

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on June 20, 2016 is called to order at 7:34 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2016 to the Express Times and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Francis Gavin
Mary Renaud
Diane Clark - President

ABSENT

Giovanni Cusmano
Brant Gibbs

ALSO PRESENT

Mr. Joseph Flynn, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by w. Cramer and seconded by S. Costello.
BE IT RESOLVED, that the minutes of the regular board meeting held on May 23, 2016, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.
Abstained: F. Gavin

IV. STUDENT REPRESENTATIVE REPORT

V. SCHOOL ACCOUNTANT REPORT (None this month)

VI. ACKNOWLEDGEMENTS

A. Students of the Month - Presented by Ms. Chickey/Mrs. Sabol

B. Teacher of the Month - Presented by Ms. Chickey/Mrs. Sabol is Mrs. Ricci

VII. PRESENTATIONS

VIII. PRESIDENT'S REPORT

IX. REPORTS

COMMITTEES

- | | |
|---------------------------------|-----------------------------------|
| A. Operations: | J. Britt - Chair |
| B. Human Resources: | S. Costello – Chair |
| C. Education: | G. Cusmano - Chair |
| D. Governance: | F. Gavin - Chair |
| E. Town Council Liaison: | B. Gibbs
J. Egan |

OTHER DISTRICT

F. Hackettstown Board of Education Representative – G. Cusmano

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations:

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #26584 through #26632 for a total amount of \$585,352.59 be approved for payment. (Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

B. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$35,593.63, Investors Bank balance as of May 31, 2016. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

C. Tuition

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following tuition rates for the 2016-2017 school year. These rates to apply to students received into the Allamuchy school district.

MD program tuition	\$ 22,500
Pre-school disabilities tuition	\$ 14,750
Full day K tuition	\$ 6,000
Elementary tuition	\$ 6,000

CARRIED: Motion carried unanimously by roll call vote.

D. Hackettstown High School Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with Hackettstown Board of Education for the 2016 to 2017 school year: Allamuchy High School students \$2,025,000 - \$131,031 (14-15 & 13-15 tuition adj.) and Resource/In class support \$126,500 + 167,486 (14-15 & 13-15 tuition adj.).

CARRIED: Motion carried unanimously by roll call vote.

E. Transfer of Current Year Surplus to Capital Reserve

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2015 – 2016 audit, to Capital Reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Capital Reserve account at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CARRIED: Motion carried unanimously by roll call vote.

F. Transfer of Current Year Surplus to Tuition Reserve

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2015 – 2016 audit, to Tuition Reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Tuition Reserve account at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CARRIED: Motion carried unanimously by roll call vote.

G. Transfer of Current Year Surplus to Maintenance Reserve

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the transfer of current year surplus, as determined by the 2015 – 2016 audit, to Maintenance Reserve.

WHEREAS, NJSA 18A:21-2, NJSA 18A:7G-31, and NJSA 18A:7F 41 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Allamuchy Twp. Board of Education wishes to transfer unanticipated excess current year revenue or unexpended appropriations from the general fund into a Maintenance Reserve account at year end, and

WHEREAS, the Allamuchy Twp. Board of Education has determined that (an amount not to exceed) \$500,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Allamuchy Twp. Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

CARRIED: Motion carried unanimously by roll call vote.

H. Out of District Tuition

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with Montgomery Academy for HS student #1008, tuition \$65,400 and ATS student #1603, tuition 65,400, effective July 1, 2016 to June 30, 2017.

CARRIED: Motion carried unanimously by roll call vote.

I. Sussex County Regional Coop Transportation

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the joint resolution for transportation services with the Sussex County Regional Cooperative for the 2016-2017 school year and includes a 4% administration fee.

CARRIED: Motion carried unanimously by roll call vote.

J. H.I.L.L.S House

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the contract with WCSSSD H.I.L.L.S House program for \$3,960, 9 slots at \$1980 per slot for instructional needs of our special need classes.

CARRIED: Motion carried unanimously by roll call vote.

K. Summer Tuition

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the summer contract with WCSSSD for summer placement of two high school students (#0202, #0107) at a rate of \$4,000 per student and one summer aide for student #0107 for \$2575.

CARRIED: Motion carried unanimously by roll call vote.

L. Out of District Tuition

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract with Hunterdon Preparatory School for HS student #2314, tuition \$53,403 effective July 1, 2016 to June 30, 2017.

CARRIED: Motion carried unanimously by roll call vote.

M. Shared Services School Psychologist

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the shared service contract with Knowlton Township Board of Education for a shared School Psychologist 2.5 days a week.

CARRIED: Motion carried unanimously by roll call vote.

N. WCSSD Lease Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2016/2017 Lease Agreement with Warren County Special Services School District for one classroom rental \$ \$6,810.00 and \$ \$4,120.00 for Ancillary Services. Agreement runs from July 1, 2016 to June 30, 2017.

CARRIED: Motion carried unanimously by roll call vote.

O. 2016 SAFETY GRANT AWARD

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, the Allamuchy Twp. Board of Education hereby accepts the Safety Grant awarded by the New Jersey School Boards Association Insurance Group's ERIC WEST Subfund in the amount of \$1,800.00 for the period July 1, 2016 through June 30, 2017.

CARRIED: Motion carried unanimously by roll call vote.

P. Shared Service Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve a Shared Service Agreement with Knowlton Township Board of Education to share a School Psychologist. The agreement calls for a 50% split or a .5 FTE which is \$36,198.00. Agreement runs from July 1, 2016 to June 30, 2017.

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Substitutes

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following substitutes for the 2015-2016 and 2016-2017 school year pending certification.

Patricia Moss Marisa Galfo Megan Schmidt

CARRIED: Motion carried unanimously by roll call vote.

B. Practicum

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Raellen Kesselman for 600 hours as a Counseling Practicum for the 2016/2017 school year under Julie Profito.

CARRIED: Motion carried unanimously by roll call vote.

C. Movement on Guide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the lateral movement on the 2016-2017 guide for Clare Saalfield from BA to BA +15 effective September 1, 2016.

CARRIED: Motion carried unanimously by roll call vote.

D. Curriculum Writing

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following curriculum writing

6-8 Next Generation Science (up to 20 hours) Kate Stiner

3-7 STEM Framework (up to 20 hours) Debra De Angelis

6-7 'Currents' Framework (up to 20 hours) Joanne Ferguson

3-5 Writing Workshop Framework (4 people- up to 6 hours each collaboratively)

Holly Guido, Katelyn Gleason, Andrea Aussems, Clare Saalfield

Re-visit Rutherford Hall class trip curriculum, Jennifer Sauter, Cathy Cefaloni,

Debra DeAngelis, Nancy Baglio

CARRIED: Motion carried unanimously by roll call vote.

E. Support Staff Salary Guide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2016-2017 salary guide for support staff employees.

CARRIED: Motion carried unanimously by roll call vote.

Education

A. Attendance at Professional Conferences

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Koerner	7/18/16 – 7/22/16	Orton-Gillingham Training	\$950.00	120.90
Hanisak	7/18/16 – 7/22/16	Orton-Gillingham Training	\$950.00	120.90

CARRIED:

B. Disability Program

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, to approve the K-2 multiple disabilities program at Mountain Villa School for the 2016/2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

C. Student Approval

Moved by F. Gavin and seconded by W. Cramer.

BE IT RESOLVED, to accept Hackettstown student #2870045 out of district Kindergarten student to attend Allamuchy Township School District for the 2016/2017 school year. Hackettstown Public School will pay the tuition of \$51,013.50.

CARRIED: Motion carried unanimously by roll call vote.

XII. OLD BUSINESS

XIII. SUPERINTENDENT’S REPORT

A. HIB - Monthly Update – 0 Investigations – 0 HIB

B. Enrollment Report by Grade

Student Enrolment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	55	55	56	56	56	56	56	56	56	56
1	40	40	40	40	40	40	39	40	40	40
2	38	38	38	38	38	38	37	37	37	37
3	56	56	55	55	55	55	55	55	55	55
4	43	43	43	43	43	43	43	43	43	43
5	48	48	47	47	46	45	45	45	45	45
6	45	45	45	44	44	44	44	44	44	43
7	48	48	48	48	47	47	47	47	47	47
8	41	41	41	40	40	40	40	40	40	40
PSD	9	9	11	13	14	16	16	16	17	17
Total	423	423	424	424	423	424	422	423	424	423
9 th	49	50	50	49	49	49	49	50	50	50
10 th	34	33	33	33	33	34	34	34	34	34
11 th	38	39	39	38	38	37	37	37	37	37
12 th	42	41	41	41	41	41	41	41	41	41
Total	163	163	163	161	161	161	161	162	162	162
GT	586	586	587	585	584	585	583	585	586	585

C. Roof BID

D. Curriculum for supplemental education summary of goals

E. Cell Tower update

F. Solar Fields update

G. Close out of school year

H. Graduation/Moving up ceremonies

XIV. PUBLIC COMMENTS

XV. BOARD DISCUSSION

XVI. EXECUTIVE SESSION MOTION

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning negotiations and personnel and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

F. Gavin excused himself and did not participate.

Executive Session

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, that the Board of Education has been in executive session for the past 50 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

F. Gavin excused himself and did not participate.

A. Superintendent Evaluation

Moved by W. Cramer and seconded by M. Renaud.

BE IT RESOLVED, to approve the completed Superintendent's Evaluation, as developed and agreed upon between the board and the superintendent.

CARRIED: Motion carried unanimously by roll call vote.

B. School Accountant

Moved by W. Cramer and seconded by M. Renaud.

BE IT RESOLVED, to approve James Schlessinger as Part time School Accountant at a rate of \$50.00 per hour not to exceed 25 hours per week.

CARRIED: Motion carried unanimously by roll call vote.

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XVII. ADJOURNMENT

Moved by M. Renaud and seconded by William Cramer.

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by roll call vote.

Time: 9:36 p.m.