



**Board of Education  
Regular Meeting Minutes  
May 22, 2023 7:30pm**

**I. CALL TO ORDER**

A. The regular meeting of the Allamuchy Township Board of Education held on May 22, 2023 is called to order at 7:32 p.m. by Lisa Strutin.

B. Statement of Compliance with Open Public Meetings Act

Statement by the Board President: *The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 11, 2023 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, on the district website and on the district marquee. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.*

**II. ROLL CALL**

Board Member	Present	Absent
Stacy Bockbrader	X	
Abigail Christmann	X	
Harriett Gaddy	X	
Maryann Gibbs	X	
Craig Green	X	
Lisa Moyer		X
Jensy Rodriguez		X
Mary Renaud, V. President		X
Lisa Strutin, President	X	

Also Present: Dr. Melissa Sabol, Superintendent of Schools  
Ms. Danielle Tarvin, Board Secretary

**III. PLEDGE OF ALLEGIANCE**

**IV. MISSION AND VISION**

Our Mission is to Promote the Allamuchy Learner

Our Vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they may evolve into self-sufficient and confident citizens and members of a diverse society.

**V. APPROVAL OF MINUTES**

BE IT RESOLVED, that the minutes of the regular board meeting held on April 24, 2023, be approved. ([Regular Meeting Minutes 4.24.23](#))

BE IT RESOLVED, that the minutes of the executive session held on April 24, 2023, be approved. ([Executive Session Minutes 4.24.23](#))

Motion: Christmann		Second: Gaddy		
Board Member	Yes	No	Abstain	Absent
Stacy Bockbrader	X			
Abigail Christmann	X			
Harriett Gaddy	X			
Maryann Gibbs	X			
Craig Green	X			
Lisa Moyer	7:54pm			
Jensy Rodriguez	7:52pm			
Mary Renaud				X
Lisa Strutin	X			

**VI. CORRESPONDENCE** - Mr. Campbell regarding trees as barriers for solar panels

**VII. STUDENT REPRESENTATIVE REPORT** - Student Council representatives presented on past events and upcoming events.

**VIII. ACKNOWLEDGEMENTS**

**May**

Grade	Name	Pillar of Character
Pre-K	Dominic Tomasino	Responsibility

K	Arlinda Dauti	Trustworthiness
1	“Adi” Adelaida Mantorska	Caring
2	Margaret Olsen	Fairness
3	Ben Clarke	Caring
4	Elena Thomas	Caring
5	Eyad Mandour	Responsibility
6	Paige Nicholls	Responsibility
7	Madison Kraley	Respect
8	Sterling Blake	Kindness
Staff Member of the Month: Jaehnel Gulick		

**IX. PRESENTATIONS**

**X. PRESIDENT’S REPORT-** Mrs. Strutin congratulated all of the students and staff who were recognized, June 9th- 8th grade graduation at 6pm (rain date June 8th), Hackettstown HS graduation June 16th at 10am, reminder to Board

**XI. COMMITTEE REPORTS**

- Operations (M. Renaud)
- Human Resources (H. Gaddy, Chair)
- Education (M. Gibbs, Chair)
- Governance (C. Green, Chair)
- Town Council Liaison (A.Christmann, C. Green)
- Rutherford Hall Committee (A. Christmann)
- Rutherford Hall Liaison (A. Christmann, M. Renaud)
- Hackettstown Board of Education Representative (H. Gaddy)
- PTO Liaison (C. Green)
- Green Team Liaison (A. Christmann)

**XII. SUPERINTENDENT’S REPORT**

HIB Report: 0 investigations, 0 confirmed  
 Suspensions: 1 in-school, 0 out of school  
 Enrollment By Grade

<b>Student Enrollment for Allamuchy Township School District</b>										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
PK	34	35	35	35	35	35	36	36	36	
K	37	38	38	36	36	36	36	36	36	

1	41	41	40	40	40	40	40	41	41	
2	47	47	47	47	47	47	47	47	47	
3	29	30	29	29	29	29	29	29	29	
4	48	48	48	48	48	48	48	48	48	
5	57	57	57	56	56	56	56	56	56	
6	45	45	45	44	44	44	44	44	44	
7	56	56	56	53	54	55	54	54	54	
8	31	31	30	30	30	30	30	30	30	
Total	426	429	425	418	419	420	420	421	<b>421</b>	
9th	37	37	38	38	38	38	37	37	37	
10th	36	35	35	35	35	35	35	35	35	
11th	41	40	40	40	39	39	39	39	39	
12th	40	40	39	39	39	39	39	39	39	
Total	154	152	152	152	151	151	150	151	151	
GT	580	581	577	570	570	571	571	572	572	

Additional Items

**XIII. REVISIONS TO AGENDA ITEMS**

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

**XIV. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Statement by the Board President: *This meeting is being broadcasted and recorded for public access but not intended for public participation. Please be advised that public comment sessions are for those who are attending the meeting in person only.*

*Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.*

*Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.*

*The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under "Old Business".*

*Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or*

other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

## XV. BOARD COMMITTEE ACTION REPORTS

### Operations

*On Behalf of the Operations Committee, I hereby move resolutions 1-9*

1. Budget Adjustments ([Budget Adjustments](#))  
approve budget adjustments for April 2023 from funds 10 and 20
2. Bills List ([Bills List](#))
  - a) approve for payment the general account bills list checks from 4/25/23 to 5/22/23 in the amount of \$1,016,862.16.
  - b) accepts the payroll registers for April 30, 2023 and May 12, 2023.
3. Monthly Certification of Budget (Board Secretary Reports Fund [10](#), [20](#), [40](#), [60](#)), ([Treasurer Report](#)), ([Deposits in Transit](#)), (Bank Reconciliation [10](#), [20](#), [40](#), [60](#))
  - a) BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of April 30, 2023 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10 (c) 3.
  - b) BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of April 30, 2023 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
  - c) BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending April 30, 2023 with a total Governmental Funds Account cash balance of \$818,782.88.
4. Student Activity Account ([Student Fund Report](#))  
approve the Student Activity Account in the amount of \$48,217.79 as of 4/30/23
5. Maschio's Contract Renewal ([Renewal](#))  
approve the renewal of the food service management company contract for the 23-24 school year as follows:  
Management Fee: \$9,308.96  
Total Expenses: \$169,723.69  
Return/(Loss): (\$9,234.25)  
  
Motion – Christmann to adjust the lunch price to \$3.30. Gibbs Seconds.  
Yes: AC, HG, MG, CG, JR, LS  
No: SB, LM
6. NJSIG Safety Grant  
approve the submission of the 2023 safety grant application in the amount of \$2,100.

7. Climate Awareness Education Grant

approve the submission of the Climate Awareness Education grant application in the amount of \$6,600.

8. BA Merit Goals (Merit Goals)

certify that BA, Danielle Tarvin, successfully attained the merit goals as outlined below

- Goal 1- A 10% increase in actual transportation revenue (over budgeted transportation revenue) by providing services to neighboring districts
  - [Budgeted Transportation Revenue](#)- \$249,159
  - Goal- \$274,075
  - [Transportation Revenue To Date](#) (5/1/23)- \$321,068
- Goal 2- A 5% increase in actual preschool tuition revenue (over budgeted preschool tuition revenue) by expanding enrollment options
  - [Budgeted Preschool Tuition Revenue](#)- \$124,000
  - Goal- \$130,200
  - [Preschool Tuition Revenue To Date](#) (5/1/23)- \$147,239

9. Tax Payment Schedule for 2023-2024 (Payment Schedule)

approve the tax payment schedule for 2023-2024

Motion: Strutin	Second: Christmann		
Board Member	Yes	No	Abstain
Stacy Bockbrader	X		
Abigail Christmann	X		
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer	1-4 and 6-9	5	
Jensy Rodriguez	X		
Mary Renaud			
Lisa Strutin	X		

**Human Resources**

*Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolutions 1-3*

1. Personnel

approve/accept the following appointments as recommended by the superintendent:

Name	Position	Notes	Step/Salary	Effective Date
Brady, Samantha	Paraprofessional - preschool		Step 1 \$20,080 (prorated)	5/8/2023
Caruso, Louis	Business Administrator	<a href="#">22-23 Contract</a> <a href="#">23-24 Contract</a>	105000	June 19, 2023 / July 1, 2023

2. Resignations

Name	Position	Notes	Effective Date
Mela, Lauren	Paraprofessional		4/28/2023
Hardy, Sean	Paraprofessional		5/9/2023

3. Summer Employment

approve the staff reappointments for the summer of 2023

Name	Position	Dates	Notes	Compensation
Greco, Samuel	Math Intervention	7/10-8/3	4 hours/day	\$50/hour
Stokes, Alyson	Math Intervention	7/10-8/3	4 hours/day	\$50/hour
Patterson, Victoria	LA Intervention	7/10-8/3	4 hours/day	\$50/hour
Samiljan, Robin	LA Intervention	7/10-8/3	4 hours/day	\$50/hour
Wakefoose, Amanda	Resource Teacher	7/10-8/3	4 hours/day	\$50/hour
Stiner, Katherine	General Intervention	7/10-8/3	4 hours/day	\$50/hour
Arrambide, Melissa	General Intervention	7/10-8/3	4 hours/day	\$50/hour
Bolling,	Preschool	7/5-8/3	4 hours/day	\$50/hour

Kimberly	Teacher			
DeMary, Sarah	Preschool Teacher	7/5-8/3	4 hours/day	\$50/hour
Jacobson, Corinne	Preschool Para	7/5-8/3		\$16.50/hour
Quinto, Lynn	Preschool Para	7/5-8/3		\$16.50/hour
Aussems, Andrea	MD Teacher	7/5-8/3	4 hours/day	\$50/hour
Lamonaco, Sarah	MD Para	7/5-8/3		\$16.50/hour
Warnock, Tara	Floater Para	7/5-8/3		\$16.50/hour
DeCostanza, Jodie	Nurse	7/5-8/3	4 hours/day	\$50/hour
Buel, Dorothy	Social Worker	7/5-8/3	Up to 15 Days	\$50/hour
DeAngelis, Debra	LDTC	7/5-8/3	Up to 10 Days	\$50/hour
Stefankiewicz, Gretchen	Psychologist	7/5-8/3	Up to 10 Days	\$50/hour
Boden, Lauren	Speech	7/5-8/3	Up to 20 hours/week + Compensatory Services	\$50/hour
Ryman, Karen	OT	7/5-8/3	Up to 16 hours/week	\$50/hour
Klint, Nadine	PT	7/5-8/3	Up to 16 hours/week	\$50/hour
Baglio, Nancy Klein, Theresa	Substitute	7/5-8/3		\$50/hour
Bahl, Krish	Summer Substitute Custodian	6/15 - 8/30		\$15/hour
Boden, Luke	Summer Substitute Custodian	6/15 - 8/30		\$15/hour
Wolf, Abigail	Summer Substitute Custodian	6/15 - 8/30		\$17/hour



Motion: Gaddy	Second: Gibbs		
Board Member	Yes	No	Abstain
Stacy Bockbrader	X		
Abigail Christmann	X		
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer	X		
Jensy Rodriguez	X		
Mary Renaud			
Lisa Strutin	X		

### Education

*On Behalf of The Education Committee I hereby move resolution*

1. Workshops

approve the attendance at the following workshops

Name of Staff Member	Date of Workshop	Title of Workshop	Cost of Workshop	Mileage Reimbursement (.47/mile)

2. Field Trips

approve the following requests for field trips

Teacher Requesting	Grade/Class	Destination	Date of Trip	Cost to students

3. College Placements

approve the following requests for college student placements

Name	College/University	Notes	Cooperating	Effective

			Teacher	Date

Motion:	Second:		
Board Member	Yes	No	Abstain
Stacy Bockbrader			
Abigail Christmann			
Harriett Gaddy			
Maryann Gibbs			
Craig Green			
Lisa Moyer			
Jensy Rodriguez			
Mary Renaud			
Lisa Strutin			

**Governance**

*On Behalf of The Governance Committee I hereby move resolutions 1-2*

1. New, Mandated, Revised or Recommended Policies and/or Regulations for **First Reading**  
[Policies - Alert 230](#), [Regulations - Alert 230](#)

Policy/Regulation	Section	Title	Notes
P 0144	Bylaws	<b>Board Member Orientation and Training (Revised)</b>	
P & R 2520	Program	<b>Instructional Supplies (M) (Revised)</b>	
P 3217	Teaching Staff Members	<b>Use of Corporal Punishment (Revised)</b>	
P 4217	Program	<b>Use of Corporal Punishment (New)</b>	

P 5305	Students	<b>Health Services Personnel (M) (Revised)</b>	
P & R 5308	Students	<b>Student Health Records (M) (Revised)</b>	
P & R 5310	Students	<b>Health Services (M) (Revised)</b>	
P 6112	Finances	<b>Reimbursement of Federal and Other Grant Expenditures (M) (Revised)</b>	
R6115.01	Finances	<b>Federal Awards/Funds Internal Controls - Allowability of Costs (M) (Revised)</b>	
P 6115.04	Finances	<b>Federal Funds – Duplication of Benefits (M) (New)</b>	
P 6311	Finances	<b>Contracts for Goods or Services Funded by Federal Grants (M) (Revised)</b>	
P 7440	Property	<b>School District Security (M) (Revised)</b>	
P 9100	Community	<b>Public Relations (Abolished)</b>	
P 9140	Community	<b>Citizens Advisory Committees (Revised)</b>	
R 9140	Community	<b>Citizens Advisory Committee (M) (Abolished)</b>	

2. New, Mandated, Revised or Recommended Policies and/or Regulations for **Second Reading Alert 229 Regulations**, ([P0155](#)), ([P0164.2](#))

Policy/Regulation	Section	Title	Notes
R5200	Students	Attendance	Mandated Revised
P0155	Bylaws	Board Committees	Revised
P0164.2	Bylaws	Virtual Board Meetings	New

Vote to postpone P0164.2

Motion: Strutin	Second: Christmann		
Board Member	Yes	No	Abstain
Stacy Bockbrader	X		
Abigail Christmann	X		
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer	X		
Jensy Rodriguez	X		
Mary Renaud			
Lisa Strutin	X		

Motion: Green	Second: Christmann		
Board Member	Yes	No	Abstain
Stacy Bockbrader	X		
Abigail Christmann	X		
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer	1	2	
Jensy Rodriguez	X		
Mary Renaud			

Lisa Strutin	X		
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**Rutherford Hall**

*On Behalf of The Rutherford Hall Committee I hereby move resolution 1-3*

1. Donations  
accept the following donations from the Rutherford Family: [Dentations](#)
2. Electrical Updates  
approve electrical upgrades in the parlor in order to accommodate two portable AC units in the amount of \$995 to be paid out of the Rutherford Hall account.
3. Event Staff  
approve Rachael Holz as Rutherford Hall event staff at a rate of \$15/hour.

Motion: Christmann	Second: Gaddy		
Board Member	Yes	No	Abstain
Stacy Bockbrader	X		
Abigail Christmann	X		
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer	X		
Jensy Rodriguez	X		
Mary Renaud			
Lisa Strutin	X		

**XVI. OLD BUSINESS**

**XVII. PUBLIC COMMENTS GENERAL**

Clair Acaro – Garden, bunnies, who to contact at RH and how

Eileen Maleko – painting at RH, tours moved to Saturday, requesting to be invited to RH committee meetings, broken sink needs repair, wants to work together

Rosemary Tuohy – requesting that the board consider letting the town use the buses for the 150<sup>th</sup> celebration

**XVIII. FOR THE GOOD OF THE ORDER**

Abby Christmann – expressed the challenges of attending RH and Town Hall meetings, Habitat for Humanity

**XIX. EXECUTIVE SESSION**

*BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues*

- *HIB*
- *Personnel*
- *Superintendent Evaluation*

*and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.*

***Executive Session***

*BE IT RESOLVED, that the Board of Education has been in executive session for the past 30 minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist. **Action will be taken.***

Board Member, Green, left meeting at 9:30pm

1. Be it resolved to uphold the findings of HIB investigation case number 14b.
2. Be it resolved to uphold the findings of HIB investigation case number 16.
3. Be it resolved to uphold the findings of HIB investigation case number 17.

Motion: Christmann	Second: Gibbs		
Board Member	Yes	No	Abstain
Stacy Bockbrader	X		
Abigail Christmann	X		
Harriett Gaddy	X		
Maryann Gibbs	X		
Craig Green	X		
Lisa Moyer			X
Jensy Rodriguez	X		
Mary Renaud			
Lisa Strutin	X		

**XX. ADJOURNMENT**

Motion: Christmann      Second: Gibbs		
All In Favor?	Opposed?	Abstain?
Yes		