



**Board of Education
 Regular Meeting Agenda
 March 28, 2022 7:30pm**

I. CALL TO ORDER

A. The regular meeting of the Allamuchy Township Board of Education held on _____, 2022 is called to order at _____ p.m. by _____.

B. Statement of Compliance with Open Public Meetings Act

1. The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 11, 2022 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, on the district website and on the district marquee. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.

II. ROLL CALL

Board Member	Present	Absent
Stephen Bienko		
Abigail Christmann		
Giovanni Cusmano		
Harriett Gaddy		
Craig Green		
Lisa Moyer		
Venita Prudenti		
Mary Renaud		
Lisa Strutin, President		

Also Present: Dr. Melissa Sabol, Superintendent of Schools
 Mr. Jim Minkewicz, School Business Administrator

III. PLEDGE OF ALLEGIANCE

IV. MISSION AND VISION

- A. To Promote the Allamuchy Learner
- B. The vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they can evolve into self-sufficient and confident citizens and members of a diverse society.

V. APPROVAL OF MINUTES

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on February 28, 2022, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on February 28, 2022, be approved. (Appendix 1B)

VI. CORRESPONDENCE

VII. STUDENT REPRESENTATIVE REPORT

VIII. ACKNOWLEDGEMENTS

March

Grade	Name	Pillar of Character
Pre-K	Joshua Mercurio-Masker	Caring
K	Gia Morella	Respect
1	Sonya Naranjo	Caring and Kindness
2	Seren Humphries	Perseverance
3	Aidan Ramos	Responsibility
4	Addison Green	Responsibility
5	Blake Nascimento	Responsibility
6	Skyleigh Sucameli	Caring
7	Sterling Blake	Trustworthiness
8	Gabby Cefaloni	Respect
Staff Member of the Month: Kim Bolling		

IX. PRESENTATIONS

- A. Budget - Jim Minkewicz

X. PRESIDENT'S REPORT

XI. COMMITTEE REPORTS

- A. Operations (M. Renaud)
- B. Human Resources (H. Gaddy, Chair)
- C. Education (C. Green, Chair)
- D. Governance (V. Prudenti, Chair)
- E. Town Council Liaison (M. Renaud, A.Christmann)
- F. Rutherford Hall Liaison (M. Renaud, A. Christmann)
- G. Hackettstown Board of Education Representative (L. Moyer)
- H. PTO Liaison (C. Green)
- I. Rutherford Hall (L. Strutin)

XII. SUPERINTENDENT’S REPORT

- A. HIB Report: 4 investigations, 0 confirmed
- B. Suspensions: 1 in-school, 3 out of school
- C. Enrollment By Grade

Student Enrolment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
PK	35	36	37	37	37	37	37			
K	36	37	37	37	38	38	38			
1	47	47	47	47	47	46	46			
2	29	29	28	28	29	29	29			
3	46	46	45	45	45	45	45			
4	54	54	55	55	55	55	55			
5	44	44	43	43	42	42	43			
6	54	53	53	53	53	54	54			
7	32	33	34	33	33	33	33			
8	43	43	44	44	44	44	44			
Total	420	422	423	422	423	423	424			
9th	39	40	40	42	42	42	42			
10th	38	39	39	40	40	40	41			
11th	42	42	40	41	41	41	40			
12th	41	42	42	42	42	42	42			
Total	160	163	161	165	165	165	165			
GT	580	585	584	587	588	588	589			

- D. Other Items
 - 1.

XIII. REVISIONS TO AGENDA ITEMS

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

XIV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

This meeting is being broadcasted and recorded for public access but not intended for public participation. Please be advised that public comment sessions are for those who are attending the meeting in person only.

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under "Old Business". Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

XV. BOARD COMMITTEE ACTION REPORTS

A. Operations

On Behalf of the Operations Committee, I hereby move resolutions 1-7

1. Budget Adjustments (Appendix 2)
approve budget adjustments for January 2022 from funds 10 and 20
2. Bills List (Appendix 3)
 - a) approve for payment the general account bills list check from 03/01/22 to 03/28/22 in the amount of \$1,309,845.51
 - b) accepts the payroll registers for the month of February 2022.
3. Monthly Certification of Budget (Appendix 4)
 - a) BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of January 31, 2022 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
 - b) BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of January 31, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
 - c) BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending January 31, 2022 with a total Governmental Funds Account cash balance of \$582,176.40
 - d) Student Activity Account (Appendix 5)

approve the Student Activity Account in the amount of \$52,814.87
as of 1/31/22

4. ESEA Grant Amendment

approve the adjustment in funds to reflect the increase of \$719

5. Preliminary 2022-2023 School Budget

BE IT RESOLVED, to introduce the preliminary 2022-2023 School Budget and authorize the School Business Administrator to submit the preliminary budget to the Warren County Office of Education for compliance and approval for advertisement as follows.

Budget Amounts:

General Fund (11) 11,013,788

Transfer to Charter School (10) 38,457

Capital Expenditures (12) 29,456

Special Revenue Fund (20) 161,753

Debt Service (40) 772,000

Total 12,015,454

Taxation Amounts (School Fiscal Year)

General Fund 9,713,873

Debt Service 708,841

Total Tax Levy 10,422,714

6. Travel and Related Expenses

WHEREAS, Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Allamuchy Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and WHEREAS, The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education had previously established a maximum amount for the pre-budget year 2021-2022 as \$25,000; and WHEREAS, The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount; and

RESOLVED, That the Allamuchy Board of Education hereby establishes the maximum travel expenditure amount for the 2022-2023 school year as \$25,000.

7. Bus Registration

authorize the payment to register bus number 18, not to exceed \$100.

B. Human Resources

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolutions 1a-1k

1. Personnel

approve/accept the following appointments as recommended by the superintendent: (Appendix 6)

a. Correction: Leave Replacement	Theresa Klein	Step 4 MA	58,103 prorated Start 2/22/22
b. HVAC	Joe Protopapas	\$44,062 prorated	Start 3/18/22
c. Substitute	Abigail Wolf	Sub Rate	
d. Student Field Experience - Centenary	Sarah Sayner	w/ Sarah DeMary	0
e. Resignation	Jim Minkewicz		Effective May 21, 2022
f. Resignation	Chrissie Aulenbach		Effective July 15, 2022

C. Education

On Behalf of The Education Committee I hereby move resolution 1-2

1. Workshops
approve the attendance at the following workshops

Name of Staff Member	Date of Workshop	Title of Workshop	Cost of Workshop	Milage
Julie Profito	4/1/2022	Spring School Counselor Conference Kean University	\$35	45.3
Joanne Ferguson	4/27/22	Implementing the Middle School Civics Mandate	\$0	33
Lauren Boden	4/5/22 Will replace the prior approved: Sensory Integration and Speech	Understanding and Supporting the Social Emotional learning Needs of Challenged Communicators	\$98	Virtual

	Delays			
Andrea Aussems	6/20/22	Orton Gillingham	\$1000	3
Jenn Gallegly	3/31	Legal - LGBTQ+ Students	\$0	0

2. Field Trips

approve the following requests for field trips

Teacher Requesting	Grade/Class	Destination	Date of Trip	Cost to students
Nancy Baglio	4	Living Historical Farm that aligns with our fourth grade curriculum	5/27/22	\$20
Sarah Price	MD	Orts Farms	4/27/22 8:30-12	\$9.95
Sarah Price	MD	Mane Stream	5/9/22 8:30-12	\$20
Sarah Price	MD	River Star Diner	4/1/22 11:15-12:30	\$10
Sarah Price	MD	Terranova	5/16 11:15-12:30	\$0
Sarah Price	MD	Turtle Back Zoo	4/13/22	\$17

D. Governance

On Behalf of The Governance Committee I hereby move resolutions 1-4

1. Strauss Esmay Policy Alert 226 (Appendix 7)

approve the following new and mandated policies for first reading per Strauss Esmay Alert 226

Policy/Reg	Section	Title
Policy 5541	STUDENTS	Anti-Hazing (M)
Reg. 2460.30	PROGRAM	Additional/Compensatory Special

		Education and Related Services (M)
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2. Strauss Esmay Policy Alert 225 and 226 (Appendix 7)
 approve the following policies for first reading per Strauss Esmay Alert 225 and 226

Policy/Reg	Section	Title
P. 2415.05	PROGRAM	Student Surveys, Analysis, Evaluations, Examinations, Testing, or Treatment (M)
P. 5751	STUDENTS	Sexual Harrassment of Students (M)
R. 5751	STUDENTS	Sexual Harrassment of Students (M)
P. 8465	OPERATIONS	Bias Crimes and Bias-Related Acts (M)
Reg. 8465	OPERATIONS	Bias Crimes and Bias-Related Acts (M)

3. Strauss Esmay Policy Alert 224 (Appendix 8)
 approve the following policies for second reading per Strauss Esmay Alert 224

P. 2422	Comprehensive Health and Physical Education
P. 2467	Surrogate Parents and Resource Family Parents
P. 5111	Eligibility of Resident/Nonresident Students
P. 5116	Education of Homeless Children
P. 6311	Contracts for Goods or Services Funded by Federal Grants
P. 7432	Eye Protection
R. 7432	Eye Protection
P. 8420	Emergency and Crisis Situations
R. 8420.1	Fire and Fire Drills
P. 8540	School Nutrition Programs

P. 8550	Meal Charges/Outstanding Food Service Bill
P. 8600	Student Transportation

4. Bylaw: Cell Phone Use During Board Meetings

approve the following policy for first reading

The Board of Education recognizes that communicating electronically (e.g. e-mail, social network site, text messaging, instant messaging) is an efficient and convenient way to exchange information on school matters. However, the Board of Education recognizes that the use of such electronic means to communicate during public meetings, by board members, may create the impression that board members are deliberating regarding issues that are the subject of the public meeting session, contrary to the spirit of the Open Public Meetings Act. Thus, during public board meetings, board members shall not communicate amongst themselves or with the public electronically. However, if communication is necessary, a Board member must limit communication or excuse him/herself from the dais during any such occasion.

This policy shall not be interpreted to preclude the integration of technology at board meetings to support board member participation; thus, the Board of Education encourages the use of electronic devices (including but not limited to laptop computers, iPads, tablets, and/or notebook computers) by board members at board meetings as a resource so long as board members do not utilize those devices to communicate electronically during the meeting.

E. Rutherford Hall

On Behalf of The Rutherford Hall Committee I hereby move resolution 1-5

1. Rutherford Hall MOA (Appendix 9)
approve the Memorandum of Agreement between the Allamuchy Board of Education and the Rutherford Hall Foundation
2. Fireworks Deposit
approve the Fireworks event to be held on June 25, 2022 and the payment of the deposit in the amount of \$2100.
3. Rutherford Hall Staffing
approve and accept the following appointments for Rutherford Hall

The following positions will be filled based on enrolment for the Camp Allamuchy 2022 season:

Emily Delaney	Assistant Camp Director	\$25/hour
Brendan Poff	A. Group Leader	\$20/hour
	B. Head Counselor	\$18/hour
Megan Schmidt	A. Group Leader	\$20/hour
	B. Head Counselor	\$18/hour

Catherine Hayes	Counselor	\$15/hour
Riley Ferguson	Counselor	\$15/hour

Rutherford Hall Instructor

Rich Sharrett Volunteer or \$50/hour

4. Structural Project
be it resolved to reject all bids for the Rutherford Hall kitchen structural repairs.
5. EZ Dock Down Payment
authorize the down payment of \$9,298 to EZ Dock Innovations which is 50% of the total project cost - to be paid with grant funds

XVI. OLD BUSINESS

XVII. PUBLIC COMMENTS GENERAL

XVIII. FOR THE GOOD OF THE ORDER

XIX. EXECUTIVE SESSION

- A. BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues
 - Attorney-Client Privilege
 - Legal Matters
 - HIB
 - Evaluation Pre-Conference

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

Executive Session

- B. BE IT RESOLVED, that the Board of Education has been in executive session for the past _____ minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist. ***Action will be taken.***
 1. Be it resolved to uphold, deny, or modify the findings of the HIB investigation.

XX. ADJOURNMENT

