



**Board of Education
Regular Meeting Agenda
January 23, 2023 7:30pm**

I. CALL TO ORDER

A. The regular meeting of the Allamuchy Township Board of Education held on January 23, 2023 is called to order at 7:31pm by Lisa Strutin.

B. Statement of Compliance with Open Public Meetings Act

Statement by the Board President: *The New Jersey Open Public Meetings Act was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this Act, The Allamuchy Township Board of Education has caused adequate and electronic notice of this meeting and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 11, 2023 to the New Jersey Herald, Express Times, and Township Clerk. Notices were prominently posted on the bulletin board of the offices of each school, on the district website and on the district marquee. Please be advised that this meeting is being recorded; the recording will be made available on the District website as soon as possible, but no later than one week after the meeting has concluded.*

II. ROLL CALL

Board Member	Present	Absent
Stacy Bockbrader	X	
Abigail Christmann	X	
Harriett Gaddy	X	
Maryann Gibbs	X	
Craig Green	X	
Lisa Moyer	X	
Venita Prudenti		X
Mary Renaud, V. President	X	
Lisa Strutin, President	X	

Also Present: Dr. Melissa Sabol, Superintendent of Schools
Ms. Danielle Tarvin, Board Secretary

III. PLEDGE OF ALLEGIANCE

IV. MISSION AND VISION

Our Mission is to Promote the Allamuchy Learner

Our Vision of the Allamuchy educational program is to develop young people who are curious, well rounded, knowledgeable, caring, respectful and responsible so that they may evolve into self-sufficient and confident citizens and members of a diverse society.

V. APPROVAL OF MINUTES

BE IT RESOLVED, that the minutes of the regular board meeting held on December 12, 2022, be approved. ([Regular Meeting Minutes 12.12.22](#))

BE IT RESOLVED, that the minutes of the executive session held on December 12, 2022, be approved. ([Executive Session Minutes 12.12.22](#))

BE IT RESOLVED, that the minutes of the reorganization meeting held on January 3, 2022, be approved. ([Reorganization Meeting Minutes 1.3.22](#))

Amendment to December 12, 2022 Minutes- Ms.Christmann abstained from voting only on Clairanne Arcaro and Abigail Christmann on Rutherford Hall Item 1, not all of Item 1.

Motion: Gaddy		Second: Christmann		
Board Member	Yes	No	Abstain	Absent
Stacy Bockbrader	X			
Abigail Christmann	X			
Harriett Gaddy	X			
Maryann Gibbs	X			
Craig Green	X			
Lisa Moyer	X			
Venita Prudenti				X
Mary Renaud	X			
Lisa Strutin	X			

VI. CORRESPONDENCE

VII. STUDENT REPRESENTATIVE REPORT

Student council members recapped past events and announced upcoming events.

VIII. ACKNOWLEDGEMENTS

January

Grade	Name	Pillar of Character
Pre-K	Kashton Polowy	Trustworthiness
K	Alicia Louis	Trustworthiness
1	Ariella Bessemer	Caring
2	Braedon Klos	Perseverance
3	Austin Kubie	Caring
4	Clara Bockbrader	Kindness
5	Nicholas Morgen	Caring
6	Austin Bimbi	Responsibility
7	Sabrina D'Alessio	Responsibility
8	Charlie Morgen	Kindness
Staff Member of the Month: Shaye Clark		

IX. PRESENTATIONS

X. PRESIDENT'S REPORT

Mrs. Strutin congratulated the students and staff who were recognized this month. She also mentioned that Kathy from school boards is unable to attend the meeting on June 3rd and asked if the board would like to continue as scheduled.

XI. COMMITTEE REPORTS

Operations (M. Renaud) - #5 budget calendar- the objective of the board to is to stay on schedule and submit on time to the county; #6 grant for emergent and capital needs- the operations committee has tasked the administration with finding grants that we qualify for
Human Resources (H. Gaddy, Chair) - several appointments and resignations
Education (M. Gibbs, Chair) - calendar 23-24, Harlem Wizards technology fundraiser, Professional Development- Ed Camps with Great Meadows and Hackettstown, 8th Grade HS articulation, 8th grade mixer with Great Meadows/Hackettstown, Stem teacher training, Virtual Hall HIB- well attended
Governance (C. Green, Chair)- None
Town Council Liaison (A.Christmann, C. Green)- recognition of sports teams, Mansfield- food recycling facility, Feb 2 Warren county meeting
Rutherford Hall Committee (A. Christmann) - visit the website for many upcoming events, foundation meeting next meeting
Rutherford Hall Liaison (A. Christmann, M. Renaud)

Hackettstown Board of Education Representative (H. Gaddy)- reorganization meeting- January 4 (new members, ethics training), Superintendent’s search currently underway, student behavior action plan, vape detectors, mid year goal update, student test/strategic plan, facility- new turf field installed, collaboration between schools
 PTO Liaison (C. Green)- April 29- Tricky Tray
 Green Team Liaison (A. Christmann)- none

XII. SUPERINTENDENT’S REPORT

HIB Report: 2 investigations, 2 confirmed
 Suspensions: 1 in-school, 1 out of school
 Enrollment By Grade

Student Enrollment for Allamuchy Township School District

	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
PK	34	35	35	35						
K	37	38	38	36						
1	41	41	40	40						
2	47	47	47	47						
3	29	30	29	29						
4	48	48	48	48						
5	57	57	57	56						
6	45	45	45	44						
7	56	56	56	53						
8	31	31	30	30						
Total	426	429	425	418						
9th	37	37	38	38						
10th	36	35	35	35						
11th	41	40	40	40						
12th	40	40	39	39						
Total	154	152	152	152						
GT	580	581	577	570						

Additional Items

1st District Choral Festival- Dec 2, looking into additional microphones, HIB forum- replay on website, Harlem Wizards Technology Fundraiser- April 3rd at 7:00pm at Centenary University

XIII. REVISIONS TO AGENDA ITEMS

Statement by the Board President: *This is now the time where a motion can be made for revisions, additions, and/or deletions to the agenda. This includes making a motion to table an item in a group of motions, making a motion to add or delete an item from a group of motions and making a motion to bring up a brand new agenda item. If there are no revisions to the agenda, we shall proceed as written.*

XIV. PUBLIC COMMENT ON AGENDA ITEMS ONLY

Statement by the Board President: *This meeting is being broadcasted and recorded for public access but not intended for public participation. Please be advised that public comment sessions are for those who are attending the meeting in person only.*

Public comment shall be governed by the Board of Education Bylaw 0167. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy.

Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board uses the public comment period as an opportunity to listen to citizen concerns. Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. The Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate. The Board may respond to comments tonight, or at subsequent meetings under "Old Business".

Please let the record reflect that the Board of Education does not endorse your comments nor will the Board of Education be held liable for comments you make about a staff member or other person which the staff member or other person may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

XV. BOARD COMMITTEE ACTION REPORTS

Operations

On Behalf of the Operations Committee, I hereby move resolutions 1-8

1. Budget Adjustments ([Budget Adjustments](#))
approve budget adjustments for December 2022 from funds 10 and 20
2. Bills List ([Bills List](#))
 - a) approve for payment the general account bills list checks from 12/13/22 to 1/23/23 in the amount of \$1,533,890.62.
 - b) accepts the payroll registers for December 15, 2022, December 16, 2022, December 22, 2022, January 13, 2023.
3. Monthly Certification of Budget (Board Secretary Reports Fund [10](#), [20](#), [40](#), [60](#)), ([Treasurer Report](#)), ([Deposits in Transit](#))
 - a) BE IT RESOLVED, that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12(c) 3 that as of December 31, 2022 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11 (a).
 - b) BE IT RESOLVED, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of December 31, 2022 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient

funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- c) BE IT RESOLVED, that the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month ending December 31, 2022 with a total Governmental Funds Account cash balance of \$974,127.41 .
- 4. Student Activity Account ([Student Fund Report](#))
approve the Student Activity Account in the amount of \$42,571.16 as of 12/31/22
- 5. Budget Calendar ([Budget Calendar](#))
approve the 2023-2024 school year budget calendar
- 6. Acceptance and Certification of Emergent and Capital Maintenance Needs Grant
approve the acceptance and certification of Emergent and Capital Maintenance Needs Grant for fiscal year 2023 in the amount of \$18,942 to be used to offset costs associated with improved air quality and circulation in a variety of classrooms and communal spaces.
- 7. Approval of BA Merit Goals ([Merit Goals](#))
accept and approve the BA Merit Goals for the 2022-2023 school year pending county approval.
- 8. Board Meeting Date Update and Addition
approve the change in date for the July Board Meeting to July 17, 2023 and to set the date for the Board Retreat for June 3, 2023 at 10:00am.

Discussion: Mrs. Moyer asked if we could discuss dropping 1 summer meeting or allowing a virtual option

Motion: Renaud		Second: Christmann		
Board Member	Yes	No	Abstain	Absent
Stacy Bockbrader	X (4-8)	X (1-3)		
Abigail Christmann	X			
Harriett Gaddy	X			
Maryann Gibbs	X			
Craig Green	X*			
Lisa Moyer		X		
Venita Prudenti				X
Mary Renaud	X			
Lisa Strutin	X			

*Mr. Green abstained from check #34263

Human Resources

Pursuant to the recommendation of the Superintendent of Schools, and on behalf of the of the Human Resources Committee, I hereby move the following resolutions 1-2

1. Personnel

approve/accept the following appointments as recommended by the superintendent:

Name	Position	Notes	Step/Salary	Effective Date
Poff, Brendan	Technology Liaison		\$2000 prorated	12/1/2022
Davey, Gina	Home Instructor	Shared position	\$60/hour	1/9/2023
Watkins, Sydney	Home Instructor	Shared position	\$60/hour	1/9/2023
Wakefoose, Amanda	Band and Chorus Personal Aide	Temporary - Tuesdays and Thursdays	\$16.50/hour	2/7/2023 - 3/16/2023
Pirro, Lissette	Chorus Personal Aide	Thursdays	\$16.50/hour	1/12/2023
Marra, Joseph	Substitute Custodian		\$15/hour	1/19/2023

2. Recession of Appointments

The Board of Education rescinds the appointment of Victoria Patterson as Technology Liaison effective November 30, 2022.

The Board of Education rescinds the appointment of Nicholas Serraino as Track and Field Coach.

Motion: Gaddy		Second: Green		
Board Member	Yes	No	Abstain	Absent
Stacy Bockbrader	X			
Abigail Christmann	X			
Harriett Gaddy	X			
Maryann Gibbs	X			
Craig Green	X			
Lisa Moyer	X			

Venita Prudenti				X
Mary Renaud	X			
Lisa Strutin	X			

Education

On Behalf of The Education Committee I hereby move resolution 1-4

1. Workshops

approve the attendance at the following workshops

Name of Staff Member	Date of Workshop	Title of Workshop	Cost of Workshop	Mileage Reimbursement (.47/mile)
Gallegly, Jennifer	1/12/2023	Prevention of Targeted School Violence	0	0
Adams, Mariah	2/24/2023 - 2/25/2023	New Jersey Music Educators Association Conference	180	(149 x .47) \$70.03
DeAngelis, Debra	2/9/2023	Comengono's Education Best Practices in 2023: What's on my mind	75	(78 x .47) \$36.66
Gallegly, Jennifer	2/15/2023	Navigating Sensitive Legal Issues in the Curriculum	0	0
Gallegly, Jennifer	5/17/2023	What's New in School Law?	40	0
Schmidt, Megan	5/24/2023	School Climate and Anti-Bullying Conference	199	0
Profito, Julie	5/24/2023	School Climate and Anti-Bullying Conference	199	0
Tarvin, Danielle	2/14/2023	Capital Projects	125	0
Tarvin, Danielle	3/21/2023	Purchasing	125	0
Bahl, Divya	3/21/2023	Purchasing	125	0
Tarvin, Danielle	4/18/2023	Audit Review	125	0
Bahl, Divya	5/23/2023	Accounts Payable	125	0

2. Field Trips

approve the following requests for field trips

Teacher Requesting	Grade/ Class	Destination	Date of Trip	Cost to students
DeAngelis, Debra	5	Franklin Mineral Museum	5/16/23	\$38
Price, Sarah	MD	Shoprite Mansfield	2/6/23	\$0
Price, Sarah	MD	Traceys Candy Shoppe	3/22/23	\$0
DeAngelis, Debra	5	Raritan Valley Community College Planetarium	3/6/23	\$23

3. ~~2023-2024 School Calendar~~ ([2023-2024 Calendar](#))

~~approve the Allamuchy Township School District 2023-2024 school year calendar~~

**postponed to February Board Meeting*

A motion was made by Ms. Christmann, seconded by Dr. Gaddy to postpone Education Item #3 until the February Board meeting. All in favor.

4. Curriculum Updates and Revisions

approve the updates and revisions to the following curriculums:

Visual Arts ([Visual Arts Proposed Curriculum](#))

World Language ([World Language Proposed Curriculum](#))

Motion: Gibbs		Second: Gaddy		
Board Member	Yes	No	Abstain	Absent
Stacy Bockbrader	X*			
Abigail Christmann	X			
Harriett Gaddy	X			
Maryann Gibbs	X			
Craig Green	X			
Lisa Moyer	X*			
Venita Prudenti				X
Mary Renaud	X			
Lisa Strutin	X			

*Mrs. Bockbrader, yes to 1 and 2, no to 4; Mrs, Moyer, yes to 1 and 2, no to 4

Governance

On Behalf of The Governance Committee I hereby move resolution (N/A)

None

Motion:		Second:		
Board Member	Yes	No	Abstain	Absent
Stacy Bockbrader				
Abigail Christmann				
Harriett Gaddy				
Maryann Gibbs				
Craig Green				
Lisa Moyer				
Venita Prudenti				
Mary Renaud				
Lisa Strutin				

Rutherford Hall

On Behalf of The Rutherford Hall Committee I hereby move resolutions (N/A)

None

Motion:		Second:		
Board Member	Yes	No	Abstain	Absent
Stacy Bockbrader				
Abigail Christmann				
Harriett Gaddy				
Maryann Gibbs				
Craig Green				
Lisa Moyer				
Venita Prudenti				
Mary Renaud				
Lisa Strutin				

XVI. OLD BUSINESS - Mr. Green mentioned looking into the construction of a new building as a long term solution for ATS. Mrs. Gibbs thanked the board members for their service in recognition of School Board recognition month.

XVII. PUBLIC COMMENTS GENERAL

Ms. Arcaro commented on Sustainable NJ and the Green Team.

XVIII. FOR THE GOOD OF THE ORDER

XIX. EXECUTIVE SESSION

Enter Executive Session

Time: 8:43 pm

Motion: Green		Second: Gibbs
All In Favor?	Opposed?	Abstain?
X		

Exit Executive Session

Time: 8:49 pm

Motion: Gaddy		Second: Gibbs
All In Favor?	Opposed?	Abstain?
X		

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal, personnel, and negotiation issues

- *HIB*
- *Attorney/Client Privilege*

and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, RESOLVED, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

Executive Session

BE IT RESOLVED, that the Board of Education has been in executive session for the past 6 minutes. The matters discussed will only be disclosed to the public once the reasons for nondisclosure no longer exist. Action will be taken.

1. Be it resolved to uphold the findings of HIB investigation case number 5.
2. Be it resolved to uphold the findings of HIB investigation case number 6.
3. Be it resolved to uphold the findings of HIB investigation case number 7.
4. Be it resolved to uphold the findings of HIB investigation case number 8.
5. Be it resolved to uphold the findings of HIB investigation case number 9.

Motion: Renaud		Second: Gaddy		
Board Member	Yes	No	Abstain	Absent
Stacy Bockbrader	X			
Abigail Christmann	X			
Harriett Gaddy	X			
Maryann Gibbs	X			
Craig Green	X			
Lisa Moyer		X		
Venita Prudenti				X
Mary Renaud	X			
Lisa Strutin	X			

XX. ADJOURNMENT

8:50pm

Motion: Gaddy		Second: Renaud
All In Favor?	Opposed?	Abstain?
X		