

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on November 26, 2018 is called to order at 7:32 p.m. in Room 149 by Suzette Costello. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 21, 2018 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
Giovanni Cusmano
John Egan
Craig Green
Mary Renaud
Lisa Strutin

ABSENT

William Cramer
Venita Prudenti

ALSO PRESENT

Mr. Joseph Flynn, CSA
Mr. James Schlessinger, SBA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by J. Egan and seconded by C. Green.
BE IT RESOLVED, that the minutes of the regular board meeting held on September 24, 2018, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.

- B. Moved by C. Green and seconded by L. Strutin.
BE IT RESOLVED, that the minutes of the regular board meeting held on October 22, 2018, be approved. (Appendix 1A)

CARRIED: Motion carried unanimously by roll call vote.

- C. Moved by L. Strutin and seconded by J. Egan.
BE IT RESOLVED, that the minutes of the executive session held on October 22, 2018 be approved. (Appendix 1B)

CARRIED: Motion carried unanimously by roll call vote.

IV. STUDENT REPRESENTATIVE REPORT

V. ACKNOWLEDGEMENTS

- Nicholas Serraino – NJAHPERD Awarded \$950 Grant for the “Jacqueline E. Malaska” Mini Grant proposal, “Building Character and Teamwork Through Adventure Learning”.
- Teachers of the Month – Andrea Aussems and Ashley Van Haste
- Students of the Month – Presented by Jennifer Gallegly and Melissa Sabol

GRADE	NAME	AWARD
K	Kai Castelomendes	Responsibility
1	Sydnee Wehmeyer	Citizenship
2	August Forest	Citizenship
3	Riley Testa	Citizenship
4	Katie Warnock	Caring
5	Rowen Forest	Responsibility
6	Emma Ricci	Respect
7	Mary Bobitka	Caring
8	Charles Taliano	Respect

VI. PRESENTATIONS

Fran Muhlenbruch – “Mr. Greg and the Kindergarten”
Attended by Paige Schmiedeke, Cathy Cefaloni, Robin Samiljan (Kindergarten),
Frances Muhlenbruch, Gina Davey (Grade 1),
Sarah Mikaliunas. (PSD)

VII. PRESIDENT’S REPORT

VIII. SUPERINTENDENT’S REPORT

A, **HIB - Monthly Update**

Current Month

3 Investigations – 1 HIB

0 Out-of- School Suspensions 0 In-School Suspensions

Previous Month – (October 22, 2018)

1 Investigation – 0 HIB

0 Out-of-School Suspensions 1 In-School Suspensions

B. Enrollment by Grade

Student Enrollment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	50	51	51							
1	50	51	52							
2	45	46	46							
3	54	54	54							
4	38	38	39							
5	40	40	40							
6	54	54	54							
7	44	44	45							
8	46	46	46							
PSD	7	8	8							
Total	428	432	435							
9 th	38	38	40							
10 th	32	32	31							
11 th	32	32	31							
12 th	42	42	42							
Total	144	144	144							
GT	572	576	579							

SUPERINTENDENT’S REPORT

OPERATIONS:

- **Mountain Villa Campus/Allamuchy Township School**
 - We are waiting on close out documentation to finalize the Roof Project. This is not unusual to for a short period of time to go by while all the warranty paperwork to be forwarded to the architect to close out the project.
 - The Outdoor classroom at ATS continues to come to life with a great deal of effort from volunteer parents.
 - The Outdoor Classroom Eagle Scout project is moving along. Was in contact with Dan from SSP Architecture and they are willing to donate their services to the project. They will work out the details together.
- **Rutherford Hall**
 - Upcoming Major Events
 - First Night
 - Kentucky Derby Night Fundraiser
 - Get your Tickets for the Calendar Raffle Fundraiser
 - The Warren County Freeholders authorized the grant to Allamuchy Township for Rutherford Hall in the amount of \$147,473.00, subject to availability of funds.

- Laurie and her team will be planning The Allamuchy Country Fair for September 2019
- The RH Foundation had a Planning meeting on October 27th, the meeting was very productive and the next meeting of the Foundation is December 8th
- The Operation Committee (RH) met on November 5th the following topics were discussed.
 - Budget forms for events to included projections
 - Project priority for the building – Grant and Non-Grant projects
 - Capital Campaign
 - Marketing of the facility (Class Trips)
- **The Operations Committee is putting a Budget Calendar together and will be starting the Budget Process.**

HUMAN RESOURCES:

- Re-advertise for a Bus Driver
- Custodial resignation of a 4 hour Part Time Permanent position at MVS, we will need to re-advertise.
- Merit Goals for Jim Schlessinger, Business Administrator

EDUCATION:

- **Allamuchy Township School/Mountain Villa School**
 - We are in the process of creating an ad-hoc committee to review sustainability opportunities to infuse in the current Outdoor Education Programming
 - District wide conferences went very well over the three day period
 - At Mountain Villa the Lego Club is yielding great success for the students at that building as an afterschool activity. In addition, they had grade level gatherings for Thanksgiving and for November focused on Responsibility.
 - Within the Physical Education Department the following is happening;
 - Health – U grant kick-off took place at the beginning of November
 - Grant Awarded for “Building Character and Teamwork through Adventure Learning”
 - Staff/Student annual Volleyball Game
 - Outdoor Adventure Community Day is scheduled for the spring.
 - We are meeting with the YMCA of Randolph and Morristown along with the Outdoor Classroom Coordinators early December to discuss opportunities moving forward.
 - Through a raffle won by Paige Schmiedeke through the NJEA. The raffle will allow a performance by the George Street Playhouse in New Brunswick of “New Kid”. This will be scheduled for some time after the first of the year.
 - Veterans Day Assembly was an awesome event and enjoyed by all.

GOVERNANCE:

- Policy Review
 - There are several policies on the agenda for First Reading
 - Reviewing time limits in Executive Session
- District Goals

<ul style="list-style-type: none">• Strategic Planning Process.
ALLAMUCHY TOWNSHIP
<ul style="list-style-type: none">• Met with Mayor Elect to continue the relationship with the Township Committee• Attending a work shop that is being presented in part by the 24th Legislative District related to Shared Service opportunities between the Township and the School
HACKETTSTOWN HIGH SCHOOL
<ul style="list-style-type: none">• Communicating with the Principal of the High School with regard to summer work prior to the start of the year.
OTHER:
<ul style="list-style-type: none">• We presented at the NJSBA 2018 Workshop Creatively Preserving Historical Facilities for Educational Use on Wednesday, 10/24/2018. The presentation went very well and there were 30+ in the audience. Thank you to all the Board members that were there and to Jim and Laurie who represented ATSD very well.• Legal Update in Executive Session• Negotiations Update in Executive Session

IX. COMMITTEES REPORTS

- A. Operations: J. Britt - Chair**
- B. Human Resources: M. Renaud – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: J. Egan - Chair**
- E. Town Council Liaison: J. Egan and J. Britt**
- F. Rutherford Hall Liaison: L. Strutin and M. Renaud**

OTHER DISTRICT

- G. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORT

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by G. Cusmano.

BE IT RESOLVED to approve the following budget adjustments:

Expense Budget Transfers	Fund 10	6,529.94
Appropriation of Reserves	Fund 10	28,150.00

(Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by G. Cusmano.

BE IT RESOLVED, that the general account bills list check #29222 through #29698 for a total amount of \$974,781.23 be approved for payment.
(Appendix 3)

CARRIED: Motion carried by roll call vote.

M. Renaud voted no.

C. Student Activity

Moved by J. Britt and seconded by G. Cusmano.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$63,552.94, Investors Bank balance as of October 31, 2018.
(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

D. Monthly Certification of Budget

Moved by J. Britt and seconded by G. Cusmano.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of October 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of October 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of October 31, 2018 with a total Governmental Funds Account cash balance of \$807,100.19 (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Substitutes

Moved by M. Renaud and seconded by L. Strutin.

BE IT RESOLVED, to approve the following substitutes for the 2018/2019 school year pending Criminal History and the State of NJ Disclosure Release.

Jessica Ervey

CARRIED: Motion carried unanimously by roll call vote.

B. Merit Goals for Business Administrator

Moved by M. Renaud and seconded by L. Strutin.

BE IT RESOLVED, to approve Two Qualitative Merit Goals for the Business Administrator for the 2018-2019 school year. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

C. Resignation

Moved by M. Renaud and seconded by L. Strutin.

BE IT RESOLVED, to accept, with regrets, the resignation of Clairanne Arcaro, from a part time permanent custodial position.

CARRIED: Motion carried unanimously by roll call vote.

Education

A. Attendance at Professional Conferences

Moved by G. Cusmano and seconded by C. Green.

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage	Approximate Total Cost
Jennifer Gallegly	12/3/18	Using Schools as a Shelter During a Crisis	0	0	0
Jennifer Gallegly	12/10/18	Social Media & Cyber bullying	\$150	\$4.34	\$154.34
Kaitlin Phlegar	12/17/18	Dealing with Disruptive Students	\$269	\$10.85	\$279.85
Emily Delaney	12/17/18	Dealing with Disruptive Students	\$269	\$10.85	\$279.85
Debra DeAngelis	12/18//18	Enhance STEM Learning in the Classroom	\$269	\$26.90	\$295.90
Jennifer Sauter	1/10/19	Literacy for K-8	\$0	\$0	\$0
Michelle Ricci	1/10/19	Literacy for K-8	\$0	\$0	\$0
Vicki Patterson	1/10/19	Literacy for K-8	\$0	\$0	\$0
Nancy Baglio	1/15/19	Inquiring Minds Teaching the Right Question	\$50	\$21.52	\$71.52
Alyson Chudley	1/15/19	Inquiring Minds Teaching the Right Question	\$50	\$21.52	\$71.52
Mariah Adams	2/21/19 & 2/22/19	Annual Music Conference	\$170	\$57.04	\$227.04

CARRIED: Motion carried unanimously by roll call vote.

B. Class Trips

Moved by G. Cusmano and seconded by C. Green.

BE IT RESOLVED, to approve the following class trips for the 2018/2019 school year.

Teacher	Grade	Date	Brief Description of Trip	Location	Bus Cost	Student Cost	Approximate Total Cost	Funded By
DeAngelis	8	12/5/18	Help Kindergarten with Gingerbread Houses	MVS	\$100	\$0	\$100	BOE
Clinebell	3	12/13/18	Polar Express Day	MVS	\$100	\$0	\$100	BOE
DeAngelis	8	3/20/19	Help Kindergarten with Sugar Eggs	MVS	\$100	\$0	\$100	BOE

CARRIED: Motion carried unanimously by roll call vote.

C. Exchange Student

Moved by G. Cusmano and seconded by C. Green.

BE IT RESOLVED, to approve an Exchange Student to attend Hackettstown High School effective January 2019 at no cost to the Allamuchy Board of Education. Allamuchy will provide transportation if needed.

CARRIED: Motion carried unanimously by roll call vote.

Governance

A. HIB Report

Moved by J. Egan and seconded by M. Renaud.

BE IT RESOLVED, to accept the HIB Report from the Board of Education meeting held on October 22, 2018.

CARRIED: Motion carried unanimously by roll call vote.

B. Policy – First Reading

Moved by J. Egan and seconded by M. Renaud.

BE IT RESOLVED, to approve the first reading of the following policies:

- Policy 5615 – Suspected Gang Activity (new)
- Policy 6164 – Advertising on School Buses (new)
- (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

XII. OLD BUSINESS

A. District Goals

Moved by S. Costello and seconded by J. Egan.

BE IT RESOLVED, to approve the 2018-2019 District Goals.
(Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

Executive Session

Moved by J. Britt and seconded by J. Egan.

BE IT RESOLVED, that the Board of Education has been in executive session for 113 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

XVI. ADJOURNMENT

Moved by L. Strutin and seconded by J. Egan.

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by roll call vote.

Time: 10:21 p.m.