

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on October 23, 2017 was called to order at 6:05 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on October 20, 2017 to the New Jersey Herald and the Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
Giovanni Cusmano
John Egan
Francis Gavin
Diane Clark – President

ABSENT

Brant Gibbs
Mary Renaud

ALSO PRESENT

Mr. Joseph Flynn, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by F. Gavin.
BE IT RESOLVED, that the minutes of the regular board meeting held on September 25, 2017, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.
G. Cusmano abstained

- B. Moved by J. Egan and seconded by W. Cramer.
BE IT RESOLVED, that the minutes of the executive session board meeting held on September 25, 2017, be approved. (Appendix 2)

CARRIED: Motion carried unanimously by roll call vote.
G. Cusmano and F. Gavin abstained

9 th	35	32							
10 th	32	31							
11 th	44	44							
12 th	35	35							
Total	146	142							
GT	569	566							

SUPERINTENDENT’S REPORT	
OPERATIONS:	
<ul style="list-style-type: none"> • Rutherford Hall <ul style="list-style-type: none"> ○ Roof Project <ul style="list-style-type: none"> ▪ Close Out ▪ 75% - 25% ○ Open House to celebrate completion of Roof Project ○ Next Projects? ○ Live Comedy Taping at Rutherford Hall ○ Capital Campaign Feasibility Study • Allamuchy Township School <ul style="list-style-type: none"> ○ Roof Projects - October 27th walk all roofs ○ Front Steps to Cafeteria – Postponed until spring • Mountain Villa School <ul style="list-style-type: none"> ○ Certificate of Occupancy ○ Outdoor Classroom Presentation ○ Cell Tower • Miscellaneous <ul style="list-style-type: none"> ○ Operational SOA 	
HUMAN RESOURCES:	
<ul style="list-style-type: none"> • Teacher’s contract <ul style="list-style-type: none"> ○ Letter from AEA to move forward ○ Payroll and Retroactive Checks ○ AEA contract and Teacher’s Contract ○ Support Staff Contracts • Spanish Position – Met with candidate • Allamuchy Township Organizational Chart • Custodial Staffing/Training • Bus Driver Training • HR SOA 	
EDUCATION:	
<ul style="list-style-type: none"> • Curriculum Adoption • Summer Work • Time for Homework • Outdoor Classroom/Sailing 	

<ul style="list-style-type: none">• Rutherford Hall Field Trips• Education SOA
GOVERNANCE:
<ul style="list-style-type: none">• <u>Allamuchy District Goals SY 2017-18</u><ol style="list-style-type: none">1. Continue to investigate, develop, and implement a community-based staff program to enhance quality of life resources offered to District employees.2. Investigate, evaluate, and produce a five-year school financial planning model.3. Evaluate current curriculum and programming to determine how those support reading, writing, and critical thinking as delineated in <i>The Allamuchy Learner</i>.• Action plan to be distributed at meeting for review.• Governance SOA
ALLAMUCHY TOWNSHIP
<ul style="list-style-type: none">• Water/Sewer Treatment Plant
HACKETTSTOWN HIGH SCHOOL
<ul style="list-style-type: none">• Hackettstown/Great Meadows Feasibility Study Tuesday, November 21, 2017 details to follow
OTHER:
<ul style="list-style-type: none">• Law Suite – to be discussed in Executive Session• Negotiations with Bus Drivers – to be discussed in Executive Session

IX. REPORTS COMMITTEES

- A. Operations: J. Britt - Chair**
- B. Human Resources: S. Costello – Chair**
- C. Education: G. Cusmano – Chair**
- D. Governance: F. Gavin – Chair**
- E. Town Council Liaison: B. Gibbs
J. Egan**

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano**

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED to approve the following list of transfers with totals in Fund 10 of \$39,850.00. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #28156, 28182, 28186 through #28306 for a total amount of \$968,458.67 be approved for payment. (Appendix 4)

CARRIED: Motion approved unanimously by roll call vote.

C. Student Activity

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Student Activity Account in the amount of \$49,864.64, Investors Bank balance as of September 30, 2017. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

D. Comprehensive Maintenance Plan and M-1 Report

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Comprehensive Maintenance Plan and the M-1 Report as mandated by statute. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

E. Food Service Contracts

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following resolution:

Cost Reimbursement for Food Service Management Services works best for Allamuchy Township School District

WHEREAS, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

WHEREAS, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a “Cost Reimbursement Basis” to a “Fixed Price Basis” for contract awards, and

WHEREAS, the Allamuchy Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

WHEREAS, the Allamuchy Board of Education credits the current “Cost Reimbursement” procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

WHEREAS, the Allamuchy Board of Education declares that the “Fixed Price” procurement system would dramatically reduce the school district’s ability to change or alter its food service operations without the need to rebid for food service management services, and

WHEREAS, the Allamuchy Board of Education further declares that the “Fixed Price” procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

WHEREAS, the Allamuchy Board of Education further declares that the “Fixed Price” procurement method may limit the number of competitive proposals received by boards of education, and

WHEREAS, the Allamuchy Board of Education rejects the Department of Agriculture’s underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

WHEREAS, the Allamuchy Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement” or “Fixed Price” as the basis for contract awards.

NOW THEREFORE BE IT RESOLVED, that the Allamuchy Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a “Fixed Price” basis and allow the option of continuing to use a “Cost Reimbursement procurement model; or in the alternative , a “Fixed Price” procurement method, and

BE IT FURTHER RESOLVED, that copies of this resolution shall be forward to:

New Jersey Association of School Business Officials
New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)
Local Legislators
NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA,

CARRIED: Motion carried unanimously by roll call vote.

F. Joint Transportation Contract

Moved by J. Britt and seconded W. Cramer.

BE IT RESOLVED, to approve the 2017-2018 Summer Joint Transportation contract with:

Hackettstown Township Board of Education		
SVAN	Route Calais School	\$2,987.00

CARRIED: Motion approved unanimously by roll call vote.

G. Monthly Certification of Budget

Moved by J. Britt and seconded W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary’s monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of September 30, 2017 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of September 30, 2017 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of September 30, 2017 with a total Governmental Funds Account cash balance of \$233,239.62 (Appendix 7)

(Revised 7/31/2017 Post Audit Report – Appendix 8)

(Revised 8/31/2017 Post Audit Report – Appendix 9)

CARRIED: Motion carried unanimously by roll call vote.

H. Nursing Service Plan 2017-2018

Moved by J. Britt and seconded W. Cramer.

BE IT RESOLVED, to approve the Nursing Service Plan for the 2017-2018 School year. (Appendix 10)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Administrative Salaries 2017-2018

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2017-2018 annual salaries as listed below:

Name	Position	Work Year	Salary
Jennifer Gallegly	Principal	12-month	\$104,300.00
Melissa Sabol	Assistant Principal	12-month	\$ 85,000.00

CARRIED: Motion carried unanimously by roll call vote.

B. Support Staff Salaries 2017-2018

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2017-2018 salaries as listed below:

Name	Position	Work Year	Salary
Donna Trainello	Board Secretary Transportation Coor.	12- month	\$81,946.80
Tina Kay	Administrative Asst./Substitutes	12-month	\$49,000.00
Divya Bahl	Secretary Board Office Stipend (prorated as of 11/1/2017	12-month	\$38,192.40 \$3,000.00
Pat Gardiner	Secretary	10-month	\$30,039.51
Charles Zukoski	Buildings & Grounds	12-month	\$60,200.00
Peter DeMary	Grounds	12-month	\$35,300.00
Arnold Capriglione	Custodian	12-month	\$35,800.00
Timothy Mota	Head Custodian (nights)	12-month	\$32,000.00
Scott DeMary	Cleaner P/T	5 day	\$13.75/hour
Jerry Kucharski	Cleaner P/T	5 day	\$13.40/hour
Tom Tagliareni	Cleaner P/T	5 day	\$13.40/hour
Suzanne Peterson	Cleaner P/T	5 day	\$15.75/hour
Jonathan Kluska	Cleaner P/T	5 day	\$\$13.00/hour

CARRIED: Motion carried unanimously by roll call vote.
W. Cramer abstained

C. Rutherford Hall Staff Salaries 2017-2018

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2017-2018 salaries as listed below:

Name	Position	Work Year	Salary
Laurie Rapisardi	Executive Director	12-month	\$55,156.00
Christine Alegria	RH Staff	12-month	\$17.50/hour Stipend \$5,100
Jessica Taenzer	RH Staff	12-month	\$15.75/hour Stipend \$5,000
Joan Salvas	RH Staff	12-month	\$15.75 Stipend \$5,100

CARRIED: Motion carried unanimously by roll call vote.

D. Lateral Movement on Guide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the lateral movements on guide for the following:

Sarah Mikaliunas from BA 1/2 +15 to step BA 2 +30 (effective 2-1-18)

Michelle Stassi from BA 1/2 to BA 3 +15 (effective 2-1-18)

Robert White from MA 9/10 + 30 to MA 11 + 45 (retroactively effective 9-1-17)

CARRIED: Motion approved unanimously by roll call vote.

E. Part Time Cleaner

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Jonathan Kluska as a permanent part time cleaner at an hourly rate of \$13.00, retroactively effective September 1, 2017.

CARRIED: Motion approved unanimously by roll call vote.

F. Volunteer

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Rebecca Vetro as a volunteer at the Mountain Villa School for the 20017-2018 school year.

CARRIED: Motion approved unanimously by roll call vote.

G. Long Term Substitute Teacher

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Mrs. Nohemy Oliver as a long term substitute Spanish Teacher at salary of \$47,090, Step MA 1, retroactive to September 5, 2017.

CARRIED: Motion approved unanimously by roll call vote.

H. Drama Alumni Assistants

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following as Drama Alumni Assistants for the 2017-2018 school year:

Teddy Walsh Sarah Parker Julia Yudichak

CARRIED: Motion approved unanimously by roll call vote.

I. Substitute Teacher

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Alaine Slavin as a substitute teacher for the Spanish position at a daily rate of \$125.00.

CARRIED: Motion approved unanimously by roll call vote.

J. Instructional Aide

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve Christine (Domanico) Moschella as an Instructional Aide.

CARRIED: Motion approved unanimously by roll call vote

Education

A. Attendance at Professional Conferences

Moved by G. Cusmano and seconded by F. Gavin.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage
M. Stassi	10/06/17	Understanding & Improving Challenging Behaviors, Functional Communication Skills	0	36
Mikaliunas	10/06/17	Understanding & Improving Challenging Behaviors, Functional Communication Skills	0	36
Schmiedeke	11/01/17	The Role of the School Climate Team	0	70
M. Stassi	11/02/17	Strategies for Managing Classroom Behavior	0	62.2
Mikaliunas	11/02/17	Strategies for Managing Classroom Behavior	0	62.2
Gallegly	11/02/17	School Security Legal Issues	\$150	106

Sabol	11/15/17	Legally Compliant IEP/s	\$150	92
Tshudy	11/15/17	Legally Compliant IEP/s	\$150	-----
Ricci	11/17/17	101 Best Strategies for Teaching Writing	\$239	-----
Patterson	11/17/17	101 Best Strategies for Teaching Writing	\$239	86
Gallegly	12/13/17	Mindful Practices for Those Who Give the Most: Educators (PSEL Standard 6)	\$149	106
Profito	12/13/17	Mindful Practices for Those Who Give the Most: Educators (PSEL Standard 6)	\$149	-----

CARRIED: Motion approved unanimously by roll call vote.

B. Class Trips

Moved by G. Cusmano and seconded by F. Gavin.

BE IT RESOLVED, to approve the following class trips for the 2017-2018 school year:

Grade	Date	Location	Cost
Grade 2	10/25/17	Stony Hill Farms, Chester	\$8.00
Grade 7/8	11/02/17	Battle of the Minds Warren Hills Middle School District (Storm Date 11/30/17)	0
Grade 5/6	11/15/17	Battle of the Minds – Harmony Township School (Storm Date 11/16/17)	0
Grade 5	11/21/17	AMC Theatre, Rockaway “Wonder” Movie	\$8.00

CARRIED: Motion approved unanimously by roll call vote.

C. Moved by G. Cusmano and seconded by F. Gavin.

BE IT RESOLVED, to re-approve the English Language Arts Curriculum as approved 1/04/17, and revised approval 8/28/17.

CARRIED: Motion approved unanimously by roll call vote.

D. Moved by G. Cusmano and seconded by F. Gavin.

BE IT RESOLVED, to re-approve the Math Curriculum as approved 1/04/17, and revised approval 8/28/17.

CARRIED: Motion approved unanimously by roll call vote.

E. Moved by G. Cusmano and seconded by F. Gavin.

BE IT RESOLVED, to re-approve the Next Generation Science Curriculum K-5 as approved 1/04/17 and revised approval 8/28/17, and Grades 6-8 approved 1/04/17 and revised approval 9/25/17.

CARRIED: Motion approved unanimously by roll call vote.

- F.** Moved by G. Cusmano and seconded by F. Gavin.
BE IT RESOLVED, to re-approve the Social Studies Curriculum as originally approved 8/27/2012 and re-adopted 1/04/17.

CARRIED: Motion approved unanimously by roll call vote.

- G.** Moved by G. Cusmano and seconded by F. Gavin.
BE IT RESOLVED, to re-approve the World Languages Curriculum as originally approved 10/2012 and re-adopted 1/04/17.

CARRIED: Motion approved unanimously by roll call vote.

- H.** Moved by G. Cusmano and seconded by F. Gavin.
BE IT RESOLVED, to approve the Technology Curriculum as originally approved 8/1/2013 and re-adopted 1/04/17.

CARRIED: Motion approved unanimously by roll call vote.

- I.** Moved by G. Cusmano and seconded by F. Gavin.
BE IT RESOLVED, to approve the 21st Century Life and Careers Curriculum as originally approved 8/27/2012 and re-adopted 1/04/17.

CARRIED: Motion approved unanimously by roll call vote.

- J.** Moved by G. Cusmano and seconded by F. Gavin.
BE IT RESOLVED, to approve the Visual and Performing Arts Curriculum as originally approved 8/27/2012 and re-adopted 1/04/17.

CARRIED: Motion approved unanimously by roll call vote.

- K.** Moved by G. Cusmano and seconded by F. Gavin.
BE IT RESOLVED, to approve the Comprehensive Health and Physical Education Curriculum as originally approved 8/27/12 and re-adopted 1/04/17.

CARRIED: Motion approved unanimously by roll call vote.

Governance

- A.** Moved by F. Gavin and seconded by W. Cramer.
BE IT RESOLVED, to approve the Statement of Assurance (SOA), for the NJQSAC for Submission. (Appendix 11)

CARRIED: Motion carried unanimously by roll call vote.

- B.** Moved by F. Gavin and seconded by W. Cramer.
BE IT RESOLVED, to approve the Facilities Checklist, for the NJQSAC for Submission. (Appendix 12)

CARRIED: Motion carried unanimously by roll call vote.

XII. OLD BUSINESS

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by J. Egan and seconded by W. Cramer.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal and negotiation issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion approved unanimously by roll call vote.

F. Gavin left meeting at 7:00 p.m. prior to negotiations discussion.

Executive Session

Moved by J. Egan and seconded by J. W. Cramer.

BE IT RESOLVED, that the Board of Education has been in executive session for 33 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

XVI. ADJOURNMENT

Moved by J. Egan and seconded by W. Cramer

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 7:35 p.m.