

## **Allamuchy Township Board of Education**

The regular meeting of the Allamuchy Township Board of Education held on October 22, 2018 is called to order at 7:30 p.m. in Room 149 by Suzette Costello. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered.

Written advance notification of the time, date and location was sent on January 21, 2018 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

### **I. ROLL CALL**

James Britt  
Suzette Costello  
William Cramer  
Giovanni Cusmano  
John Egan  
Craig Green  
Venita Prudenti – arrived 8:15  
Mary Renaud  
Lisa Strutin

### **ALSO PRESENT**

Mr. Joseph Flynn, CSA  
Mr. James Schlessinger, SBA  
Donna Trainello, Board Secretary

### **II. PLEDGE TO THE FLAG**

### **III. APPROVAL OF MINUTES**

**Tabled to November**

### **IV. STUDENT REPRESENTATIVE REPORT**

Mia Leddy, President  
Frank DiLoreto, Vice President  
Brandon Phole, Treasurer  
Derek McTume, Secretary

### **V. ACKNOWLEDGEMENTS**

- Teacher of the Month – Mr. Lohse
- Students of the Month – Presented by Jennifer Gallegly and Melissa Sabol

GRADE	NAME	AWARD
K	Caitlin Nascimento	Kindness
1	Daniel Fezenko	Caring
2	Nico Castelomendes	Trustworthiness

3	Madison Kraley	Respect
4	Joshua Moyer	Responsibility
5	Jaylene Echeverry	Responsibility
6	Evan Johnson	Caring
7	Joseph Killian	Caring
8	Karly Severinsen	Responsibility

**VI. PRESENTATIONS**

Nick Serraino – Healthy U grant program/Outdoor Classroom Update

**VII. PRESIDENT’S REPORT**

**VIII. EXECUTIVE SESSION MOTION**

Moved by J. Egan and seconded by G. Cusmano

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

**Executive Session**

Moved by J. Egan and seconded by M. Renaud.

**BE IT RESOLVED**, that the Board of Education has been in executive session for 15 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

**IX. SUPERINTENDENT’S REPORT**

- HIB - Monthly Update – 1 Investigation – 0 HIB
- 0 Out-of-School Suspensions 1 In-School Suspensions

**A. Enrollment by Grade**

Student Enrollment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	50	51								
1	50	51								
2	45	46								
3	54	54								
4	38	38								
5	40	40								
6	54	54								
7	44	44								
8	46	46								
PSD	7	8								
<b>Total</b>	<b>428</b>	<b>432</b>								
9 <sup>th</sup>	38	38								
10 <sup>th</sup>	32	32								
11 <sup>th</sup>	32	32								
12 <sup>th</sup>	42	42								
Total	144	144								
GT	<b>572</b>	576								

**SUPERINTENDENT’S REPORT**

**OPERATIONS:**

- **Mountain Villa Campus/Allamuchy Township School**
  - The Roof Project is has been completed. They have completed the Punch List walk through and we have to items to be corrected. In addition, we will have three quotes for the repairs/replacement of the roof fans for the Gym and the Cafeteria. We have reviewed the costs and the Operations Committee will be waiting until the project is closed out (Final Closeout) to make recommendations for the fans. We need to see what the balance of the Allowance will be.
  - We continue to work on the overhang at the cafeteria
  - We have reviewed with Operations the front entrances of both building to determine if we can create a more secure front entrance at a minimal cost.
- **Rutherford Hall**
  - On October 1<sup>st</sup> 2018 we attended the MCCTFC meeting, at that meeting they voted to award at Grant in the amount of \$147,473.00 pending the Warren County Freeholder Board approval.
  - The Allamuchy Country Fair was held on September 7, 8 and 9<sup>th</sup>. The following organizations in conjunction with Rutherford Hall - Allamuchy Board of Education, the Township of Allamuchy, Panther Valley Property Association, The Allamuchy Fire Department, and the Allamuchy PTO

<p>are interested in moving forward for September 2019.</p> <ul style="list-style-type: none"><li>• The Operation Committee will be meeting with Senator Oroho and Senator Smith along with two other Senators on October 30<sup>th</sup> 2018. Jim Schlessinger and Jim Britt put together a presentation for the meeting to share the collaborative approach the Town and the School are looking to take.</li><li>• The Board Leadership and the Liaisons to the Foundation met with the RH Foundation Leadership to discuss how we can continue to work together moving forward. The RH Foundation has a Planning meeting scheduled for October 27<sup>th</sup>, they will be discussing planning for the future to include the next stage of the Capital Campaign.</li><li>• The Operation Committee (RH) will be meeting on November 1<sup>st</sup> 2018. They will be looking at facilities, grant and non-grant work and programming and events t</li></ul>
<b>HUMAN RESOURCES:</b>
<ul style="list-style-type: none"><li>• We had two resignations; Spanish and Multiple Disabilities staff members. We have interviewed several candidates and have two candidates on the agenda for approval.</li></ul>
<b>EDUCATION:</b>
<ul style="list-style-type: none"><li>• <b>Allamuchy Township School/Mountain Villa School</b><ul style="list-style-type: none"><li>• The education committee discussed the Outdoor Classroom at both buildings and the Sustainability movement related to Outdoor Education. The Committee will be moving forward with investigating how we can involve NJ colleges and universities in our classrooms.</li><li>• October is a month of State wide programming in the following areas<ul style="list-style-type: none"><li>▪ Week of Respect</li><li>▪ School Safety Week</li><li>▪ Red Ribbon Week</li><li>▪ The programming includes many activities that include the instruction in those areas with the assistance of Mrs. Profito, Ms. Schmidt and the staff.</li></ul></li><li>• Safety Patrol have been providing a monthly Safety Tip Bulletin Board with a theme related to the month.</li><li>• We had our Book Fair at the ATS building over the last week. Thank you to all that participated.</li></ul></li></ul>
<b>GOVERNANCE:</b>
<ul style="list-style-type: none"><li>• NO REPORT</li></ul>
<b>ALLAMUCHY TOWNSHIP</b>
<ul style="list-style-type: none"><li>• Speed limit sign has been installed, thanks to Wires Electric who installed the sign and did a great job.</li></ul>
<b>HACKETTSTOWN HIGH SCHOOL</b>
<ul style="list-style-type: none"><li>• No Report</li></ul>
<b>OTHER:</b>
<ul style="list-style-type: none"><li>• <b>The following presentation is scheduled for the NJSBA 2018 Workshop Creatively Preserving Historical Facilities for Educational Use Wednesday, 10/24/2018, 11:00 AM, room 305/306</b></li><li>• <b>We had a parent presentation by the Warren County Proscutor's Office to review School Safety. There were about 30 present to include parents, staff,</b></li></ul>

**administrators and Board members.**

- Legal Update in Executive Session
- Negotiations Update in Executive Session

**X. COMMITTEES REPORTS**

- A. Operations: J. Britt - Chair**
- B. Human Resources: M. Renaud – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: J. Egan - Chair**
- E. Town Council Liaison: J. Egan and J. Britt**
- F. Rutherford Hall Liaison: L. Strutin and M. Renaud**

**OTHER DISTRICT**

- G. Hackettstown Board of Education Representative – G. Cusmano**

**H. PUBLIC COMMENTS ON AGENDA ITEMS ONLY**

**I. BOARD COMMITTEE ACTION REPORTS**

**Operations**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED** to approve the following budget adjustments:

Expense Budget Transfers	Fund 10	144,788.52
Appropriation of Revenue	Fund 20	1,581.79

(Appendix 3)

**CARRIED:** Motion carried unanimously by roll call vote.

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the general account bills list check # 29512 through # 29603 for a total amount of \$917,108.48 be approved for payment. (Appendix 4)

CARRIED: Motion carried by roll call vote.  
M. Renaud voted no

**C. Student Activity**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Student Activity Account in the amount of \$54,443.18 , Investors Bank balance as of September 30, 2018. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

**D. Comprehensive Maintenance Plan and M-1 Report**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Comprehensive Maintenance Plan and the M-1 Report as mandated by statute. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

**E. Partial Roofing Replacement Project**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Application and Certificate for Payment No.2, to All-Ply Roofing Co., Inc. as recommended by SSP Architects in the amount of \$28,500.00

CARRIED: Motion carried unanimously by roll call vote.

**F. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of September 30, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September 30, 2018 with a total Governmental Funds Account cash balance of \$844,128.80 (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

**Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Substitutes**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following substitutes for the 2018/2019 school year pending Criminal History and the State of NJ Disclosure Release.

Joyce Fischer Lauren Mela Rachael Holz

CARRIED: Motion carried unanimously by roll call vote.

**B. Eagle Scout Project**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Ryan Arrambide to work with Nick Serraino on the MVS Outdoor Classroom Kiosk and as the ATS liaison.

CARRIED: Motion carried unanimously by roll call vote.

**C. Observation Hours**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Max Lake from the Warren County Community College for observation hours at the Allamuchy Township School District for the 2018/2019 School year.

CARRIED: Motion carried unanimously by roll call vote.

**D. Resignation**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to accept with regrets the resignation from Tracy Holt effective October 24, 2018

CARRIED: Motion carried unanimously by roll call vote.

**E. Resignation**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to accept with regrets the resignation from Katie Connelly effective October 23, 2018

CARRIED: Motion carried unanimously by roll call vote.

**F. Resignation**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to accept with regrets the resignation from Carmita Mongrella effective September 26, 2018

CARRIED: Motion carried unanimously by roll call vote.



**G. Spanish**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Nancy LoPresti as the Spanish Teacher effective 10/23/18 at a rate of \$69,608 prorated at step MA+45 (step 18) for the 2018/2019 school year.

CARRIED: Motion carried unanimously by roll call vote.

**H. Multiple Disabilities Class (3-5 grades)**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Rebecca Clinebell as the MD Teacher effective 10/23/18 at a rate of \$47,038 prorated at step BA (step 1) for the 2018/2019 school year.

CARRIED: Motion carried unanimously by roll call vote.

**I. Mentor**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Andrea Aussems as a mentor for Rebecca Clinebell for the 2018/2019 school year as per the negotiated contract.

CARRIED: Motion carried unanimously by roll call vote.

**Education**

**A. Attendance at Professional Conferences**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage	Approximate Total Cost
Deb DeAngelis	10/16/18	Science on the move	\$50	\$19.84	\$69.84
Nicholas Serraino	10/16/18	Science on the move	\$50	\$0.00	\$50.00
Karen Constantino	10/24/18	Math Mindsets & Google	\$10	\$3.07	\$13.07
Sam Greco	10/24/18	Math Mindsets & Google	\$10	\$1.53	\$11.53
Jennifer Gallegly	11/15/18	Safe School, Safe Futures	\$0	\$0	\$0
Emily Delaney	11/29/18	Connecting Math	\$50	\$20.27	\$70.27
Alyson Chudley	11/29/18	Connecting Math	\$50	\$6.63	\$56.63

CARRIED: Motion carried unanimously by roll call vote.

**B. Class Trips**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following class trips for the 2018/2019 school year.

Teacher	Grade	Date	Brief Description of Trip	Location	Bus Cost	Student Cost	Approximate Total Cost	Funded By
Ferguson	8	11/14/18	For the study of Civics & Government	NJ State House	\$200	\$0	\$200	Grant
Ferguson	7	11/16/18	Study American Revolution	Jockey Hollow Morristown	\$200	\$0	\$200	Parents
DeAngelis	5	12/14/18	Enrich & Expand on Science	DaVinci Science Center	\$200	\$487.50	\$687.50	Parents
Adams	4-8	12/7/18	WSUS Radio Station	Franklin	\$100	\$94	\$194	Parents

CARRIED: Motion carried unanimously by roll call vote.

**Governance**

**No Action**

**XI. OLD BUSINESS**

District goals are due

**XII. PUBLIC COMMENTS**

Discussed Bowers Dr. bus stops

**XIII. BOARD DISCUSSION**

**XIV. EXECUTIVE SESSION MOTION**

Moved by J. Egan and seconded by W. Cramer.

**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negation issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

**Executive Session**

Moved by J. Egan and seconded by W. Cramer.

**BE IT RESOLVED**, that the Board of Education has been in executive session for 62 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

**XIV. ADJOURNMENT**

Moved by W. Cramer and seconded by L. Strutin.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:50 p.m.