

Allamuchy Board of Education

Regular Meeting Minutes

May 24, 2021

The regular meeting of the Allamuchy Township Board of Education held on May 24, 2021 is called to order at 7:31 p.m. *via teleconference* by Ms. Strutin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on February 1, 2021 to the New Jersey Herald and Township Clerk. Notice was posted in the school office. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.

I. ROLL CALL

	<u>Present</u>	<u>Absent</u>
Stephen Bienko		X
Abigail Christmann	X	
Giovanni Cusmano		X
Harriett Gaddy	X	
Craig Green	X	
Lisa Moyer	X	
Venita Prudenti	7:38	
Mary Renaud	X	
Lisa Strutin, President	X	

ALSO PRESENT: Melissa Sabol, Acting Superintendent
James Schlessinger, School Business Administrator/Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

Moved by Mr. Green and seconded by Ms. Christmann

- A. BE IT RESOLVED, that the minutes of the regular board meeting held on April 26, 2021, be approved. (Appendix 1A)
- B. BE IT RESOLVED, that the minutes of the executive session held on April 26, 2021, be approved. (Appendix 1B)

CARRIED: 6-0 in a roll call vote

IV. STUDENT REPRESENTATIVE REPORT

- 4th grade biography day held May 21
- 7th grade planted a salad garden
- Kids' Art Challenge for grades 2-5, raised over \$6k for the American Heart Association
- Grades 3-8 going to MVS for kayaking

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- Kindergarten had pet day on May 21
- 1st grade studying pond
- 8th grade G&T participated in WC video expo contest, awarded the People's Choice
- Kudos to speech therapy students

V. ACKNOWLEDGEMENTS

GRADE	NAME	AWARD
K	Filon Dauti	Responsibility
1	Jackson Turney	Responsibility
2	Joshua Meyer	Perseverance
3	Daniel Fezenko	Responsibility
4	Aiden Kubie	Respect
5	Mia Mullins-Montane	Responsibility
6	Isabella Todd	Responsibility
7	Nicole Del Valle	Respect
8	Cooper Ferguson	Kindness
Staff Member of the Month: Steve Bigham		

VI. PRESENTATIONS

- Strategic Plan - Melissa Sabol
- Sustainability, Boating, Archery - Nick Serraino

VII. PRESIDENT'S REPORT

- Expressed congratulations to the students and staff acknowledged
- Board retreat June 5 at Rutherford Hall from 9am-12n
- Reminder that participants are on camera
- Dr. Sabol to be appointed Superintendent / Principal / CST Director

VIII. COMMITTEE REPORTS

A. Operations (M. Renaud)

- Noted addition of Ops #12 with the full and final list of projects covered by the financing package entered into in January 2021
- Accepted bid for Rutherford Hall Downspouts and Drainage project

B. Human Resources (L. Moyer, Chair)

- Highlighted agenda items

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- C. Education (C. Green, Chair)
 - Thanked students, staff, families for their flexibility throughout the year
 - highlighted agenda items
- D. Governance (G. Cusmano, Chair)
 - Policy updates on agenda
- E. Town Council Liaison (M. Renaud, A.Christmann)
 - No significant items to report
- F. Rutherford Hall Liaison (M. Renaud and A.Christmann)
 - In process of arranging a meeting with the Foundation
- G. Hackettstown Board of Education Representative (L. Moyer)
 - Discussed spend of Security Grant funding received
 - Two graduation ceremonies - one morning, one afternoon
 - Return to in-person for board members after June 30, 2021
 - 5/27 - senior event at Donaldson's Farm; requiring COVID test for all participants
 - Plans to make testing available through the summer and hoping for fall

IX. SUPERINTENDENT'S REPORT

A. HIB - Monthly Update (if applicable, resolution to follow executive session)

Current Month: May

1 Investigation(s); 0 HIB

2 Out-of-School Suspension(s); 5 In-School Suspension(s)

Previous Month: April

0 Investigation(s); 0 HIB

0 Out-of-School Suspension(s); 0 In-School Suspension(s)

B. Enrollment by Grade

	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
K	44	43	43	42	42	42	43	43	43	
1	29	28	28	29	29	29	29	28	28	
2	46	46	45	45	45	45	45	45	45	
3	57	57	56	56	56	56	56	57	57	
4	48	48	49	49	48	48	49	47	47	
5	53	52	50	50	49	50	50	50	50	
6	34	34	33	31	30	30	30	30	30	

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7	44	43	42	43	43	43	43	44	44	
8	53	53	52	52	53	53	52	51	52	
PSD	5	5	5	5	6	7	8	7	7	
Total	413	409	403	402	401	403	405	402	403	
9	37	39	38	38	38	38	38	38	38	
10	44	43	44	44	44	44	43	44	44	
11	41	43	41	41	41	41	41	41	41	
12	32	32	32	32	32	32	32	32	32	
Total	154	157	155	155	155	155	154	155	155	
GT	567	566	558	557	556	558	559	557	558	

C. Other Items:

- Approximately 200 people on site for the Healthy U event
- Rutherford Hall bathroom project progressing; funding for the project has been provided by the Rutherford Hall Foundation and a Warren County Historical Grant.
- Discussed ‘close the gap’ instructional offering

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to five (5) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- Ms. Aulenbach congratulated and echoed statements regarding Dr. Sabol’s appointment to the Superintendent role; also expressed regrets regarding the departure of Mr. Schlessinger.

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XI. BOARD COMMITTEE ACTION REPORTS

A. Operations

Moved by Ms. Renaud and seconded by Dr. Gaddy, to approve the following resolution(s):

1. Budget Adjustments (Appendix 2)

BE IT RESOLVED to approve the following budget adjustment(s) for April, 2021:

Expense Budget Transfers - April	Fund 10	\$ 85,055.35
Appropriation of Add'l Revenue	Fund 20	\$ 51,307.00

2. Bills List (Appendix 3)

BE IT RESOLVED, that the general account bills list check #32281 through #32392, to include electronically-transferred funds ("N-checks") and voids of previously approved items, for a total amount of \$1,066,904.82 be approved for payment.

3. Student Activity (Appendix 4)

BE IT RESOLVED, to approve the Student Activity Account balance in the amount of \$56,673.72 as of 4/30/2021.

4. Monthly Certification of Budget (Appendix 5)

- a. BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of 4/30/2021 no line item account has encumbrances and Expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
- b. BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of 4/30/2021 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- c. BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending April 30, 2021 with a total Governmental Funds Account cash balance of \$1,150,342.96.

5. Security Grant

BE IT RESOLVED, to approve the Security Grant in the amount of \$23,012, of which \$2,908 was used to purchase items and services necessary to comply with Alyssa's Law. The remaining balance of \$20,104 will be applied against the surveillance camera project.

BE IT FURTHER RESOLVED that the Board certifies that it has adequate funds available to pay for any costs of the project in excess of the grant award.

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6. NJSIG Safety Grant

BE IT RESOLVED, to approve the NJSIG Safety Grant for the 2021-22 school year in the amount of \$4,400 for the purpose of continuing to maintain and upgrade security measures throughout the District.

7. Fleet Services Contract (Appendix 6)

BE IT RESOLVED, to approve the Fleet Services contract with WCSSSD for the 2021-22 school year.

8. Fleet Services MOA (Appendix 7)

BE IT RESOLVED, to approve the MOA with WCSSSD to accelerate the start of work by WCSSSD under the 2021-22 Fleet Services contract and modify terms of the contract related to the early start.

9. Tuition Contract

BE IT RESOLVED, to approve the tuition contract with Broadstep Academy, student #2519, effective 07/06/2021, daily rate \$487.07, for a total of \$102,284.70 for the 2021-2022 school year.

10. Rutherford Hall Drainage Project (Appendix 8)

BE IT RESOLVED, to accept the bid from Cro-International Inc. to perform the work related to the Rutherford Hall roof and downspout restoration project.

11. Add Position

BE IT RESOLVED, to approve the re-establishment of the Permanent Substitute position and post to solicit applications to fill the position for the 2021-22 school year.

12. Financing Package Revision

BE IT RESOLVED, to update the resolution previously approved on November 23, 2020 and awarded to BciCapital on January 4, 2021 in the amount of \$325,000 payable in five annual installments commencing August 1, 2021 and continuing through August 1, 2025 for the final portfolio of items/projects to be funded by this agreement:

- Security cameras throughout District exterior and interior
- Two Pickup Trucks, two plows and one salter for the Maintenance Department
- HVAC Boiler Room control upgrades for MVS and ATS
- Site Lighting for Rutherford Hall (Front, Side and Rear of the building)
- HVAC controllers for MVS
- Wheelchair lift for ATS

13. Adopt Strategic Plan

BE IT RESOLVED, to approve and adopt the District's Strategic Plan as presented.

CARRIED: 7-0 in a roll call vote

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B. Human Resources

Moved by Ms. Moyer and seconded by Mr. Green, on the recommendation of the Superintendent to approve the following resolution(s):

1. Personnel

BE IT RESOLVED, to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Item	Name	Action	Position	Salary	Eff. Date
a	N.Serraino C.Rodriguez	Approve	K-8 Physical Education and Health curriculum writing	per contract	5/25/2021
b	J.Taenzer	Approve	Rutherford Hall Program Director	\$21.00/hour	5/25/2021
c	J.Cunningham	Approve	Rutherford Hall Event Staff	\$17.00/hour	5/25/2021
d	J.Schlessinger (Appx 9)	Accept Resignation	School Business Administrator	n/a	6/30/2021
e	Empl 1916 (Appx 10)	Approve Leave	Teacher	n/a	9/1-12/1/2021
f	Kenisha Pink	Approve	Centenary Univ Clinical Intern	n/a	9/1/2021
g	APPENDIX 11	Appoint	ESY - Positions	per contract	7/5-8/6/2021
h	Jake Boden	Approve	Substitute custodian	\$13.00/hour	5/25/2021
i	Luke Boden	Approve	Substitute custodian	\$13.00/hour	5/25/2021
j	M.Sabol	Approve	Superintendent	per contract (Appendix 12)	7/1/2021

CARRIED: 7-0 in a roll call vote

C. Education

Moved by Mr. Green and seconded by Dr. Gaddy, on the recommendation of the Superintendent, to approve the following resolution(s):

1. Attendance at Professional Conferences

BE IT RESOLVED, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate:

Staff Member	Date	Workshop Name	Costs		
			Fee	Mileage	Total
F. Muhlenbruch	6/4/2021	Dyslexia webinar	\$ 69	\$ -	\$ 69
G. Davey	6/4/2021	Dyslexia webinar	\$ 69	\$ -	\$ 69

CARRIED: 7-0 in a roll call vote.

D. Governance

Moved by Mr. Green and seconded by Ms. Renaud, on the recommendation of the Superintendent, to approve the following resolution(s):

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1. Policy and Regulation Update (Appendix 13)

BE IT RESOLVED, to approve the second reading of the following policies (P) and regulations (R) at the recommendation of the Governance Committee:

P.8561	Procurement Procedures for School Nutrition Programs
P.3124	Employment Contracts
R.1240	Evaluation of Superintendent
R.5610	Suspension
R.7441	Electronic Surveillance in School Buildings and on School Grounds
R.8220	School Closings
R.8462	Child Abuse and/or Neglect
R.8600	Student Transportation
R.8630	Emergency School Bus Procedures
P.7461	District Sustainability Policy
R.7420.2	Chemical Hygiene

2. Policy Update

BE IT RESOLVED, to approve the abolishment of the following policies and regulations at the recommendation of the Governance Committee:

P.2415.01	Academic Standards, Academic Assessments and Accountability
P.2415.03	Highly Qualified Teachers
P.3431.1	Family Leave
P.3431.3	New Jersey's Family Leave Insurance Program
R.3431.1	Family Leave
R.3431.3	New Jersey's Family Leave Insurance Program
P.7430	School Safety
R.7430	School Safety (never inputted, likely adopted in 2017)

3. Policy and Regulation Update (Appendix 14 and 14A)

BE IT RESOLVED, to approve the first reading of the following policies (P) and regulations (R) at the recommendation of the Governance Committee:

P.7446	School Security Program
P.8601	Student Supervision After School Dismissal (M)
R.7420	Handling And Disposal Of Body Wastes And Fluids (M)
R.7420.1	Bloodborne Pathogen Exposure Control Plan (M)
R.7422	School Integrated Pest Management Plan (M)
R.7432	Eye Protection Practices (M)
R.7510	Use Of School Facilities (M)

CARRIED: 7-0 in a roll call vote.

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XII. OLD BUSINESS

- None.

XIII. PUBLIC COMMENTS

- Mr. Gavin: expressed congratulations to Dr. Sabol, asked if retreat would be public or otherwise available; suggested a board member recuse from chk 32302

XIV. BOARD DISCUSSION

- None.

XV. EXECUTIVE SESSION

Enter Executive Session at 8:36 pm:

Moved by Mr. Green and seconded by Ms. Renaud,

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- Superintendent evaluation

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: 7-0 in a roll call vote

Executive Session

Exit Executive Session at 8:59 pm:

Moved by Ms. Prudenti and seconded by Mr. Green,

BE IT RESOLVED, that the Board of Education has been in executive session for the past 23 minutes. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: 7-0 in a voice vote.

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XVI. ADJOURNMENT

Moved by Ms. Prudenti and seconded by Dr. Gaddy, to adjourn the meeting at 9:00 p.m.

CARRIED: 7-0 in a voice vote.

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Board Retreat Minutes

June 5, 2021

The Retreat of the Allamuchy Township Board of Education held on June 5, 2021 is called to order at 9:20 a.m. at Rutherford Hall, located at 1686 County Route 517, Allamuchy, NJ, by Lisa Strutin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on May 17, 2021 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

	<u>Present</u>	<u>Absent</u>
Stephen Bienko		X
Abigail Christmann		X
Giovanni Cusmano	X	left 10:30
Harriett Gaddy	X	
Craig Green	11:40	
Lisa Moyer	X	
Venita Prudenti	X	left 11:50
Mary Renaud	X	
Lisa Strutin, President	X	

ALSO PRESENT: Melissa Sabol, Acting Superintendent
Kathy Helewa, NJSBA

II. PLEDGE TO THE FLAG

III. PUBLIC COMMENTS (AGENDA AND NON-AGENDA ITEMS)

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which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

- Tim Row, resident, commented on school funding and mask requirement

IV. BOARD DISCUSSION

- Board Retreat Anticipated Discussion Topics:
 - Board / Superintendent Transition Workshop
 - District and Board Goal Setting
 - Discussed masking requirement

V. ADJOURNMENT


Moved by Dr. Gaddy and seconded by Mr. Green, to adjourn the meeting at 12:15 p.m.


CARRIED: 5-0 in a voice vote.

<u>Date</u>	<u>Source Account/Title</u>	<u>Target Account/Title</u>	<u>Comments</u>	<u>Amount</u>
05/01/2111-190-100-104-003-000	Substitutes - Permanent Sub	11-190-100-104-002-000		1,700.00
		Substitutes - Class Coverage	May general fund transfers	
05/01/2111-190-100-340-000-000	Purchased Tech Services	11-190-100-104-002-000		614.96
		Substitutes - Class Coverage	May general fund transfers	
05/01/2111-212-100-610-000-000	Multiple Dis Supplies	11-190-100-104-002-000		873.70
		Substitutes - Class Coverage	May general fund transfers	
05/01/2111-190-100-104-001-000	Substitutes - Per Diem	11-190-100-104-002-000		1,100.00
		Substitutes - Class Coverage	May general fund transfers	
05/01/2111-190-100-610-000-000	Gen'l Supplies	11-190-100-104-002-000		41.34
		Substitutes - Class Coverage	May general fund transfers	
05/01/2111-190-100-610-000-000	Gen'l Supplies	11-000-213-600-000-000		0.00
		Health Supply	May general fund transfers	
05/01/2111-000-213-300-000-000	Health Profl Srvc	11-000-213-600-000-000		346.00
		Health Supply	May general fund transfers	
05/01/2111-000-240-105-000-001	School Secty Salary ATS	11-000-240-105-000-002		6,666.70
		Sal of Secretary MVS	May general fund transfers	
05/01/2111-000-261-420-001-000	Purch Prop Srvc Elem Schl	11-000-261-610-000-000		305.22
		Maint Supplies	May general fund transfers	
05/01/2111-000-262-800-000-000	Custodial Other Objects	11-000-262-624-000-002		2,286.14
		Energy - Htg Fuel - Villa	May general fund transfers	
05/01/2111-000-262-800-000-000	Custodial Other Objects	11-000-263-600-000-000		200.81
		Grounds Supplies	May general fund transfers	
05/01/2111-000-263-300-000-000	Grounds Purch Prof Srvc	11-000-263-600-000-000		874.90
		Grounds Supplies	May general fund transfers	
05/01/2111-000-262-621-000-001	Energy - Propane - ATS	11-000-262-610-000-000		1,273.67
		Custodial Supplies	May general fund transfers	
05/01/2111-000-291-232-000-000	TPAF ERIP Contrib	11-000-291-290-000-000		4.80
		Employee Benefits	May general fund transfers	
05/01/2111-000-230-590-000-000	Admin Insurance Elem	11-000-230-331-000-000		1,419.43
		Admin Legal Srvc	Fund continuing legal cost overruns	
05/01/2111-000-230-610-000-000	Admin Office Supplies	11-000-230-331-000-000		953.46
		Admin Legal Srvc	Fund continuing legal cost overruns	
05/01/2111-000-230-890-000-000	Admin Dues/Workshop	11-000-230-331-000-000		156.36
		Admin Legal Srvc	Fund continuing legal cost overruns	
The total of all Budget Adjustments for fund 10 is:				18,817.49

Allamuchy Board of Education Check Register from 5/24/2021 to 6/28/2021 for All Funds

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
31935	1/22/21	Fuller Paper Company	Check voided on 6/3/2021		
		Custodial supplies	(770.50)	P202100338	11-000-262-610-000-000
		Custodial supplies	(385.25)	P202100338	11-000-262-610-000-000
		Custodial supplies	(385.25)	P202100338	11-000-262-610-000-000
		Total Check Amount:	(1,541.00)		
32048	2/5/21	Shaeffer, Stephanie	Check voided on 6/15/2021		
		2020-21 services	(975.00)	P202100213	11-000-216-320-000-000
32281	5/3/21	Hoover Truck Centers	Check voided on 5/24/2021		
		Bus and Truck Services	(394.87)	P202100480	11-000-270-420-000-000
		Bus and Truck Services	(768.16)	P202100480	11-000-270-420-000-000
		Bus and Truck Services	(253.06)	P202100480	11-000-270-420-000-000
		Bus and Truck Services	(1,046.74)	P202100480	11-000-270-420-000-000
		Bus and Truck Services	(1,963.74)	P202100480	11-000-270-420-000-000
		Bus and Truck Services	(1,856.40)	P202100480	11-000-270-420-000-000
		Total Check Amount:	(6,282.97)		
32284	5/4/21	The Spoken Path, LLC.	Check voided on 5/24/2021		
		Tech Direct Support	(1,440.00)	P202100188	20-250-200-300-000-000
		Tech Direct Support	(1,320.00)	P202100188	20-250-200-300-000-000
		Total Check Amount:	(2,760.00)		
32285	5/5/21	Cintas	Check voided on 6/4/2021		
		custodial supplies	(96.11)	P202100502	11-000-262-610-000-000
		custodial supplies	(87.31)	P202100502	11-000-262-610-000-000
		custodial supplies	(96.11)	P202100502	11-000-262-610-000-000
		custodial supplies	(87.31)	P202100502	11-000-262-610-000-000
		custodial supplies	(87.31)	P202100502	11-000-262-610-000-000
		custodial supplies	(96.11)	P202100502	11-000-262-610-000-000
		Total Check Amount:	(550.26)		
32288	5/18/21	Mountain View Property Management LLC	Check voided on 6/4/2021		
		Consulting Fee	(1,200.00)	P202100409	11-000-261-420-001-000
32313	5/18/21	DiLoreto, Tammy & Glen	Check voided on 6/11/2021		
		Aid in Lieu Choice	(500.00)	P202100158	11-000-270-503-000-000
32359	5/18/21	WIRE'S ELEC SHOP INC	Check voided on 6/9/2021		
		outlet not working - two melted	(568.02)	P202100510	11-000-261-420-001-000
32367	5/18/21	Discovery Education	Check voided on 6/4/2021		
		Discovery Ed Experience Base	0.00	P202100482	11-190-100-610-000-000
N1252	5/18/21	Kucharski, Linda	Check voided on 6/9/2021		
		bus driver physical	(100.00)	P202100506	11-000-270-890-000-000
32377	5/19/21	Allied Oil Company	Check voided on 5/24/2021		
		20-21 heating oil	(9,699.90)	P202100021	11-000-262-624-000-002
32378	5/19/21	Duke's Landscape Management, Inc.	Check voided on 5/24/2021		
		RH Grounds/Landscape	(1,053.60)	P202100044	11-000-263-300-000-000

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
32379	5/19/21	UNUM LIFE INS CO. Disability Ins	Check voided on 5/24/2021 (2,432.13)	P202100143	11-000-291-270-000-000
32380	5/19/21	WageWorks, Inc. FSA Health care	Check voided on 5/24/2021 (114.00)	P202100098	11-000-291-270-000-000
32381	5/19/21	 20-21 Tuition 20-21 Tuition 20-21 Tuition 20-21 Tuition	Check voided on 5/24/2021 (7,857.00) (8,293.50) (10,039.50) (7,420.50)	P202100024 P202100024 P202100024 P202100024	11-000-100-569-000-000 11-000-100-569-000-000 11-000-100-569-000-000 11-000-100-569-000-000
Total Check Amount:			(33,610.50)		
32382	5/19/21	RK Environmental Ahera Asbestos Management Plan	Check voided on 5/24/2021 (325.00)	P202100529	11-000-261-420-001-000
32383	5/19/21	BLUE RIDGE LUMBER Construction supplies Construction supplies	Check voided on 5/24/2021 (166.84) 16.50	P202100088 P202100088	11-000-263-600-000-000 11-000-263-600-000-000
Total Check Amount:			(150.34)		
32384	5/19/21	Hunterdon Preparatory Center OOD Tuition	Check voided on 5/24/2021 (2,962.85)	P202100029	11-000-100-566-000-000
32385	5/19/21	Monday, Lee, PhD., D.A.B.P.S. Risk Assessment 5-13-21	Check voided on 5/24/2021 (250.00)	P202100530	11-000-219-320-000-000
32386	5/19/21	Agnoli, Marie & Frances Aid in Lieu Aid in Lieu	Check voided on 5/24/2021 (500.00) (500.00)	P202100531 P202100531	11-000-270-503-000-000 11-000-270-503-000-000
Total Check Amount:			(1,000.00)		
32387	5/19/21	Costello, Suzette Aid in lieu	Check voided on 5/24/2021 (500.00)	P202100154	11-000-270-503-000-000
32388	5/19/21	Quiles, Kimberly aid in lieu	Check voided on 5/24/2021 (500.00)	P202100391	11-000-270-503-000-000
32389	5/21/21	SSP Architectural Group Architecture services	Check voided on 5/24/2021 (530.00)	P202100130	12-000-400-710-000-000
32390	5/21/21	Goksu Construction, LLC RH Toilet Room Alterations RH Toilet Room Alterations RH Toilet Room Alterations RH Toilet Room Alterations	Check voided on 5/24/2021 (67,972.19) (15,225.77) (6,525.33) (10,875.55)	P202100534 P202100534 P202100534 P202100534	12-000-400-710-000-000 12-000-400-710-000-000 12-000-400-710-000-000 12-000-400-710-000-000
Total Check Amount:			(100,598.84)		

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32391	5/21/21	Warren County Technical School	Check voided on 5/24/2021		
		5 FTE x \$5100 (est)	(3,910.20)	P202100211	11-000-100-563-000-000
		transportation svcs	(525.00)	P202100211	11-000-270-518-000-000
		Total Check Amount:	(4,435.20)		
32392	5/21/21	Tj's Sportwide Trophy & Awards	Check voided on 5/24/2021		
		Graduation trophies	(412.10)	P202100512	11-190-100-610-000-000
32366	5/24/21	Duke's Landscape Management, Inc.			
		RH Grounds/Landscape	1,053.60	P202100044	11-000-263-300-000-000
32395	5/24/21	WageWorks, Inc.			
		FSA Health care	114.00	P202100098	11-000-291-270-000-000
32396	5/24/21				
		20-21 Tuition	10,039.50	P202100024	11-000-100-569-000-000
		20-21 Tuition	8,293.50	P202100024	11-000-100-569-000-000
		20-21 Tuition	7,420.50	P202100024	11-000-100-569-000-000
		20-21 Tuition	7,857.00	P202100024	11-000-100-569-000-000
		Total Check Amount:	33,610.50		
32397	5/24/21	RK Environmental			
		Ahera Asbestos Management Plan	325.00	P202100529	11-000-261-420-001-000
32398	5/24/21	BLUE RIDGE LUMBER			
		Construction supplies	(16.50)	P202100088	11-000-263-600-000-000
		Construction supplies	166.84	P202100088	11-000-263-600-000-000
		Total Check Amount:	150.34		
32399	5/24/21	Hunterdon Preparatory Center			
		OOD Tuition	2,962.85	P202100029	11-000-100-566-000-000
32400	5/24/21	Monday, Lee, PhD., D.A.B.P.S.			
		Risk Assessment 5-13-21	250.00	P202100530	11-000-219-320-000-000
32401	5/24/21	Agnoli, Marie & Frances			
		Aid in Lieu	500.00	P202100531	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100531	11-000-270-503-000-000
		Total Check Amount:	1,000.00		
32402	5/24/21	Costello, Suzette			
		Aid in lieu	500.00	P202100154	11-000-270-503-000-000
32403	5/24/21	Quiles, Kimberly			
		aid in lieu	500.00	P202100391	11-000-270-503-000-000
32404	5/24/21	SSP Architectural Group			
		Architecture services	530.00	P202100130	12-000-400-710-000-000

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32405	5/24/21	Goksu Construction, LLC			
		RH Toilet Room Alterations	67,972.19	P202100534	12-000-400-710-000-000
		RH Toilet Room Alterations	15,225.77	P202100534	12-000-400-710-000-000
		RH Toilet Room Alterations	6,525.33	P202100534	12-000-400-710-000-000
		RH Toilet Room Alterations	10,875.55	P202100534	12-000-400-710-000-000
		Total Check Amount:	<u>100,598.84</u>		
32406	5/24/21	Warren County Technical School			
		5 FTE x \$5100 (est)	3,910.20	P202100211	11-000-100-563-000-000
		transportation svcs	525.00	P202100211	11-000-270-518-000-000
		Total Check Amount:	<u>4,435.20</u>		
32407	5/24/21	Tj's Sportwide Trophy & Awards			
		Graduation trophies	412.10	P202100512	11-190-100-610-000-000

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N0528	5/28/21	PAYROLL			
		STATE A/R	10,989.69	10 - 141	STATE A/R
		Pre K/Kindergarten Specials	1,973.39	P202100001	11-110-100-101-000-000
		Pre K/Kindergarten Sals	12,241.95	P202100001	11-110-100-101-000-002
		Grades 1-5 - Specials	10,756.20	P202100001	11-120-100-101-000-000
		Grades 3-5 Teacher Sals	29,225.25	P202100001	11-120-100-101-000-001
		Grades 1-2 Teachers Sals	17,320.25	P202100001	11-120-100-101-000-002
		Grades 6-8 - Specials	7,004.43	P202100001	11-130-100-101-000-000
		Grades 6-8 Teacher Sals	21,150.31	P202100001	11-130-100-101-000-001
		Substitutes - Per Diem	450.00	P202100001	11-190-100-104-001-000
		Substitutes - Class Coverage	469.00	P202100001	11-190-100-104-002-000
		Substitutes - Permanent Sub	1,700.00	P202100001	11-190-100-104-003-000
		MH Dis Teach Sal ATS	2,461.05	P202100001	11-212-100-101-000-001
		MH Sal Teachers MVS	2,589.80	P202100001	11-212-100-101-000-002
		Multiple Dis Aide Sal MVS	900.00	P202100001	11-212-100-106-000-002
		Resource Center Sal ATS	7,177.63	P202100001	11-213-100-101-000-001
		Resource Center Sal MV	1,292.02	P202100001	11-213-100-101-000-002
		RC Aide ATS	8,403.75	P202100001	11-213-100-106-000-001
		RC Aides MVS	1,397.00	P202100001	11-213-100-106-000-002
		RC Aides MVS	2,077.50	P202100001	11-213-100-106-000-002
		PSD Teacher Salary	1,292.03	P202100001	11-215-100-101-000-002
		Health Salaries ATS	3,268.55	P202100001	11-000-213-100-000-001
		Health Salaries MVS	2,824.30	P202100001	11-000-213-100-000-002
		Speech Salaries	4,592.55	P202100001	11-000-216-100-000-000
		Pers Aide Sal ATS	2,135.00	P202100001	11-000-217-106-000-001
		Guidance Salary	5,783.85	P202100001	11-000-218-104-000-000
		CST Prof Salaries	3,641.55	P202100001	11-000-219-104-000-000
		Library Salaries	3,432.05	P202100001	11-000-222-100-000-000
		Admin Salaries	1,399.70	P202100001	11-000-230-100-000-000
		School Princ Salary	3,833.33	P202100001	11-000-240-103-000-001
		Sal Asst Princ/Prog Dir	1,950.19	P202100001	11-000-240-103-000-002
		School Secty Salary ATS	3,216.67	P202100001	11-000-240-105-000-001
		Sal of Secretary MVS	1,708.33	P202100001	11-000-240-105-000-002
		Business Office Salary	5,966.27	P202100001	11-000-251-100-000-000
		Plant Maint Salaries	1,670.00	P202100001	11-000-261-100-000-000
		Custodial - Full Time	6,135.29	P202100001	11-000-262-100-001-000
		Custodial - PT Perm	1,357.30	P202100001	11-000-262-100-002-000
		Custodial - Substitutes	528.40	P202100001	11-000-262-100-003-000
		Grounds Salaries	2,350.00	P202100001	11-000-263-100-000-000
		Transportation Administration	2,136.90	P202100001	11-000-270-105-000-000
		Trans Salaries - regular time	13,757.85	P202100001	11-000-270-160-000-000
		Trans Salaries - extra time	563.05	P202100001	11-000-270-161-000-000
		Trans Sal - aides	657.20	P202100001	11-000-270-162-000-000
		PERS FICA	4,164.06	P202100002	11-000-291-220-000-000
		PERS FICA	56.23	P202100002	11-000-291-220-000-000
		DCRP Employer Contribution	175.52	P202100002	11-000-291-249-000-000
		Employee Benefits	43.30	P202100001	11-000-291-290-000-000
		Employee Benefits	18.13	P202100001	11-000-291-290-000-000
		Personal Services - Salaries	1,198.03	P202100001	20-231-100-100-000-000
		Salaries-Office&Cler Non-Grant	1,781.42	P202100001	60-990-320-182-200-000
Total Check Amount:			221,216.27		
N1255	5/28/21	NJ HEALTH BEN FUND			
		Retiree health benefits	341.70	P202100018	11-000-291-270-000-000

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N1262	5/31/21	Heartland Payment Systems CC processing fees	246.65	P202100202	60-990-320-892-200-000
N1263	5/31/21	First Data Global Leasing - Transfirst CC on-site scanner rental (34.98/mo + 10.20 ann'	34.98	P202100205	60-990-320-891-100-000
N1264	5/31/21	Transfirst CC processing fees	176.30	P202100204	60-990-320-891-100-000
32416	6/2/21	QUILL CORPORATION toner, tabs, legal pad	203.97	P202100535	11-000-219-600-000-000
32417	6/2/21	VIKING TERMITE & PEST Pest & Termite controls	286.05	P202100484	11-000-262-420-000-000
		Pest & Termite controls	175.00	P202100484	11-000-262-420-000-000
		Pest & Termite controls	54.51	P202100484	11-000-262-420-000-000
		Pest & Termite controls	261.29	P202100484	11-000-262-420-000-000
Total Check Amount:			776.85		
32418	6/2/21	Marlin Business Bank post base with scale	36.83	P202100071	11-000-230-530-000-000
N0622	6/2/21	WEX Bank fuel for buses and trucks	6,118.80	P202100503	11-000-270-600-000-000
N1256	6/2/21	FP Mailing Solutions postage meter	250.00	P202100081	11-000-230-530-000-000
N1258	6/2/21	ALLAMUCHY CAFETERIA ACCT	22,260.42	10 - 412	I/G A/P-FEDERAL
			443.94	10 - 412	I/G A/P-FEDERAL
			1,617.21	10 - 411	I/G A/P - STATE
Total Check Amount:			24,321.57		
N1259	6/2/21	ALLAMUCHY CAFETERIA ACCT School Lunch	27,160.38	10 - 412	I/G A/P-FEDERAL
		School Lunch	541.66	10 - 412	I/G A/P-FEDERAL
		School Lunch	1,973.19	10 - 411	I/G A/P - STATE
Total Check Amount:			29,675.23		
N1260	6/2/21	ALLAMUCHY CAFETERIA ACCT Sept 20	1,477.71	10 - 412	I/G A/P-FEDERAL
32419	6/3/21	Yudichak, Kenneth Wastewater Treatment Plant Serv	700.00	P202100082	11-000-262-300-000-000
32420	6/3/21	TMI Education Workshop - School Security	125.00	P202100538	11-000-223-500-000-000
32421	6/3/21	NJMVC registration for 7 buses	350.00	P202100537	11-000-270-890-000-000

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32422	6/3/21	Shaeffer, Stephanie 2020-21 services	780.00	P202100213	11-000-216-320-000-000
32423	6/3/21	Direct Waste Services, Inc. Rear load Front load commingled	698.00	P202100448	11-000-261-420-001-000
32424	6/3/21	The Spoken Path, LLC.	**VOIDED**	Check voided on 6/23/2021	
32425	6/3/21	WARREN CO SPEC SVCS SC D	**VOIDED**	Check voided on 6/23/2021	
32426	6/7/21	Rymon, Karen OT Services	498.00	P202100218	11-000-217-320-000-000
		OT Services	1,856.00	P202100542	11-000-217-320-000-000
Total Check Amount:			2,354.00		
32427	6/7/21	Goksu Construction, LLC RH Toilet Room Alterations	60,703.16	P202100534	12-000-400-710-000-000
32428	6/7/21	Cefaloni, Vanessa Event Lifeguard	60.00	P202100544	60-990-320-184-100-000
32429	6/7/21	Bednarick, Molly Event Lifeguard	60.00	P202100543	60-990-320-184-100-000
32430	6/8/21	Discovery Education Discovery Ed Experience Base	1,998.00	P202100482	11-190-100-610-000-000
32431	6/9/21	ART*stitution Paint Night 5-26-21	513.60	P202100547	60-990-320-339-200-000
32432	6/9/21	SUBURBAN PROPANE green house & treatment plant	343.16	P202100525	11-000-262-621-000-001
		green house & treatment plant	142.00	P202100525	11-000-262-621-000-001
Total Check Amount:			485.16		
32433	6/9/21	SUBURBAN PROPANE Propane for treatment plant, greenhouse	121.67	P202100549	11-000-261-610-000-000
32434	6/9/21	Broadstep Academy New Jersey, Inc. One to One Aide	1,330.00	P202100069	11-000-100-566-000-000
		Tuition	6,380.64	P202100069	11-000-100-566-000-000
Total Check Amount:			7,710.64		
32435	6/9/21	New Jersey Schools Insurance Group workers comp	1,866.60	P202100237	11-000-291-260-000-000
32436	6/9/21	WIRE'S ELEC SHOP INC remount bulbs - control panel not keep setup time	390.00	P202100550	11-000-261-610-000-000
		rewired lights to LED installed lamps	832.72	P202100550	11-000-261-610-000-000
Total Check Amount:			1,222.72		

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32437	6/9/21	JOSTEN'S INC			
		Diplomas Covers Constitution Booklet	207.78	P202100536	11-000-240-600-000-000
		Diplomas Covers Constitution Booklet	490.81	P202100536	11-000-240-600-000-000
		Total Check Amount:	698.59		
32438	6/9/21	Computer Images Web, LLC			
		Updates website RH	80.00	P202100545	60-990-320-340-000-000
32439	6/9/21	Kucharski, Linda			
		bus driver physical	100.00	P202100506	11-000-270-890-000-000
		bus driver physical	15.00	P202100506	11-000-270-890-000-000
		Total Check Amount:	115.00		
32440	6/9/21	Hackettstown Board of Education			
		150 FTE x \$14,225 = \$2,133,750; plus \$10,757 p	214,450.70	P202100003	11-000-100-561-000-000
		5300 est hours x \$17 = \$90,100 less \$10,003 p/y	8,009.70	P202100003	11-000-100-562-000-000
		Total Check Amount:	222,460.40		
32441	6/9/21	RMR Elevator Company, Inc.			
		Annual Testing Elevator MVS	263.00	P202100539	11-000-261-420-001-000
32442	6/9/21	Learning Ally National Headquarters			
		Spotlight on Dyslexia - Davey, G.	79.00	P202100532	11-000-223-500-000-000
		Spotlight on Dyslexia Muhlenbruch, Fran	79.00	P202100532	11-000-223-500-000-000
		Total Check Amount:	158.00		
32443	6/9/21	Hoover Truck Centers			
		Bus Truck repairs	109.62	P202100508	11-000-270-420-000-000
		Bus Truck repairs	105.00	P202100508	11-000-270-420-000-000
		Bus Truck repairs	114.12	P202100508	11-000-270-420-000-000
		Bus Repairs	1,984.44	P202100526	11-000-270-420-000-000
		Bus Repairs	729.30	P202100526	11-000-270-420-000-000
		Bus Repairs	51.56	P202100526	11-000-270-420-000-000
		Bus and Truck repairs	53.44	P202100551	11-000-270-420-000-000
		Bus and Truck repairs	3,367.86	P202100551	11-000-270-420-000-000
		Bus and Truck repairs	130.45	P202100551	11-000-270-420-000-000
		Bus and Truck repairs	135.83	P202100551	11-000-270-420-000-000
		Bus and Truck repairs	161.79	P202100551	11-000-270-420-000-000
		Bus and Truck repairs	854.48	P202100551	11-000-270-420-000-000
		Bus and Truck repairs	830.80	P202100551	11-000-270-420-000-000
		Total Check Amount:	8,628.69		
32444	6/10/21	R&L DataCenters, Inc.			
		Payroll	1,042.00	P202100481	11-000-230-339-000-000
32445	6/11/21	Cablevision Lightpath Inc.			
		internet provider	5,468.77	P202100129	11-000-230-530-000-000
32446	6/11/21	Shred-it USA			
		Shredding	154.32	P202100131	11-000-262-420-000-000

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32447	6/11/21	Allied 100 LLC 2 Defibtech Lifeline AED Standard Battery Pack	345.78	P202100518	11-000-213-600-000-000
32448	6/11/21	WARREN CO SPEC SVCS SC D Music Therapy	420.00	P202100552	11-000-217-320-000-000
		Music Therapy	640.00	P202100345	20-250-200-300-000-000
		Total Check Amount:	1,060.00		
32449	6/11/21	WARREN CO SPEC SVCS SC D LDTC Services	7,775.62	P202100477	11-000-219-320-000-000
		BEH Services	877.50	P202100477	11-000-219-320-000-000
		Total Check Amount:	8,653.12		
32450	6/14/21	Amazon Capital Services Maintenance supplies	32.25	P202100227	11-000-261-610-000-000
		Custodial supplies	132.96	P202100227	11-000-262-610-000-000
		Custodial supplies	34.54	P202100227	11-000-262-610-000-000
		Exit Signs w/ hardware 36 units	1,724.40	P202100553	20-190-100-500-000-000
		Total Check Amount:	1,924.15		
32451	6/14/21	WARREN CO SPEC SVCS SC D Fleet Management/Services	12,730.00	P202100528	11-000-270-390-000-000
32452	6/14/21	Super Heat Inc.	**VOIDED**	Check voided on 6/22/2021	
32453	6/14/21	Times Herald Record publications & affidavits	5.70	P202100127	11-000-230-530-000-000
		publications & affidavits	7.50	P202100127	11-000-230-530-000-000
		Total Check Amount:	13.20		
32454	6/14/21	LICON LIGHTING CORP LED Lamps, Fuse Model	300.00	P202100554	11-000-262-610-000-000
N1265	6/14/21	Jersey Central Power & Light Electric	3.39	P202100017	11-000-262-622-000-001
		Electric	3.53	P202100017	11-000-262-622-000-001
		Electric	17.27	P202100017	11-000-262-622-000-001
		Electric	2,766.89	P202100017	11-000-262-622-000-002
		Electric	31.34	P202100017	11-000-262-622-000-002
		Electric	260.35	P202100017	11-000-262-622-000-003
		Total Check Amount:	3,082.77		
N1266	6/14/21	ALLAMUCHY CAFETERIA ACCT April 2021	1,319.63	10 - 411	I/G A/P - STATE
		April 2021	18,164.25	10 - 412	I/G A/P-FEDERAL
		April 2021	362.25	10 - 412	I/G A/P-FEDERAL
		Total Check Amount:	19,846.13		

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32455	6/15/21	Shaeffer, Stephanie			
		2020-21 services	975.00	P202100213	11-000-216-320-000-000
		2020-21 services	585.00	P202100213	11-000-216-320-000-000
Total Check Amount:			<u>1,560.00</u>		


<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
N0615	6/15/21	PAYROLL			
		STATE A/R	10,989.69	10 - 141	STATE A/R
		Pre K/Kindergarten Specials	1,973.39	P202100001	11-110-100-101-000-000
		Pre K/Kindergarten Sals	12,241.95	P202100001	11-110-100-101-000-002
		Grades 1-5 - Specials	10,756.20	P202100001	11-120-100-101-000-000
		Grades 3-5 Teacher Sals	29,225.25	P202100001	11-120-100-101-000-001
		Grades 1-2 Teachers Sals	17,320.25	P202100001	11-120-100-101-000-002
		Grades 6-8 - Specials	7,004.43	P202100001	11-130-100-101-000-000
		Grades 6-8 Teacher Sals	21,150.31	P202100001	11-130-100-101-000-001
		Substitutes - Per Diem	180.00	P202100001	11-190-100-104-001-000
		Substitutes - Class Coverage	378.00	P202100001	11-190-100-104-002-000
		Substitutes - Permanent Sub	1,700.00	P202100001	11-190-100-104-003-000
		MH Dis Teach Sal ATS	2,461.05	P202100001	11-212-100-101-000-001
		MH Sal Teachers MVS	2,589.80	P202100001	11-212-100-101-000-002
		Multiple Dis Aide Sal MVS	900.00	P202100001	11-212-100-106-000-002
		Resource Center Sal ATS	7,177.63	P202100001	11-213-100-101-000-001
		Resource Center Sal MV	1,292.02	P202100001	11-213-100-101-000-002
		RC Aide ATS	8,403.75	P202100001	11-213-100-106-000-001
		RC Aides MVS	1,397.00	P202100001	11-213-100-106-000-002
		RC Aides MVS	2,077.50	P202100001	11-213-100-106-000-002
		PSD Teacher Salary	1,292.03	P202100001	11-215-100-101-000-002
		Co-Curric Salary	45,959.00	P202100001	11-401-100-100-000-000
		Health Salaries ATS	3,268.55	P202100001	11-000-213-100-000-001
		Health Salaries MVS	2,824.30	P202100001	11-000-213-100-000-002
		Speech Salaries	4,592.55	P202100001	11-000-216-100-000-000
		Pers Aide Sal ATS	2,135.00	P202100001	11-000-217-106-000-001
		Guidance Salary	5,783.85	P202100001	11-000-218-104-000-000
		CST Prof Salaries	3,641.55	P202100001	11-000-219-104-000-000
		Library Salaries	3,432.05	P202100001	11-000-222-100-000-000
		Admin Salaries	1,399.70	P202100001	11-000-230-100-000-000
		School Princ Salary	4,294.46	P202100001	11-000-240-103-000-001
		Sal Asst Princ/Prog Dir	1,950.19	P202100001	11-000-240-103-000-002
		School Secty Salary ATS	3,216.67	P202100001	11-000-240-105-000-001
		Sal of Secretary MVS	1,708.33	P202100001	11-000-240-105-000-002
		Business Office Salary	5,966.27	P202100001	11-000-251-100-000-000
		Plant Maint Salaries	1,670.00	P202100001	11-000-261-100-000-000
		Custodial - Full Time	6,135.29	P202100001	11-000-262-100-001-000
		Custodial - PT Perm	1,399.60	P202100001	11-000-262-100-002-000
		Custodial - Substitutes	699.34	P202100001	11-000-262-100-003-000
		Grounds Salaries	2,350.00	P202100001	11-000-263-100-000-000
		Transportation Administration	2,136.90	P202100001	11-000-270-105-000-000
		Trans Salaries - regular time	13,757.85	P202100001	11-000-270-160-000-000
		Trans Salaries - extra time	838.21	P202100001	11-000-270-161-000-000
		Trans Sal - aides	539.07	P202100001	11-000-270-162-000-000
		PERS FICA	7,071.98	P202100002	11-000-291-220-000-000
		PERS FICA	9,655.42	P202100002	11-000-291-220-000-000
		DCRP Employer Contribution	171.95	P202100002	11-000-291-249-000-000
		2020-2021 Payroll	11,791.67	P202100001	11-000-291-270-101-000
		2020-2021 Payroll	93,012.66	P202100001	11-000-291-270-102-000
		Employee Benefits	42.42	P202100001	11-000-291-290-000-000
		Employee Benefits	17.76	P202100001	11-000-291-290-000-000
		Personal Services - Salaries	1,198.03	P202100001	20-231-100-100-000-000
		PERS SERVICES	11,414.00	P202100001	20-451-100-100-000-000
		Salaries-Office&Cler Non-Grant	1,224.92	P202100001	60-990-320-182-200-000
		Salaries - Summer Camp	1,400.00	P202100001	60-990-320-184-100-000
Total Check Amount:			397,209.79		

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
N1267	6/15/21	Horizon BCBSNJ			
		Comp/Presc	456.29	P202100004	11-000-291-270-000-000
		POS	22,870.59	P202100004	11-000-291-270-000-000
		Ominia	71,168.10	P202100004	11-000-291-270-000-000
		Total Check Amount:	94,494.98		
32456	6/16/21	SSP Architectural Group			
		Architecture services	2,650.00	P202100130	12-000-400-710-000-000
32457	6/16/21	Fuller Paper Company			
		Custodial supplies	88.40	P202100338	11-000-262-610-000-000
		Custodial supplies	70.00	P202100338	11-000-262-610-000-000
		Custodial supplies	70.00	P202100338	11-000-262-610-000-000
		Total Check Amount:	228.40		
32458	6/16/21	Sherwin-Willaims Co.			
		Painting supplies etc	34.36	P202100479	11-000-262-610-000-000
		Painting supplies etc	14.68	P202100479	11-000-262-610-000-000
		Painting supplies etc	123.61	P202100479	11-000-262-610-000-000
		Total Check Amount:	172.65		
32459	6/16/21	Hoover Truck Centers			
		Bus and Truck repairs	105.00	P202100551	11-000-270-420-000-000
		Bus and Truck repairs	105.00	P202100551	11-000-270-420-000-000
		Bus and Truck repairs	105.00	P202100551	11-000-270-420-000-000
		Total Check Amount:	315.00		
32460	6/16/21	Duke's Landscape Management, Inc.			
		RH Grounds/Landscape	333.00	P202100044	11-000-263-300-000-000
		RH Grounds/Landscape	333.00	P202100044	11-000-263-300-000-000
		Total Check Amount:	666.00		
32461	6/16/21	Peck, Allison, P.T.			
		2020-21 services	2,616.00	P202100215	11-000-217-320-000-000
		PT Services	1,233.75	P202100215	20-250-200-300-000-000
		Total Check Amount:	3,849.75		
32462	6/16/21	Amazon Capital Services			
		Classroom supplies	29.96	P202100225	11-190-100-610-000-000
		Classroom supplies	66.94	P202100225	11-190-100-610-000-000
		Classroom supplies	114.29	P202100225	11-190-100-610-000-000
		Custodial supplies	611.97	P202100227	11-000-262-610-000-000
		Custodial supplies	49.88	P202100227	11-000-262-610-000-000
		Custodial supplies	149.00	P202100227	11-000-262-610-000-000
		Total Check Amount:	1,022.04		
32463	6/16/21	JDM Group			
		tech services	4,216.67	P202100022	11-190-100-340-000-000

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
32464	6/16/21	Eurofins Monitoring well.Ground Waters	151.35	P202100404	11-000-262-300-000-000
32465	6/16/21	DELTA DENTAL Dental Ins.	(364.14)	P202100509	11-000-291-270-000-000
		Dental Ins.	5,707.94	P202100509	11-000-291-270-000-000
Total Check Amount:			<u>5,343.80</u>		
32466	6/16/21	Busch Law Group, LLC Legal Services	2,832.00	P202100558	11-000-230-331-000-000
32467	6/16/21	Integrated Therapeutics Group, LLC 2020-21 tuition	14,940.00	P202100195	11-000-100-562-000-000
32468	6/16/21	Super Heat Inc. MV roof top unit #3	215.32	P202100559	11-000-262-420-000-000
32469	6/16/21	IGS Solar Solar Supply Charges	3,573.37	P202100493	11-000-262-622-100-001
32470	6/16/21	Fuller Paper Company Custodial supplies	279.10	P202100338	11-000-262-610-000-000

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
N0616	6/16/21	PAYROLL			
		STATE A/R	10,989.69	10 - 141	STATE A/R
		Pre K/Kindergarten Specials	1,973.39	P202100001	11-110-100-101-000-000
		Pre K/Kindergarten Sals	12,241.95	P202100001	11-110-100-101-000-002
		Grades 1-5 - Specials	10,756.20	P202100001	11-120-100-101-000-000
		Grades 3-5 Teacher Sals	29,225.25	P202100001	11-120-100-101-000-001
		Grades 1-2 Teachers Sals	17,320.25	P202100001	11-120-100-101-000-002
		Grades 6-8 - Specials	7,004.43	P202100001	11-130-100-101-000-000
		Grades 6-8 Teacher Sals	21,150.31	P202100001	11-130-100-101-000-001
		MH Dis Teach Sal ATS	2,461.05	P202100001	11-212-100-101-000-001
		MH Sal Teachers MVS	2,589.80	P202100001	11-212-100-101-000-002
		Multiple Dis Aide Sal MVS	900.00	P202100001	11-212-100-106-000-002
		Resource Center Sal ATS	7,177.63	P202100001	11-213-100-101-000-001
		Resource Center Sal MV	1,292.02	P202100001	11-213-100-101-000-002
		RC Aide ATS	8,403.75	P202100001	11-213-100-106-000-001
		RC Aides MVS	1,397.00	P202100001	11-213-100-106-000-002
		RC Aides MVS	2,077.50	P202100001	11-213-100-106-000-002
		PSD Teacher Salary	1,292.03	P202100001	11-215-100-101-000-002
		Health Salaries ATS	3,268.55	P202100001	11-000-213-100-000-001
		Health Salaries MVS	2,824.30	P202100001	11-000-213-100-000-002
		Speech Salaries	3,752.55	P202100001	11-000-216-100-000-000
		Pers Aide Sal ATS	2,135.00	P202100001	11-000-217-106-000-001
		Guidance Salary	5,783.85	P202100001	11-000-218-104-000-000
		CST Prof Salaries	3,641.55	P202100001	11-000-219-104-000-000
		Library Salaries	3,432.05	P202100001	11-000-222-100-000-000
		Admin Salaries	1,399.70	P202100001	11-000-230-100-000-000
		School Princ Salary	3,833.33	P202100001	11-000-240-103-000-001
		Sal Asst Princ/Prog Dir	1,950.19	P202100001	11-000-240-103-000-002
		School Secty Salary ATS	3,216.67	P202100001	11-000-240-105-000-001
		Sal of Secretary MVS	1,708.33	P202100001	11-000-240-105-000-002
		Business Office Salary	5,966.27	P202100001	11-000-251-100-000-000
		Plant Maint Salaries	1,670.00	P202100001	11-000-261-100-000-000
		Custodial - Full Time	4,635.29	P202100001	11-000-262-100-001-000
		Custodial - PT Perm	539.50	P202100001	11-000-262-100-002-000
		Custodial - Substitutes	528.40	P202100001	11-000-262-100-003-000
		Grounds Salaries	2,350.00	P202100001	11-000-263-100-000-000
		Transportation Administration	2,136.90	P202100001	11-000-270-105-000-000
		Trans Salaries - regular time	13,757.85	P202100001	11-000-270-160-000-000
		PERS FICA	3,523.10	P202100002	11-000-291-220-000-000
		PERS FICA	224.52	P202100002	11-000-291-220-000-000
		DCRP Employer Contribution	166.11	P202100002	11-000-291-249-000-000
		Employee Benefits	40.98	P202100001	11-000-291-290-000-000
		Employee Benefits	17.16	P202100001	11-000-291-290-000-000
		Personal Services - Salaries	1,198.03	P202100001	20-231-100-100-000-000
		Salaries Title IV	2,200.00	P202100001	20-280-100-100-000-000
		Salaries-Office&Cler Non-Grant	347.67	P202100001	60-990-320-182-200-000
Total Check Amount:			214,500.10		
32471	6/18/21	Crawford, Amy			
		supplies for greenhouse	106.66	P202100560	11-000-263-600-000-000
32472	6/18/21	Marlin Business Bank			
		Postage base scale	39.83	P202100555	11-000-230-530-000-000

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
32473	6/18/21	UNUM LIFE INS CO. Disability Ins	2,432.13	P202100143	11-000-291-270-000-000
32408	6/21/21	Gopher Sport Tabletop tennis pack	334.17	P202100556	60-990-320-610-100-000
32409	6/21/21	Fuller Paper Company Custodial supplies	1,764.92	P202100338	11-000-262-610-000-000
		Custodial supplies	340.52	P202100511	11-000-262-610-000-000
Total Check Amount:			2,105.44		
32410	6/21/21	Eurofins Monitoring well.Ground Waters	151.35	P202100404	11-000-262-300-000-000
32411	6/21/21	Amazon Capital Services Summer camp	411.70	P202100565	60-990-320-610-400-000
32412	6/21/21	Super Heat Inc.	***VOIDED**	Check voided on 6/22/2021	
32413	6/21/21	Silvergate Prep	500.00	P202100563	11-150-100-320-000-000
			500.00	P202100563	11-150-100-320-000-000
			500.00	P202100563	11-150-100-320-000-000
			500.00	P202100563	11-150-100-320-000-000
Total Check Amount:			2,000.00		
32414	6/21/21	New Jersey School Buildings & Grounds Membership Renewal	200.00	P202100562	11-000-261-800-000-000
32415	6/21/21	Atlantic, Tomorrows Office 6 copier serv & printing	2,014.40	P202100231	11-190-100-500-000-000
32474	6/21/21	WARREN CO SPEC SVCS SC D Transportation	8,266.91	P202100561	11-000-270-518-000-000
32475	6/21/21	JOSTEN'S INC Diplomas Covers Constitution Booklet	313.36	P202100536	11-000-240-600-000-000
N0623	6/21/21	WARREN CO SPEC SVCS SC D Music Therapy	(577.50)	P202100345	11-000-217-320-000-000
		Music Therapy	577.50	P202100345	20-250-200-300-000-000
Total Check Amount:			0.00		
32476	6/22/21	Super Heat Inc. ventilator #8 repair	439.14	P202100540	11-000-262-420-000-000
		ventilator #13 repairs	694.14	P202100540	11-000-262-420-000-000
Total Check Amount:			1,133.28		

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
32477	6/23/21	The Spoken Path, LLC.			
		Tech Direct Support	1,560.00	P202100188	20-250-200-300-000-000
		Tech Direct Support	1,080.00	P202100188	20-250-200-300-000-000
		Tech Direct Support	1,320.00	P202100188	20-250-200-300-000-000
Total Check Amount:			3,960.00		
N0624	6/23/21	PAYROLL			
		STATE A/R	0.00	10 - 141	STATE A/R
		Substitutes - Class Coverage	3,353.00	P202100001	11-190-100-104-002-000
		Substitutes - Permanent Sub	2,100.00	P202100001	11-190-100-104-003-000
		Co-Curric Salary	2,725.00	P202100001	11-401-100-100-000-000
		Speech Salaries	980.00	P202100001	11-000-216-100-000-000
		School Princ Salary	1,003.63	P202100001	11-000-240-103-000-001
		Custodial - Substitutes	552.30	P202100001	11-000-262-100-003-000
		Trans Salaries - extra time	235.05	P202100001	11-000-270-161-000-000
		Trans Sal - aides	696.15	P202100001	11-000-270-162-000-000
		PERS FICA	646.58	P202100002	11-000-291-220-000-000
		PERS FICA	285.28	P202100002	11-000-291-220-000-000
		Salaries-Office&Cler Non-Grant	535.50	P202100001	60-990-320-182-200-000
Total Check Amount:			13,112.49		
32487	6/24/21				
		Tuition (year 4 of 5)	15,000.00	P202100212	11-000-100-569-000-000
32488	6/24/21	KNOWLTON TWP. B.O.E.			
		ShS school psychologist (GS)	40,688.00	P202100217	11-000-219-320-000-000
The Grand Total of all Checks from Fund 10 is:			108,289.71		
The Grand Total of all Checks from Fund 11 is:			1,264,096.57		
The Grand Total of all Checks from Fund 12 is:			63,353.16		
The Grand Total of all Checks from Fund 20 is:			22,583.74		
The Grand Total of all Checks from Fund 60 is:			7,206.91		
The Grand total of all checks for this period is:			1,465,530.09		

STUDENT ACTIVITY ACCOUNT

2020-2021 SCHOOL YEAR	OPENING BALANCE	2020 7	2020 8	2020 9	2020 10	2020 11	2020 12	2021 1	2021 2	2021 3	2021 4	2021 5	2021 6
<u>Active Accounts:</u>													
ATS Class of 2022	-	-	-	-	-	-	-	-	-	-	2,152.06	2,152.06	2,152.06
ATS Class of 2021	-	-	-	-	-	-	-	-	-	-	5,852.65	5,551.98	2,599.17
ATS Class of 2020	-	-	-	-	-	-	-	-	-	-	1,915.60	1,915.60	1,915.60
Yearbook	5,594.84	5,594.84	5,594.84	5,594.84	4,866.03	4,866.03	4,896.03	1,101.25	1,301.25	1,301.25	3,653.75	3,653.75	3,653.75
Music	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17	3,216.17
Drama	5,454.40	5,454.40	5,454.40	5,454.40	5,454.40	5,454.40	5,454.40	5,454.40	5,454.40	354.40	354.40	354.40	354.40
Wolf Pack K-2	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71	1,923.71
Student Council	930.71	930.71	930.71	930.71	930.71	930.71	930.71	930.71	930.71	930.71	930.71	787.71	787.71
Lego	884.50	884.50	884.50	884.50	884.50	884.50	884.50	884.50	884.50	884.50	884.50	884.50	884.50
Scholarship	3,877.52	3,877.52	3,877.52	3,877.52	3,877.52	3,877.52	3,877.52	3,877.52	3,877.52	3,877.52	3,877.52	3,877.52	2,127.52
Field Trips	-	-	-	-	-	-	-	-	-	-	-	-	-
Miscellaneous	9,507.66	1,927.68	1,751.16	886.92	886.97	887.01	(235.94)	(233.17)	(233.13)	4,866.92	17,125.74	17,125.79	17,125.79
	31,389.51	23,809.53	23,633.01	22,768.77	22,040.01	22,040.05	20,947.10	17,155.09	17,355.13	17,355.18	41,886.81	41,443.19	36,740.38
<u>Other Accounts:</u>													
Grade 8	6,306.97	4,484.84	2,813.44	2,713.44	2,713.44	2,713.44	2,674.44	2,674.44	2,674.44	2,674.44	-	-	-
Grade 7	17,543.43	17,814.58	17,814.58	17,849.58	17,849.58	17,849.58	20,703.58	18,930.58	18,930.58	20,545.08	-	-	-
Surfers way	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00
Steam	842.05	842.05	842.05	842.05	842.05	842.05	842.05	842.05	842.05	842.05	842.05	842.05	842.05
Stop Hungry Now	524.00	524.00	524.00	524.00	524.00	524.00	524.00	524.00	524.00	524.00	524.00	524.00	524.00
Grade 3	279.00	279.00	279.00	279.00	279.00	279.00	279.00	279.00	279.00	279.00	279.00	279.00	279.00
Wolfpack 3-5	566.01	566.01	566.01	566.01	566.01	566.01	566.01	566.01	566.01	566.01	566.01	566.01	566.01
Wolfpack 6-8	51.09	51.09	51.09	51.09	51.09	51.09	51.09	51.09	51.09	51.09	51.09	51.09	51.09
Special Ed / Alex's Lemonade	184.87	184.87	184.87	184.87	184.87	184.87	184.87	184.87	184.87	184.87	184.87	184.87	184.87
	26,302.42	24,751.44	23,080.04	23,015.04	23,015.04	23,015.04	25,830.04	24,057.04	24,057.04	25,671.54	2,452.02	2,452.02	2,452.02
<u>Sustainability & Wellness:</u>													
Outdoor Ed	5,695.90	5,695.90	5,695.90	5,695.90	5,695.90	5,695.90	6,795.90	6,795.90	6,795.90	6,858.65	9,164.63	9,164.63	6,139.57
Healthy U	3,239.12	3,239.12	3,239.12	3,239.12	3,239.12	3,239.12	3,239.12	3,219.13	3,469.13	3,469.13	3,170.26	3,296.26	4,310.21
	8,935.02	8,935.02	8,935.02	8,935.02	8,935.02	8,935.02	10,035.02	10,015.03	10,265.03	10,327.78	12,334.89	12,460.89	10,449.78
Intrafund due to (from) P2P	-	(1,381.25)	(1,381.25)	(1,733.75)	(1,733.75)	(1,733.75)	(2,118.90)	(2,118.90)	(2,118.90)	-	-	-	-
Intrafund due to (from) Fines	-	116.00	116.00	116.00	116.00	116.00	141.00	141.00	141.00	-	-	-	-
Intrafund due to (from) CB	-	410.00	410.00	435.00	435.00	435.00	460.00	460.00	460.00	-	-	-	-
Intrafund due to (from) Caf	-	(452.37)	(452.37)	(375.53)	(375.53)	(375.53)	(234.82)	(234.82)	(234.82)	-	-	-	-
	-	(1,307.62)	(1,307.62)	(1,558.28)	(1,558.28)	(1,558.28)	(1,752.72)	(1,752.72)	(1,752.72)	-	-	-	-
TOTAL	66,626.95	56,188.37	54,340.45	53,160.55	52,431.79	52,431.83	55,059.44	49,474.44	49,924.48	53,354.50	56,673.72	56,356.10	49,642.18
Balance per bank	66,726.95	59,403.67	57,908.49	56,093.41	54,485.84	54,097.98	58,007.03	51,616.67	51,895.46	55,197.98	59,154.07	60,126.62	
Less: Outstanding chks	(100.00)	(3,215.30)	(3,568.04)	(2,932.86)	(2,054.05)	(1,666.15)	(2,947.59)	(2,142.23)	(1,970.98)	(1,843.48)	(2,480.35)	(3,770.52)	
Plus: Deposits in transit	-	-	-	-	-	-	-	-	-	-	-	-	
Other items	-	-	-	-	-	-	-	-	-	-	-	-	
Balance per books	66,626.95	56,188.37	54,340.45	53,160.55	52,431.79	52,431.83	55,059.44	49,474.44	49,924.48	53,354.50	56,673.72	56,356.10	-

Student Activity Account Ledger for the Period May 1 2021 - May 31 2021

(317.62) Net Activity (all subfunds)

Date	Reference	Description	Amount	SubFund
5/12/2021	2351	Jersey Mike's	(450.00)	Student Council
5/12/2021		Village Chiro - donation	500.00	Healthy U
5/12/2021		Panther Pub (donation)	200.00	Healthy U
5/20/2021		Smelly pens	307.00	Student Council
5/21/2021		Dan Holdt - AXA (donation)	200.00	Healthy U
5/21/2021		Destination Athlete (rev share)	171.00	ATS Class of 2021
5/21/2021	2352	NASP, Inc	(774.00)	Healthy U
5/27/2021	2353	Ultimate Outdoor Movies	(471.67)	ATS Class of 2021
5/31/2021		Interest	0.05	miscellaneous

REPORT OF THE TREASURER TO THE BOARD OF EDUCATION
District of Allamuchy
All Governmental Funds
For the Month Ending MAY 31, 2021

	(1) Beginning Cash Balance	(2) Cash Receipts	(3) Cash Disbursements	(4) Reclassifications	(5) Ending Cash Balance
Fund 10 - General Fund	894,564.92	920,677.24	1,282,148.04	-	533,094.12
Tuition Reserve	-	-	-	-	-
Fund 10 - TOTAL	894,564.92	920,677.24	1,282,148.04	-	533,094.12
Capital Reserve	208,532.08	-	-	-	208,532.08
Maintenance Reserve	121,813.05	-	-	-	121,813.05
Fund 20 - Special Revenue	(74,566.60)	1,307.00	8,322.81	-	(81,582.41)
Fund 30 - Capital Projects Fund	-	-	-	-	-
Fund 40 - Debt Service Fund	(0.49)	-	-	-	(0.49)
Total Government Funds	1,150,342.96	921,984.24	1,290,470.85	-	781,856.35
Fund 60 - Rutherford Hall	(256,931.12)	8,728.50	4,181.66	-	(252,384.28)
TOTAL ALL FUNDS	\$ 893,411.84	\$ 930,712.74	\$ 1,294,652.51	\$ -	\$ 529,472.07

June 24, 2021

Date

INVESTORS BANK GENERAL ACCOUNT RECORDS

	Prev. Month End Balance	Petty Cash	Current Mo. Receipts	Current Mo. Disb. + Reclass	Ending Balance
Genl Acct INVESTORS - MAY 2021 Bal	1,217,333.66	-	930,737.74	766,299.54	1,381,771.86
Petty Cash	700.00	-	-	-	700.00
Sub Total Genl Acct	1,218,033.66	-	930,737.74	766,299.54	1,382,471.86
- Prior period outstanding checks	(324,980.00)	-	-	(215,954.01)	(109,025.99)
+ New outstanding checks this month	-	-	-	744,306.98	(744,306.98)
SUB TOTAL GENERAL FUND	893,053.66	-	930,737.74	1,294,652.51	529,138.89
Adjustments:					
Cleared check - bank/book diff	22.70	-	-	-	22.70
Deposits in transit at 6/30/19	310.48	-	-	-	310.48
Bank reclassification	-	-	-	-	-
Deposits in Transit at 4/30/2021	25.00	-	(25.00)	-	-
TOTAL GENL FUND CK ACCT. MAY 2021	893,411.84	-	930,712.74	1,294,652.51	529,472.07

GENERAL FUND CHECKING ACCOUNT BOOK BALANCES

	Prev. Month End Balance	Petty Cash	Current Mo. Receipts	Current Mo. Disb. + Reclass	Ending Balance
MAY 2021 Fund 10:	894,564.92	-	920,677.24	1,282,148.04	533,094.12
Fund 10 Reclass	-	-	-	-	-
Fund 10 Total	894,564.92	-	920,677.24	1,282,148.04	533,094.12
Capital Reserve	208,532.08	-	-	-	208,532.08
Maintenance Reserve	121,813.05	-	-	-	121,813.05
Tuition Reserve	-	-	-	-	-
Fund 20:	(74,566.60)	-	1,307.00	8,322.81	(81,582.41)
Fund 20 Reclass:	-	-	-	-	-
Fund 20 Total	(74,566.60)	-	1,307.00	8,322.81	(81,582.41)
Fund 30:	-	-	-	-	-
Fund 40:	(0.49)	-	-	-	(0.49)
Fund 60 Genl Ck. Acct:	(256,931.12)	-	8,728.50	4,181.66	(252,384.28)
Fund 60 Reclass	-	-	-	-	-
Fund 60 Total:	(256,931.12)	-	8,728.50	4,181.66	(252,384.28)
TREASURER REPORT TOTALS:	893,411.84	-	930,712.74	1,294,652.51	529,472.07

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS		
101 Cash in checking account	\$ 533,094.12	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ 533,094.12
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
116 Capital reserve account		\$ 208,532.08
117 Maintenance reserve account		\$ 121,813.05
121 Tax levy receivable		\$ 778,056.00
Accounts receivable		
132 Interfund	\$ 9,543.52	
141 Intergovernmental - state	\$ 154,395.63	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 74,844.67	
153 Other Accounts Receivable	\$ 340,517.62	
		\$ 579,301.44
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
181 Prepaid Expenses		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 10,487,478.00	
302 Less: revenues collected or accrued	\$ (10,440,267.29)	
		\$ 47,210.71
TOTAL ASSETS AND RESOURCES		\$ 2,268,007.40

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable	\$ 0.00	
402 Interfund accounts payable	\$ 0.00	
411 Intergovernmental accounts payable - state	\$ 4,910.03	
412 Intergovernmental accounts payable - federal	\$ 70,410.61	
413 Intergovernmental accounts payable - other	\$ 0.00	
421 Accounts payable	\$ 9,692.35	
422 Judgments payable	\$ 0.00	
430 Compensated absences payable	\$ 0.00	
431 Contracts payable	\$ 0.00	
451 Loans payable	\$ 0.00	
481 Deferred revenues	\$ 0.00	
499 Other current liabilities	\$ 5,048.67	
Total liabilities		\$ 90,061.66

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year		\$	1,413,256.47	
754 Reserve for encumbrances - prior year		\$	0.00	
761 Reserved fund balance Capital Reserve - July 1, 2020	\$	208,532.08		
604 Add: Increase in capital reserve	\$	0.00		
307 Less: Budgeted withdrawal from capital reserve - eligible costs	\$	0.00		
309 Less: Budgeted withdrawal from capital reserve - excess costs	\$	0.00		
317 Less: Budgeted withdrawal from capital reserve - transfer to Debt Svc	\$	0.00		
Subtotal - capital reserve		\$	208,532.08	
764 Reserved fund balance Maintenance Reserve - July 1, 2020	\$	121,813.05		
606 Add: Increase in maintenance reserve	\$	0.00		
310 Less: Budgeted withdrawal from maintenance reserve	\$	(45,000.00)		
Subtotal - maintenance reserve		\$	76,813.05	
760 Other reserves		\$	0.00	
771 Designated Fund Balance		\$	99,931.00	
772 Designated Fund Balance - ARRA/SEMI		\$	0.00	
601 Appropriations		\$	10,732,409.00	
602 Less: expenditures	\$	9,146,723.51		
603 Less: encumbrances	\$	1,360,256.90	\$ (10,506,980.41)	\$ 225,428.59
Appropriations less expenditures				\$ 2,023,961.19
Unappropriated:				
770 Fund Balance, July 1, 2020		\$	353,915.55	
303 Less: budgeted fund balance		\$	0.00	
Unappropriated fund balance				\$ 353,915.55
Total fund equity				\$ 2,377,876.74
TOTAL LIABILITIES AND FUND EQUITY				\$ 2,467,938.40

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 10,732,409.00	\$ 10,506,980.41	\$ 225,428.59
Less: Revenues	\$ (10,487,478.00)	\$ (10,440,267.29)	\$ (47,210.71)
Subtotal	\$ 244,931.00	\$ 66,713.12	\$ 178,217.88
Change in capital reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ 0.00	\$ 0.00	\$ 0.00
Change in maintenance reserve			
Plus - Increase in reserve	\$ 0.00	\$ 0.00	\$ 0.00
Less - Withdrawal from reserve	\$ (45,000.00)	\$ 0.00	\$ (45,000.00)
Less: adjustment to appropriations for Prior Year Encumbrances	\$ (52,999.57)	\$ (52,999.57)	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 13,713.55	\$ (13,713.55)
Add: Unappropriated fund balance			\$ 353,915.55
Total of budgeted and unappropriated fund balance			\$ 340,202.00

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	52,999.57	52,999.57	66,713.12	(13,713.55)
307/309/317	Bgtd wdrwl from cap rsv	0.00	0.00	0.00	0.00	0.00
310	Bgtd wdrwl from maint rsv	0.00	45,000.00	45,000.00	0.00	45,000.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	9,688,734.00	0.00	9,688,734.00	9,651,461.29	37,272.71
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	775,732.00	23,012.00	798,744.00	788,806.00	9,938.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		10,464,466.00	121,011.57	10,585,477.57	10,506,980.41	78,497.16

Fund 11 (Current Expense Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Regular Programs - Classroom Instruction		2,058,761.00	(2,285.43)	2,056,475.57	1,799,255.45	257,220.12	0.00	0.00
Regular Programs-Home Instruction		5,000.00	(2,000.00)	3,000.00	1,250.00	0.00	1,750.00	0.00
Regular Programs-Undistrib Instruction		324,126.00	(22,963.77)	301,162.23	257,104.77	14,838.00	29,219.46	3,046.31
Special Education-Multiply Hdep		118,493.00	4,400.81	122,893.81	107,241.60	15,652.21	0.00	0.00
Special Education-Resource Room		323,412.00	76,180.72	399,592.72	350,201.20	49,290.52	101.00	0.00
Special Education-Prsc Hdep/Part Time		49,824.00	(0.18)	49,823.82	40,916.54	8,657.28	250.00	0.00
Curricular Activities-Instruction		91,285.00	(15,000.00)	76,285.00	22,570.00	53,115.00	600.00	0.00
Athletic Programs-Instruction		11,530.00	(5,000.00)	6,530.00	0.00	5,030.00	1,500.00	0.00
Extended School Year		39,132.00	(5,094.50)	34,037.50	34,037.50	0.00	0.00	0.00
Undistributed Expense-Instruction		2,771,287.00	40,760.83	2,812,047.83	2,509,128.41	297,656.16	5,263.26	311.02
Health Services		131,813.00	0.00	131,813.00	114,917.21	16,292.70	603.09	515.00
Other Support Svc-Related Svcs		89,803.00	16,474.53	106,277.53	88,995.90	16,781.63	500.00	0.00
Other Support Svc-Extra. Svcs		171,897.00	(94,980.28)	76,916.72	55,381.51	6,361.00	15,174.21	0.00
Other Support Svc-Students-Reg		99,575.00	0.00	99,575.00	92,869.44	5,931.56	774.00	0.00
Other Support Svc-Students-Spec		196,881.00	16,773.20	213,654.20	128,394.08	69,601.55	15,658.57	0.00
Impr of Inst-Other Sup-Instruc		9,800.00	(7,350.00)	2,450.00	1,300.00	0.00	1,150.00	0.00
Library and Educ Media		81,500.00	(351.20)	81,148.80	66,109.90	8,923.10	6,115.80	0.00
Inst. staff training svcs		7,500.00	351.20	7,851.20	6,232.80	158.00	1,460.40	0.00
Support svc-general admin		281,482.00	20,049.61	301,531.61	266,384.08	34,636.85	510.68	13,391.25
Support Svc-School Admin		307,152.00	21,721.33	328,873.33	288,059.31	19,465.14	21,348.88	0.00
Business and Other Support Svcs		183,237.00	(1,023.94)	182,213.06	153,917.58	9,512.48	18,783.00	0.00
Maintenance of Plant Services		182,352.00	(68,202.65)	114,149.35	102,416.57	7,971.43	3,761.35	2,633.27
Operation of Plant		509,453.00	142,297.00	651,750.00	579,122.53	62,575.90	10,051.57	661.34
Care & Upkeep of Grounds		65,079.00	7,980.42	73,059.42	65,423.26	7,636.16	0.00	0.00
Student Transportation Svcs		872,263.00	(47,244.13)	825,018.87	708,264.92	76,053.18	40,700.77	0.00
Employee Benefits		1,579,444.00	17,091.00	1,596,535.00	1,318,696.96	245,857.39	31,980.65	164,354.25
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		10,562,081.00	92,584.57	10,654,665.57	9,158,191.52	1,289,217.36	207,256.69	184,912.44

Fund 12 (Capital Outlay Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Fund transfers		102,316.00	28,427.00	130,743.00	(11,468.01)	124,039.11	18,171.90	261,714.78
Grand Totals for fund 12:		102,316.00	28,427.00	130,743.00	(11,468.01)	124,039.11	18,171.90	261,714.78

Fund 13 (Special Schools Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 13:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund 18 (Educational Jobs Fund)

Account Group	Group Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 18:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Grand Totals for all Subfunds of Fund 10:	10,664,397.00	121,011.57	10,785,408.57	9,146,723.51	1,413,256.47	225,428.59	446,627.22
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Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	52,999.57	52,999.57	66,713.12	(13,713.55)
307/309/317	Bgtd wdrwl from cap rsv	0.00	0.00	0.00	0.00	0.00
310	Bgtd wdrwl from maint rsv	0.00	45,000.00	45,000.00	0.00	45,000.00
10-1210-000-000	Tax Levy	9,336,672.00	0.00	9,336,672.00	9,336,672.00	0.00
10-1300-000-000	TUITION	0.00	0.00	0.00	419.00	(419.00)
10-1310-000-000	Tuition From Individuals	20,750.00	0.00	20,750.00	79,671.40	(58,921.40)
10-1320-000-000	Tuition From LEA's	0.00	0.00	0.00	0.00	0.00
10-1330-000-000	Summer School Tuition	0.00	0.00	0.00	0.00	0.00
10-1420-000-000	Transportation fee other lea	225,944.00	0.00	225,944.00	223,140.00	2,804.00
10-1440-000-000	Trans Fees from Other Sources	0.00	0.00	0.00	0.00	0.00
10-1500-000-000	Miscellaneous Revenue	16,368.00	0.00	16,368.00	1,301.57	15,066.43
10-1510-000-000	Interest From Investments	5,000.00	0.00	5,000.00	227.85	4,772.15
10-1510-100-000	Unemployment Comp Interest Rev	0.00	0.00	0.00	0.00	0.00
10-1515-000-000	Interest Earned on Capital Res	1,000.00	0.00	1,000.00	0.00	1,000.00
10-1730-000-000	Stud. Org. Memb. Dues and Fees	0.00	0.00	0.00	(351.72)	351.72
10-1791-000-000	Other Activities - School	0.00	0.00	0.00	0.00	0.00
10-1910-000-000	Rentals	39,000.00	0.00	39,000.00	9,349.19	29,650.81
10-1920-000-000	Donations	0.00	0.00	0.00	0.00	0.00
10-1930-000-000	Sale of Assets	0.00	0.00	0.00	0.00	0.00
10-1950-000-000	Srvcs Provided to Other LEA's	44,000.00	0.00	44,000.00	0.00	44,000.00
10-1980-000-000	Refunds From Prior Year	0.00	0.00	0.00	1,032.00	(1,032.00)
10-1981-000-000	State Health Benefits Refund	0.00	0.00	0.00	0.00	0.00
10-1990-000-000	Miscell Rev from Local Sources	0.00	0.00	0.00	0.00	0.00
10-3121-000-000	Cat Transp Aid	277,862.00	0.00	277,862.00	277,862.00	0.00
10-3131-000-000	Extraordinary Aid	40,000.00	0.00	40,000.00	80,630.00	(40,630.00)
10-3132-000-000	Cat Spec Ed Aid	420,420.00	0.00	420,420.00	369,852.00	50,568.00
10-3177-000-000	Cat Security Aid	37,450.00	0.00	37,450.00	37,450.00	0.00
10-3178-000-000	Adjustment Aid	0.00	0.00	0.00	0.00	0.00
10-3190-000-000	Other State Aid	0.00	0.00	0.00	0.00	0.00
10-3256-000-000	St Reimb-Sec Our Chld Fut Bond	0.00	23,012.00	23,012.00	23,012.00	0.00
10-4410-000-000	Education Jobs Grant	0.00	0.00	0.00	0.00	0.00
Grand Totals		10,464,466.00	121,011.57	10,585,477.57	10,506,980.41	78,497.16

Minimum Expense General Ledger Report**Fund 11 (Current Expense Fund)**

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-110-100-101	PK/KDGN SAL	238,382.00	54,853.25	293,235.25	256,392.39	36,842.86	0.00	0.00
11-120-100-101	3-5 TCH SAL	1,206,168.00	(23,888.21)	1,182,279.79	1,033,880.50	148,399.29	0.00	0.00
11-130-100-101	6-8 TCH SALARY	614,211.00	(33,250.47)	580,960.53	508,982.56	71,977.97	0.00	0.00
Regular Programs - Classroom Instruction		2,058,761.00	(2,285.43)	2,056,475.57	1,799,255.45	257,220.12	0.00	0.00
11-150-100-101	HOME INSTR SAL	2,000.00	(2,000.00)	0.00	0.00	0.00	0.00	0.00
11-150-100-320	OOD Dist reg ed	3,000.00	0.00	3,000.00	1,250.00	0.00	1,750.00	0.00
Regular Programs-Home Instruction		5,000.00	(2,000.00)	3,000.00	1,250.00	0.00	1,750.00	0.00
11-190-100-104	Substitutes Salary	55,235.00	(11,052.75)	44,182.25	36,461.25	3,880.00	3,841.00	0.00
11-190-100-320	Pur Prof Educational Serv	42,000.00	(5,250.00)	36,750.00	36,750.00	0.00	0.00	0.00
11-190-100-340	PURCHASED TECH SERVICES	84,395.00	(338.71)	84,056.29	79,839.62	4,216.63	0.04	1,757.00
11-190-100-500	Other Purchased Services (400-500 Series)	47,496.00	(13,223.62)	34,272.38	6,184.43	2,911.57	25,176.38	0.00
11-190-100-610	GEN SUPPLIES	61,600.00	3,291.41	64,891.41	60,859.57	3,829.80	202.04	1,289.31
11-190-100-640	TEXTBOOKS	26,000.00	7,284.90	33,284.90	33,284.90	0.00	0.00	0.00
11-190-100-890	Other Objects	7,400.00	(3,675.00)	3,725.00	3,725.00	0.00	0.00	0.00
Regular Programs-Undistrib Instruction		324,126.00	(22,963.77)	301,162.23	257,104.77	14,838.00	29,219.46	3,046.31
11-212-100-101	MD TEACH SAL	113,093.00	(9,045.49)	104,047.51	90,915.30	13,132.21	0.00	0.00
11-212-100-106	MH Aide Salaries	0.00	18,720.00	18,720.00	16,200.00	2,520.00	0.00	0.00
11-212-100-300	Multiple Dis Prof Serv	4,400.00	(4,400.00)	0.00	0.00	0.00	0.00	0.00
11-212-100-610	MD GEN SUPPL	1,000.00	(873.70)	126.30	126.30	0.00	0.00	0.00
Special Education-Multiply Hdcp		118,493.00	4,400.81	122,893.81	107,241.60	15,652.21	0.00	0.00
11-213-100-101	RES CTR SAL	149,924.00	24,554.73	174,478.73	152,453.70	22,025.03	0.00	0.00
11-213-100-106	RES CTR AIDE SA	171,788.00	51,625.99	223,413.99	196,148.50	27,265.49	0.00	0.00
11-213-100-610	RES CTR SUPPL	1,700.00	0.00	1,700.00	1,599.00	0.00	101.00	0.00
Special Education-Resource Room		323,412.00	76,180.72	399,592.72	350,201.20	49,290.52	101.00	0.00
11-215-100-101	PSD TEACH SAL	26,616.00	(0.18)	26,615.82	23,256.54	3,359.28	0.00	0.00
11-215-100-106	PSD AIDE SAL	22,958.00	0.00	22,958.00	17,660.00	5,298.00	0.00	0.00
11-215-100-610	PSD GEN SUPPL	250.00	0.00	250.00	0.00	0.00	250.00	0.00
Special Education-Prsc Hdcp/Part Time		49,824.00	(0.18)	49,823.82	40,916.54	8,657.28	250.00	0.00
11-401-100-100	Salaries	90,685.00	(15,000.00)	75,685.00	22,570.00	53,115.00	0.00	0.00
11-401-100-600	CO-CURR SUPPLIE	500.00	0.00	500.00	0.00	0.00	500.00	0.00
11-401-100-800	CO-CURR OTHER	100.00	0.00	100.00	0.00	0.00	100.00	0.00
Curricular Activities-Instruction		91,285.00	(15,000.00)	76,285.00	22,570.00	53,115.00	600.00	0.00
11-402-100-100	Coaches Salaries	10,030.00	(5,000.00)	5,030.00	0.00	5,030.00	0.00	0.00
11-402-100-500	Purchased Services (300-500 Series)	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	0.00
11-402-100-610	General Supplie	500.00	0.00	500.00	0.00	0.00	500.00	0.00
Athletic Programs-Instruction		11,530.00	(5,000.00)	6,530.00	0.00	5,030.00	1,500.00	0.00
11-422-100-100	ESY Salaries	39,132.00	(5,094.50)	34,037.50	34,037.50	0.00	0.00	0.00
Extended School Year		39,132.00	(5,094.50)	34,037.50	34,037.50	0.00	0.00	0.00
11-000-100-561	Tuit LEA NJ Reg	2,144,507.00	0.00	2,144,507.00	1,930,056.30	214,450.70	0.00	0.00
11-000-100-562	Tuit LEA Sp Ed	215,097.00	65,000.00	280,097.00	255,087.30	25,009.70	0.00	0.00
11-000-100-563	Voc. School Dist	25,500.00	21,220.00	46,720.00	39,071.80	3,910.20	3,738.00	0.00
11-000-100-564	Voc. School Dist Spec Ed	0.00	1,840.00	1,840.00	1,840.00	0.00	0.00	0.00
11-000-100-566	TUIT PRIV NJ	241,183.00	(39,590.54)	201,592.46	166,893.64	33,173.56	1,525.26	311.02
11-000-100-569	TUITION CHARTER SCHOOLS	145,000.00	(7,708.63)	137,291.37	116,179.37	21,112.00	0.00	0.00
Undistributed Expense-Instruction		2,771,287.00	40,760.83	2,812,047.83	2,509,128.41	297,656.16	5,263.26	311.02
11-000-213-100	Salaries	125,513.00	0.00	125,513.00	109,671.30	15,841.70	0.00	0.00
11-000-213-300	Purchased Prof. & Tech. Svcs	4,000.00	(1,415.59)	2,584.41	2,000.00	0.00	584.41	0.00
11-000-213-600	HLTH SUPPLIES	2,100.00	1,431.91	3,531.91	3,185.91	346.00	0.00	0.00
11-000-213-800	HLTH OTH OBJ	200.00	(16.32)	183.68	60.00	105.00	18.68	515.00
Health Services		131,813.00	0.00	131,813.00	114,917.21	16,292.70	603.09	515.00
11-000-216-100	Salaries	77,303.00	15,974.53	93,277.53	80,670.90	12,606.63	0.00	0.00
11-000-216-320	Purch Prof Speech Serv	12,000.00	500.00	12,500.00	8,325.00	4,175.00	0.00	0.00
11-000-216-600	SPEECH SUPPLIES	500.00	0.00	500.00	0.00	0.00	500.00	0.00
Other Support Svc-Related Svcs		89,803.00	16,474.53	106,277.53	88,995.90	16,781.63	500.00	0.00
11-000-217-106	PERSON AID	133,897.00	(77,934.65)	55,962.35	38,430.00	6,025.50	11,506.85	0.00
11-000-217-320	THERAPY SVS	38,000.00	(17,045.63)	20,954.37	16,951.51	335.50	3,667.36	0.00
Other Support Svc-Extra. Svcs		171,897.00	(94,980.28)	76,916.72	55,381.51	6,361.00	15,174.21	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnrsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-218-104	GUID SALARY	98,575.00	0.00	98,575.00	92,643.44	5,931.56	0.00	0.00
11-000-218-600	Supplies & Materials	1,000.00	0.00	1,000.00	226.00	0.00	774.00	0.00
Other Support Svc-Students-Reg		99,575.00	0.00	99,575.00	92,869.44	5,931.56	774.00	0.00
11-000-219-104	CST PROF SALARY	75,016.00	64.93	75,080.93	65,612.90	9,468.03	0.00	0.00
11-000-219-105	CST SECT SALARY	20,665.00	0.00	20,665.00	6,687.86	0.04	13,977.10	0.00
11-000-219-320	CST PROF SVS	98,000.00	16,545.63	114,545.63	54,616.12	59,929.51	0.00	0.00
11-000-219-600	CST SUPPLIES	3,000.00	162.64	3,162.64	1,402.20	203.97	1,556.47	0.00
11-000-219-890	Membership Dues Fees	200.00	0.00	200.00	75.00	0.00	125.00	0.00
Other Support Svc-Students-Spec		196,881.00	16,773.20	213,654.20	128,394.08	69,601.55	15,658.57	0.00
11-000-221-104	INSTR SUPP SAL	8,500.00	(7,350.00)	1,150.00	0.00	0.00	1,150.00	0.00
11-000-221-320	Curriculum Services	1,300.00	0.00	1,300.00	1,300.00	0.00	0.00	0.00
Impr of Inst-Other Sup-Instruc		9,800.00	(7,350.00)	2,450.00	1,300.00	0.00	1,150.00	0.00
11-000-222-100	Salaries	70,700.00	0.00	70,700.00	61,776.90	8,923.10	0.00	0.00
11-000-222-320	Library Purch Prof & Tech Svcs	10,500.00	(219.75)	10,280.25	4,333.00	0.00	5,947.25	0.00
11-000-222-600	LIB SUP/MAT	300.00	(131.45)	168.55	0.00	0.00	168.55	0.00
Library and Educ Media		81,500.00	(351.20)	81,148.80	66,109.90	8,923.10	6,115.80	0.00
11-000-223-500	Other Purchased Services (400-500 Series)	7,500.00	351.20	7,851.20	6,232.80	158.00	1,460.40	0.00
Inst. staff training svcs		7,500.00	351.20	7,851.20	6,232.80	158.00	1,460.40	0.00
11-000-230-100	Salaries	0.00	16,796.40	16,796.40	13,997.00	2,799.40	0.00	0.00
11-000-230-270	District Admin Health Benefits	4,550.00	425.71	4,975.71	4,975.71	0.00	0.00	0.00
11-000-230-320	Shared services CSA	111,232.00	(34,667.00)	76,565.00	59,841.30	16,723.70	0.00	0.00
11-000-230-331	ADM LEGAL SV	32,000.00	42,105.25	74,105.25	72,686.75	1,418.50	0.00	0.00
11-000-230-332	Audit Fees	18,000.00	200.00	18,200.00	18,200.00	0.00	0.00	0.00
11-000-230-339	ADM PROF SVS	22,600.00	1,171.00	23,771.00	21,807.66	1,663.00	300.34	0.00
11-000-230-530	Communications/Telephone	32,000.00	12,300.00	44,300.00	32,289.40	11,982.25	28.35	13,391.25
11-000-230-590	Other Purchased Services (400-500 Series)	32,100.00	(13,919.43)	18,180.57	18,180.57	0.00	0.00	0.00
11-000-230-610	GENERAL OFFICE SUPPLIES	4,000.00	(953.46)	3,046.54	3,046.54	0.00	0.00	0.00
11-000-230-890	ADM DUES,WKSHOP	25,000.00	(3,408.86)	21,591.14	21,359.15	50.00	181.99	0.00
Support svc-general admin		281,482.00	20,049.61	301,531.61	266,384.08	34,636.85	510.68	13,391.25
11-000-240-103	SCHOOL PRIN SAL	161,205.00	42,190.38	203,395.38	187,126.92	13,031.80	3,236.66	0.00
11-000-240-105	SCHOOL SECT SAL	116,062.00	(20,278.55)	95,783.45	85,933.43	6,433.34	3,416.68	0.00
11-000-240-270	School Admin Health Benefits	14,285.00	0.00	14,285.00	0.00	0.00	14,285.00	0.00
11-000-240-300	Purchased Professional & Tech Services	14,500.00	143.50	14,643.50	14,643.50	0.00	0.00	0.00
11-000-240-600	SCHOOL OFF SUPP	1,000.00	(334.00)	666.00	255.46	0.00	410.54	0.00
11-000-240-800	Other Objects	100.00	0.00	100.00	100.00	0.00	0.00	0.00
Support Svc-School Admin		307,152.00	21,721.33	328,873.33	288,059.31	19,465.14	21,348.88	0.00
11-000-251-100	Salaries	146,454.00	(2,263.98)	144,190.02	134,677.54	9,512.48	0.00	0.00
11-000-251-270	Business Admin Health Benefits	18,783.00	0.00	18,783.00	0.00	0.00	18,783.00	0.00
11-000-251-340	PURCHASED TECH SERVICES	18,000.00	293.65	18,293.65	18,293.65	0.00	0.00	0.00
11-000-251-592	Other Purchased Services (400-500 Series)	0.00	946.39	946.39	946.39	0.00	0.00	0.00
Business and Other Support Svcs		183,237.00	(1,023.94)	182,213.06	153,917.58	9,512.48	18,783.00	0.00
11-000-261-100	Salaries	112,302.00	(69,953.67)	42,348.33	37,774.88	4,573.45	0.00	0.00
11-000-261-420	MAINT SVS	60,000.00	2,637.98	62,637.98	57,047.72	1,828.91	3,761.35	0.00
11-000-261-610	MAINT SUPPL	10,000.00	(1,836.96)	8,163.04	6,593.97	1,569.07	0.00	2,633.27
11-000-261-800	Maintenance Prog	50.00	950.00	1,000.00	1,000.00	0.00	0.00	0.00
Maintenance of Plant Services		182,352.00	(68,202.65)	114,149.35	102,416.57	7,971.43	3,761.35	2,633.27
11-000-262-100	Salaries	193,453.00	18,332.04	211,785.04	189,703.58	21,772.95	308.51	0.00
11-000-262-300	Purch Prof SVS	28,000.00	14,000.00	42,000.00	39,734.10	1,391.45	874.45	0.00
11-000-262-420	PLNT CUST SVS	0.00	65,933.53	65,933.53	61,162.40	1,389.59	3,381.54	0.00
11-000-262-490	PLT WATER SVS	20,000.00	0.00	20,000.00	15,997.46	0.00	4,002.54	0.00
11-000-262-520	INSURANCES	37,000.00	2,971.64	39,971.64	39,971.64	0.00	0.00	0.00
11-000-262-610	PLNT SUPPLIES	50,000.00	24,717.22	74,717.22	67,377.33	7,199.89	140.00	661.34
11-000-262-621	Energy - Propane - Villa	6,000.00	(1,273.67)	4,726.33	3,795.11	398.15	533.07	0.00
11-000-262-622	Energy - Electric - Villa	98,000.00	9,000.00	107,000.00	76,576.13	30,423.87	0.00	0.00
11-000-262-624	Energy - Htg Fuel - Villa	76,000.00	2,471.96	78,471.96	78,471.96	0.00	0.00	0.00
11-000-262-800	PLNT OTHER	1,000.00	6,144.28	7,144.28	6,332.82	0.00	811.46	0.00
Operation of Plant		509,453.00	142,297.00	651,750.00	579,122.53	62,575.90	10,051.57	661.34
11-000-263-100	Grounds	50,079.00	7,779.61	57,858.61	51,865.15	5,993.46	0.00	0.00
11-000-263-300	Purchased Prof Svcs	12,000.00	(874.90)	11,125.10	9,482.40	1,642.70	0.00	0.00
11-000-263-600	Grounds supplies	3,000.00	1,075.71	4,075.71	4,075.71	0.00	0.00	0.00
Care & Upkeep of Grounds		65,079.00	7,980.42	73,059.42	65,423.26	7,636.16	0.00	0.00

Fund 11 (Current Expense Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
11-000-270-105	Transportation Secretary	52,826.00	(1,540.00)	51,286.00	47,012.20	4,273.80	0.00	0.00
11-000-270-160	Sal Pupil Trans home to school	215,910.00	25,134.90	241,044.90	214,773.65	26,271.25	0.00	0.00
11-000-270-161	Sal Pupil Tran Spec Ed	50,688.00	(11,000.00)	39,688.00	29,049.62	10,500.61	137.77	0.00
11-000-270-162	Salary - Pupil Transportation	36,419.00	(23,594.90)	12,824.10	7,414.76	0.00	5,409.34	0.00
11-000-270-390	Communication Services	20,000.00	(7,150.13)	12,849.87	0.00	12,730.00	119.87	0.00
11-000-270-420	TRNS REP/MAINT	100,000.00	32,489.34	132,489.34	124,414.53	3,090.59	4,984.22	0.00
11-000-270-443	Lease Purchase Pymt	103,970.00	(18,225.76)	85,744.24	85,744.24	0.00	0.00	0.00
11-000-270-503	AILO for Non-Public Transp	50,000.00	2,987.00	52,987.00	44,000.00	2,500.00	6,487.00	0.00
11-000-270-511	TRNS CONT REG	3,750.00	(1,230.00)	2,520.00	2,520.00	0.00	0.00	0.00
11-000-270-514	Contract (spec ed) Vendors	11,000.00	(11,000.00)	0.00	0.00	0.00	0.00	0.00
11-000-270-515	TRNS SP ED JNT	1,000.00	(243.25)	756.75	0.00	0.00	756.75	0.00
11-000-270-518	Contracted Services Sp Ed ESC/	140,000.00	(19,550.00)	120,450.00	96,769.59	9,380.41	14,300.00	0.00
11-000-270-593	Transp Insurance, Travel Exp.	25,000.00	0.00	25,000.00	21,242.17	0.00	3,757.83	0.00
11-000-270-600	TRNS SUP/MAT	58,500.00	(14,321.33)	44,178.67	33,634.16	6,931.52	3,612.99	0.00
11-000-270-890	Misc Expenses	3,200.00	0.00	3,200.00	1,690.00	375.00	1,135.00	0.00
Student Transportation Svcs		872,263.00	(47,244.13)	825,018.87	708,264.92	76,053.18	40,700.77	0.00
11-000-291-220	PERS FICA	130,000.00	0.00	130,000.00	103,433.13	26,566.87	0.00	0.00
11-000-291-232	TPAF ERIP CONT	10,000.00	(4.80)	9,995.20	9,901.00	0.00	94.20	0.00
11-000-291-241	PERS CONTR	135,000.00	0.00	135,000.00	132,822.00	0.00	2,178.00	0.00
11-000-291-249	DCRP Employer Contribution	5,000.00	0.00	5,000.00	3,199.41	1,800.59	0.00	0.00
11-000-291-260	WORKMENS COMPESA	65,000.00	0.00	65,000.00	59,061.58	5,140.82	797.60	0.00
11-000-291-270	EMPL HLTH BENEF	1,203,444.00	0.00	1,203,444.00	986,428.34	210,226.96	6,788.70	164,354.25
11-000-291-280	TUITION REIMB	20,000.00	0.00	20,000.00	5,755.70	2,122.15	12,122.15	0.00
11-000-291-290	Employee Benefits	1,000.00	4.80	1,004.80	1,004.80	0.00	0.00	0.00
11-000-291-299	Unused Sick Pmnt to Ret Staff	10,000.00	17,091.00	27,091.00	17,091.00	0.00	10,000.00	0.00
Employee Benefits		1,579,444.00	17,091.00	1,596,535.00	1,318,696.96	245,857.39	31,980.65	164,354.25
606	Increase in Maint Rsv	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand Totals for fund 11:		10,562,081.00	92,584.57	10,654,665.57	9,158,191.52	1,289,217.36	207,256.69	184,912.44

Fund 12 (Capital Outlay Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
604	Increase in Cap Rsv	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00
12-001-604-000	Increase in Capital Reserve	950.00	0.00	950.00	0.00	0.00	950.00	0.00
12-000-400-710	FAC/PROP IMP	100,000.00	28,427.00	128,427.00	(11,468.01)	124,039.11	15,855.90	261,714.78
12-000-400-896	Assess Debt Srvc SDA Funding	1,366.00	0.00	1,366.00	0.00	0.00	1,366.00	0.00
Fund transfers		102,316.00	28,427.00	130,743.00	(11,468.01)	124,039.11	18,171.90	261,714.78
Grand Totals for fund 12:		102,316.00	28,427.00	130,743.00	(11,468.01)	124,039.11	18,171.90	261,714.78

Fund 13 (Special Schools Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 13:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Fund 18 (Educational Jobs Fund)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Grand Totals for fund 18:		0.00	0.00	0.00	0.00	0.00	0.00	0.00

Grand Totals for all Subfunds of Fund 10:	10,664,397.00	121,011.57	10,785,408.57	9,146,723.51	1,413,256.47	225,428.59	446,627.22
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Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

 James Schlessinger, Business Administrator

 Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS		
101 Cash in checking account	\$ (81,582.41)	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ (81,582.41)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ (81,624.00)	
142 Intergovernmental - federal	\$ 193,410.03	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 10,855.57	
		\$ 122,641.60
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 106,562.00	
302 Less: revenues collected or accrued	\$ (288,562.00)	
		\$ (182,000.00)
TOTAL ASSETS AND RESOURCES		\$ (140,940.81)

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ 306.12
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 38.70
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 0.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
481 Deferred revenues		\$ 0.00
499 Other current liabilities		\$ 28,871.97
Total liabilities		\$ 29,216.79

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year			\$	12,620.15		
754 Reserve for encumbrances - prior year			\$	495.13		
760 Other reserves			\$	0.00		
771 Designated Fund Balance			\$	0.00		
601 Appropriations		\$	130,262.00			
602 Less: expenditures	\$	276,719.67				
603 Less: encumbrances	\$	7,938.30	\$	(284,657.97)	\$	(154,395.97)
Appropriations less expenditures					\$	(141,280.69)
Unappropriated:						
770 Fund Balance, July 1, 2020			\$	(5,176.91)		
303 Less: budgeted fund balance			\$	(23,700.00)		
Unappropriated fund balance					\$	(28,876.91)
Total fund equity					\$	(170,157.60)
TOTAL LIABILITIES AND FUND EQUITY					\$	(140,940.81)

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	28,876.98	28,876.98	(3,904.03)	32,781.01
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	0.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	182,000.00	106,562.00	288,562.00	288,562.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	135,438.98	135,438.98	284,657.97	(149,218.99)

Fund 20 (Special Revenue Fund)

Account Group	Group Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Ungrouped Accounts		0.00	19,700.00	19,700.00	14,108.45	0.00	5,591.55	0.00
Ed Jobs Fund		4,500.00	3,800.00	8,300.00	8,300.00	0.00	0.00	0.00
CARES Act		0.00	76,308.00	76,308.00	72,905.78	258.04	3,144.18	0.00
CRF Grant		0.00	19,067.00	19,067.00	19,067.00	0.00	0.00	0.00
Title I		32,000.00	(1,099.00)	30,901.00	24,107.33	5,472.99	1,320.68	0.00
IDEA Part B		90,000.00	4,762.00	94,762.00	87,417.75	7,344.25	0.00	0.00
IDEA (Prog. 251)		5,000.00	486.00	5,486.00	5,486.00	0.00	0.00	0.00
Title II Part A		8,500.00	(1,173.00)	7,327.00	7,287.00	40.00	0.00	0.00
Title IV		10,000.00	4,149.98	14,149.98	10,733.27	0.00	3,416.71	0.00
R.E.A.P. GRANT		32,000.00	9,438.00	41,438.00	27,307.09	0.00	14,130.91	0.00
Grand Totals for fund 20:		182,000.00	135,438.98	317,438.98	276,719.67	13,115.28	27,604.03	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Info Only	Revenue Req'd to Balance	0.00	28,876.98	28,876.98	(3,904.03)	32,781.01
20-1920-212-000	Rutherford Foundation	0.00	0.00	0.00	0.00	0.00
20-1920-403-000	Future fisherman foundation	0.00	0.00	0.00	0.00	0.00
20-1980-000-000	Refund of Prior Yr Expenditure	0.00	0.00	0.00	0.00	0.00
20-1990-000-000	Miscellaneous Revenue	0.00	0.00	0.00	0.00	0.00
20-2101-000-000	Garden Grant	0.00	0.00	0.00	0.00	0.00
20-2200-000-000	Rutherford/Stuyvesant Grant	0.00	0.00	0.00	0.00	0.00
20-4000-000-000	Rebel2	0.00	0.00	0.00	0.00	0.00
20-4300-000-000	Teaching American History	0.00	0.00	0.00	0.00	0.00
20-4411-231-000	Title I Part A	32,000.00	(2,086.00)	29,914.00	29,914.00	0.00
20-4412-232-000	Title II Part A	0.00	0.00	0.00	0.00	0.00
20-4413-232-000	Title I Part D	0.00	0.00	0.00	0.00	0.00
20-4415-260-000	Title VI	0.00	0.00	0.00	0.00	0.00
20-4417-260-000	Title VI	0.00	0.00	0.00	0.00	0.00
20-4421-250-000	IDEA Basic	90,000.00	4,762.00	94,762.00	94,762.00	0.00
20-4423-251-000	IDEA-Preschool	5,000.00	486.00	5,486.00	5,486.00	0.00
20-4430-000-000	Vocational Education	0.00	0.00	0.00	0.00	0.00
20-4440-000-000	Adult Basic Education	0.00	0.00	0.00	0.00	0.00
20-4451-270-000	Title II A Training	8,500.00	(1,213.00)	7,287.00	7,287.00	0.00
20-4452-271-000	Title II D Tech	0.00	0.00	0.00	0.00	0.00
20-4471-280-000	Title IV Part A	10,000.00	0.00	10,000.00	10,000.00	0.00
20-4495-290-000	Title V Innovative	0.00	0.00	0.00	0.00	0.00
20-4502-450-000	REAP	32,000.00	9,438.00	41,438.00	41,438.00	0.00
20-4503-450-000	Matrix	0.00	0.00	0.00	0.00	0.00
20-4511-450-000	Title 1A-ARRA	0.00	0.00	0.00	0.00	0.00
20-4514-455-000	IDEA Basic - ARRA	0.00	0.00	0.00	0.00	0.00
20-4515-458-000	IDEA Preschool - ARRA	0.00	0.00	0.00	0.00	0.00
20-4530-000-000	CARES Act - ESSER I	0.00	25,229.00	25,229.00	25,229.00	0.00
20-4530-001-000	CARES Act - Digital Divide	0.00	1,079.00	1,079.00	1,079.00	0.00
20-4530-002-000	CARES Act - ESSER II	0.00	50,000.00	50,000.00	50,000.00	0.00
20-4532-000-000	CRF Grant	0.00	19,067.00	19,067.00	19,067.00	0.00
20-4700-000-000	Private Industry	0.00	0.00	0.00	0.00	0.00
20-4999-000-000	Other	4,500.00	(200.00)	4,300.00	4,300.00	0.00
Grand Totals		0.00	135,438.98	135,438.98	284,657.97	(149,218.99)

Minimum Expense General Ledger Report

Fund 20 (Special Revenue Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
20-454-100-610	RH Steiveson Grant	0.00	19,700.00	19,700.00	14,108.45	0.00	5,591.55	0.00
Ungrouped Accounts		0.00	19,700.00	19,700.00	14,108.45	0.00	5,591.55	0.00
20-190-100-500	Safety Grant	4,500.00	3,800.00	8,300.00	8,300.00	0.00	0.00	0.00
Ed Jobs Fund		4,500.00	3,800.00	8,300.00	8,300.00	0.00	0.00	0.00
20-477-100-600	Instructional Supplies	0.00	26,308.00	26,308.00	25,242.96	258.04	807.00	0.00
20-477-200-500	Other Purchased Services	0.00	50,000.00	50,000.00	47,662.82	0.00	2,337.18	0.00
CARES Act		0.00	76,308.00	76,308.00	72,905.78	258.04	3,144.18	0.00
20-479-100-600	Instructional Supplies	0.00	19,067.00	19,067.00	19,067.00	0.00	0.00	0.00
CRF Grant		0.00	19,067.00	19,067.00	19,067.00	0.00	0.00	0.00
20-231-100-100	Personal Services - Salaries	26,000.00	0.00	26,000.00	21,564.54	3,114.78	1,320.68	0.00
20-231-100-600	General Supplies	6,000.00	(1,099.00)	4,901.00	2,542.79	2,358.21	0.00	0.00
Title I		32,000.00	(1,099.00)	30,901.00	24,107.33	5,472.99	1,320.68	0.00
20-250-100-300	IDEA ED SVS	45,000.00	3,209.00	48,209.00	48,209.00	0.00	0.00	0.00
20-250-200-300	IDEA NON PUBLIC	45,000.00	1,553.00	46,553.00	39,208.75	7,344.25	0.00	0.00
IDEA Part B		90,000.00	4,762.00	94,762.00	87,417.75	7,344.25	0.00	0.00
20-251-100-300	IDEA PSH ED SVS	5,000.00	486.00	5,486.00	5,486.00	0.00	0.00	0.00
IDEA (Prog. 251)		5,000.00	486.00	5,486.00	5,486.00	0.00	0.00	0.00
20-270-100-600	General Supplies	0.00	40.00	40.00	0.00	40.00	0.00	0.00
20-270-200-300	Pur Prof Tec Serv	8,500.00	(1,213.00)	7,287.00	7,287.00	0.00	0.00	0.00
Title II Part A		8,500.00	(1,173.00)	7,327.00	7,287.00	40.00	0.00	0.00
20-280-100-600	Instructional Supplies	10,000.00	4,149.98	14,149.98	10,733.27	0.00	3,416.71	0.00
Title IV		10,000.00	4,149.98	14,149.98	10,733.27	0.00	3,416.71	0.00
20-451-100-100	PERS SERVICES	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	0.00
20-451-100-600	SUPP/MAT	20,000.00	(3,933.59)	16,066.41	13,935.50	0.00	2,130.91	0.00
20-451-200-600	OTHER SUP/MAT	0.00	13,371.59	13,371.59	13,371.59	0.00	0.00	0.00
R.E.A.P. GRANT		32,000.00	9,438.00	41,438.00	27,307.09	0.00	14,130.91	0.00
Grand Totals for fund 20:		182,000.00	135,438.98	317,438.98	276,719.67	13,115.28	27,604.03	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

James Schlessinger, Business Administrator

Date

Interim Balance Sheet

ASSETS AND RESOURCES

ASSETS		
101 Cash in checking account	\$ (0.49)	
102-106 Other cash equivalents	\$ 0.00	
Total cash		\$ (0.49)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 0.00	
153 Other Accounts Receivable	\$ 0.00	
		\$ 0.00
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ (769,600.00)	
		\$ (769,600.00)
TOTAL ASSETS AND RESOURCES		\$ (769,600.49)

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ 0.00
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 0.00
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 0.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
481 Deferred revenues		\$ 0.00
499 Other current liabilities		\$ 0.00
Total liabilities		\$ 0.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year				\$	0.00	
754 Reserve for encumbrances - prior year				\$	0.00	
760 Other reserves				\$	0.00	
771 Designated Fund Balance				\$	0.00	
601 Appropriations			\$	0.00		
602 Less: expenditures	\$	769,600.00				
603 Less: encumbrances	\$	0.00	\$	(769,600.00)	\$	(769,600.00)
Appropriations less expenditures						\$ (769,600.00)

Unappropriated:

770 Fund Balance, July 1, 2020	\$	(0.49)	
303 Less: budgeted fund balance	\$	0.00	
Unappropriated fund balance			\$ (0.49)
Total fund equity			\$ (769,600.49)

TOTAL LIABILITIES AND FUND EQUITY

\$ (769,600.49)

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 769,600.00	\$ (769,600.00)
Less: Revenues	\$ 0.00	\$ (769,600.00)	\$ 769,600.00
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00
Less: adjustment to appropriations for Prior Year Encumbrances	\$ 0.00	\$ 0.00	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 0.00	\$ 0.00
Add: Unappropriated fund balance			\$ (0.49)
Total of budgeted and unappropriated fund balance			\$ (0.49)

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	706,637.00	0.00	706,637.00	706,637.00	0.00
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	62,963.00	0.00	62,963.00	62,963.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	0.00	0.00	769,600.00	(769,600.00)

Fund 40 (Debt Service Fund)

Account Group	Group Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Debt service-regular		769,600.00	0.00	769,600.00	769,600.00	0.00	0.00	0.00
Grand Totals for fund 40:		769,600.00	0.00	769,600.00	769,600.00	0.00	0.00	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	0.00	0.00	0.00	0.00
40-5200-000-000 TRANSFERS		0.00	0.00	0.00	0.00	0.00
40-1210-000-000 TAX LEVY D.S.		706,637.00	0.00	706,637.00	706,637.00	0.00
40-3160-000-000 Debt Service Aid II		62,963.00	0.00	62,963.00	62,963.00	0.00
Grand Totals		0.00	0.00	0.00	769,600.00	(769,600.00)

Minimum Expense General Ledger Report

Fund 40 (Debt Service Fund)

Expend. Account #	Account Title	Original Bgt	New App/Tmsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
40-701-510-834	BOND INTEREST	309,600.00	0.00	309,600.00	309,600.00	0.00	0.00	0.00
40-701-510-910	BOND PRINC	460,000.00	0.00	460,000.00	460,000.00	0.00	0.00	0.00
Debt service-regular		769,600.00	0.00	769,600.00	769,600.00	0.00	0.00	0.00
Grand Totals for fund 40:		769,600.00	0.00	769,600.00	769,600.00	0.00	0.00	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

James Schlessinger, Business Administrator

Date

Interim Balance Sheet**ASSETS AND RESOURCES**

ASSETS		
101 Cash in checking account	\$ (252,384.28)	
102-106 Other cash equivalents	\$ 337.50	
Total cash		\$ (252,046.78)
111 Investments		\$ 0.00
114 Investment interest receivable		\$ 0.00
121 Tax levy receivable		\$ 0.00
Accounts receivable		
132 Interfund	\$ 0.00	
141 Intergovernmental - state	\$ 0.00	
142 Intergovernmental - federal	\$ 0.00	
143 Intergovernmental - other	\$ 25,398.25	
153 Other Accounts Receivable	\$ 2,600.00	
		\$ 27,998.25
Loans receivable		
131 Interfund	\$ 0.00	
151 Other Loans Receivable	\$ 0.00	
		\$ 0.00
199 Other current assets		\$ 0.00
RESOURCES		
301 Estimated revenues (from adjusted budget)	\$ 0.00	
302 Less: revenues collected or accrued	\$ (39,423.25)	
		\$ (39,423.25)
TOTAL ASSETS AND RESOURCES		\$ (263,471.78)

LIABILITIES AND FUND EQUITY

LIABILITIES		
401 Interfund loans payable		\$ 0.00
402 Interfund accounts payable		\$ 0.00
411 Intergovernmental accounts payable - state		\$ 0.00
412 Intergovernmental accounts payable - federal		\$ 0.00
413 Intergovernmental accounts payable - other		\$ 0.00
421 Accounts payable		\$ 350.00
422 Judgments payable		\$ 0.00
430 Compensated absences payable		\$ 0.00
431 Contracts payable		\$ 0.00
451 Loans payable		\$ 0.00
481 Deferred revenues		\$ 8,540.00
499 Other current liabilities		\$ 0.00
Total liabilities		\$ 8,890.00

FUND EQUITY

Appropriated:

753 Reserve for encumbrances - current year				\$	31,435.09	
754 Reserve for encumbrances - prior year				\$	0.00	
760 Other reserves				\$	0.00	
771 Designated Fund Balance				\$	0.00	
601 Appropriations			\$	0.00		
602 Less: expenditures	\$	54,567.91				
603 Less: encumbrances	\$	30,649.09	\$	(85,217.00)	\$	(85,217.00)
Appropriations less expenditures						\$ (53,781.91)

Unappropriated:

770 Fund Balance, July 1, 2020	\$	(220,079.87)	
303 Less: budgeted fund balance	\$	0.00	
Unappropriated fund balance			\$ (220,079.87)
Total fund equity			\$ (273,861.78)

TOTAL LIABILITIES AND FUND EQUITY

\$ (264,971.78)

RECAPITULATION OF FUND BALANCE - CURRENT YEAR ACTIVITY

	Budgeted	Actual	Variance
Appropriations	\$ 0.00	\$ 85,217.00	\$ (85,217.00)
Less: Revenues	\$ 0.00	\$ (39,423.25)	\$ 39,423.25
Subtotal	\$ 0.00	\$ 45,793.75	\$ (45,793.75)
Less: adjustment to appropriations for Prior Year Encumbrances	\$ (786.00)	\$ (786.00)	\$ 0.00
Total current year budgeted fund balance	\$ 0.00	\$ 45,007.75	\$ (45,007.75)
Add: Unappropriated fund balance			\$ (220,079.87)
Total of budgeted and unappropriated fund balance			\$ (265,087.62)

Revenues/Sources of Funds

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	786.00	786.00	45,793.75	(45,007.75)
52xx	From Transfers	0.00	0.00	0.00	0.00	0.00
1xxx	From Local Sources	0.00	0.00	0.00	39,423.25	(39,423.25)
2xxx	From Intermediate Sources	0.00	0.00	0.00	0.00	0.00
3xxx	From State Sources	0.00	0.00	0.00	0.00	0.00
4xxx	From Federal Sources	0.00	0.00	0.00	0.00	0.00
5xxx	From Other Sources	0.00	0.00	0.00	0.00	0.00
Grand Totals		0.00	786.00	786.00	85,217.00	(84,431.00)

Fund 60 (Rutherford Hall Budget)

Account Group	Group Title	Original Bgt	New App/Tnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
Salaries		0.00	0.00	0.00	46,185.47	26,531.51	(72,716.98)	0.00
Administrative Costs		0.00	786.00	786.00	2,786.20	0.00	(2,000.20)	0.00
Purchased Services		0.00	0.00	0.00	200.00	0.00	(200.00)	0.00
Supplies		0.00	0.00	0.00	1,579.36	0.00	(1,579.36)	0.00
Other Expenses		0.00	0.00	0.00	3,816.88	4,903.58	(8,720.46)	0.00
Grand Totals for fund 60:		0.00	786.00	786.00	54,567.91	31,435.09	(85,217.00)	0.00

Revenues Summary

Acct Group	Group Title	Budgeted Est.	Transfers	Adj. Budget	Act to Date	Unrealized Under/(Over)
Recap	From Recap of Fund Balance	0.00	786.00	786.00	45,793.75	(45,007.75)
60-1500-000-000	Miscellaneous Revenue	0.00	0.00	0.00	21,981.00	(21,981.00)
60-1510-000-000	Rutherford Hall Interest Rev.	0.00	0.00	0.00	0.00	0.00
60-1630-000-000	Grant Food & Beverage Sales	0.00	0.00	0.00	0.00	0.00
60-1631-000-000	School Food & Beverage Sales	0.00	0.00	0.00	0.00	0.00
60-1632-000-000	Gift Shop Sales	0.00	0.00	0.00	0.00	0.00
60-1633-000-000	Sturm Art Sales	0.00	0.00	0.00	0.00	0.00
60-1710-101-000	Admis - Grant Funct. Lectures	0.00	0.00	0.00	90.00	(90.00)
60-1710-102-000	Admis Grant Funct.-Museum	0.00	0.00	0.00	96.00	(96.00)
60-1710-103-000	Admis-Grant Funct.-Concerts	0.00	0.00	0.00	0.00	0.00
60-1710-103-101	Jazz Concert Admissions	0.00	0.00	0.00	0.00	0.00
60-1710-103-102	Comedy Shows	0.00	0.00	0.00	(465.00)	465.00
60-1710-104-000	Admis-Grant Funct.-Tours	0.00	0.00	0.00	260.00	(260.00)
60-1710-106-000	Admis-Grant Funds-Theater Grou	0.00	0.00	0.00	0.00	0.00
60-1710-107-000	High Tea	0.00	0.00	0.00	0.00	0.00
60-1710-108-000	Downton Abbey Luncheons	0.00	0.00	0.00	0.00	0.00
60-1710-109-000	YOGA	0.00	0.00	0.00	0.00	0.00
60-1710-110-000	Tap Dancing	0.00	0.00	0.00	0.00	0.00
60-1710-201-000	Camps - Preschool	0.00	0.00	0.00	1,536.00	(1,536.00)
60-1710-202-000	Camps - Theme/Performance	0.00	0.00	0.00	2,028.00	(2,028.00)
60-1710-202-101	Jedi/Star Wars Summer Camp	0.00	0.00	0.00	0.00	0.00
60-1710-203-000	Camps - Outdoor Ed & STEAM	0.00	0.00	0.00	(386.50)	386.50
60-1710-203-100	Harry Potter Summer Camp #1	0.00	0.00	0.00	0.00	0.00
60-1710-203-101	Harry Potter Summer Camp #2	0.00	0.00	0.00	0.00	0.00
60-1710-203-102	Camp Half-Blood Themed Camp	0.00	0.00	0.00	0.00	0.00
60-1710-204-000	Rent a Plot at RH	0.00	0.00	0.00	480.00	(480.00)
60-1710-205-000	French Immersion Camp	0.00	0.00	0.00	0.00	0.00
60-1710-206-000	Spanish Immersion Camp	0.00	0.00	0.00	0.00	0.00
60-1710-207-000	Learning in the Landscape	0.00	0.00	0.00	0.00	0.00
60-1710-208-000	Art Camp: Landscape & Art	0.00	0.00	0.00	0.00	0.00
60-1710-208-100	Art Camp - School Year	0.00	0.00	0.00	1,528.00	(1,528.00)
60-1710-209-000	Sailing Camp	0.00	0.00	0.00	0.00	0.00
60-1710-210-000	Living In the Great Depression	0.00	0.00	0.00	0.00	0.00
60-1710-211-000	Classic Sports & Games	0.00	0.00	0.00	0.00	0.00
60-1710-212-000	Pint Sized & Published	0.00	0.00	0.00	0.00	0.00
60-1710-213-000	Geo Caching Camp	0.00	0.00	0.00	0.00	0.00
60-1710-213-001	Outdoor Camp - Survival	0.00	0.00	0.00	140.00	(140.00)
60-1710-213-002	Outdoor Camp - Boating	0.00	0.00	0.00	0.00	0.00
60-1710-214-000	Mommy & Me	0.00	0.00	0.00	0.00	0.00
60-1710-215-100	STEAM Camp	0.00	0.00	0.00	0.00	0.00
60-1710-216-000	Preschool Mini Camp	0.00	0.00	0.00	964.00	(964.00)
60-1711-000-000	Admissions - School Functions	0.00	0.00	0.00	0.00	0.00
60-1715-000-000	Luau Fund Raiser	0.00	0.00	0.00	0.00	0.00
60-1750-100-000	Bridal Show Revenues	0.00	0.00	0.00	0.00	0.00
60-1750-100-100	Bridal Show Revenues	0.00	0.00	0.00	0.00	0.00
60-1780-000-000	Public Programming	0.00	0.00	0.00	0.00	0.00
60-1780-100-000	Girl Scout Programs	0.00	0.00	0.00	0.00	0.00
60-1790-000-000	Other activities - Grant	0.00	0.00	0.00	0.00	0.00
60-1791-000-000	Other Activities - School	0.00	0.00	0.00	0.00	0.00
60-1910-000-000	Rutherford Hall Rentals	0.00	0.00	0.00	10,243.75	(10,243.75)
60-1910-000-105	Allamuchy Country Fair	0.00	0.00	0.00	0.00	0.00
60-1910-100-000	Warren Cty First Night	0.00	0.00	0.00	0.00	0.00
60-1910-100-100	Warren Cty First Night Parking	0.00	0.00	0.00	0.00	0.00
60-1910-101-000	Ruth Hall Fireworks Rm Rentals	0.00	0.00	0.00	0.00	0.00
60-1911-000-000	School - Mt. Villa Rentals	0.00	0.00	0.00	0.00	0.00

Report of the Secretary to the Allamuchy Board of Education Rutherford Hall Budget - Fund 60

FY2021 Data is Posted to 5/31/2021

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60-1920-000-000 Private Contribs & Donations	0.00	0.00	0.00	0.00	0.00
60-1920-000-100 Adopt a Chair Donations	0.00	0.00	0.00	0.00	0.00
60-1920-100-000 Donations for Fireworks	0.00	0.00	0.00	0.00	0.00
60-1920-102-000 Fireworks Parking Fees	0.00	0.00	0.00	0.00	0.00
60-1920-103-000 Fireworks Vendor Fees	0.00	0.00	0.00	0.00	0.00
60-1920-104-000 Fireworks Bus/Entry Fee	0.00	0.00	0.00	0.00	0.00
60-1921-000-000 Public Contribs & Donations	0.00	0.00	0.00	925.00	(925.00)
60-1921-100-000 Earmarked Donations	0.00	0.00	0.00	0.00	0.00
60-1921-100-101 Donations E.M Under Priv Camp	0.00	0.00	0.00	0.00	0.00
60-1922-000-000 NJ Historical TRUST Grant	0.00	0.00	0.00	0.00	0.00
60-1922-100-000 NJ Historical COMM Grant	0.00	0.00	0.00	0.00	0.00
60-1922-100-100 NJ Historical COMM Grant	0.00	0.00	0.00	0.00	0.00
60-1980-000-000 Refund of Prior Yr Expenditure	0.00	0.00	0.00	0.00	0.00
60-1990-000-000 Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00
60-1990-100-000 TIX Service Fees	0.00	0.00	0.00	3.00	(3.00)
Grand Totals	0.00	786.00	786.00	85,217.00	(84,431.00)

Minimum Expense General Ledger Report

Fund 60 (Rutherford Hall Budget)

Expend. Account #	Account Title	Original Bgt	New App/Trnsf	Revised Bgt	Expenditures	Encumbrances	Avail Balance	Refunds
60-990-320-181	Salaries - Operations Manager	0.00	0.00	0.00	16,236.98	0.00	(16,236.98)	0.00
60-990-320-182	Salaries - Office & Clerical	0.00	0.00	0.00	23,468.49	26,531.51	(50,000.00)	0.00
60-990-320-184	Salaries - Summer Camp	0.00	0.00	0.00	6,480.00	0.00	(6,480.00)	0.00
Salaries		0.00	0.00	0.00	46,185.47	26,531.51	(72,716.98)	0.00
60-990-320-335	Haunted Hall Costs	0.00	786.00	786.00	0.00	0.00	786.00	0.00
60-990-320-339	Other Prof Services	0.00	0.00	0.00	1,891.20	0.00	(1,891.20)	0.00
60-990-320-340	Purchased Technical Services	0.00	0.00	0.00	895.00	0.00	(895.00)	0.00
Administrative Costs		0.00	786.00	786.00	2,786.20	0.00	(2,000.20)	0.00
60-990-320-420	Cleaning & Repair Services	0.00	0.00	0.00	150.00	0.00	(150.00)	0.00
60-990-320-450	Construction Services	0.00	0.00	0.00	50.00	0.00	(50.00)	0.00
Purchased Services		0.00	0.00	0.00	200.00	0.00	(200.00)	0.00
60-990-320-610	General Supplies	0.00	0.00	0.00	1,579.36	0.00	(1,579.36)	0.00
Supplies		0.00	0.00	0.00	1,579.36	0.00	(1,579.36)	0.00
60-990-320-890	Miscellaneous Expense	0.00	0.00	0.00	63.35	186.65	(250.00)	0.00
60-990-320-891	Transfirst Cr Cd Chgs-Grant	0.00	0.00	0.00	2,708.44	721.52	(3,429.96)	0.00
60-990-320-892	Tix, Inc. Ticket Cgs - Grant	0.00	0.00	0.00	1,045.09	3,995.41	(5,040.50)	0.00
Other Expenses		0.00	0.00	0.00	3,816.88	4,903.58	(8,720.46)	0.00
Grand Totals for fund 60:		0.00	786.00	786.00	54,567.91	31,435.09	(85,217.00)	0.00

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of the date of this report no budgetary line item account has encumbrances and expenditures which in total exceed the line item appropriation in violation of 6A:23A-16.10(a).

James Schlessinger, Business Administrator

Date


Check#	Date	Vendor (Payee)/Check Line Comments	Amount	PO or Bal Sht	Exp. Acct. or Balance Sheet Title
31987	1/24/21	Cioppettini, Alexis aid in lieu	Check voided on 5/19/2021 (500.00)	P202100152	11-000-270-503-000-000
N1224	2/18/21	UNUM LIFE INS CO. Disability Ins	Check voided on 5/4/2021 (341.70)	P202100143	11-000-291-270-000-000
32078	3/4/21	Integrated Therapeutics Group, LLC 2020-21 tuition	Check voided on 5/14/2021 (9,900.00)	P202100195	11-000-100-562-000-000
		2020-21 tuition	(7,560.00)	P202100195	11-000-100-562-000-000
Total Check Amount:			(17,460.00)		
32242	4/11/21	Super Heat Inc. Maintenance work	Check voided on 5/12/2021 (264.76)	P202100439	11-000-262-420-000-000
32281	5/3/21	Hoover Truck Centers	**VOIDED**	Check voided on 5/24/2021	
32282	5/3/21	Cintas custodial supplies	86.27	P202100457	11-000-262-610-000-000
		custodial supplies	35.00	P202100457	11-000-262-610-000-000
		custodial supplies	321.58	P202100457	11-000-262-610-000-000
		custodial supplies	539.84	P202100457	11-000-262-610-000-000
		custodial supplies	170.25	P202100457	11-000-262-610-000-000
		custodial supplies	(6.21)	P202100457	11-000-262-610-000-000
		custodial supplies	(5.48)	P202100457	11-000-262-610-000-000
		custodial supplies	337.65	P202100457	11-000-262-610-000-000
		custodial supplies	(3.65)	P202100457	11-000-262-610-000-000
		custodial supplies	(8.90)	P202100457	11-000-262-610-000-000
		custodial supplies	(12.28)	P202100457	11-000-262-610-000-000
		custodial supplies	(3.32)	P202100457	11-000-262-610-000-000
		custodial supplies	(5.15)	P202100457	11-000-262-610-000-000
Total Check Amount:			1,445.60		
32283	5/3/21	Cintas custodial supplies	87.31	P202100502	11-000-262-610-000-000
		custodial supplies	96.11	P202100502	11-000-262-610-000-000
		custodial supplies	87.31	P202100502	11-000-262-610-000-000
Total Check Amount:			270.73		
32394	5/3/21	Hoover Truck Centers Bus and Truck Services	394.87	P202100480	11-000-270-420-000-000
		Bus and Truck Services	1,856.40	P202100480	11-000-270-420-000-000
		Bus and Truck Services	768.16	P202100480	11-000-270-420-000-000
		Bus and Truck Services	253.06	P202100480	11-000-270-420-000-000
		Bus and Truck Services	1,046.74	P202100480	11-000-270-420-000-000
		Bus and Truck Services	1,963.74	P202100480	11-000-270-420-000-000
Total Check Amount:			6,282.97		
N1246	5/3/21	WEX Bank Fuel for buses and trucks	4,099.55	P202100427	11-000-270-600-000-000
32284	5/4/21	The Spoken Path, LLC.	**VOIDED**	Check voided on 5/24/2021	

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
32393	5/4/21	The Spoken Path, LLC.			
		Tech Direct Support	1,320.00	P202100188	20-250-200-300-000-000
		Tech Direct Support	1,440.00	P202100188	20-250-200-300-000-000
		Total Check Amount:	<u>2,760.00</u>		
32285	5/5/21	Cintas		Check voided on 6/4/2021	
		custodial supplies	96.11	P202100502	11-000-262-610-000-000
		custodial supplies	87.31	P202100502	11-000-262-610-000-000
		custodial supplies	96.11	P202100502	11-000-262-610-000-000
		custodial supplies	87.31	P202100502	11-000-262-610-000-000
		custodial supplies	87.31	P202100502	11-000-262-610-000-000
		custodial supplies	96.11	P202100502	11-000-262-610-000-000
32286	5/5/21	Amazon Capital Services			
		school supplies	43.98	P202100373	11-190-100-610-000-000
		maintenance supplies	107.95	P202100373	11-000-261-610-000-000
		maintenance supplies	109.74	P202100373	11-000-261-610-000-000
		maintenance supplies	279.92	P202100373	11-000-261-610-000-000
		Total Check Amount:	<u>541.59</u>		
32287	5/5/21	Fuller Paper Company			
		Custodial supplies	205.00	P202100461	11-000-262-610-000-000
		Custodial supplies	205.00	P202100461	11-000-262-610-000-000
		Custodial supplies	253.54	P202100511	11-000-262-610-000-000
		Total Check Amount:	<u>663.54</u>		
32289	5/5/21	Sherwin-Willaims Co.			
		Painting supplies etc	144.39	P202100319	11-000-262-610-000-000
32290	5/5/21	JDM Group			
		tech services	4,216.67	P202100022	11-190-100-340-000-000
32291	5/5/21	Eurofins			
		Monitoring well.Ground Waters	151.35	P202100404	11-000-262-300-000-000
32292	5/5/21	Sherwin-Willaims Co.			
		Painting supplies etc	188.52	P202100479	11-000-262-610-000-000
N1249	5/5/21	NJ HEALTH BEN FUND			
		Retiree health benefits	341.70	P202100018	11-000-291-270-000-000
N1251	5/11/21	Treasurer State of NJ - NJ Dept of Comm Affairs			
		Elevator lift 2101-00103-001	182.00	P202100515	11-000-262-300-000-000
32293	5/14/21	Broadstep Academy New Jersey, Inc.			
		Tuition	8,659.44	P202100069	11-000-100-566-000-000
		One to One Aide	1,805.00	P202100069	11-000-100-566-000-000
		Total Check Amount:	<u>10,464.44</u>		
32294	5/14/21	Integrated Therapeutics Group, LLC			
		2020-21 tuition	16,740.00	P202100195	11-000-100-562-000-000

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
N0514	5/14/21	PAYROLL			
		STATE A/R	11,117.19	10 - 141	STATE A/R
		Pre K/Kindergarten Specials	1,973.39	P202100001	11-110-100-101-000-000
		Pre K/Kindergarten Sals	12,241.95	P202100001	11-110-100-101-000-002
		Grades 1-5 - Specials	10,756.20	P202100001	11-120-100-101-000-000
		Grades 3-5 Teacher Sals	29,225.25	P202100001	11-120-100-101-000-001
		Grades 1-2 Teachers Sals	17,320.25	P202100001	11-120-100-101-000-002
		Grades 6-8 - Specials	7,004.43	P202100001	11-130-100-101-000-000
		Grades 6-8 Teacher Sals	21,150.31	P202100001	11-130-100-101-000-001
		Substitutes - Per Diem	260.00	P202100001	11-190-100-104-001-000
		Substitutes - Class Coverage	630.00	P202100001	11-190-100-104-002-000
		Substitutes - Permanent Sub	1,800.00	P202100001	11-190-100-104-003-000
		MH Dis Teach Sal ATS	2,461.05	P202100001	11-212-100-101-000-001
		MH Sal Teachers MVS	2,589.80	P202100001	11-212-100-101-000-002
		Multiple Dis Aide Sal MVS	900.00	P202100001	11-212-100-106-000-002
		Resource Center Sal ATS	7,177.63	P202100001	11-213-100-101-000-001
		Resource Center Sal MV	1,292.02	P202100001	11-213-100-101-000-002
		RC Aide ATS	8,403.75	P202100001	11-213-100-106-000-001
		RC Aides MVS	1,397.00	P202100001	11-213-100-106-000-002
		RC Aides MVS	2,077.50	P202100001	11-213-100-106-000-002
		PSD Teacher Salary	1,292.03	P202100001	11-215-100-101-000-002
		Health Salaries ATS	3,268.55	P202100001	11-000-213-100-000-001
		Health Salaries MVS	2,824.30	P202100001	11-000-213-100-000-002
		Speech Salaries	4,592.55	P202100001	11-000-216-100-000-000
		Pers Aide Sal ATS	2,135.00	P202100001	11-000-217-106-000-001
		Guidance Salary	5,783.85	P202100001	11-000-218-104-000-000
		CST Prof Salaries	3,641.55	P202100001	11-000-219-104-000-000
		Library Salaries	3,432.05	P202100001	11-000-222-100-000-000
		Admin Salaries	1,399.70	P202100001	11-000-230-100-000-000
		School Princ Salary	3,833.33	P202100001	11-000-240-103-000-001
		Sal Asst Princ/Prog Dir	1,950.19	P202100001	11-000-240-103-000-002
		School Secty Salary ATS	3,216.67	P202100001	11-000-240-105-000-001
		Sal of Secretary MVS	1,708.33	P202100001	11-000-240-105-000-002
		Business Office Salary	8,386.27	P202100001	11-000-251-100-000-000
		Plant Maint Salaries	1,670.00	P202100001	11-000-261-100-000-000
		Custodial - Full Time	6,135.29	P202100001	11-000-262-100-001-000
		Custodial - PT Perm	1,413.70	P202100001	11-000-262-100-002-000
		Custodial - Substitutes	528.40	P202100001	11-000-262-100-003-000
		Grounds Salaries	2,350.00	P202100001	11-000-263-100-000-000
		Transportation Administration	2,136.90	P202100001	11-000-270-105-000-000
		Trans Salaries - regular time	13,661.55	P202100001	11-000-270-160-000-000
		Trans Salaries - extra time	2,010.56	P202100001	11-000-270-161-000-000
		Trans Sal - aides	731.85	P202100001	11-000-270-162-000-000
		PERS FICA	4,259.99	P202100002	11-000-291-220-000-000
		PERS FICA	241.34	P202100002	11-000-291-220-000-000
		DCRP Employer Contribution	171.81	P202100002	11-000-291-249-000-000
		Employee Benefits	42.39	P202100001	11-000-291-290-000-000
		Employee Benefits	17.75	P202100001	11-000-291-290-000-000
		Personal Services - Salaries	1,198.03	P202100001	20-231-100-100-000-000
		Salaries-Office&Cler Non-Grant	1,484.17	P202100001	60-990-320-182-200-000
Total Check Amount:			225,295.82		
N1261	5/15/21	Mountain View Property Management LLC			
		Consulting Fee	1,500.00	P202100409	11-000-261-420-001-000

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
32295	5/17/21	State of NJ BFCE Registration	214.00	P202100467	11-000-262-800-000-000
32288	5/18/21	Mountain View Property Management LLC Consulting Fee	1,200.00	Check voided on 6/4/2021 P202100409	11-000-261-420-001-000
32296	5/18/21	di Palma, Steven & Christine Aid in lieu	500.00	P202100157	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100157	11-000-270-503-000-000
Total Check Amount:			1,000.00		
32297	5/18/21	Pohle, Brandon Aid in Lieu	500.00	P202100351	11-000-270-503-000-000
32298	5/18/21	Tierney, Steve Aid in Lieu	500.00	P202100176	11-000-270-503-000-000
32299	5/18/21	Severinsen, Kari Aid in Lieu	500.00	P202100175	11-000-270-503-000-000
32300	5/18/21	Rosa, Paula Aid in Lieu	500.00	P202100172	11-000-270-503-000-000
32301	5/18/21	Kozimor, Anamaria & Jim Aid in Lieu	500.00	P202100165	11-000-270-503-000-000
32302	5/18/21	Prudenti, Venita Aid in Lieu	500.00	P202100171	11-000-270-503-000-000
32303	5/18/21	Lukacs, Crystal Aid in lieu	500.00	P202100151	11-000-270-503-000-000
		aid in lieu	1,000.00	P202100151	11-000-270-503-000-000
Total Check Amount:			1,500.00		
32304	5/18/21	Ruscino, Vilmany Aid in Lieu	500.00	P202100161	11-000-270-503-000-000
32305	5/18/21	Jones, Gina Maria Aid in Lieu	500.00	P202100163	11-000-270-503-000-000
32306	5/18/21	Adjekum, Ruth Aid in lieu	500.00	P202100147	11-000-270-503-000-000
32307	5/18/21	Lennon, Mary Aid in Lieu	500.00	P202100168	11-000-270-503-000-000
32308	5/18/21	Taliano, Michael Aid in Lieu	500.00	P202100177	11-000-270-503-000-000


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32309	5/18/21	Sainte, Dieulane			
		Aid in Lieu	500.00	P202100173	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100173	11-000-270-503-000-000
		Total Check Amount:	1,000.00		
32310	5/18/21	Espinal, Gabriel & Maria			
		Aid In Lieu	500.00	P202100159	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100159	11-000-270-503-000-000
		Aid in lieu	500.00	P202100159	11-000-270-503-000-000
		Total Check Amount:	1,500.00		
32311	5/18/21	Scheeringa, Reuben			
		Aid in Lieu	500.00	P202100174	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100174	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100174	11-000-270-503-000-000
		Total Check Amount:	1,500.00		
32312	5/18/21	LaPooh, Bryan & Meg			
		aid in lieu	500.00	P202100392	11-000-270-503-000-000
32313	5/18/21	DiLoreto, Tammy & Glen			
		Aid in Lieu Choice	500.00	Check voided on 6/11/2021 P202100158	11-000-270-503-000-000
32314	5/18/21	Bostdorff, Nicole			
		Aid in lieu	500.00	P202100149	11-000-270-503-000-000
32315	5/18/21	Barrett-Kaiser, Patricia			
		Aid in Lieu	500.00	P202100164	11-000-270-503-000-000
32316	5/18/21	Bisbing, Jaime			
		Aid in lieu	500.00	P202100150	11-000-270-503-000-000
		Aid in lieu	500.00	P202100150	11-000-270-503-000-000
		Total Check Amount:	1,000.00		
32317	5/18/21	Senkyre, Crystal			
		Aid in Lieu	500.00	P202100276	11-000-270-503-000-000
32318	5/18/21	Ayhan, Melahat			
		Aid in lieu	500.00	P202100148	11-000-270-503-000-000
32319	5/18/21	Pasquali, Jennifer			
		Aid in Lieu	500.00	P202100170	11-000-270-503-000-000
32320	5/18/21	Donnelly, Robert			
		Aid in lieu	500.00	P202100156	11-000-270-503-000-000
32321	5/18/21	Colavito, Kristen			
		Aid in lieu	500.00	P202100153	11-000-270-503-000-000


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32322	5/18/21	Falotico, Marilyn & Richard			
		Aid in Lieu	500.00	P202100160	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100160	11-000-270-503-000-000
		Total Check Amount:	1,000.00		
32323	5/18/21	Cuccio, Anthony			
		Aid in Lieu	500.00	P202100155	11-000-270-503-000-000
32324	5/18/21	Crespo-Campos, Maria Pia			
		Aid in Lieu	500.00	P202100167	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100167	11-000-270-503-000-000
		Total Check Amount:	1,000.00		
32325	5/18/21	Johnson, David & Jennifer			
		Aid in Lieu	500.00	P202100166	11-000-270-503-000-000
32326	5/18/21	Strowbridge, Jared			
		Aid in Lieu 1/2 year	500.00	P202100473	11-000-270-503-000-000
32327	5/18/21	Zonar Systems			
		Bus Radio Services	336.00	P202100126	11-000-270-600-000-000
		Bus Radio Services	336.00	P202100126	11-000-270-600-000-000
		Total Check Amount:	672.00		
32328	5/18/21	Yudichak, Kenneth			
		Wastewater Treatment Plant Serv	700.00	P202100082	11-000-262-300-000-000
32329	5/18/21	AtlanticCare Healthy School			
		4/20/21 Virtual School & Pediatric Nurse Lecture	25.00	P202100460	11-000-213-800-000-000
32330	5/18/21				
		20-21 Tuition	6,547.50	P202100024	11-000-100-569-000-000
32331	5/18/21	Cunningham, Janet			
		reimb for garden supplies	332.00	P202100472	60-990-320-610-200-000
32332	5/18/21	Direct Waste Services, Inc.			
		Rear load Front load commingled	698.00	P202100448	11-000-261-420-001-000
32333	5/18/21	ECLC			
		19-20 Cert Tuition	1,338.00	P202100489	11-000-100-569-000-000
32334	5/18/21	Gramon Family of Schools			
		19-20 Cert Tuition	5,039.37	P202100488	11-000-100-569-000-000
32335	5/18/21	Hackettstown Board of Education			
		150 FTE x \$14,225 = \$2,133,750; plus \$10,757 p	214,450.70	P202100003	11-000-100-561-000-000
		150 FTE x \$14,225 = \$2,133,750; plus \$10,757 p	214,450.70	P202100003	11-000-100-561-000-000
		5300 est hours x \$17 = \$90,100 less \$10,003 p/y	8,009.70	P202100003	11-000-100-562-000-000
		5300 est hours x \$17 = \$90,100 less \$10,003 p/y	8,009.70	P202100003	11-000-100-562-000-000
		Total Check Amount:	444,920.80		

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32336	5/18/21	Kurtz Bros.			
		classroom supplies	256.83	P202100485	11-190-100-610-000-000
		classroom supplies	44.10	P202100485	11-190-100-610-000-000
		classroom supplies	(7.98)	P202100485	11-190-100-610-000-000
		Total Check Amount:	292.95		
32337	5/18/21	Cablevision Lightpath Inc.			
		internet provider	3,149.41	P202100129	11-000-230-530-000-000
		internet provider	3,149.41	P202100129	11-000-230-530-000-000
		Total Check Amount:	6,298.82		
32338	5/18/21	Marlin Business Bank			
		post base with scale	42.83	P202100071	11-000-230-530-000-000
32339	5/18/21	New Jersey Schools Insurance Group			
		workers comp	5,140.82	P202100237	11-000-291-260-000-000
32340	5/18/21	QUILL CORPORATION			
		classroom supplies	87.82	P202100487	11-000-230-610-000-000
32341	5/18/21	Rymon, Karen			
		OT Services	1,502.00	P202100218	11-000-217-320-000-000
		OT Services	2,239.25	P202100218	20-250-200-300-000-000
		Total Check Amount:	3,741.25		
32342	5/18/21	R&L DataCenters, Inc.			
		Payroll	692.00	P202100481	11-000-230-339-000-000
32343	5/18/21	Shred-it USA			
		Shredding	144.22	P202100131	11-000-262-420-000-000
32344	5/18/21	Shaeffer, Stephanie			
		2020-21 services	585.00	P202100213	11-000-216-320-000-000
32345	5/18/21	United Site Services			
		waste pickup at ATS MVS	234.64	P202100068	11-000-261-420-001-000
		waste pickup at ATS MVS	251.06	P202100068	11-000-261-420-001-000
		waste pickup at ATS MVS	234.64	P202100068	11-000-261-420-001-000
		Total Check Amount:	720.34		
32346	5/18/21	SUBURBAN PROPANE			
		green house & treatment plant	261.29	P202100525	11-000-262-621-000-001
		green house & treatment plant	54.51	P202100525	11-000-262-621-000-001
		green house & treatment plant	286.05	P202100525	11-000-262-621-000-001
		Total Check Amount:	601.85		
32347	5/18/21	WageWorks, Inc.			
		Cobra	57.00	P202100097	11-000-291-270-000-000
32348	5/18/21	WARREN CO SPEC SVCS SC D			
		Transp Services Spec Ed	8,647.70	P202100233	11-000-270-518-000-000

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32349	5/18/21	Warren County Technical School			
		5 FTE x \$5100 (est)	3,910.20	P202100211	11-000-100-563-000-000
		5 FTE x \$5100 (est)	(660.00)	P202100211	11-000-100-563-000-000
		transportation svcs	525.00	P202100211	11-000-270-518-000-000
		Total Check Amount:	3,775.20		
32350	5/18/21	WARREN CO SPEC SVCS SC D			
		NJ School Jobs Shared Advertising sub	500.00	P202100468	11-000-230-339-000-000
32351	5/18/21	POSTMASTER-ALLAMUCHY			
		PO Box J	388.00	P202100504	11-000-230-530-000-000
		PO Box B	322.00	P202100504	11-000-230-530-000-000
		Total Check Amount:	710.00		
32352	5/18/21	Municipal Capital Corp.			
		copier leases	1,372.00	P202100028	11-190-100-340-000-000
32353	5/18/21	Times Herald Record			
		publications & affidavits	466.20	P202100127	11-000-230-530-000-000
32354	5/18/21	Taenzer, Jessica			
		reimb for EventHelper.com	126.14	P202100520	60-990-320-610-100-000
32355	5/18/21	Strauss Esmany Associates, LLP			
		Annual Fee Public Access Online	41.66	P202100523	11-000-230-339-000-000
32356	5/18/21	Eclectic Architecture LLC			
		PNJ Grant Proj 2021-017	1,000.00	P202100522	12-000-400-710-000-000
		RH Consulting during Bidding \$ Negotiations	490.00	P202100522	12-000-400-710-000-000
		Total Check Amount:	1,490.00		
32357	5/18/21	Mayberry Sales & Services, Inc.			
		Toro ZeroTurn service for season	580.43	P202100521	11-000-263-600-000-000
32358	5/18/21	Barnabas Health			
		Central Auditory Processing Test	700.00	P202100514	11-000-216-320-000-000
32359	5/18/21	WIRE'S ELEC SHOP INC			
		outlet not working - two melted	568.02	Check voided on 6/9/2021 P202100510	11-000-261-420-001-000
32361	5/18/21	AERO Plumbing & Heating Co., Inc.			
		plumbing & heating repairs	863.01	P202100372	11-000-261-420-001-000
32362	5/18/21	Hoover Truck Centers			
		Bus Truck repairs	3,116.67	P202100508	11-000-270-420-000-000
		Bus Truck repairs	2,058.04	P202100508	11-000-270-420-000-000
		Bus Repairs	1,444.45	P202100526	11-000-270-420-000-000
		Total Check Amount:	6,619.16		

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32363	5/18/21	Silvergate Prep			
		Bedside Instruction	450.00	P202100507	11-150-100-320-000-000
		Bedside Instruction	300.00	P202100507	11-150-100-320-000-000
		Bedside Instruction	500.00	P202100507	11-150-100-320-000-000
		Total Check Amount:	1,250.00		
32364	5/18/21	e2e Exchange, LLC			
		E-RATE Consultig #2	1,250.00	P202100494	11-000-230-339-000-000
32365	5/18/21	DeContanza, Jodie			
		Mental Health Adults	35.00	P202100497	11-000-223-500-000-000
32367	5/18/21	Discovery Education		Check voided on 6/4/2021	
		Discovery Ed Experience Base	0.00	P202100482	11-190-100-610-000-000
32368	5/18/21	Schmidt, Megan			
		reimb Mental Health First Aid - Adults	35.00	P202100499	11-000-223-500-000-000
32369	5/18/21	WARREN CO SPEC SVCS SC D			
		LDTC Services	4,241.25	P202100477	11-000-219-320-000-000
		BEHServices	390.00	P202100469	11-000-219-320-000-000
		Music Therapy	927.50	P202100345	20-250-200-300-000-000
		Total Check Amount:	5,558.75		
32370	5/18/21	DELTA DENTAL			
		Dental Ins.	5,387.84	P202100509	11-000-291-270-000-000
		Dental Ins.	5,071.80	P202100509	11-000-291-270-000-000
		Total Check Amount:	10,459.64		
N1252	5/18/21	Kucharski, Linda		Check voided on 6/9/2021	
		bus driver physical	100.00	P202100506	11-000-270-890-000-000
32360	5/19/21	Allied Oil Company			
		20-21 heating oil	9,699.90	P202100021	11-000-262-624-000-002
32371	5/19/21	Amazon Capital Services			
		Classroom supplies	95.00	P202100225	11-190-100-610-000-000
		Classroom supplies	228.09	P202100225	11-190-100-610-000-000
		Maintenance supplies	71.98	P202100227	11-000-261-610-000-000
		Maintenance supplies	61.07	P202100227	11-000-261-610-000-000
		Total Check Amount:	456.14		
32372	5/19/21	Busch Law Group, LLC			
		Legal services	4,256.00	P202100492	11-000-230-331-000-000
32373	5/19/21	Hoover Truck Centers			
		Bus Repairs	661.59	P202100526	11-000-270-420-000-000
		Bus Repairs	101.79	P202100526	11-000-270-420-000-000
		Bus Repairs	26.87	P202100526	11-000-270-420-000-000
		Total Check Amount:	790.25		

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32374	5/19/21	AERO Plumbing & Heating Co., Inc.			
		plumbing & heating repairs	829.80	P202100372	11-000-261-420-001-000
		plumbing & heating repairs	266.06	P202100372	11-000-261-420-001-000
		Total Check Amount:	1,095.86		
32375	5/19/21	Super Heat Inc.			
		Maintenance work	1,372.02	P202100439	11-000-262-420-000-000
		Maintenance work	4,156.40	P202100439	11-000-262-420-000-000
		Maintenance work	1,332.21	P202100439	11-000-262-420-000-000
		Total Check Amount:	6,860.63		
32376	5/19/21	UNUM LIFE INS CO.			
		Disability Ins	2,432.13	P202100143	11-000-291-270-000-000
32377	5/19/21	Allied Oil Company	**VOIDED**	Check voided on 5/24/2021	
32378	5/19/21	Duke's Landscape Management, Inc.	**VOIDED**	Check voided on 5/24/2021	
32379	5/19/21	UNUM LIFE INS CO.	**VOIDED**	Check voided on 5/24/2021	
32380	5/19/21	WageWorks, Inc.	**VOIDED**	Check voided on 5/24/2021	
32381	5/19/21		**VOIDED**	Check voided on 5/24/2021	
32382	5/19/21	RK Environmental	**VOIDED**	Check voided on 5/24/2021	
32383	5/19/21	BLUE RIDGE LUMBER	**VOIDED**	Check voided on 5/24/2021	
32384	5/19/21	Hunterdon Preparatory Center	**VOIDED**	Check voided on 5/24/2021	
32385	5/19/21	Monday, Lee, PhD., D.A.B.P.S.	**VOIDED**	Check voided on 5/24/2021	
32386	5/19/21	Agnoli, Marie & Frances	**VOIDED**	Check voided on 5/24/2021	
32387	5/19/21	Costello, Suzette	**VOIDED**	Check voided on 5/24/2021	
32388	5/19/21	Quiles, Kimberly	**VOIDED**	Check voided on 5/24/2021	
N1253	5/19/21	Jersey Central Power & Light			
		Electric	459.07	P202100017	11-000-262-622-000-001
		Electric	3.38	P202100017	11-000-262-622-000-001
		Electric	3.51	P202100017	11-000-262-622-000-001
		Electric	154.29	P202100017	11-000-262-622-000-001
		Electric	2,643.71	P202100017	11-000-262-622-000-002
		Electric	24.15	P202100017	11-000-262-622-000-002
		Electric	331.74	P202100017	11-000-262-622-000-003
		Total Check Amount:	3,619.85		
32389	5/21/21	SSP Architectural Group	**VOIDED**	Check voided on 5/24/2021	

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32390	5/21/21	Goksu Construction, LLC	**VOIDED**	Check voided on 5/24/2021	
32391	5/21/21	Warren County Technical School	**VOIDED**	Check voided on 5/24/2021	
32392	5/21/21	Tj's Sportwide Trophy & Awards	**VOIDED**	Check voided on 5/24/2021	
N1254	5/21/21	Horizon BCBSNJ			
		Ominia	69,310.82	P202100004	11-000-291-270-000-000
		POS	24,160.45	P202100004	11-000-291-270-000-000
Total Check Amount:			93,471.27		
32366	5/24/21	Duke's Landscape Management, Inc. RH Grounds/Landscape	1,053.60	P202100044	11-000-263-300-000-000
32395	5/24/21	WageWorks, Inc. FSA Health care	114.00	P202100098	11-000-291-270-000-000
32396	5/24/21				
		20-21 Tuition	10,039.50	P202100024	11-000-100-569-000-000
		20-21 Tuition	8,293.50	P202100024	11-000-100-569-000-000
		20-21 Tuition	7,420.50	P202100024	11-000-100-569-000-000
		20-21 Tuition	7,857.00	P202100024	11-000-100-569-000-000
Total Check Amount:			33,610.50		
32397	5/24/21	RK Environmental Ahera Asbestos Management Plan	325.00	P202100529	11-000-261-420-001-000
32398	5/24/21	BLUE RIDGE LUMBER Construction supplies	(16.50)	P202100088	11-000-263-600-000-000
		Construction supplies	166.84	P202100088	11-000-263-600-000-000
Total Check Amount:			150.34		
32399	5/24/21	Hunterdon Preparatory Center OOD Tuition	2,962.85	P202100029	11-000-100-566-000-000
32400	5/24/21	Monday, Lee, PhD., D.A.B.P.S. Risk Assessment 5-13-21	250.00	P202100530	11-000-219-320-000-000
32401	5/24/21	Agnoli, Marie & Frances Aid in Lieu	500.00	P202100531	11-000-270-503-000-000
		Aid in Lieu	500.00	P202100531	11-000-270-503-000-000
Total Check Amount:			1,000.00		
32402	5/24/21	Costello, Suzette Aid in lieu	500.00	P202100154	11-000-270-503-000-000
32403	5/24/21	Quiles, Kimberly aid in lieu	500.00	P202100391	11-000-270-503-000-000
32404	5/24/21	SSP Architectural Group Architecture services	530.00	P202100130	12-000-400-710-000-000

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32405	5/24/21	Goksu Construction, LLC			
		RH Toilet Room Alterations	67,972.19	P202100534	12-000-400-710-000-000
		RH Toilet Room Alterations	15,225.77	P202100534	12-000-400-710-000-000
		RH Toilet Room Alterations	6,525.33	P202100534	12-000-400-710-000-000
		RH Toilet Room Alterations	10,875.55	P202100534	12-000-400-710-000-000
		Total Check Amount:	<u>100,598.84</u>		
32406	5/24/21	Warren County Technical School			
		5 FTE x \$5100 (est)	3,910.20	P202100211	11-000-100-563-000-000
		transportation svcs	525.00	P202100211	11-000-270-518-000-000
		Total Check Amount:	<u>4,435.20</u>		
32407	5/24/21	Tj's Sportwide Trophy & Awards			
		Graduation trophies	412.10	P202100512	11-190-100-610-000-000

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N0528	5/28/21	PAYROLL			
		STATE A/R	10,989.69	10 - 141	STATE A/R
		Pre K/Kindergarten Specials	1,973.39	P202100001	11-110-100-101-000-000
		Pre K/Kindergarten Sals	12,241.95	P202100001	11-110-100-101-000-002
		Grades 1-5 - Specials	10,756.20	P202100001	11-120-100-101-000-000
		Grades 3-5 Teacher Sals	29,225.25	P202100001	11-120-100-101-000-001
		Grades 1-2 Teachers Sals	17,320.25	P202100001	11-120-100-101-000-002
		Grades 6-8 - Specials	7,004.43	P202100001	11-130-100-101-000-000
		Grades 6-8 Teacher Sals	21,150.31	P202100001	11-130-100-101-000-001
		Substitutes - Per Diem	450.00	P202100001	11-190-100-104-001-000
		Substitutes - Class Coverage	469.00	P202100001	11-190-100-104-002-000
		Substitutes - Permanent Sub	1,700.00	P202100001	11-190-100-104-003-000
		MH Dis Teach Sal ATS	2,461.05	P202100001	11-212-100-101-000-001
		MH Sal Teachers MVS	2,589.80	P202100001	11-212-100-101-000-002
		Multiple Dis Aide Sal MVS	900.00	P202100001	11-212-100-106-000-002
		Resource Center Sal ATS	7,177.63	P202100001	11-213-100-101-000-001
		Resource Center Sal MV	1,292.02	P202100001	11-213-100-101-000-002
		RC Aide ATS	8,403.75	P202100001	11-213-100-106-000-001
		RC Aides MVS	1,397.00	P202100001	11-213-100-106-000-002
		RC Aides MVS	2,077.50	P202100001	11-213-100-106-000-002
		PSD Teacher Salary	1,292.03	P202100001	11-215-100-101-000-002
		Health Salaries ATS	3,268.55	P202100001	11-000-213-100-000-001
		Health Salaries MVS	2,824.30	P202100001	11-000-213-100-000-002
		Speech Salaries	4,592.55	P202100001	11-000-216-100-000-000
		Pers Aide Sal ATS	2,135.00	P202100001	11-000-217-106-000-001
		Guidance Salary	5,783.85	P202100001	11-000-218-104-000-000
		CST Prof Salaries	3,641.55	P202100001	11-000-219-104-000-000
		Library Salaries	3,432.05	P202100001	11-000-222-100-000-000
		Admin Salaries	1,399.70	P202100001	11-000-230-100-000-000
		School Princ Salary	3,833.33	P202100001	11-000-240-103-000-001
		Sal Asst Princ/Prog Dir	1,950.19	P202100001	11-000-240-103-000-002
		School Secty Salary ATS	3,216.67	P202100001	11-000-240-105-000-001
		Sal of Secretary MVS	1,708.33	P202100001	11-000-240-105-000-002
		Business Office Salary	5,966.27	P202100001	11-000-251-100-000-000
		Plant Maint Salaries	1,670.00	P202100001	11-000-261-100-000-000
		Custodial - Full Time	6,135.29	P202100001	11-000-262-100-001-000
		Custodial - PT Perm	1,357.30	P202100001	11-000-262-100-002-000
		Custodial - Substitutes	528.40	P202100001	11-000-262-100-003-000
		Grounds Salaries	2,350.00	P202100001	11-000-263-100-000-000
		Transportation Administration	2,136.90	P202100001	11-000-270-105-000-000
		Trans Salaries - regular time	13,757.85	P202100001	11-000-270-160-000-000
		Trans Salaries - extra time	563.05	P202100001	11-000-270-161-000-000
		Trans Sal - aides	657.20	P202100001	11-000-270-162-000-000
		PERS FICA	4,164.06	P202100002	11-000-291-220-000-000
		PERS FICA	56.23	P202100002	11-000-291-220-000-000
		DCRP Employer Contribution	175.52	P202100002	11-000-291-249-000-000
		Employee Benefits	43.30	P202100001	11-000-291-290-000-000
		Employee Benefits	18.13	P202100001	11-000-291-290-000-000
		Personal Services - Salaries	1,198.03	P202100001	20-231-100-100-000-000
		Salaries-Office&Cler Non-Grant	1,781.42	P202100001	60-990-320-182-200-000
Total Check Amount:			221,216.27		
N1255	5/28/21	NJ HEALTH BEN FUND			
		Retiree health benefits	341.70	P202100018	11-000-291-270-000-000

<u>Check#</u>	<u>Date</u>	<u>Vendor (Payee)/Check Line Comments</u>	<u>Amount</u>	<u>PO or Bal Sht</u>	<u>Exp. Acct. or Balance Sheet Title</u>
N1262	5/31/21	Heartland Payment Systems CC processing fees	246.65	P202100202	60-990-320-892-200-000
N1263	5/31/21	First Data Global Leasing - Transfirst CC on-site scanner rental (34.98/mo + 10.20 ann'	34.98	P202100205	60-990-320-891-100-000
N1264	5/31/21	Transfirst CC processing fees	176.30	P202100204	60-990-320-891-100-000

The Grand Total of all Checks from Fund 10 is:	22,106.88
The Grand Total of all Checks from Fund 11 is:	1,157,422.32
The Grand Total of all Checks from Fund 12 is:	102,618.84
The Grand Total of all Checks from Fund 20 is:	8,322.81
The Grand Total of all Checks from Fund 60 is:	4,181.66

The Grand total of all checks for this period is:	1,294,652.51
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Allamuchy Board of Education 2020 - 2021 Cash Receipts Report for all Funds From 5/1/2021 to 5/31/2021

<u>Date</u>	<u>Dep Num</u>	<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>	<u>Vendor</u>	<u>Comments</u>
05/03/21	20210503	10-102	Cash on Hand	465.00	Bockbrader, Stacy	Check #4201 - Invoice Payment
	20210503	10-102	Cash on Hand	363.00	Canizales, Jannel & Joaquin	Check #3087 - Invoice Payment
	20210503	10-102	Cash on Hand	209.50	Ma, Marvin & Julia	Check #222 - Invoice Payment
	20210503	10-102	Cash on Hand	469.00	Testa, Mr. & Mrs.	Check #133 - Invoice Payment
	20210503	60-1710-201-000	Camps - Preschool	1,004.00		Checks received
		The total of Deposit Number 20210503 is:		2,510.50		
05/12/21	20210512	10-121	TAX LEVY RECVBL	778,056.00	Township of Allamuchy	May taxes
	20210512	10-102	Cash on Hand	11,628.00	FRELINGHUYSEN TWP B.	Check #17725 - Invoice Payment
	20210512	10-102	Cash on Hand	380.00	Carricato, Mr. & Mrs.	Check #616 - Invoice Payment
	20210512	10-102	Cash on Hand	700.00	Hall, Chris & Danielle	Check #2694 - Invoice Payment
	20210512	10-102	Cash on Hand	220.00	Terpstra, Tara	Check #232 - Invoice Payment
	20210512	10-102	Cash on Hand	506.00	Conklin, Mr. & Mrs.	Check #1723 - Invoice Payment
	20210512	11-000-230-530-000-000	Admin Commun/Telep	28.35	NJ Advance Media	overpayment refund
	20210512	11-000-262-610-000-000	Custodial Supplies	655.60	Cintas	overpayment refund
	20210512	11-000-291-270-000-000	Employee Health Ben	88.08	WageWorks	reimb
	20210512	60-1710-204-000	Rent a Plot at RH	80.00		Community garden (x2)
	20210512	60-1910-000-000	Rutherford Hall Renta	200.00	Rutherford, Eve & Walker	Birthday party
	20210512	60-1710-204-000	Rent a Plot at RH	200.00	Township of Allamuchy	Town contrib to garden
	20210512	60-1710-201-000	Camps - Preschool	256.00		
	20210512	60-1710-104-000	Admis-Grant Funct.-T	20.00		4/14, 4/21
	20210512	60-1710-104-000	Admis-Grant Funct.-T	240.00		
	20210512	60-102	Cash on Hand	300.00	Pedulla, Donna	Check #3776 - Invoice Payment
		The total of Deposit Number 20210512 is:		793,558.03		
05/21/21	20210521	110-102	Cash on Hand	423.00	Tomasino, Mr. & Mrs.	Check #679 - Invoice Payment
	20210521	110-102	Cash on Hand	405.00	Alleyne, Jamie & Anthony	Check #286 - Invoice Payment
	20210521	110-102	Cash on Hand	639.00	Reyes, Gabriel & Pacheco, M	Check #258 - Invoice Payment
	20210521	110-102	Cash on Hand	1,265.40	Eisner, Mr. & Mrs.	Check #225 - Invoice Payment
	20210521	110-102	Cash on Hand	469.00	D'Aconti, Anna	Check #208 - Invoice Payment
	20210521	110-102	Cash on Hand	250.00	Pulver, Danielle	Check #207 - Invoice Payment
	20210521	110-102	Cash on Hand	500.00	Pulver, Danielle	Check #1448 - Invoice Payment
	20210521	60-1710-201-000	Camps - Preschool	276.00		
		The total of Deposit Number 20210521 is:		4,227.40		

Allamuchy Board of Education 2020 - 2021 Cash Receipts Report for all Funds From 5/1/2021 to 5/31/2021

<u>Date</u>	<u>Dep Num</u>	<u>Account Number</u>	<u>Account Title</u>	<u>Amount</u>	<u>Vendor</u>	<u>Comments</u>
05/31/21	2021059160-1500-000-000		Miscellaneous Revenu	6,152.50		May CC receipts
05/31/21	2021059310-1510-000-000		Interest From Investm	1.14		General account interest
	2021059310-1510-000-000		Interest From Investm	0.13		Other account interest
	2021059310-1510-000-000		Interest From Investm	0.01		Other account interest
	The total of Deposit Number 20210593 is:			1.28		
05/31/21	2021059410-153		OTHER ACC RECBL	5,522.89		EE healthcare contribs - 5/15
	2021059410-153		OTHER ACC RECBL	7,189.53		EE healthcare contribs - 5/30
	2021059410-102		Cash on Hand	100.00	Ricci, Michelle	Check #05/27/21 - Invoice Payment
	2021059410-102		Cash on Hand	100.00	Ricci, Michelle	Check #PR0514 - Invoice Payment
	The total of Deposit Number 20210594 is:			12,912.42		
05/31/21	2021059510-141		STATE A/R	34,190.00	STATE OF NJ	State payment #17
	2021059510-141		STATE A/R	34,189.00	STATE OF NJ	State payment #18
	2021059510-141		STATE A/R	10,701.29	STATE OF NJ	TPAF FICA - 4/30
	2021059510-141		STATE A/R	11,117.19	STATE OF NJ	TPAF FICA - 5/15
	2021059510-411		I/G A/P - STATE	1,319.63	STATE OF NJ	School lunch - state - 4/2021
	2021059510-412		I/G A/P-FEDERAL	18,164.25	STATE OF NJ	School lunch - federal - 4/2021
	2021059510-412		I/G A/P-FEDERAL	362.25	STATE OF NJ	School lunch - HHFKA - 4/2021
	2021059520-141		STATE A/R	1,307.00	STATE OF NJ	CARES I additional
	The total of Deposit Number 20210595 is:			111,350.61		
	Total Cash Receipts on 5/31/2021:			130,416.81		
The Total of Cash Receipts to Fund 10 is:				920,677.24		
The Total of Cash Receipts to Fund 20 is:				1,307.00		
The Total of Cash Receipts to Fund 60 is:				8,728.50		
Total of All Cash Receipts during this period:				930,712.74		

Agreement to provide the Allamuchy Board of Education with school vehicle repairs and parts

Three (3) year agreement,
July 1, 2021 through June 30, 2024

Hourly labor rate

\$75.00 per hour, ASE certified shop. Includes use of repair facility and equipment

Parts

5% over current Washington Township Board of Education cost.

Shop Supplies

Flat rate charge of \$5.00 for jobs exceeding \$100.00.

Fluids and Lubricants

5% over current Washington Township Board of Education cost.

Washington Township has changed to a synthetic blend motor oil, which will allow us to go up to 18,000 miles between oil changes. However, we will likely change the oil once a year, as most of our buses travel 18,000 or fewer miles annually. In order to stretch the intervals out to once a year, it will be necessary to take oil samples for analysis to make sure the viscosity is at the proper level. In addition, it will tell us if there are any contaminants such as antifreeze or metal shavings, for example, in the oil. The analysis will provide our mechanics with an early warning of possible internal engine problems, and will be provided free of charge.

90-Day Inspections

Buses require 4 hours to complete.

Vans require 3 hours to complete.

Includes labor for minor defects found, such as light bulb replacement, missing screws, seat fastening, etc., plus parts, fluids, etc. Other necessary repairs will be billed at the hourly labor rate, plus parts, fluids, etc.

90-Day inspections include all items found on the 90-day inspection form, as well as the following items:

Brake adjustment for all 4 wheels on all vehicles with air brakes	Check kingpins/ball joints
Complete chassis lubrication	Take oil sample
Pressure test cooling system	Check tire tread depth
Check all fluids and top off as needed	Check and adjust tire air pressure
	Check brake shoe thickness

Van wheels are pulled at every inspection as we cannot see both linings.

Hourly Labor Rate Plus Parts

As part of every other inspection, all wheels are removed, and all brake components are cleaned and inspected, pivot points lubricated, and other parts are replaced as needed.

Pre-NJ MVC Vehicle Inspection

\$75.00 per bus, \$60.00 per van, up to 25-passenger. Inspection includes all items inspected by the NJ MVC inspectors. Includes labor for minor repairs, as with 90-days, plus parts. Other necessary repairs will be billed at the hourly labor rate, plus parts.

Optional – Washington Township washes **engine, undercarriage and exterior** of the vehicle, as part of the pre-inspection. If this service is desired, it would be an additional \$30.00 per bus, and \$20.00 per van up to 25-passenger.

NJ MVC Vehicle Inspection

\$75.00 per bus and \$60.00 per van up to 25-passenger. Includes a mechanic to assist the inspector, and use of the maintenance facility and equipment. Includes labor for minor repairs, as with 90-day, plus parts. Other necessary repairs will be billed at the hourly rate, plus parts.

Tires

Work will be provided by Washington Township on an as-needed basis.

Road Service Call

\$75.00 per hour. If an additional mechanic is required, the second mechanic's hourly rate would be billed.

Replacement Bus and Van rental

If a replacement vehicle is necessary while an Allamuchy school vehicle is being repaired or inspected at the Washington Township Maintenance Facility, a Washington Township reserve school vehicle may be rented, when Allamuchy has exhausted their reserve fleet, and an appropriate Washington Township school vehicle is available.

The cost per day for a bus will be \$85.00, a 68% discount over the usual daily rate
The cost per day for a van will be \$71.00, a 68% discount over the usual daily rate

Fuel will be the responsibility of Allamuchy Schools. The rented vehicle will leave Washington Township with a full tank of fuel, and be returned with a full tank of fuel.

All other repairs will be billed at \$75.00 per hour.

Agreement to provide the Allamuchy Board of Education
with school vehicle repairs and parts

Length of Agreement

Three (3) year agreement, July 1, 2021 through June 30, 2024

Approvals

For the Allamuchy Board of Education

Name _____

Signature _____

Date _____

For the Washington Township Board of Education

Name _____

Signature _____

Date _____



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

LEA Plan for Safe Return to In-Person Instruction and Continuity of Service Pursuant to the Federal American Rescue Plan Act, Section 2001(i)

Introduction and Background

As announced in the New Jersey Department of Education (NJDOE)'s [April 28, 2021 broadcast](#), in March 2021 President Biden signed the Federal [American Rescue Plan \(ARP\) Act](#), Public Law 117-2, into law. The ARP Act provides an additional \$122 billion in Elementary and Secondary School Emergency Relief (ARP ESSER) to States and school districts to help safely reopen, sustain the safe operation of schools, and address the impacts of the COVID-19 pandemic on the nation's students. As with the previous ESSER funds available under the Coronavirus Aid, Relief and Economic Security (CARES) Act, and the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA), the purpose of the additional funding is to support local educational agencies (LEAs) in preparing for and responding to the impacts of COVID-19 on educators, students, and families. Additional information on ARP ESSER may be found in the NJDOE's [funding comparison fact sheet](#).

Section 2001(i)(1) of the ARP Act requires each LEA that receives ARP ESSER funds to develop and make publicly available on the LEA's website, no later than 30 days after receiving ARP ESSER funds, a plan for the safe return to in-person instruction and continuity of services for all schools (Safe Return Plan). A Safe Return Plan is required of all fund recipients, including those that have already returned to in-person instruction. Section 2001(i)(2) of the ARP Act further requires that the LEA seek public comment on the Safe Return Plan and take those comments into account in finalization of the Safe Return Plan. Under the interim final requirements published in [Volume 86, No. 76 of the Federal Register](#) by the U.S. Department of Education (USDE), an LEA must periodically, but no less frequently than every six months through September 30, 2023, review and, as appropriate, revise its Safe Return Plan.

Pursuant to those requirements, **LEAs must submit to the NJDOE and post on their website their Safe Return Plans by June 24, 2021.** The NJDOE intends to make LEA ARP ESSER Fund applications available in EWEG on May 24, 2021 and LEAs will submit their Safe Return Plans to the NJDOE via EWEG. To assist LEAs with the development of their Safe Return Plans, the NJDOE is providing the following template.

This template incorporates the federally-required components of the Safe Return Plan. The questions in the template below will be included in the LEA ARP ESSER Fund application in EWEG. LEAs will submit responses to the questions within the LEA ARP ESSER Fund application in EWEG by June 24, 2021. The NJDOE hopes that this template will allow LEAs to effectively plan for that submission and to easily post the information to their websites as required by the ARP Act.

Note that on May 17, 2021, Governor Murphy [announced](#) that upon the conclusion of the 2020-2021 school year, portions of Executive Order 175 allowing remote learning will be rescinded, meaning that schools will be required to provide full-day, in-person instruction, as they were prior to the COVID-19 Public Health Emergency. The NJDOE and New Jersey Department of Health will share additional information regarding State requirements or guidance for health and safety protocols for the 2021-2022 school year as it becomes available.

Template: LEA Plan for Safe Return to In-Person Instruction and Continuity of Services

LEA Name: Allamuchy Township School District

Date (mm/dd/yyyy): 05/25/2021

Date Revised (mm/dd/yyyy):

1. Maintaining Health and Safety

For each mitigation strategy listed below (A–H), please describe how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policies, on each of the following safety recommendations established by the CDC.

A. Universal and correct wearing of masks

While the county is in the moderate or higher level of risk, students and staff will be required to wear masks while indoors. If it is recommended by the NJDOE that masks can be removed while indoors, the Allamuchy Township School District will follow current guidelines. As the pandemic is consistently changing, we will follow the most up-to-date guidelines regarding mask wearing.

Students and staff will bring masks from home and can be reusable or disposable. The school district will maintain a supply of extra youth and adult sized masks at all times.

B. Physical distancing (e.g., including use of cohorts/podding)

While either indoors or out, students and staff will maintain proper distancing protocols. Student seats will maintain a minimum of three feet distance from one another. While outside, students will continue to keep three feet of distance, unless students must come closer in vicinity during an organized activity but will not maintain that closer distance for more than 15 cumulative minutes in a 24-hour period.

C. Handwashing and respiratory etiquette

Students and staff will be required to wash or sanitize hands upon entry of the building. Handwashing/sanitizing stations will be readily available to support the increase of use. Before entering or leaving a classroom, students must wash or sanitize hands. Before and after use of objects, manipulative, equipment, students will wash or sanitize hands. Before and after utilizing the playground, students will wash or sanitize hands.

D. Cleaning and maintaining healthy facilities, including improving ventilation

The district has developed a schedule for increased, routine cleaning and disinfection as outlined in the district's policy.

- Cleaning products will be utilized in accordance with the directions on the label.
- Frequently touched surfaces will be routinely cleaned and disinfected.
 - Examples of frequently touched areas in schools:
 - Classroom desks and chairs
 - Lunchroom tables and chairs
 - Door handles and push plates
 - Handrails
 - Kitchens and bathrooms
 - Light switches
 - Handles on equipment (e.g. athletic equipment)
 - Buttons on vending machines and elevators
 - Shared telephones
 - Shared desktops
 - Shared computer keyboards and mice
- Bathrooms will be sanitized daily or between use as much as possible, using protocols outlined by the Environmental Protection Agency (EPA).
- The district will have all communal bathroom doors propped open to limit contact.
- Hand sanitizer will be made available at the entrance to each building as in each classroom, bathroom and office. There will also be hand sanitizers found throughout the hallways.
- A schedule for routine cleaning and disinfecting of furniture has been developed.
- Cleaning supply buckets will be available to all staff to clean commonly used surfaces.
- The district will ensure adequate supplies to support cleaning and disinfection practices.
- Where deemed necessary, additional training will be provided to the custodial staff.

Ventilation

- Filters are dated and changed on a monthly basis and have been upgraded from merv 8 to merv 10. We did not upgrade to 13s because they restrict airflow and can run the risk of causing the units to freeze up.
- Classrooms are equipped with a fresh air component and or have moving air exchange whether that be in the form of a fan or window. Any classrooms that are having issues are tended to as soon as possible to meet the requirements.

E. Contact tracing in combination with isolation and quarantine, in collaboration with the State, local, territorial, or Tribal health departments

- The school district is responsible for keeping accurate attendance for both buses and academic sessions. These records will be submitted to the Health Department upon request for Contact Tracing.
- Contact Tracing procedures will begin through the Warren County Health Department.

F. Diagnostic and screening testing

Screening Process Guidelines:

- Allamuchy Township School District has adopted a screening process policy for students and staff upon their arrival to school each day. The policy does include accommodations for students with disabilities.
 - Temperatures will be taken and recorded when a fever (currently greater than or equal to 100.4 °F; this may change based upon CDC guidelines) is present
 - The parent will be mindful of the following:
 - Fever
 - Cough or shortness of breath
 - Sore throat
 - Trouble Breathing
 - Vomiting or Diarrhea
 - Chills
 - Congestion or runny nose
 - Muscle pain
 - Headache
 - New loss of taste or smell
 - Abdominal pain, nausea, vomiting, or diarrhea

- Was there close Contact with Anyone Diagnosed with COVID-19 in the Past 14 Days?
- Has anyone in the household had any of the above listed symptoms?
- Have you or any family members traveled internationally or to a state on the NJ restricted travel area in the last 14 days?

Desk shields will be utilized in all offices and common areas.

- Desk shields will be utilized in individualized sessions with specialists, therapists, and counselors.

Proper PPE will be provided to staff members as necessary. PPE equipment such as gloves and face coverings have been ordered in abundance for distribution to faculty, staff, and students.

Systematic Protocols

- If a staff member or student becomes symptomatic during the school day, they will be Safely and respectfully isolated from others.
- If the district becomes aware that an individual has spent time in the building and tests positive for COVID 19, the district will immediately notify the Warren County Health Department and the Warren County Department of Education and the family of the confirmed case while maintaining confidentiality.

G. Efforts to provide vaccinations to educators, other staff, and students, if eligible

The Allamuchy Township School District will assist staff and eligible students in receiving vaccinations. The District will attempt to assist in the scheduling of vaccination appointments and will possibly have the vaccine available to staff through a clinic held at the school.

H. Appropriate accommodations for children with disabilities with respect to the health and safety policies

Allamuchy Township School District will continue to meet our obligations to students with disabilities or ESL students to the greatest extent possible. The district will have:

- Procedures to address the return to school of medically fragile students and students with physical or health impairments who may require accommodations and modifications as part of an IEP or 504.

Allamuchy Township School District has adopted a screening process policy for students and staff upon their arrival to school each day. The policy does include accommodations for students with disabilities.

2. Ensuring Continuity of Services

A. Describe how the LEA will ensure continuity of services, including but not limited to services to address students' academic needs and students' and staff's social, emotional, mental health, and other needs, which may include student health and food services. (1000 character limit)

The Covid-19 Pandemic has caused schools to drastically change their lesson delivery. Remote education, hybrid instruction, quarantine, etc. have interrupted our typical school year. This may have caused a gap in learning.

In addition, the 19-20 and 20-21 did not have our students participating in standardized tests. Because of this, our district has utilized a variety of other assessment methods to determine our students' academic levels. It has been determined that the best way to reach all of our students' needs and close the gap is to provide a summer program intended to assist students in mastering their grade-appropriate standards.

This program will provide small-group, targeted intervention that will allow students to continue on with their education from where they left off. This in addition to our typical summer program that is offered to students identified as in need of intervention.

We also plan to extend our intervention programs that occur during the school year. We will be doubling the number of meetings available for student to hone skills necessary to close the gap.

3. Public Comment

A. Describe how the LEA sought public comment on its plan, and how it took those public comment into account in the development of its plan. Note, the ARP requires that LEAs seek public comment for each 60-day revision to the plan. (1000 character limit)

The Pandemic Committee convenes on a regular basis. In addition, monthly public board of education agendas include Health Related School Preparedness updates, which allows for board member and public comment. Frequent communications regarding the health status are relayed to parents. In addition, updates to our plan due to changes in guidelines will also be discussed with the pandemic committee and then shared with the community.

B. Describe how the LEA ensured that the plan is in an understandable and uniform format; is to the extent practicable written in a language that parents can understand or, if not practicable to provide written translations to a parent with limited English proficiency, will be orally translated for such a parent; and upon request by a parent who is an individual with a disability as defined by the ADA, will be provided in an alternative format accessible to that parent. (1000 character limit)

The Health Related School Preparedness Plan will be posted on the district website as soon as there is Board approval. On-going communications from the Allamuchy Township School District Administrative Teams will also continue to be posted on the district website. Administration is available to answer questions and meet with parents. In addition, a community forum was held to answer any and all questions pertaining to the pandemic. We will continue to host these types of meetings on an as-needed basis.

MAY GOVERNANCE POLICY DOCUMENT

7446 SCHOOL SECURITY PROGRAM

[See POLICY ALERT No. 211]

The safety of students, staff members, and visitors on school grounds is an important concern for the Board of Education.

[Select the Program Utilized by the School District]

☒ School Resource Officer Program

The Board of Education authorizes a School Resource Officer Program in partnership with the municipality and local law enforcement. The Program is designed for municipal officials, law enforcement officers, and school authorities to work together to identify major problems faced by their schools and to create a more secure school environment through the presence of law enforcement officers within the school district. A School Resource Officer assigned to the school district shall remain an employee of the municipality and its Police Department.

The School Resource Officer may be a full-time Police Officer or a Class Three Special Law Enforcement Officer employed by the municipality in accordance with the provisions of N.J.S.A. 40A:14-146.11. A Class Three Special Law Enforcement Officer is authorized to exercise full powers and duties similar to those of a permanent regularly appointed full-time police officer while providing security at a public school during hours when school is normally in session or when occupied by students or school staff members. The use of a firearm by a Class Three Officer is authorized pursuant to the provisions of N.J.S.A. 40A:14-146.14. A Class Three Officer shall not carry a firearm except when engaged in the actual performance of the Officer's official duties as a School Resource Officer and when specifically authorized by the Chief of Police or in the absence of the Chief, a designee. The Board of Education and the municipality shall enter into a partnership agreement that sets forth the respective obligations of the municipality, local law enforcement, and the school district. The agreement shall include, but is not limited to, the following terms: the number of police officers assigned to the school district; the school(s) to be covered; the days of police coverage in the school district; the process for the Police Department to assign and the process for the Board of Education to approve a School Resource Officer(s); the duties of the assigned School Resource Officer(s); the reporting requirements for the School Resource Officer; and the financial obligations of the parties. The School Resource Officer Program Agreement shall be approved by the Board of Education.

A School Resource Officer who is a full-time Police Officer or a Class Three Special Law Enforcement Officer must comply with all statutes and codes regarding their law enforcement status and all other statutory and administrative code responsibilities.

~~_____ School District Employed Security Officers = (Unarmed)~~

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~~The Board of Education authorizes the employment of school district security officers. The district's security officers will be required to wear Board-approved uniforms and shall work in cooperation with the school administration to provide security services on school grounds. The security officers will be provided the necessary equipment to perform the security functions assigned by the administration. The district's security officers will not carry a gun. The Superintendent of Schools will ensure all school district security officers receive appropriate training for the responsibilities of the position.~~

~~-~~

~~_____ School District Employed Security Officers (Unarmed and/or Armed)~~

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~~The Board of Education authorizes the employment of school district security officers. The district's security officers will be required to wear Board-approved uniforms and shall work in cooperation with the school administration to provide security services on school grounds. The security officers will be provided the necessary equipment to perform the security functions assigned by the administration. The Superintendent of Schools may recommend for Board approval a school security officer who was a law enforcement officer who retired in good standing and has a valid permit to carry a handgun issued pursuant to N.J.S.A. 2C:58-4, and a permit to possess a handgun in a school building or on school grounds during his/her workday provided the employee meets the exception to N.J.S.A. 2C:39-5 outlined in N.J.S.A. 2C:39-6(1).~~

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~~In order for a school security officer to be authorized to carry a handgun in a school building or on school grounds, the school security officer must provide the Superintendent of Schools with documentation supporting compliance with the requirements of N.J.S.A. 2C:39-6(1), including, but not limited to, a copy of an identification card issued by the Superintendent of the State Police permitting the retired officer to carry a handgun in accordance with N.J.S.A. 2C:39-6(1)(4). The identification card shall be valid for one year from the date of issuance, valid through the State, not transferable to any other person, and shall be carried at all times on the person of the retired law enforcement officer while the officer is carrying a handgun. The retired law enforcement officer shall produce the identification card for review on the demand of any law enforcement officer or authority.~~

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~~The Superintendent of Schools will contact the Superintendent of the State Police to confirm the issuance of the identification card permitting the retired officer to carry a handgun in accordance with N.J.S.A. 2C:39-6(1)(4). The Superintendent of Schools will also submit the identification card to the school district's insurance company to ensure the Board of Education has the appropriate insurance for a school security officer to carry a handgun in accordance with this Policy. The school security officer's authorization to carry a handgun in school buildings and on school grounds will be dependent upon receipt of written confirmation from the school district's insurance company that sufficient insurance coverage, as determined by the Board, will be provided to the school district and school employees should any liability arise from the school security officer's handgun. The inability to obtain sufficient insurance coverage may independently form the basis for denial of a school security officer's authorization to carry a handgun in school buildings and on school grounds.~~

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~~The appointment and authorization for a school security officer to carry a handgun in school buildings and on school grounds must be recommended by the Superintendent and approved by the Board of Education. Any authorization will only be for the time period the New Jersey State Police issued identification card is valid and under no circumstances will the authorization exceed one year. The Superintendent of Schools, if recommending a school staff member be authorized to carry a handgun in school buildings and on school grounds, will provide the Board of Education with a copy of all the~~

~~information submitted by the school security officer in support of the application, any documentation from law enforcement agencies, and information from the district's insurance company. The Board of Education may approve the Superintendent's recommendation after review of the documentation, and upon such approval, the Superintendent of Schools will provide written authorization to the school security officer along with any conditions on the authority to carry a handgun in school buildings or on school grounds. The Superintendent of Schools or designee will inform local law enforcement officials of any school district security officer(s) authorized to carry a handgun in school buildings or on school grounds. A school security officer authorized to carry a handgun is not authorized to carry a handgun in school buildings or on school grounds beyond the hours of the officer's workday or work assignment.~~

~~-~~

~~A school security officer approved and authorized by the Board of Education to carry a handgun in school buildings and on school grounds must comply with all applicable New Jersey laws, including but not limited to: N.J.S.A. 2C:39-4; N.J.S.A. 2C:39-5; N.J.S.A. 2C:39-6; and N.J.S.A. 2C:58-4.]~~

~~-~~

~~This Policy will be reviewed and approved by the Board attorney for compliance with applicable statutes and administrative code provisions before initial adoption and subsequent re-adoptions by the Board.~~

N.J.S.A. 2C:39-4; 2C:39-5; 2C:39-6; 2C:58-4;
40A:14-146.10; 40A:14-146.11;
40A:14-146.14

Adopted:

8601 STUDENT SUPERVISION AFTER SCHOOL DISMISSAL (M)

M

[See **POLICY ALERT No. 179**]

The Board of Education adopts this Student Supervision After School Dismissal Policy as a result of the New Jersey Supreme Court's decision in *Joseph Jerkins, an infant by his Guardian Ad Litem, Charles Jerkins; Charles Jerkins and Toni Jerkins, individually, v. Soweto Anderson; Kemba N. Anderson; John Does 1-10 (fictitious individuals) and ABC Corporations 1-10 (fictitious entities), and Board of Education of Pleasantville Public Schools and Rosemay Clarke*.

The New Jersey Supreme Court, in Jerkins, indicated dangers exist for younger students at dismissal as children are susceptible to numerous risks, including negligent conduct, when leaving school property. Because of these risks, the Board of Education adopts and requires the implementation of Policy 8601 for the supervision of younger students after dismissal. The supervision provisions of Policy Guide 8601 are applicable to parents or legal guardians of students attending district-operated schools or programs in grades **PK to 8** who are not eligible for district-provided transportation after dismissal or are eligible and elect not to use district-provided transportation after dismissal.

Any parent(s) or legal guardian(s) **or designated escort(s)** of a student attending a district-operated school or program in grades **[same grades as indicated above] PK to 8**, where the student is not eligible for district-provided transportation or is eligible and elects not to use district-provided transportation after dismissal **will be responsible for providing transportation from the school.** ~~may request the school or program not release the student to walk home after dismissal unless the student is released to the parent(s) or legal guardian(s) or escort(s) designated by the parent(s) or legal guardian(s).~~ ~~[Optional - The parent(s) or legal guardian(s) designated escort(s) must be at least _____ years old.] [Optional - The parent(s) or legal guardian(s) may designate up to _____ escorts.]~~ The parent(s) or legal guardian(s) requesting their child(ren) only be released to a parent(s) or legal guardian(s) or parent(s) or legal guardian(s)-designated escort after dismissal must submit a completed **Request for Supervision at Dismissal from School Form-Transportation Waiver** to the Principal or designee, or program administrator.

[Optional – select one or more of the options listed below

The Form shall be made available

 X in the Main office of the school building or the location of the program.

☒ upon request to the Principal, or designee, or the program administrator.

☒ on the school or school district website.

☒ to parent(s) or legal guardian(s) in the beginning of the school year.

Other - _____.

~~Only those parents or legal guardians requesting the school or program not release their child(ren) to walk home after school dismissal unless the child(ren) is released to the parent(s) or legal guardian(s) or designated escort need to complete the Request Form.~~

~~In order for the school administration to effectively implement the requirements of this Policy and to ensure the safety and security of students that will be released to a parent(s) or legal guardian(s) or designated escort, the parental request shall be applicable for every school day and shall apply for a duration period of **[check one option - one marking period, one month, two marking periods, the entire school year, other - _____]**. The Request Form must be re-submitted at the end of the duration period. In addition, parent(s) or legal guardian(s) may rescind their Request by submitting a written request to the Principal or program administrator indicating the date in which the parent(s) or legal guardian(s) no longer requests the school provide supervision of their child(ren) after school dismissal. The child(ren) will be dismissed in accordance with typical dismissal protocol effective the date indicated in the rescinding request.~~

The Principal or designee, or program administrator upon receiving the **Transportation Waiver Request for Supervision at Dismissal from School Form**, shall notify the appropriate school staff member(s) who has supervision of the student at dismissal time at the end of the school day of the parent's or legal guardian's request. The supervising staff member that receives such notice shall retain supervision of the student **until the student can be dismissed to the parent(s), legal guardian(s) or designee(s).** ~~when other students are dismissed from school at the end of the school day.~~

Each Principal or program administrator will develop and implement a written Student Supervision After School Dismissal Plan for their school building or program location. This Plan shall include the school building's or program's supervision procedures for students at the end of the school day to the designated area in the school building or program and the location of the designated area in the school building or program. The Plan shall be based on the school's or program's ability to provide supervision, the accessibility for the parent(s) or legal guardian(s) or designated escort to pick-up the child without disrupting dismissal of the remaining school population, and other considerations unique to the school building or program location. The school's or program's Student Supervision After School Dismissal Plan shall be provided to all parent(s) or legal guardian(s) that have submitted a Request Form.

[Optional – In the event the parent(s) or legal guardian(s) or designated escort does not arrive to pick up their child(ren) after the dismissal time of school, the Principal or designee will attempt to contact the parent(s) or legal guardian(s) using the district’s emergency call procedures.] - Keep

Note: A school district may elect to use Option 1 and/or Option 2 below. In the event the district uses both Option 1 and Option 2, the Policy should designate the option to be used in each school or program.

[Option 1 – For school districts that do not have after-school programs or elect not to use the after-school program for the supervision of children who are not permitted to walk home alone unless escorted by a parent(s) or legal guardian(s) or designated escort -

The student(s) shall be supervised by school staff in the designated area of the building and will only be released when the parent(s) or legal guardian(s) or designated escort arrives to pick up the student. ~~[Optional - and signs the student out of school].~~

~~In order to ensure the safety of other students being dismissed from school in accordance with typical school dismissal protocol, to limit interaction of parent(s) or legal guardian(s) or designated escorts with other students within the building, and to avoid traffic and vehicular safety problems outside the school building, the Principal or program administrator may prohibit the parent(s) or legal guardian(s) or designated escort from entering the school building until a time period after school has dismissed or until school buses and other vehicular traffic have cleared the school site. This determination shall be made by each Principal or program administrator after considering the unique circumstances at the school building and the building’s typical dismissal protocol.~~

In the event of an emergency such that, when an unforeseen event prevents a parent or legal guardian or designated escort from arriving for the child(ren) at dismissal within the time period designated by the Principal or program administrator, the student will

[Options - select one or more of the options listed below

☐ remain in the same location supervised by school staff in the school building until the parent(s) or legal guardian(s) or designated escort arrives **[Optional - and signs the student out of school].**

☒ be relocated to the Main Office in the school building and will remain in the Main Office supervised by the Main Office staff until the parent(s) or legal guardian(s) or designated escort arrives **~~[Optional - and signs the student out of school unless other protocols are in place due to the pandemic].~~**

_____ be relocated to the _____ (name of after-school program) where the student will be supervised by after-school program staff until the parent(s) or legal guardian(s) or designated escort arrives [Optional - and signs the student out of school].

Other _____.

~~[Option 2 - For school districts that have after-school programs and elect to use the after-school program for the supervision of children who are not permitted to walk home alone unless escorted by a parent(s) or legal guardian(s) or designated escort -~~

~~Students shall be supervised by school staff after school dismissal to the location of the Board-approved after-school program. The staff member(s) of the after-school program will assume supervision of the student and will only release the student when the parent(s) or legal guardian(s) or designated escort arrives in the designated area in the after-school program [Optional - and signs the student out of school].~~

~~In order to ensure the safety of other students being dismissed from school in accordance with typical school dismissal protocol, to limit interaction of parent(s) or legal guardian(s) or designated escorts with other students, and to avoid traffic and vehicular congestion outside the school building, the Principal or program administrator may prohibit the parent(s) or legal guardian(s) or designated escort from entering the school building until a time period after school has dismissed or until school buses and other vehicular traffic have cleared the school site. This determination may be made by each Principal or program administrator after considering the unique circumstances of the school building and the building's typical dismissal protocol.~~

~~In the event of an emergency such that, when an unforeseen event prevents a parent(s) or legal guardian(s) or designated escort from arriving for the child(ren) at dismissal within the time period designated by the Principal or program administrator, the student will remain under the supervision of the after-school program until the parent(s) or legal guardian(s) or designated escort arrives and signs the student out of school. In this circumstance, the parent(s) or legal guardian(s) may be subject to after-school program fees [Optional - if it is determined by the Principal or program administrator the frequency of emergencies causing the parent(s) or legal guardian(s) or designated escort to be delayed in picking-up the student is excessive].~~

The school will provide parent(s) or legal guardian(s) information regarding any supervised after-school services, if any, that may be available to students at the school's facilities after formal school dismissal.

This Policy shall be published in student/school handbooks. In addition, the school district shall provide to parent(s) or legal guardian(s) in the beginning of the school year, the school's calendar to include the starting and dismissal times for full session, half-session, and early dismissal days due to weather or other emergencies. Parent(s) or legal guardian(s) shall be required to return to the school a signed acknowledgement of receipt of the student/school handbook, which shall include this Policy and the school calendar. In addition, any changes to the school's calendar made during the school year shall also be provided to parent(s) or legal guardian(s).

Adopted:

MAY GOVERNANCE REGULATIONS DOCUMENT

R 7420 HANDLING AND DISPOSAL OF BODY WASTES AND FLUIDS (M)

M

[See Policy Alert No. 139]

A. Definitions

1. “Body wastes and fluids” includes a person’s blood, semen, drainage from scrapes and cuts, feces, urine, vomitus, respiratory secretions (e.g., nasal discharge), and saliva. Body fluids of all persons should be considered to potentially contain infectious agents.
2. “Disinfectant” means an intermediate level agent that will kill vegetative bacteria, fungi, tubercle bacillus, and viruses and has been registered by the U.S. Environmental Protection Agency for use as a disinfectant in medical facilities and hospitals. The following classes of disinfectants are acceptable, with hypochlorite solution (A2c) preferred for objects that may be put in the mouth:
 - a. Ethyl or isopropyl alcohol (70%);
 - b. Phenolic germicidal detergent in a 1% aqueous solution;
 - c. Sodium hypochlorite with at least 100 ppm available chlorine (one-half cup household bleach in one gallon water, freshly prepared for each use);
 - d. Quaternary ammonium germicidal detergent in 2% aqueous solution; and
 - e. Iodophor germicidal detergent with 500 ppm available iodine.
3. “Person” means any person on school premises or at a school-related activity, including students, staff members, and visitors, whether or not the person has a communicable disease or has been exposed to a communicable disease.

B. Precautions

1. Whenever possible, direct contact with body wastes and fluids should be avoided.

2. The wearing of protective gloves is required whenever direct hand contact with body wastes and fluids is anticipated, such as in treating a bloody nose, handling clothing soiled by incontinence, and cleaning small spills by hand.
3. Disposable protective gloves shall be worn by any person in the removal of body wastes and fluids and the treatment or disinfection of any items or surfaces that have come in contact with body wastes and fluids.
4. A supply of disposable protective gloves shall be maintained in the office of the ____school nurse_ and shall be freely available to all staff members.

C. When Bodily Contact with Body Wastes or Fluids Occurs

1. Hands and other skin areas that have come in contact with a person's body wastes or fluids must be thoroughly washed by the use of soap and vigorous scrubbing of all contacted surfaces under running water for at least ten seconds. Hands and other skin areas should then be dried with paper towels.
2. Gloves soiled by contact with body wastes and fluids or in the cleaning of soiled items and surfaces should be promptly removed and placed in a plastic bag or lined trash can, secured, and disposed of daily.

D. Removal of Body Wastes and Fluids From the Environment

1. A sanitary absorbent agent, designed to absorb and disinfect body wastes and fluids, will be applied in accordance with instructions supplied with the material.
2. When the fluid is absorbed, the material will be vacuumed or swept up and the vacuum bag or sweepings will be disposed of in a plastic bag or lined trash can, secured, and disposed of daily.
3. The broom and dust pan used in sweeping will be rinsed in a disinfectant. No special handling is required for the vacuuming equipment.
4. Any disposable items (such as paper towels and tissues) used to clean up will be placed in a plastic bag or lined trash can, secured, and disposed of daily.

E. Treatment of Soiled Items

1. Items such as clothing and fabric towels should be rinsed under cold running water to remove body wastes and fluids. If necessary for the treatment of stains, the item may be soaked in cold water.

2. If such pre rinsing is required, gloves should be used when rinsing or soaking the items in cold water prior to bagging. Clothing should be sent home for washing with appropriate directions to parents/teachers.
3. Rinsed items may be stored in a plastic bag until further treatment can be given. A student's soiled clothing should be placed in a plastic bag with prepared laundry instructions for the parent(s) or legal guardian(s).
4. Clothing and other items soiled by body wastes and fluids should be laundered separately in soap and water. The use of a household chlorine bleach is recommended; if the material is not colorfast, a non chlorine bleach may be used.
5. Soiled disposable items (e.g., tissues, cotton balls, band aids, paper towels, diapers) should be handled in the same manner as disposable gloves.

F. Treatment of Soiled Rugs

1. Body wastes and fluids should be removed as provided in D.
2. A rug shampoo with a germicidal detergent should be applied with a brush and, when dried, vacuumed.
3. The vacuum bag will be placed in a plastic bag or lined trash can, secured, and disposed of daily.

G. Disinfection of Hard Surfaces

1. Employees are to wear gloves while disinfecting hard surfaces and equipment.
2. Body wastes and fluids should be removed as provided in D and a disinfectant applied to the affected surface.
3. Mops should be soaked in the disinfectant after use and rinsed thoroughly or washed in a hot water cycle.
4. Disposable cleaning equipment and water should be placed in a toilet or plastic bag as appropriate.
5. Non disposable cleaning equipment (such as dust pans and buckets) should be thoroughly rinsed in the disinfectant.
6. The disinfectant solution should be promptly discarded down a drain pipe.

7. Gloves should be discarded in appropriate receptacles.

H. Disposal of Sharps

“Sharps” are defined as any instrument used to inject fluids into or draw fluids out of humans. Included are the pricks used for tine tests and blood sampling.

1. The school nurse shall keep a log of all sharps used on a monthly basis. One copy of the log shall be maintained with the nurse’s files and one copy submitted to the Principal or Designee. The nurse will provide the Principal with a photocopy.
2. All sharps shall be placed in a medical waste container that is:
 - rigid
 - leak resistant
 - impervious to moisture
 - have sufficient strength to prevent tearing or bursting under normal conditions of use and handling
 - puncture resistant
 - sealed to prevent leakage during transport
 - labeled

When the medical waste container is 75% full, the school nurse shall advise the Business Office who will arrange, by work order, to have the container picked up. The words, “Medical Waste”, shall be clearly typed across the top of the work order form.

The Business Office will arrange for the contracted vendor to pick up the sharps container. The vendor will provide a completed transmittal form at the time of pick up. A copy of the transmittal form will be kept by the school nurse and a copy submitted to the Business Office.

Adopted:

R 7420.1 BLOODBORNE PATHOGEN EXPOSURE CONTROL PLAN (M)

M

[See POLICY ALERT Nos. 122 and 168]

A. Definitions

1. “Bloodborne pathogens” means pathogenic microorganisms that are present in human blood and can cause disease in human beings, including but not limited to Hepatitis B Virus (HBV) and Human Immunodeficiency Virus (HIV).
2. “Exposure incident” means a specific eye, mouth, other mucous membranes, non-intact skin, or parenteral contact with blood or other potentially infectious materials that results from the performance of an employee's duties.
3. “Occupational exposure” means reasonably anticipated skin, eye, mucous membrane, or parenteral contact with blood or any other body fluid that may result from the performance of an employee's duties.
4. “Parenteral” means piercing mucous membranes or the skin barrier through such events as needle sticks, human bites, cuts, and abrasions.
5. “Source individual” means any individual, living or dead, whose blood or other potentially infectious materials may be a source of occupational exposure to the employee.

B. Exposure Determination

The employees in this school district who have occupational exposure are those employees whose duties require close contact with students and include the job classifications designated by the Superintendent.

C. Workplace Controls

1. Universal precautions shall be observed to prevent contact with blood or other potentially infectious materials. All body fluids shall be considered potentially infectious materials, whether or not the presence of bloodborne pathogens is determined and whether or not body fluid types can be differentiated.

2. All blood and body fluids shall be handled in accordance with Regulation No. R 7420, Handling and Disposal of Body Wastes and Fluids, which is incorporated herein as if set forth in its entirety.

D. Hepatitis B Vaccination

1. Hepatitis B vaccination shall be made available to each employee identified as having occupational exposure, after the employee has received training in bloodborne pathogens and within ten working days of his/her initial assignment, unless
 - a. The employee has previously received the complete hepatitis B vaccination series,
 - b. Antibody testing has revealed that the employee is immune,
 - c. The vaccine is contraindicated for medical reasons, or
 - d. The employee declines to receive the vaccine and signs the required statement to that effect, except than an employee who has declined to receive the vaccine and later decides to receive it shall be again offered the vaccine.
2. Hepatitis vaccination shall be made available without cost to employees, at a reasonable time and place, under the supervision of a licensed physician or other licensed healthcare professional, and in accordance with recommendations of the U.S. Public Health Service current at the time of the vaccination.
3. All laboratory tests shall be conducted by an accredited laboratory at no cost to the employee.

E. Post Exposure Evaluation and Follow-Up

Whenever an exposure incident is reported, the exposed employee shall be promptly offered a confidential medical evaluation and follow-up.

1. The route(s) of exposure and the circumstances under which exposure occurred shall be documented.
2. The identity of the source individual shall be documented, unless the Board establishes that identification is not feasible or is prohibited by state or federal law.

3. Unless the identified source individual's infection with HBV or HIV infection is already known, the identified source individual's blood shall be tested for HBV and HIV infectivity, provided that the source individual has consented to the test for HBV and HIV infectivity or when consent is not required by the law. When the source individual is already known to be infected with HBV or HIV, testing for the source individual's known HBV or HIV status need not be repeated.
4. The results of any blood testing of the source individual shall be made available to the exposed employee, and the employee shall be informed of all laws and regulations regarding disclosure of the identity and infectious status of the source individual.
5. The exposed employee's blood shall be collected as soon as possible after the exposure and on the employee's consent for HBV and HIV serological status. The employee may withhold consent for HIV serological testing for up to ninety days, during which his/her blood sample shall be preserved.
6. The exposed employee shall be offered post-exposure prophylaxis, when medically indicated, as recommended by the U.S. Public Health Service; counseling; and evaluation of any reported illnesses.

F. Communication of Hazards to Employees

Any container that holds blood or other potentially infectious material shall be conspicuously labeled with a sign that its contents are a biohazard, in accordance with federal regulations. 29 C.F.R. 1910.1030(g).

G. Training Program

1. Employees with occupational exposure must participate in a training program, which shall be provided at no cost to the employee and during working hours.
2. Employees shall receive training on their initial assignment to a position with occupational exposure within ninety days after the effective date of the exposure and annually thereafter. Employees shall also receive training whenever any modifications in the position affects exposure except that any such training may be limited to the new exposures created.
3. Training materials shall be appropriate in content and vocabulary to the educational level, literacy, and language of employees.
4. The training program shall include as a minimum:

- a. An accessible copy of the OSHA regulation on bloodborne pathogens, 29 C.F.R. 1910.1030, and an explanation of its contents,
- b. A general explanation of the epidemiology and symptoms of bloodborne diseases,
- c. An explanation of the modes of transmission of bloodborne pathogens,
- d. An explanation of this Exposure Control Plan and the means by which the employee can obtain a copy of the plan,
- e. An explanation of the appropriate methods for recognizing tasks and other activities that may involve exposure to blood and other potentially infectious materials,
- f. An explanation of the use and limitations of methods that will prevent or reduce exposure, including work practices and personal protective equipment,
- g. Information on the types, proper use, location, removal, handling, decontamination, and disposal of personal protective equipment,
- h. An explanation of the basis for selection of personal protective equipment,
- i. Information on the hepatitis B vaccine, including information on its efficacy, safety, method of administration, the benefits of vaccination, and the free availability of the vaccine and vaccination,
- j. Information on the appropriate actions to take and persons to contact in an emergency involving blood or other potentially infectious materials,
- k. An explanation of the procedure to be followed if an exposure incident occurs, including the method of reporting that incident and the medical follow-up that will be made available,
- l. Information on the post-exposure evaluation and follow-up that the employer is required to provide after an exposure incident,
- m. Information regarding the labeling of biohazardous materials, and
- n. An opportunity for interactive questions and answers with the person conducting the training session.

5. The person conducting the training shall be knowledgeable in the subject matter covered as it relates to the workplace that the training will address.

H. Recordkeeping

1. The district will establish and maintain an accurate medical record for each employee with occupational exposure in accordance with 29 CFR 1910.1020. The record shall include:
 - a. The name and social security number of the employee;
 - b. A copy of the employee's hepatitis B vaccination status including the dates of all the hepatitis B vaccinations and any medical records relative to the employee's ability to receive vaccinations required by Section D. of this regulation;
 - c. A copy of all results of examinations, medical testing, and follow-up procedures as required by Section E. of this Regulation;
 - d. The district's copy of the healthcare professional's written opinion as required by 29 C.F.R. 1910.1030 (f)5;
 - e. A copy of the information provided to the healthcare professional as required by 29 C.F.R. 1910.1030 (f)(4)ii(B)(C) and (D);
 - f. The district shall ensure the employee's medical records required in Policy 7420 and this Regulation are kept confidential and are not disclosed or reported without the employee's express written consent to any person within or outside the workplace except as required by law; and
 - g. The medical records required in this section must be maintained by the district for at least the duration of employment of the employee plus thirty years in accordance with 29 CFR 1910.1020.
2. The district will maintain training records for three years from the date on which the training occurred. These records shall include:
 - a. The dates and contents or summary of the training sessions; and
 - b. The names and qualifications of persons conducting the training and the names and job titles of all persons attending the training sessions.

3. The district will ensure the training records required by this section of the Regulation be made available to authorized State and federal agencies, employees, and employee representatives upon request. Employee medical records required by this section of the Regulation shall be provided upon request for examination and copying to the subject employee, to anyone having written consent of the subject employee, and to authorized State and federal agencies in accordance with State and federal laws.
4. The district shall comply with the requirements involving the transfer of records set forth in 29 CFR 1910.1020(h).
5. The district shall establish and maintain a sharps injury log for the recording of percutaneous injuries from contaminated sharps. The information in the log shall be recorded and maintained in such a manner as to protect the confidentiality of the injured employee. The log shall contain, at a minimum: the type and brand of device involved in the incident; the department or work area where the exposure incident occurred; and an explanation of how the incident occurred. This log shall be maintained for the period required by 29 CFR 1904.6.

I. District's Exposure Control Plan

1. The District's Exposure Control Plan shall be reviewed at least annually and whenever necessary to reflect new or modified tasks and procedures that affect occupational exposure and to reflect new or revised employee positions with occupational exposure. The review and update of the Plan shall also
 - a. Reflect changes in technology that eliminate or reduce exposure to bloodborne pathogens; and
 - b. Document annually consideration and implementation of appropriate, commercially-available, and effective safer medical devices designated to eliminate or minimize occupational exposure.

J. Staff Input

1. The ____ **Supervisor of Buildings and Grounds** ____ shall solicit input from non-managerial employees who are potentially exposed to injuries from contaminated sharps in the identification, evaluation, and selection of effective engineering and work practice controls and shall document this solicitation in the Exposure Control Plan.

Adopted:

R 7422 SCHOOL INTEGRATED PEST MANAGEMENT PLAN (M)

M

[See **POLICY ALERT No. 166**]

A. Definitions

1. “Commissioner” means the Commissioner of Environmental Protection.
2. “Department” means the Department of Environmental Protection.
3. “Integrated Pest Management Coordinator” or “coordinator” means an individual who is knowledgeable about integrated pest management systems and has been designated by the Board, as the Integrated Pest Management Coordinator (IPMC) pursuant to the New Jersey School Integrated Pest Management Act. The IPMC is authorized to perform the statutory IPM responsibilities of the Board of Education.
4. “Low Impact Pesticide” means any pesticide or pesticidal active ingredient alone, or in combination with inert ingredients, that the United States Environmental Protection Agency has determined is not of a character necessary to be regulated pursuant to the “Federal Insecticide, Fungicide, and Rodenticide Act,” 7 U.S.C. s.136 et seq. and that has been exempted from the registration and reporting requirements adopted pursuant to that act; any gel; paste; bait; antimicrobial agent such as a disinfectant used as a cleaning product; boric acid; disodium octoborate tetrahydrate; silica gels; diatomaceous earth; microbe-based insecticides such as bacillus thuringiensis; botanical insecticides, not including synthetic pyrethroids, without toxic synergists; and biological, living control agents.
5. “Pesticide” means any substance or mixture of substances labeled, designed, intended for or capable of use in preventing, destroying, repelling, sterilizing or mitigating any insects, rodents, nematodes, predatory animals, fungi, weeds and other forms of plant or animal life or viruses, except viruses on or in living man or other animals. “Pesticide” shall also include any substance or mixture of substances labeled, designed or intended for use as a defoliant, desiccant or plant regulator.
6. “Plan” means the school district’s goals regarding the management of pests and the use of pesticides on all school property. The plan shall be developed in accordance with the requirements of N.J.S.A. 13:1f-19 through 33.

7. “School” means any public or private school as defined in N.J.S.A. 18A:1-1.
8. “School Integrated Pest Management Policy” means a managed pest control policy that eliminates or mitigates economic, health, and aesthetic damage caused by pests in schools; that delivers effective pest management, reduces the volume of pesticides used to minimize the potential hazards posed by pesticides to human health and the environment in schools; that uses integrated methods, site or pest inspections, pest population monitoring, an evaluation of the need for pest control, and one or more pest control methods, including sanitation, structural repair, mechanical and biological controls, other non-chemical methods, and when non-chemical options are ineffective or unreasonable, allows the use of a pesticide, with a preference toward first considering the use of a low impact pesticide for schools.
9. “School pest emergency” means an urgent need to mitigate or eliminate a pest that threatens the health or safety of a student or staff member.
10. “School property” means any area inside and outside of the school buildings controlled, managed, or owned by the school district.
11. “Staff member” means an employee of the school district, including administrators, teachers, and other persons regularly employed by the school district, but shall not include an employee hired by the school district or the State to apply a pesticide or a person assisting in the application of a pesticide.
12. “Universal notification” means notice provided by the school district to all parents or legal guardians of children attending a school, and staff members of the school district.

B. Integrated Pest Management Coordinator (IPMC)

The _____ **Supervisor of Buildings and Grounds** _____ shall be designated the Integrated Pest Management Coordinator (IPMC) of the school district. The Integrated Pest Management Coordinator (IPMC) shall:

1. Maintain information about individual schools, the school district’s Integrated Pest Management Policy, and about pesticide applications on the school property of the schools within the school district;
2. Act as a contact for inquiries about the School Integrated Pest Management Policy; and

3. Maintain material safety data sheets, when available, and labels for all pesticides that are used on the school property or in the schools in the school district.

C. Maintenance of Records of Pesticide Application; Notices of Policy

The IPMC shall request from the pesticide applicator and shall maintain records of pesticide applications used on school property or for each school in the school district for three years after the application, and for five years after the application of a pesticide designed to control termites, and on request, shall make the data available to the public for review.

A notice of the school district's Integrated Pest Management Policy shall be included in school calendars or another form of universal notification to students and parent(s) or legal guardian(s). The notice shall include:

1. The school district's Integrated Pest Management Policy;
2. A list of any pesticide that is in use or that has been used in the last twelve months on school district property at each school location;
3. The name, address, and telephone number of the Integrated Pest Management Coordinator (IPMC) of the school district;
4. A statement that:
 - a. The IPMC maintains the product label and material safety data sheet, when available, of each pesticide that may be used on school property;
 - b. The label and data sheet is available for review by a parent, legal guardian, staff member, or student attending the school; and
 - c. The Integrated Pest Management Coordinator (IPMC) is available to parents, legal guardians, and staff members for information and comment.
5. The time and place of any Board meetings that will be held to adopt the School Integrated Pest Management Policy; and
6. The following statement:

“As part of a school pest management plan, the School District may use pesticides to control pests. The United States Environmental Protection Agency (EPA) and the New Jersey Department of Environmental Protection (DEP) register pesticides to determine that the use of a pesticide in accordance with instructions printed on

the label does not pose an unreasonable risk to human health and the environment. Nevertheless, the EPA and DEP cannot guarantee that registered pesticides do not pose any risk to human health, thus unnecessary exposure to pesticides should be avoided. The EPA has issued the statement that where possible, persons who are potentially sensitive, such as pregnant women, infants and children, should avoid unnecessary pesticide exposure.”

After the beginning of each school year, the IPMC, in conjunction with the Building Principal(s), shall provide this notice to each new staff member who is employed during the school year and to the parent(s) or legal guardian(s) of each new student enrolled during the school year.

D. Permitted Use of Certain Pesticides; Notice

If it is determined that a pesticide, other than a low impact pesticide, must be used on school property, the pesticide may be used only in accordance with the requirements of N.J.S.A. 13:1F-25.

1. The Principal, upon prior notice from the IPMC, shall provide notice to a parent or legal guardian of each student enrolled at the school and each staff member of the school, at least seventy-two hours before a pesticide, other than a low impact pesticide, is used on school property. The notice shall include:
 - a. The common name, trade name, and federal Environmental Protection Agency registration number of the pesticide;
 - b. A description of the location of the application of the pesticide;
 - c. The date and time of application, except that, in the case of outdoor pesticide applications, one notice shall include three dates, in chronological order, on which the outdoor pesticide applications may take place if the preceding date is cancelled;
 - d. A statement that the Office of Pesticide Programs of the United States Environmental Protection Agency has stated: “Where possible, persons who potentially are sensitive, such as pregnant women, infants, and children, should avoid any unnecessary pesticide exposure”;
 - e. A description of potential adverse effects of the pesticide based on the material safety data sheet, if available, for the pesticide;
 - f. A description of the reasons for the application of the pesticide;

- g. The name and telephone number of the school district's IPMC; and
 - h. Any additional label instruction and precautions related to public safety.
- 2. The notice required by D.1. above may be provided by:
 - a. Written notice sent home with the student and provided to each staff member;
 - b. A telephone call;
 - c. Direct contact;
 - d. Written notice mailed at least one week before the application; or
 - e. Electronic mail.
- 3. If the date of the application of the pesticide must be extended beyond the period required for notice under this section, the Board shall reissue the notice required under D.1. above for the new date of application.

E. Posting of Sign Prior to Use of Certain Pesticides

At least seventy-two hours before a pesticide, other than a low impact pesticide, is used on school property, the IPMC shall post a sign that provides notice of the application of the pesticide in a prominent place that is in or adjacent to the location to be treated and at each entrance to the building or school ground to be treated.

A sign required for the application of a pesticide shall:

- 1. Remain posted for at least seventy-two hours after the end of the treatment;
- 2. Be at least 8½ inches by 11 inches; and
- 3. State the same information as that required for prior notification of the pesticide application pursuant to Section D.1. of this Regulation.

In the case of outdoor pesticide applications, each sign shall include three dates, in chronological order, on which the outdoor pesticide application may take place if the preceding date is canceled due to weather. A sign shall be posted after an outdoor pesticide application in accordance with 1, 2 and 3 above.

The requirement imposed pursuant to this section shall be in addition to any requirements imposed pursuant to the “Pesticide Control Act of 1971,” P.L. 1971, c.176 (C.13:1F-1 et seq.), and any rules or regulations adopted pursuant thereto.

F. Applicability of Notice and Posting Requirements

The provisions of Sections D and E of this Regulation shall apply if any person applies a pesticide, other than a low impact pesticide, on school property, including a custodian, staff member, or commercial applicator. These provisions shall apply to a school during the school year, and during holidays and the summer months, only if the school is in use by children during those periods. During those periods, notices shall be provided to all staff members and the parents or legal guardians of the students that are using the school in an authorized manner.

G. Emergency Use of Certain Pesticides

A pesticide, other than a low impact pesticide, may be applied on school property in response to an emergency, without complying with the provisions of Sections D and E of this Regulation, provided the following requirements are met:

1. The Building Principal shall, upon prior notice from the IPMC and within twenty-four hours after the application or on the morning of the next school day, provide to each parent or legal guardian of students enrolled at the school, and staff members of the school, notice of the application of the pesticide for emergency pest control that includes:
 - a. The information required for a notice under Section D of this Regulation;
 - b. A description of the problem and the factors that qualified the problem as an emergency that threatened the health or safety of a student or staff member; and
 - c. If necessary, a description of the steps that will be taken in the future to avoid emergency application of a pesticide pursuant to this section.

The district may provide notice required in G.1. above by:

1. Written notice sent home with the student and provided to the staff members;
2. A telephone call;
3. Direct contact; or

4. Electronic mail.

When a pesticide is applied pursuant to this section, the IPMC shall post a sign warning of the pesticide application at the time of the application of the pesticide in accordance with the provisions of Section E of this Regulation.

If there is an application of a pesticide pursuant to this section, the IPMC shall modify the School Integrated Pest Management Plan of the school district if necessary, to minimize the future emergency applications of pesticides under this section.

A pesticide, other than a low impact pesticide, shall not be applied on school property where students are expected to be present for academic instruction or for organized extra-curricular activities prior to the time prescribed for re-entry to the application site by the United States Environmental Protection Agency on the pesticide label, except that if no specific numerical re-entry time is prescribed on a pesticide label, such a pesticide, other than a low impact pesticide, shall not be applied on school property where students are expected to be present for academic instruction or for organized extra-curricular activities within seven hours of the application.

A pesticide, other than a low impact pesticide, shall not be applied in a school building when students are present. Students may not be present in an untreated portion of a school building being treated unless the area being treated with a pesticide, other than a low impact pesticide, is served by a separate ventilation system and is separated from the untreated area by smoke or fire doors.

A low impact pesticide may be applied in areas of a school building where students will not contact treated areas until sufficient time is allowed for the substance to dry or settle, or after the period of time prescribed for re-entry or for ventilation requirements on the pesticide label has elapsed.

The requirements of this section shall not apply when pesticides are applied on school property for student instructional purposes or by public health officials during the normal course of their duties.

H. Immunity From Liability of Commercial Pesticide Applicator

A commercial pesticide applicator shall not be liable to any person for damages resulting from the application of a pesticide at a school if the damages are solely due to the failure of the IPMC to provide the notice required prior to the application of a pesticide pursuant to the provisions of sections 7, 8, 9, or 10 of P.L. 2002, c.117 (C.13:1F-25, C.13:1F-26, C.13:1F-27 or C.13:1F-28).

I. Development, Availability of Form for Certifying Compliance

The Department of Environmental Protection shall develop and make available to commercial pesticide applicators a form that a commercial pesticide applicator may request an Integrated Pest Management Coordinator (IPMC) to sign prior to the application of a pesticide, other than a low impact pesticide, on school property. The form developed pursuant to this section shall set forth a certification by the Integrated Pest Management Coordinator (IPMC) that the notice and posting requirements for the application of a pesticide established pursuant to Sections D and E of this Regulation, or the posting requirement established pursuant to Section G of this Regulation, as appropriate, have met compliance requirements. Upon being presented by a commercial pesticide applicator with a form pursuant to this section, the signature of the Integrated Pest Management Coordinator (IPMC) shall be required as a condition for the application of the pesticide.

The Department of Environmental Protection may issue an administrative order against a local school Board that fails to adopt and implement a pesticide use and school Integrated Pest Management Policy in compliance with the provisions of N.J.S.A. 13:1F-32.

The Commissioner shall adopt, pursuant to the provisions of the "Administrative Procedure Act," P.L.1968, c.410 (C.52:14B-1 et seq.), such rules or regulations as are necessary to implement the provisions of the School Integrated Pest Management Act.

Issued:

R 7432 EYE PROTECTION PRACTICES (M)

M

[See **POLICY MEMO No. 65**]

[See **POLICY ALERT No. 133**]

A. Eye Protection Devices

1. The following types of eye protective devices must be worn by all students, staff members, and visitors (including persons attending evening adult school programs) participating in the activity or process designated wherever it may occur on school premises:

Potential eye hazard

Protective devices

Caustic or explosive

Goggle, flexible fitting materials, hooded ventilation; add plastic window face shield for severe exposure

Dust producing operations

Goggle, flexible fitting, hooded ventilation

Electric arc welding

Welding helmet in combination with spectacles with eye cup or semi- or flat-fold side shields

Oxy-acetylene welding

Welding goggle, eye cup type with tinted lenses; welding goggle, coverspec type with tinted lenses or tinted plate lens

Hot liquids and gases

Goggle, flexible fitting, hood ventilation; add plastic window face shield for severe exposure

Hot solids	Clear or tinted goggles or spectacles with side shields
Molten materials	Clear or tinted goggles and plastic or mesh window face shield
Heat treatment or tempering	Clear or tinted goggles or clear or tinted spectacles with side shields
Glare operations	Tinted goggles; tinted spectacles with side shields or welding goggles, eye cup or coverage type with tinted lenses or plate lens
Shaping solid materials	Clear goggles, flexible or rigid body; clear spectacles with side shields; add plastic window face shield for severe exposure
Laser device operation or experimentation	Appropriate for specific hazard
Repair or servicing of vehicles	Clear goggles, flexible or rigid body; clear spectacles with side shields
Other potentially hazardous processes or activities	Appropriate for specific hazard

2. The supplier of any eye protective device to this district shall certify in writing that the device meets or exceeds ANSI standards. All spectacle type eye protective devices shall have side shields of the eye cup, semi-, or flat-fold type.
3. Staff members shall regularly and frequently inspect the eye protective devices used in their classes and shall report to the Principal devices that are defective or poorly fitting. All eye protective devices shall be identified with the name(s) of the user(s) and shall be properly stored when not in use.

4. An eye protective device that is shared shall be disinfected between uses by a method prescribed by the local school medical inspector.
5. The use of contact lenses shall be restricted in learning environments which entail exposure to chemical fumes, vapors or splashes, intense heat, molten metals, or highly particulate atmospheres. Staff members in these learning environments shall identify the students in his/her class who wear contact lenses. A list of such students shall be kept by the staff member in order that appropriate emergency eye care may be given; the list shall be destroyed at the end of the course of study.

When permitted, contact lenses may be worn only in conjunction with appropriate eye protective devices. The contact lens wearer shall be identified for appropriate emergency eye care in hazardous learning environments.

6. A student who wears prescription glasses shall be provided with an appropriate eye protective device that fits over his/her glasses. A student or staff member may wear his/her personal corrective eye wear in the course of an activity hazardous to the eyes provided that the eye wear has been certified in writing by a licensed optician to meet or exceed ANSI standards as defined in N.J.A.C. 6:29-1.7(b)1 and 2 for the appropriate eye protective device required.
7. The responsible staff member will provide each visitor to an area in which an activity hazardous to eyes is conducted with an appropriate eye protective device.

B. Eye Wash Fountains

1. Eye wash fountains or similar devices, capable of a minimum of fifteen minutes of continuous flow of eye wash solution shall be provided in accordance with Policy No. 7432 and the standards of the State Department of Education and N.J.A.C. 6:29-1.7(d).
2. Eye wash fountains shall be routinely checked by the responsible staff member and any fountain that does not operate properly shall be promptly reported to the Principal.

C. Enforcement

1. Staff members shall not permit students to engage in an activity potentially hazardous to the eyes without appropriate eye protection and shall dismiss from the class period a student who refuses or persistently neglects to wear eye protection or to observe established eye protection practices. Any such dismissed student shall be reported absent for the class.

2. Staff members shall report to the Building Principal a visitor who refuses or persistently neglects to wear eye protection or observe established eye protection practices.
3. The Principal shall annually inspect the school premises for the existence of conditions potentially hazardous to the eyes, for the placement of signs requiring appropriate eye protective devices, and for an adequate supply of appropriate eye protective devices in satisfactory condition. Conditions potentially hazardous to the eyes include, in addition to the activities listed in paragraph A1 above, the likelihood of flying objects and spilled liquids and the presence of protruding and sharp objects.

D. Training and Supplies

The school district shall provide annual training and appropriate supplies and equipment to all school personnel responsible for implementing the eye safety policies and program. The training shall include all aspects of eye protection as defined in this regulation.

Issued:

R 7510 USE OF SCHOOL FACILITIES (M)

[See POLICY ALERT No. 196 and 221]

M

A. Classification of Users

Organizations and individuals using school facilities will be classified as Class I, II, or III users as follows:

1. Class I users will be given priority for the use of school facilities over other users and may use school district facilities without payment of a use fee or charge for custodial and service (fuel, water, and electricity) costs. Class I users include the following organizations and individuals:
 - ATSD PTO
 - Boy Scouts
 - Girl Scouts
 - Allamuchy Twp. Recreation Commission
 - Municipal and County Organizations
 - Local Churches and religious organizations
 - Local/Community non profit organizations formed for charitable, civic, or educational purposes
 - Organizations holding charitable events in which the organization will donate the event's profits to a reputable charity or to the Allamuchy Township Board of Education
 - Other organizations where the majority of participants are ATSD students
 - Special Education Groups
2. Class II users will be given priority for the use of school facilities over Class III users and may use school district facilities without payment of a use fee but will be charged custodial and service costs. Class II users include the following organizations and individuals:
 - All of the above mentioned organizations during the summer weekdays and weeknights after the school year has concluded
 - Any of the above type of organizations that are not local to Allamuchy

3. Class III users will be given lowest priority for the use of school facilities and may use school district facilities only on payment of a use fee and charges for custodial and service costs. Class III users include the following organizations and individuals:

- All organizations not mentioned above.

***Non PTO Parent Groups and Individuals requesting Facility Use shall be reviewed on a case by case basis and notified of any charges incurred herein prior to board approval.**

4. No other organizations or individuals will be permitted to use school facilities.

***All requests for use of Rutherford Hall will be subject to approval following Policy 7510.01.**

B. Application Procedures

1. Application must be made in writing and on the form supplied by the school district. The form is available ~~in the office of the _____~~ online via the district website.
2. Application for use of school facilities must be submitted ~~to the _____~~ not less than 30 working days before the date of the requested use. A use that requires the approval of the Board must be submitted not less than 25 working days prior to a regular Board meeting and not less than 30 working days before the date of the requested use.
3. The application must be signed by an adult representative of the requesting organization, who will be considered by the Board to be the agent of the organization.
4. The application must include all the facilities that the applicant wishes to use and all the dates and times of the requested use. Approval of any application is limited to the facilities, dates, and times expressly requested on the application. Approval does not include the privilege of additional rehearsal time or the use of rooms or buildings not expressly requested.
5. The application must include all the equipment and supplies that the applicant wishes to include in the use, pursuant to Policy No. 7520, Loan of School Equipment.

C. Approval

1. The **Building Principal or Designee** will review each application and check the school calendar to determine whether the facility requested is available at the date and time requested, that is, the facility has not been scheduled
 - a. For use in the instructional or co-curricular program,
 - b. For maintenance, repair, or capital improvement, or
 - c. For use by another organization.

2. If the facility is not available for use, the **Principal or Designee** will so inform the representative of the organization and may suggest alternative dates, times, or facilities.
3. If the facility is available for use and the applicant meets the standards set by Policy No. 7510 and these regulations, the **Principal** will note his/her approval on the application form and will record the classification of the applicant organization. **Once approved, form will then be uploaded automatically into the district spreadsheet and Principal or Designee will reserve the space in the district wide calendar. and forward the application to the _____ for final approval or for referral to the Board for requests that may be approved only by the Board.**
4. Standards for approval include the following limitations on use:
 - a. School facilities are available for use only on weekdays, including school vacations.

[Select one option below]

- ☐ School facilities are not available for use on Saturdays, Sundays, and other public holidays.
- ☒ School facilities may be available for use on ☐ Saturdays ☒ Saturdays and Sundays ☐ Saturdays, Sundays, and other public holidays **depending on appropriate and adequate custodial coverage.]** **Keep**
- b. School facilities are available for use only during the hours of 5:00 p.m. and 9:30 p.m. weekdays. Weekend hours to be determined in collaboration with the administration. Permission may be granted for a use up to 11:00 p.m. on weekdays, provided the user pays an overtime fee regardless of the user's classification. School facilities are not available for use during the school day or for any use that may interfere with the school district's educational or co-curricular programs.
 - c. The use of school facilities will generally not be granted for observances or celebrations that are essentially private in nature or for meetings of small groups that can conveniently convene in private homes.
 - d. In accordance with Policy No. 7510, the use of school facilities will not be granted for the advantage of any commercial or profit-making organization or partisan political activity, or any purpose that is prohibited by law.
5. The **Allamuchy Board of Education** will determine the classification (I, II, or III) of the applicant organization and the fees and costs, if any, to be charged for the use of the facility. This information will be provided on the application form.

6. In the event of a conflict between requesting organizations within the same class, the request received earlier by the district will be honored first.
7. A copy of each approved or disapproved application will be **electronically stored and communicated to the applicant via email.** ~~distributed to the representative who signed the application form.~~
8. The application form will include the rules governing the use of school facilities, and the representative's signature on the application will signify notice of those rules and the organization's agreement to be bound by those rules.
9. The Board reserves the right to deny an application and to withdraw permission to use school facilities after approval has been granted and after the use has commenced. Permission may specifically be withdrawn from any organization whose representative has willfully made misrepresentation on the application or whose members violate the rules established for the use of school facilities. Such withdrawal of permission may constitute grounds for denying a future application made by the organization.
10. Permission to use school facilities is not transferable.
11. The organization representative must inform the **_Principal or Designee_** of any canceled use request as soon as he/she is aware of the cancellation. An organization's failure to inform the **_Principal or Designee_** of a canceled use at least **10** working days in advance of the scheduled time of the use may result in imposition of service charges.
12. Permission to use a school facility is automatically withdrawn on a day when the facility is closed for inclement weather, work stoppage, or other emergency.

D. Insurance and Indemnification

1. The representative of an organization granted permission to use a school facility must assume responsibility for the orderly and careful use of the facility and must agree to assume liability for any damage or loss of property caused by the use or in the course of the use.
2. The organization and/or its representative will hold the Board of Education harmless from claims arising out of the permitted use of the school facility or during the user's occupancy. In addition, the user shall agree to save the Board harmless from liability for injury or damage to any person or property of any person who may be attending or participating in the function or activity for which permission has been granted.
3. The user shall furnish evidence of the purchase of liability insurance in the amount of
 - a. \$ **1,000,000** per person,
 - b. \$ **1,000,000** per accident or event, and

c. \$ 1,000,000 property damage.

Find out about the loss payee

4. Any youth sports team organization that is granted permission to use school facilities must provide the school district proof of an insurance policy against liability for any bodily injury in the amount of not less than \$50,000 per person per occurrence, insuring the youth sports team organization against liability for any bodily injury suffered by a person. The youth sports team organization must also provide a statement of compliance with the school district's Policy and Regulation 2431.4 - Prevention and Treatment of Sports-Related Concussions and Head Injuries, which will be provided to the adult representative of the requesting organization with the application to use school facilities.

For the purpose of this Policy, a "youth sports team organization" means one or more sports teams organized pursuant to a nonprofit or similar charter or which are member teams in a league organized by or affiliated with a county or municipal recreation department.

E. Rules for the Use of School Facilities

1. Users of school facilities will be bound by the law.
 - a. Users must comply strictly with all applicable statutes; municipal ordinances; and rules of the Board of Health, Fire Department, and Police Department regarding public assemblies.
 - b. The use must not exceed the established capacity of the facility used.
 - c. The use must not involve gambling or games of chance.
 - d. The use, possession, and/or distribution of alcohol and/or controlled dangerous substances is absolutely prohibited, in accordance with law and Policy Nos. 5530 and 7435.
 - e. Smoking is prohibited in accordance with Policy No. 7434.
 - f. School facilities cannot be used for any purpose prohibited by law or likely to result in rioting, disturbance of the peace, damage to property or for the purpose of defaming others.
2. Users of school facilities will respect Board property.
 - a. The user will not damage, destroy, or deface school property. The facility shall be used with care and left in an orderly and neat condition.
 - b. The user must request in the application and receive permission to bring and use equipment, decorations, or materials to the school facility. No equipment,

decorations, or materials may be nailed to floors, walls, windows, woodwork, curtains or fixtures or affixed to the same in any manner that defaces or damages school property or grounds.

- c. Any equipment, scenery, decorations, or other material brought to the school facility and any debris caused by the use or remaining after the use must be promptly removed by the user. Any such materials left on school premises beyond the time period approved in the application may be removed by the Board at the user's expense. The Board assumes no liability for damage to or loss of materials brought to school facilities.
- d. The user must request in the application and receive permission to use, move, or tune a district piano. A piano may be moved only by school district staff or by a competent and experienced commercial mover approved by the Board and at the expense of the user. Any piano that has been moved must be returned to its original placement with the same care and at the expense of the user.
- e. Users of the gymnasium must ensure that all participants wear rubber-soled footwear to prevent damage to floors.
- f. No school facility may be used for a purpose in conflict with the purpose for which the facility was designed.
- g. Lighting equipment, ventilation systems, and thermostatic controls may be operated only by an employee of the district.
- h. The user must request in the application and receive permission to serve and consume food and/or beverages on school premises. The service and consumption of food and/or beverages is strictly limited to the area for which permission is granted. If food and/or beverages are served, the user must clean all utensils, equipment, serving dishes, and the like and restore the facility to its proper condition. The user may not consume food or beverages or use supplies purchased with public funds.
- i. No signs, posters, advertisements, or other displays may be placed in a school building without prior approval.
- j. No school keys shall be issued to a user.
- k. No animal shall be allowed on school premises without prior approval.
- l. An authorized school district staff member shall examine the school facilities and/or grounds after the use and will inform the user of any loss or damage that must be corrected.
- m. Permission to use school facilities extends only to the facility requested. Users are not entitled to enter health offices, administrative offices, storage closets, or

any other room to which permission to use has not been expressly granted. Users are not permitted to use district telephones, word processors, and office equipment.

- n. No vehicles of any type shall be operated in any area that is not designed for such vehicles without prior permission.

3. Uses Must be Properly Supervised.

- a. A school custodian must be on duty during the entire time a use occurs. The custodian is present for the purpose of insuring the security and proper functioning of the facility and of enforcing these regulations. The custodian is paid by the Board and may not accept gratuities from users. If the custodian is needed to perform extra services as an accommodation to the user, the user may be charged an additional fee and the custodian will be compensated accordingly by the district.
- b. The use of certain school facilities (such as kitchen and auditorium stage) require the services of school employees trained in the use of the facility. The user will be charged an additional fee and the school employee will be compensated accordingly by the district.
- c. The user must assume full responsibility for the conduct of all participants in the use while they are in or about school buildings and grounds and must enforce these regulations. The user must provide an adequate number of persons to supervise participants in the activity. The district, depending on the activity, may require as a condition of approval, a certain number of chaperones, law enforcement officials, and/or a school district representative(s) to be present at the activity.
- d. The user must, in consultation with the Principal, anticipate the need for the assistance of police officers, fire fighters, and/or parking attendants. All such services must be arranged by the user and will be at the expense of the user. When a user refuses or fails to secure police, fire, and/or parking assistance after having been advised to do so by the Principal, the Principal may recommend that permission to use the facility be withdrawn.
- e. Board members and school officials are entitled to full and free access to any part of the school premises during any use. No user may exclude a Board member or school official from a school facility for any reason.

F. Fee Schedule

- 1. Class I users will not be charged a fee or costs for the use of schools, except that special charges for the specific services of school employees rendered pursuant to paragraph E3a and paragraph E3b will be billed.

- Custodial costs: _____ To be determined based on the current cost/hour
- Equipment costs: TBD based on negotiated cost between the superintendent and the user.

- | <u>Facility</u> | <u>Fee</u> |
|-------------------------|------------|
| High school auditorium | \$ _____ |
| High school gymnasium | \$ _____ |
| High school cafeteria | \$ _____ |
| Athletic field | \$ _____ |
| ATS classroom | \$ _____ |
| MVS Great Room | \$ _____ |
| ATS gymnasium | \$ _____ |
| ATS cafeteria | \$ _____ |
| MVS classroom | \$ _____ |
| MVS outdoor classroom | \$ _____ |
| ATS outdoor classroom | \$ _____ |
| RII as per Reg. 7510.01 | \$ _____ |
| _____ | \$ _____ |
| _____ | \$ _____ |

4. An itemized bill for the use of school facilities will be prepared based on the approved application form. The bill will be sent to the representative of the applicant organization in advance of the use and payment may be requested in advance of the use.

1. In accordance with the provisions of N.J.S.A. 18A:41-7.c., the Board of Education shall provide to all persons who supervise youth programs that are not sponsored by the school district, but operate a program in a district building before or after school hours, on the weekend, or during a period when school is not in session, information on the district's school practices and procedures in the event of a school safety or security incident at a school including non-confidential information on evacuation procedures, emergency response protocols, and emergency contact information.

2. It shall be the responsibility of the organization that sponsors the youth program to train the program's employees and volunteers on the school security and emergency procedures in effect in the school building in which the youth program is located.
3. The organization that sponsors the youth program shall file a statement of assurance with the Superintendent or designee that it has complied with the training requirements prior to the district authorizing the use of the school building.
 - a. The statement of assurance shall be developed by the Commissioner of Education and shall be filed with the school district on an annual basis.

Issued:



PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

State of New Jersey
DEPARTMENT OF EDUCATION
Warren County Office of Education
1501 Route 57
Washington, New Jersey 07882
Tele: (908) 689-0497
Fax: (908) 689-1457

ANGELICA ALLEN-McMILLAN
Acting Commissioner

ROSALIE S. LAMONTE, Ph.D.
Interim Executive County
Superintendent

June 24, 2021

Ms. Melissa Sabol
Superintendent
Allamuchy Township School District
P.O. Box J
Allamuchy, New Jersey 07820

Dear Ms. Sabol:

I have reviewed the employment contract for James Minkewicz, incoming school business administrator, in accordance with N.J.S.A. 18A:7-8(j) and to determine compliance with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1. Based upon my review, I have determined that those provisions of the contract subject to my review are in compliance with applicable laws and regulations. Therefore, I approve the contract for a period commencing on July 1, 2021– June 30, 2022 with a salary of \$112,000.

If there are any changes to the terms of this contract, you will need to submit it to the Warren Executive County Superintendent, for review and approval prior to the required public notice and hearing of such changes.

Please be reminded that the contract for this position must be submitted annually to the Executive County Superintendent for review and approval.

Kindly submit a copy of the signed contract once it is executed.

Sincerely,

A handwritten signature in blue ink that reads "Rosalie S. Lamonte".

Rosalie S. Lamonte, Ph.D.
Interim Executive County Superintendent

RSL:WP:slg

c: James Minkewicz, Incoming School Business Administrator

SCHOOL BUSINESS ADMINISTRATOR

Detailed Statement of Contract Costs

District: Allamuchy Township School District

Name: James Minkewicz

Job Title: School Business Administrator/Board Secretary

District Grade Span: PreK through 8

On Roll Students as of prior year: 423

	2020-2021	2021-2022	Difference	% Inc
Salary				
Salary	\$ -	\$ 112,000		#DIV/0!
Subcontracted Services	\$ -	\$ -		
Longevity	\$ -	\$ -		
TOTAL ANNUAL SALARY	\$ -	\$ 112,000		#DIV/0!
Additonal Salary				
Quantitative Merit Goals	\$ -	\$ 11,189		
Qualitative Merit Goals	\$ -	\$ 5,600		
Additional Compensation - Describe:	\$ -	\$ -		
Total Additional Salary	\$ -	\$ 16,789		#DIV/0!
TOTAL ANNUAL SALARY PLUS ADDITIONAL COMPENSATION	\$ -	\$ 128,789		#DIV/0!
Board Contribution for Cost of Premiums for:				
Health Insurance	\$ -	\$ -		
Prescription Insurance	\$ -	\$ -		
Dental Insurance	\$ -	\$ -		
Vision Insurance	\$ -	\$ -		
Disability Insurance	\$ -	\$ -		
Other Insurance - Describe:	\$ -	\$ -		
Waiver of Benefits	\$ -	\$ 5,000		
Section 125 Plan Reimbursements - Describe:	\$ -	\$ -		
Board Cost of Premiums	\$ -	\$ 5,000		#DIV/0!
Employee Contribution to Premiums as per Law	\$ -	\$ -		#DIV/0!
TOTAL HEALTH BENEFITS COMPENSATION	\$ -	\$ 5,000		#DIV/0!
Other Compensation				
Travel and Expense Reimbursement (Estimated Annual Cost)	\$ -	\$ 750		
Professional Development (Capped Amount or Estimated Annual Cost)	\$ -	\$ 2,000		
Tuition Reimbursement	\$ -	\$ 4,434		
Mentoring Expenses - Describe:	\$ -	\$ -		
National/State/County/Local/Other Dues	\$ -	\$ 1,365		
Subscriptions	\$ -	\$ -		
Board Paid Cell Phone or Reimbursement for Personal Cell Phone	\$ -	\$ -		
Computer for Home use, including supplies, maintenance, internet	\$ -	\$ -		
Other - Describe: Professional Liability Insurance & Bond Insurance	\$ -	\$ -		
TOTAL OTHER COMPENSATION	\$ -	\$ 8,549		#DIV/0!
Sick and Vacation Compensation				
Maximum Payment for Unused Sick Leave Upon Retirement	\$ -	\$ 7,000		
Maximum Payment for Unused Vacation Leave - Retirement or Separation	\$ -	\$ 8,615		
TOTAL UNUSED SICK AND VACATION PAYMENT	\$ -	\$ 15,615		#DIV/0!
TOTAL CONTRACT COST	\$ -	\$ 157,953		#DIV/0!

BETWEEN
ALLAMUCHY TOWNSHIP BOARD OF EDUCATION
AND
JAMES MINKEWICZ

The Board of Education of the Allamuchy Township School District in Warren County, hereinafter "Board," and James Minkewicz, hereafter "Business Administrator" hereby enter into this Employment Contract for the period commencing July 1, 2021 and expiring June 30, 2022.

WITNESSETH:

WHEREAS, the Board desires to provide the Business Administrator with a written Employment Contract in order to enhance administrative stability and continuity within the schools, which the Board believes generally improves the quality of its overall educational program; and

WHEREAS, the Board and the Business Administrator/Board Secretary believe that a written Employment Contract is necessary and desirable to describe specifically their relationship and to serve as the basis of effective communication between them as they fulfill their governance and administrative functions in the operation of the educational programs of the schools;

NOW, THEREFORE, the Board and the Business Administrator/Board Secretary for the consideration herein specified, agree as follows:

1. BUSINESS ADMINISTRATOR

- A. Certification: The Business Administrator shall be employed to provide the services as a School Business Administrator and Board Secretary. The Business Administrator shall hold a valid and appropriate certificate to act as Business Administrator in the State of New Jersey. In the event that the Business Administrator's certificate is revoked, this contract shall be null and void.
- B. Responsibilities: The Business Administrator is directly responsible to the Superintendent. He is a member of the Superintendent's administrative council and has the authority to carry out the responsibilities that he is assigned. The Business Administrator agrees to faithfully perform the duties of the position as set forth in the job description for the position and in accordance with all applicable laws, regulations, policies and directives.

The parties agree that the Board shall not hold any discussions regarding the Business Administrator's employment, unless the Business Administrator is given written notice at least 48 hours in advance., The Business Administrator shall have the right to requests that such discussions be held in public session, pursuant to the Open Public Meetings Act.

- C. **Workday:** It is agreed that the Business Administrator will work from July 1, 2021 through June 30, 2022. Hours will be determined by the demand and scope of the position. The normal workweek will be forty hours (40 hours). It is understood that the duties of the Business Administrator, including Board Secretary duties will require additional hours including, but not limited to meetings of the Board of Education, committee meetings, and other requirements of the position that extend beyond the normal workday. The extended hours necessitated by the job duties will be considered part of the professional responsibility of the position for no additional remuneration.

2. COMPENSATION

- A. **Salary:** Business Administrator's annual base salary for the period of July 1, 2021 through June 30, 2022, in the amount of One Hundred Twelve Thousand Dollars (\$112,000 annually). This salary rate shall be paid in equal installments at the same schedule as other district employees. The salary will be prorated for any period of employment constituting less than one year.
- B. **Salary Deductions:** Salary deductions shall include mandatory federal and state taxes and those required by the Teachers' Pension and Annuity Fund. The Board agrees to make additional salary deductions at the requires of the employee or as otherwise required by law.
- C. **Merit:** The merit bonus will be based upon the Business Administrator's achievement of

quantitative merit criterion and/or qualitative merit criterion. The Board and Business Administrator/Board Secretary shall select up to three quantitative merit criteria and/or two qualitative merit criteria per contract year. The Executive County Superintendent shall approve or disapprove the selection of quantitative merit and/or qualitative merit criteria and the data that forms the basis of measuring the achievement of quantitative merit and/or qualitative merit criteria. For each year of the Contract, the Business Administrator/Board Secretary may receive a merit bonus no greater than 3.33% of his annual base salary for each quantitative merit criterion achieved, and/or a merit bonus no greater than 2.5% of annual base salary for each qualitative merit criterion achieved. The Board shall submit a resolution to the Executive County Superintendent certifying that the quantitative merit and/or qualitative merit criterion has been satisfied and shall await a confirmation of the satisfaction of that criterion from the Executive County Superintendent prior to payment of the merit bonus. The Board's obligation to compensate the Business Administrator/Board Secretary for an earned merit bonus shall survive the termination of this Employment Contract.

3. BENEFITS

The Board shall provide the Business Administrator/Board Secretary as part of his compensation, with the following benefits.

- A. Vacation Days: Twenty (20) days per year taken specifically upon prior notification to the Superintendent. No more than five (5) days may be carried over to the next school year upon approval of the Superintendent pursuant to N.J.S.A. 18A:30-9.1. All weekly calendar days, with the exception of specified holidays and days when the entire district is closed, are workdays for administrators so it is strongly preferred that vacation days be taken when students are not in session such as the winter, spring, and the summer recess periods of time. In the event the BA retires or resigns during the performance of this Employment Contract, vacation days shall be earned on a pro rata basis.
- B. Holidays: It is agreed that the Business Administrator will receive thirteen (13) paid holidays. Holidays will be published annually for all twelve (12)-month employees.

Employment Contract between Allamuchy Township Board of Education
and James Minkewicz

- C. Sick Days and Personal Days: Twelve (12) sick days and five (3) personal days annually. Unused sick days are accumulated in the ensuing years. Upon Retirement from the district, the Business Administrator/Board Secretary will be compensated for his unused sick days earned at Allamuchy School District per sick day—payout provisions offered to other district employees. This compensation figure may not exceed seven thousand dollars (\$7,000.00). Any unused personal days will convert to sick days, as per 18A:30-7.
- D. Maternity/Childcare/Family Leave: Such leaves shall be in accordance with New Jersey State and Federal statutes.
- E. Bereavement: In the event of a death of a member of the Business Administrator's family or friend, the Business Administrator/Board Secretary will be excused without loss of pay for a period not to exceed the number of days listed in the table below.

Spouse, Parent, Parent-in-Law, Brother/Sister, Child, Grandchild, person living in employee's home for minimum of	Not to exceed five (5) days
Brother-in-Law/Sister-in-Law, Son-in-Law/Daughter-in-Law, Grandparent	Not to exceed three (3) days
Grandparent-in-Law, Aunt, Uncle, First Cousin, Niece, Nephew	Not to exceed two (2) days
Friend or other relative (not to exceed two [2] per fiscal year)	Not to exceed one (1) day (up to two [2] occasions per fiscal year)

The Board shall provide the health-care insurance protection hereinafter set forth. The Board shall pay the full premium for individual coverage and full family coverage for the Business Administrator, as requested in accordance with the regulations of the benefits provider. Insurance premiums (hospitalization, physician, and major medical) are paid by the Board of Education and the Business Administrator shall contribute the percentage of salary pursuant to law. Payments will be based on yearly premiums and paid in equal payments in each paycheck.

Payments can be paid from pre-tax dollars.

Insurance carrier is to be determined by the Board or applicable state law. The existing medical insurance coverage is provided through Horizon Blue Cross / Blue Shield of New Jersey. The coverage benefits of any new carrier must be equal to or superior to coverage and benefits of Horizon Blue Cross / Blue Shield of New Jersey or applicable state law.

The Business Administrator may waive coverage in any of the health benefits plans if he is covered through his spouse's health plan, and in accordance with procedures established by the Board. The Business Administrator will be paid 25% of the premium amount in lieu of benefits for waiving family coverage up to a maximum of \$5,000.

F. Professional Development: Up to two thousand dollars (\$2,000.00) will be provided annually for professional development during the term of this contract. Requests for attendance at conventions, seminars, workshops, or other professional development activities must be approved in advance by the Superintendent. Mileage shall be paid at the state travel regulation rate. A minimum of five (5) professional days will be provided for professional development activities per year.

G. Course Reimbursement: The Board shall support appropriate graduate credit college training for up to six (6) credits annually at the college's/university's rate but not to exceed the University of New Jersey–Rutgers rate as of July 1 annually. Reimbursement shall be made at the end of each semester in accordance with the following:

1. Courses are to be pre-approved by the Superintendent.
2. Courses must lead to a graduate degree that must be conferred by a duly accredited institution of higher education as defined in N.J.A.C. 6A:9-2.1.
3. Courses must lead toward a graduate degree that will contribute to the Business Administrator/Board Secretary's performance in the school district.
4. In the event that the Business Administrator/Board Secretary resigns from his position within the district, the course(s) taken will be reimbursed to the district as follows;

- a. If the Business Administrator/Board Secretary resigns from his position within year 1 or 2 from the date of tuition reimbursement, the Business Administrator/Board Secretary will be required to reimburse the Allamuchy School District 100% of said amount.
- b. The Business Administrator must submit for tuition reimbursement within one month of course completion.
- c. As provided herein, the Business Administrator will reimburse the district in a lump sum within one (1) year from the effective date of resignation. In case a financial hardship can be demonstrated, the Business Administrator may be granted an extension by the Board, not to exceed one (1) additional year, to satisfy the reimbursement to the district.
- d. The Business Administrator/Board Secretary will not be required to reimburse the district under the following circumstances:
 - Retirement, furlough or discharge;
 - Resignation due to disability.

H. Professional Affiliations: The Board agrees to pay the annual membership dues to the National, State, and County Association of School Business Officials (ASBO) and the American Institute of Certified Public Accountants (AICPA) on behalf of the Business Administrator. The Business Administrator/Board Secretary shall be entitled to attend the Annual Workshop of the NJASBO, and one other conference of his choice, either state or national. Registration, travel, lodging and related expenses shall be paid by the Board.

Expenses of five hundred dollars (\$500.00) or less shall be reviewed and, if appropriate, approved by the Superintendent. Requests in excess of five hundred dollars (\$500.00) shall be reviewed and, if appropriate, approved by the Board of Education.

4. BUSINESS ADMINISTRATOR EVALUATION

The Superintendent shall evaluate the Business Administrator at least once each school year.

The evaluation procedure shall conform to the requirements of law and Board policy.

5. TERMINATION OF THE BUSINESS ADMINISTRATOR

A. This Employment Contract may be terminated by:

- (a) mutual agreement of the parties;
- (b) termination by the Business Administrator upon sixty (60) days written notice to the Board;
- (c) non-renewal by the Board on or before May 15 annually;
- (d) termination by the Board upon sixty (60) days written notice. In accordance with NJSA 18A:17-1, during the term of this contract, the Business Administrator shall not be discharged, dismissed or reduced in compensation except for neglect, misbehavior or other offense; or
- (e) Certificate is revoked.

B. Separation:

- (a) Vacation: Upon the Business Administrator's separation from employment with the Board, he shall be paid for any unused vacation days earned during his current year of employment. Payment for unused vacation days, upon separation, shall be made at the Business Administrator/Board Secretary per diem salary during the year of separation. His per diem salary shall be equal to 1/260 of the regular annual salary. A maximum of 5 days may be carried over to the next school year.
- (b) Sick Days: Sick Days: Upon the Business Administrator's retirement from employment with the district, the Board shall pay no less than \$55.00 per day for all unused, accumulated sick days to a maximum of \$7,000.

6. COMPLETE AGREEMENT

This Employment Contract embodies the entire agreement between the parties hereto and cannot be varied except by written agreement of the undersigned parties. Any modifications to this contract must have the approval of the Executive County Superintendent prior to BOE approval.

7. CONFLICTS

In the event of any conflict between the terms, conditions and provisions of this Employment Contract and the provisions of the Board's policies, or any federal law, then, unless otherwise prohibited by law, the terms of this Employment Contract shall take precedence over the contrary provisions of the Board's policies or any such permissive law during the term of the contract.

Any and all New Jersey State regulations adopted will supersede existing contract language.

8. SAVINGS CLAUSE

If during the terms of this Employment Contract, it is found that a specific clause of the Employment Contract is illegal in Federal or State Law, the remainder of the Employment Contract not affected by such a ruling shall remain in force.

9. PROFESSIONAL LIABILITY

The Board agrees that it shall defend, hold harmless and indemnify the Business Administrator from any and all demands, claims, suits, actions and legal proceedings brought against the Business Administrator in his individual capacity or in his official capacity as agent and/or employee of the Board, provided the incident arose when the Business Administrator was acting within the scope of his employment pursuant to N.J.S.A. 18A:16-6 and N.J.S.A. 16:16-6.1.

10. SIGNATURES

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year written below.

Employment Contract between Allamuchy Township Board of Education
and James Minkewicz

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year
first above written.

ATTEST:

BOARD OF EDUCATION OF THE
TOWNSHIP OF ALLAMUCHY, WARREN
COUNTY, NJ

SECRETARY

BY: _____
PRESIDENT

DATE

DATE

ATTEST:

JAMES MINKEWICZ

DATE

EMPLOYMENT CONTRACT BETWEEN THE
ALLAMUCHY BOARD OF EDUCATION AND
JENNIFER GALLEGLY
ALLAMUCHY TOWNSHIP SCHOOL DISTRICT

This Agreement shall constitute the employment agreement between the Allamuchy Board of Education (the “Board”) and Jennifer Gallegly (the “Employee”) who the Board will employ as a Principal of the Allamuchy Township School. It shall be effective July 1, 2021 through June 30, 2022. The terms of this Agreement shall remain in full force and effect unless otherwise amended in writing and agreed by both the Board of Education and Jennifer Gallegly, or in the event any term may be contrary to law.

Position: Principal, 12-month contract

The parties agree that said Employee shall perform the duties of Allamuchy Township School Principal in and for the District as prescribed by the laws, rules and regulations of the State of New Jersey and by the job description, policies, rules and regulations made thereunder by the Board and any amendments thereto that may hereinafter become effective during the term of this Agreement, subject, however, to the provisions of this Agreement. Said employment is upon the following terms and conditions:

Term of Contract. The term of this contract shall be July 1, 2021 through June 30, 2022.

Salary: The annual salary shall be \$113,400.00. The annual salary shall be paid in 24 equal installments in accordance with the policy of the Board governing payment of other professional staff members in the District.

Work Day/Work Week. Employee’s Work Day will be 8am - 4:30pm. The workweek shall be forty (40) hours. Meetings of the Board of Education and other obligations required outside of the normal Work Day and Work Week, as set forth in the job description and/or as required by the superintendent, shall be considered part of the professional responsibility of the position and will not require additional compensation.

VACATIONS

The Board of Education believes that it is beneficial to the school district that persons employed to work twelve months a year be given periodic relief from the responsibilities of their position without loss of compensation.

Vacation Time Structure:

1-5 year(s) - 10 days
6-10 years - 13 days
11-15 years - 16 days
16+ years - 20 days

The employee may only carry over (5) unused vacation days from one year to the next. Days not utilized will be lost.

Sick Days and Personal Days: Employee shall be entitled to twelve (12) sick days and five (5) personal days

annually. Unused sick days are accumulated in the ensuing years. Employee shall be compensated for her unused sick days earned at Allamuchy School District only when she retires from the district per sick day payout provisions in this contract. This compensation figure may not exceed \$7000. Any personal days not used at the end of the school year shall be paid at the rate of \$55 per day not to exceed \$500 and/or converted to sick days

Bereavement: In the event of a death of a member of the Employee's family or friend, the Employee will be excused without loss of pay for a period not to exceed the number of days listed in the table below.

Spouse, Parent, Parent-in-Law, Brother/Sister, Child, Grandchild, person living in employee's home for minimum of one (1) year.	Not to exceed five (5) days
Brother-in-Law/Sister-in-Law, Son-in-Law/Daughter-in-Law, Grandparent	Not to exceed three (3) days
Grandparent-in-Law, Aunt, Uncle, First Cousin, Niece, Nephew	Not to exceed two (2) days
Friend or other relative (not to exceed two [2] per fiscal year)	Not to exceed one (1) day (up to two [2] occasions per fiscal year)

Annuity: The Board, at the request of the Employee and in accordance with State law, shall permit him to participate in a tax deferred annuity program approved by the District of her choosing.

Duties: That the Employee shall exercise her duties in accordance with all applicable laws, rules and regulations of the State of New Jersey and in accordance with the provisions of duly adopted job description, Board policies, rules, regulations and directives.

Reimbursement Expenses: That the Board shall provide the Employee with reimbursement for transportation required in the performance of official duties during her employment under this contract in accordance with Board policy.

HEALTH CARE PROTECTION. The Board shall provide the health-care insurance protection hereinafter set forth. The Board shall pay the full premium for family coverage, as requested in accordance with the regulations of the benefits provider. Insurance premiums (hospitalization, physician, and major medical) are paid by the Board of Education and the Principal shall contribute the percentage of salary pursuant to law. Payments will be based on yearly premiums and paid in equal payments in each paycheck. Payments can be paid from pre-tax dollars.

The Principal may waive coverage in any of the health benefits plans if he/she is covered through his/her spouse's health plan, and in accordance with procedures established by the Board. The Principal will be paid 25% of the net employer savings in lieu of benefits for waiving individual coverage up to a maximum of \$2500.

Professional Development: The Board expects the Employee to continue her professional development as required by law. Therefore, tuition reimbursement for coursework related to the position may be approved and reimbursed subject to approval of the Superintendent in advance and adherence to the other requirements set forth in New Jersey law. The Employee may also attend appropriate professional training or meetings at the local and state level, the expense of said attendance may be paid by the Board of Education. The Board may reimburse the Employee for the reasonable cost of belonging to job-related organizations. Approval by the Board prior to enrollment in training, meetings, or membership in professional or job-related organizations is required.

Graduate School Tuition: Tuition will be reimbursed at 75% of cost at the New Jersey – Rutgers rate.

Circumstances where an employee resigns subsequent to receipt of tuition reimbursement:

- Employees who resign from their position within year 1 or 2 of approved request for reimbursement (reimbursement requests must be made within one month of course completion) for tuition reimbursement will be required to reimburse the District 100% of said amount.
- Employees will reimburse the Allamuchy School District in a lump sum within one (1) year from the effective date of resignation. In cases where financial hardship can be demonstrated, the employee may be granted an extension by the Board, not to exceed one (1) additional year to satisfy their reimbursement to the District.

An Employee will not be subject to the aforesaid tuition reimbursement payback provisions due to their:

- Resignation from the District after 2 years from the date of their approved course work reimbursement;
- Furlough or discharge;
- Resignation due to disability.

TERMINATION. It is hereby agreed by the parties hereto that this contract may at any time be terminated by either party giving the other sixty (60) days' notice in writing of intentions to terminate the same.

In Witness Whereof, the parties have hereunto set their hands and seal this__ day of June 2021.

Attest:

Allamuchy Township Board of Education

James Schlessinger, Business Administrator

Lisa Strutin, President

Employee: Jennifer Gallegly