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the tuition contract with ECLC of New Jersey for HS student #2004, tuition \$54,286.00 effective July 1, 2016.

CARRIED: Motion carried unanimously by roll vote.

**S. Easement Resolution**

Moved by W. Cramer and seconded by M. Renaud.

**BE IT RESOLVED**, to approve the resolution allowing for the Warren County Planning Board and Warren County Engineering Office a proposed right of way line for Johnsonburg Road for further expansion. (Appendix 4)

CARRIED: Motion carried unanimously by roll vote.

**Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Resignation**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve with regret the resignation of Andrew Carbone effective 6/30/16.

CARRIED: Motion carried unanimously by roll vote.

**B. Resignation**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve with regret the resignation of Samantha Moss effective 7/20/16.

CARRIED: Motion carried unanimously by roll vote.

**C. Physical Education Teacher**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Nicholas J. Serraino as a full time Physical Education Teacher for the 2016-2017 school year, Step 6 at a salary of \$45,880.00 with benefits.

CARRIED: Motion carried unanimously by roll vote.

**D. Schedule A Positions**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following Schedule A positions:

7<sup>th</sup> Grade Advisor – Victoria Patterson

8<sup>th</sup> grade Advisor – Michelle Ricci

Anti-Bullying Specialist – Julie Profito

Band Advisor – Mariah Thompson

Battle of the Books Advisors – Nancy Baglio 3/4; Anna Thomas 5/6;

Victoria Patterson 7/8)

Chorus Advisor- Mariah Thompson



Cross Country Coaches – Andrea Aussems, Nicholas Serraino  
 Curriculum Advisor – Joanne Ferguson  
 Detention/Late Bus Coordinator – Sam Greco  
 Drama Advisors: Mariah Thompson; Christine Rodriguez; Jaehnel Hanisak  
 G & T – (K-8) Cathy Cefaloni; Fran Muhlenbruch; Melissa Arrambide; Andrea Aussems/Ashley Van Haste (split); Nancy Baglio; Anna Thomas; Victoria Patterson; Michelle Ricci; Brian Lohse  
 Homework Club Advisors- Fran Muhlenbruch; Clare Saalfield/Kate Stiner (split)  
 Jumpstart Advisors – Andrea Aussems & Melissa Arrambide (elementary; Victoria Patterson (middle)  
 Reading Specialist Coordinator – Holly Guido  
 School Safety Team Members – Paige Schmiedeke; Jennifer Sauter; Christine Rodriguez; Anna Thomas  
 Student Council – Victoria Patterson  
 Track & Field Coaches – Christine Rodriguez; Nicholas Serraino  
 Volleyball Coaches – Brian Lohse; Michelle McElwee  
 Yearbook Advisor – Cathy Cefaloni

CARRIED: Motion carried unanimously by roll vote.

**E. Full-Time School Principal Waiver Request**

Moved by S. Costello and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Full-Time School Principal Waiver Request per N.J.A.C. 6A:32-4.1 (f) - Each school shall be assigned the services of a full-time non-teaching principal to be responsible for administration and supervision of the school. When a full-time, non-teaching principal is not assigned to a school, the district Board of Education, upon advice of the Chief School Administrator shall submit for approval a plan that ensures adequate supervision of pupils and staff.

CARRIED: Motion carried unanimously by roll vote.

**Education**

**A. Attendance at Professional Conferences**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Kay	8/4/16	Certification & PD Training	0	39
Chickey	8/4/16	Certification & PD Training	0	39

CARRIED: Motion carried unanimously by roll vote.

**B. Discard of Technology**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the discarding of technology devices that no longer can be updated and/or protected by our antivirus software along with other outdated equipment.

CARRIED: Motion carried unanimously by roll vote.

**C. Discard of Library Materials**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the discarding of outdated and damaged library materials and reference books.

CARRIED: Motion carried by roll vote.

F. Gavin voted No.

**Governance**

**A. Revised Policies and Regulations – First Reading**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the First Reading of the following policies and regulations:

- 1140 - Affirmative Action Program – Policy
- 1220 – Employment of CSA – Policy
- 1310 – Employment of SBA/Board Secretary – Policy
- 1523 - Comprehensive Equity Plan – Policy
- 1530 – Equal Employment Opportunities – Policy & Regulation
- 1550 – Affirmative Action Program for Employment and Contract Practices-  
Policy
- 2200 – Curriculum Content – Policy & Regulation
- 2260 – Affirmative Action Program for School & Classroom Practices – Policy
- 2411 – Guidance Counseling – Policy & Regulation
- 2414 – Programs and Services for Students in High poverty & in High Need  
School Districts – Regulation
- 2423 – Bilingual and ESL Education – Policy & Regulation
- 2610 – Educational Program Evaluation – Policy
- 2622 – Student Assessment – Policy
- 3125 – Employment of Teacher Staff Members – Policy
- 3125.2 Employment of Substitute Teachers – Policy
- 3126 – District Mentoring Program – Policy & Regulation
- 3144 – Certification of Tenure Charges – Policy & Regulation
- 3159 – Teaching Staff Member/School District Reporting Responsibilities  
Policy

- 3231 – Outside Employment as Athletic Coach – Policy
- 3240 – Professional Development for Teachers and School Leaders – Policy & Regulation
- 3244 – In-Service Training – Policy & Regulation (Abolished)
- 4159 – Support Staff member/School District Reporting Responsibilities – Policy
- 5305 – Health Services Personnel – Policy
- 5330 – Administration of Medication – Regulation
- 5339 – Screening for Dyslexia – Policy
- 5350 – Student Suicide Prevention – Policy & Regulation
- 5750 – Equal Educational Opportunity – Policy
- 5755 – Equity in Educational Programs & Services – Policy
- 8441 – Care of Injured & Ill Persons – Policy & Regulation
- 8630 – Bus Driver/Bus Aide Responsibility – Policy  
Emergency School Bus Procedures – Regulation

CARRIED: Motion carried unanimously by roll vote.

## **XII. OLD BUSINESS**

## **XIII. SUPERINTENDENT’S REPORT**

### **A. HIB Self- Assessment**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, to open floor to public comments on the HIB Self-Assessment.

CARRIED: Motion carried unanimously by roll vote.

### **B. HIB Self -Assessment**

Moved by F. Gavin and seconded by G. Cusmano

**BE IT RESOLVED**, to close floor to public comments on the HIB Self-Assessment.

CARRIED: Motion carried unanimously by roll vote.

**C. HIB**

Moved by W. Cramer and seconded by G. Cusmano.

**BE IT RESOLVED**, to approve the submission of the 2016 Online School Self-Assessment, EVVRS/HIB-ITP January 1, 2106 to June 30, 2016 for Allamuchy Township School and Mountain Villa School.  
(Appendix 5)

CARRIED: Motion carried unanimously by roll vote.

**D.** Solar Project Status

**E.** Rutherford Hall Roof Project

**F.** Donations from Phillipsburg

**G.** Summer Work Progress

**H.** Back to School Nights

**I.** Open House Dates

**J.** Rutherford Property (chapel/house)

**K.** Kindergarten Countdown

**L.** ESY/Summer Enrichment/Camps at Rutherford Hall

**M.** 2016/2017 District Goals – each committee to come up with two goals to be discussed future meeting.

**N.** August Board walkthrough at both schools

**XIV. PUBLIC COMMENTS**

**XV. BOARD DISCUSSION**

## **XVI. EXECUTIVE SESSION MOTION**

Moved by F. Gavin and seconded by W Cramer.

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning legal matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll vote.

### **Executive Session**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, that the Board of Education has been in executive session for the past 15 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll vote.

## **XVII. ADJOURNMENT**

Moved by F. Gavin and seconded by W. Cramer.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:27 p.m.