

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on September 2, 2014 is called to order at 7:34 p.m. in Room 149 by Francis Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on August 20, 2014 to the Express Times, Daily Record and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
Suzette Costello
William Cramer
John Egan
Brant Gibbs
Mary Renaud
Susan Torlucci
Diane Clark
Francis Gavin, President

ABSENT

Dr. Timothy Frederiks, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

A. Moved by B. Gibbs and seconded by W. Cramer.

BE IT RESOLVED, that the minutes of the regular board meeting held on August 5, 2014, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote –
S. Torlucci abstained

IV. PRESENTATION

Mrs. De Angelis presented to the board an update of the honey bees and gave samples to each member.

V. BUSINESS OFFICE REPORT

(Appendix 2)

VI. ACKNOWLEDGEMENTS

A. Loan of furniture to Rutherford Hall – Gavin Family

VII. PRESENTATIONS

- A. Rutherford Hall Report – Executive Director Rich Neuffer
- B. CSA Search – Dr. Gary Bowen. At this time Frances Gavin was absent from the presentation to the board from Dr. Bowen.

Frances Gavin returned to the board at 8:58 p.m. after Dr. Bowen's finished his report.

VIII. PRESIDENT'S REPORT

- A. Fireworks (Appendix 3)

IX. COMMITTEE REPORTS

- A. **Facilities and Property – William Cramer**
- B. **Communications & Public Relations – John Egan**
- C. **Student Activities/PTO Liaison – Suzette Costello**
- D. **Town Council Liaison – John Egan & Brant Gibbs**
- E. **Rutherford Hall Long Range Planning Committee – Mary Renaud**
- F. **Finance – James Britt**
- G. **Curriculum & Technology – Suzette Costello**
- H. **Personnel – Susan Torlucci**
- I. **Inter-District Liaison – Fran Gavin / James Britt**
- J. **Negotiations – John Egan**
- K. **Policy – Diane Clark**
- L. **Foundation Liaison – Francis Gavin**
- M. **Hackettstown Board of Education Liaison – Francis Gavin**

Finance

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #24474 through #24562 for total amount of \$326,468.47 be approved for payment. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote –

F. Gavin voted no on check #'s 24242, 24314, 24315, 24541, 24543

B. Law Enforcement Memorandum of Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Standing Memorandum of Agreement with Law Enforcement for the 2014-2015 school year. (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote.

C. Demographic Study

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the contract with Statistical Forecasting for a new demographic study for \$3000.00. (Appendix 7)

CARRIED: Motion carried unanimously by roll call vote.

D. Psychologist – Contracted Service

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve contracting Gretchin Stefankiewicz on a case by case basis to provide psychological services effective 09/02/14 at a rate of (New) \$325 (Re-Eval) \$295. (Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

Finance – continued:

E. Transportation Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2014-2015 joint transportation agreement between Allamuchy Township Board of Education and Green Township Board of Education to transport one Allamuchy student.

<u>Jointure Route#</u>	<u>Host Dist.</u>	<u>Joiner Dist.</u>	<u>Destination</u>	<u>Joiner Cost</u>
14	Green	Allamuchy	Green Hills School	\$399.97

CARRIED: Motion carried unanimously by roll call vote.

F. Harmony Interlocal Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the 2014-2015 Interlocal agreement with Harmony Township Board of Education to share School Social Worker services at an annual sum of forty percent (40%) of the cost of the annual salary and benefits.

CARRIED: Motion carried unanimously by roll call vote.

G. Warren County Special Services School District

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve 2014-2015 tuition contracts with Warren County Special Services School District for the following students:

HS#0107 \$34,500 and Personnel Aide \$36,750
HS#0303 \$36,800

CARRIED: Motion carried by roll call vote – J. Britt and J. Egan voted no

H. Hunterdon Learning Center Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following tuition contracts for high school students to attend the Hunterdon Learning Center for the 2014/2015 school Year:

#0403 part-time Sept to June \$28,512
#2314 full time Sept to June \$43,200

CARRIED: CARRIED: Motion carried by roll call vote – J. Britt and J. Egan voted no

Finance – continued:

I. Allamuchy School District Transportation Routes

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the elementary and high school transportation routes for the 2014-2015 school year. (Appendix 15)

CARRIED: Motion carried unanimously by roll call vote.

J. Out of district student

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve #0719 out of district 8th grade student to attend the Allamuchy Township School for the 2014-2015 school year to the tuition rate of \$5900.

CARRIED: Motion carried unanimously by roll call vote.

K. High School Transportation

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve to the transportation contract for \$21,000 2014-2015 school year for transportation of student #0403 to Hunterdon Learning Center.

CARRIED: CARRIED: Motion carried by roll call vote – J. Britt and J. Egan voted no

L. Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract for high school students attending Warren County Technical School effective September 2014 at a rate of \$3000 per student (6 students) and \$5000 per special education student (8 students).

CARRIED: Motion carried unanimously by roll call vote.

M. Tuition Contract

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the tuition contract for Allamuchy student #1204 to attend ESC Morris County effective September 2014, tuition \$65,596.30 per year, personal aide \$29,154.40 and an estimated cost for additional therapies of \$2069.10

CARRIED: Motion carried by roll call vote – J. Britt and J. Egan voted no

Finance – continued:

N. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of June 30, 2014 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)3 & (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of June 30, 2014 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of June 2014 with a total Governmental Funds Account cash balance of \$446,906.94. (Appendix 9)

CARRIED: Motion carried unanimously by roll call vote.

O. Investors Bank

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the following signatures for accounts Petty Cash #669900703 and Student Activity #669900711.

Donna Trainello or Patricia Turoczy
and
Jennifer Chickey or Timothy Frederiks

CARRIED: Motion carried unanimously by roll call vote.

Personnel

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Social Worker

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Tiffany Lutz .2 time, step 17/18 MA \$62,500 prorated \$12,500 effective 9/2/14.

CARRIED: Motion carried unanimously by roll call vote.

B. Leave

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Melissa Narducci as the leave replacement for Special Education BA Step 1 at a rate of \$44,130 no benefits effective 9/2/14.

CARRIED: Motion carried unanimously by roll call vote.

C. School Business Administrator

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to rescind Julie Mumaw's approved contract as School Business Administrator, effective July 1, 2014 to December 31, 2014 at a rate of \$50 per hour.

CARRIED: Motion carried unanimously by roll call vote.

D. School Business Administrator

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Julie Mumaw's new contract as School Business Administrator, effective July 1, 2014 to December 31, 2014 at a rate of \$50 per hour. (Appendix 10)

CARRIED: Motion carried unanimously by roll call vote.

Personnel - continued:

E. Substitutes

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve the following substitutes for the 2014/2015 school year.

Carmela Cuccio	Kathryn Harclerode	Teresa Klein
Alyson Chudley	Mary West	Lina Haran
Lauren Corydon	Lynn Quinto	
Sue Pollina – Secretarial		

CARRIED: Motion carried unanimously by roll call vote.

F. Salary Correction

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve the salary correction for Peter Pearson from \$577 per diem to \$477 per diem effective 07-01-2014

CARRIED: Motion carried unanimously by roll call vote.

G. Resignation

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve with regret and best wishes, the resignation of Susan Pollina for retirement purposes effective September 6, 2014.

CARRIED: Motion carried unanimously by roll call vote.

H. Supervisor of Instruction and Technology

Moved by S. Torlucci and seconded by W. Cramer.

BE IT RESOLVED, to approve Melissa Sabol as Supervisor of Instruction and Technology at a rate of \$70,130 (ten Months), plus 20 days summer work per diem, plus 2,000 graduate credit reimbursement effective 9/02/14 – 6/30/15.

CARRIED: Motion carried unanimously by roll call vote.

Policy

A. Policy 0141, 5511, 5600 Second Reading

Moved by D. Clark and seconded by M. Renaud.

BE IT RESOLVED, to approve the amended policies

0141 Board Member Number and Term

5511 Dress & Grooming

5600 Pupil Discipline

(Appendix 11)

CARRIED: Motion carried unanimously by roll call vote.

B. Policy Alert 203 Second Reading

Moved by D. Clark and seconded by M. Renaud.

BE IT RESOLVED, to approve the Mandatory policies

2412 - Home Instruction Due to Health Condition

2417 - Student Intervention and Referral Services

2481 - Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition

3283 - Electronic Communications Between Teaching Staff Members and Students

4283 - Electronic Communications Between Support Staff Members and Students

5200 - Attendance

5610 - Suspension

5611 - Removal of Students for Firearms Offenses

5612 - Assault by Students on Board Members or Employees

5613 - Removal of Students for Assaults with Weapons Offenses

5620 - Expulsion

8462 - Reporting Potentially Missing or Abused Children

(Appendix 12)

CARRIED: Motion carried unanimously by roll call vote.

C. Regulations

Moved by D. Clark and seconded by M. Renaud.

BE IT RESOLVED, to approve the following mandatory regulations

2412 Home Instruction Due To Health Condition

2417 Student Intervention & Referral Services

2481 Home or Out of School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition

5200 Attendance

Policy - continued

- 5610 Suspension Procedures
- 5611 Removal of Students for Firearms Offenses
- 5612 Assault on District Board of education Member or Employee
- 5613 Removal of Students for Assaults with Weapons Offenses
- 8462 Reporting Potentially Missing or Abused Children
- 2431.1 Emergency Procedures for Athletic Practices and Competitions
- 2431.2 Medical Examination to Determine Fitness for Participation
In Athletics
(Appendix 13)

CARRIED: Motion carried unanimously by roll call vote.

Curriculum and Technology

A. Class Trips

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2014-2015 school year:

<u>Name</u>	<u>Grade</u>	<u>Location</u>	<u>Cost</u>	<u>Trans. Cost</u>	<u>Date</u>	<u>Reason</u>
Koerner	4/5/6/8	Mansfield	\$0	\$0	9/12/14	Curriculum Oriented
Koerner	4/5/6/8	Marshalls Creek, PA	\$0	\$0	9/19/14	Curriculum Oriented
Koerner	4/5/6/8	Mansfield	\$0	\$0	9/26/14	Curriculum Oriented
Koerner	4/5/6/8	Randolph	\$0	\$0	10/3/14	Curriculum Oriented
Koerner	4/5/6/8	Saylorsburg, PA	\$0	\$0	10/10/14	Curriculum Oriented
Koerner	4/5/6/8	Mansfield	\$0	\$0	10/17/14	Curriculum Oriented
Koerner	4/5/6/8	Andover/Newton	\$0	\$0	10/24/14	Curriculum Oriented
Koerner	4/5/6/8	Hackettstown	\$0	\$0	10/31/14	Curriculum Oriented

CARRIED: Motion carried unanimously by roll call vote.

C. Reading List

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following addition to the reading list for the 2014/2015 school year.

Son by Lois Lowry

CARRIED: Motion carried unanimously by roll call vote.

D. Abbreviated Days

Moved by S. Costello and seconded by W. Cramer.

BE IT RESOLVED, to approve the following dates as Professional Development abbreviated days.

October 3, 2014, January 16, 2015, March 27, 2015 and June 5, 2015.
(Appendix for schedule 14)

CARRIED: Motion carried unanimously by roll call vote.

X. OLD BUSINESS

XI. SUPERINTENDENT'S REPORT

A. Enrollment Report by Grade

Pre K.....	11
K.....	38
1.....	40
2.....	49
3.....	46
4.....	50
5.....	43
6.....	52
7.....	41
8.....	60
Total.....	430

B. Three Year Overview of School Attendance – (Appendix)

C. Bus Advertising

D. Operational Grant – Rutherford Hall

E. Educational Opportunities – Rutherford Hall

F. Cell Tower Update

G. Solar PDA Update

H. MVS Certificate of Occupancy

I. Pay to Play - \$25.00 per participating student for the year

XII. PUBLIC COMMENTS

XIII. BOARD DISCUSSION

XIV. ADJOURNMENT

Moved by J. Britt and seconded by S. Torlucci.
BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 9:58 p.m.