

Allamuchy Township Board of Education

The scheduled regular meeting of the Allamuchy Township Board of Education held on September 22, 2014 was called to order at 7:35 pm in Room 149 by Frances Gavin. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on June 16, 2014 to the Express Times, Star Ledger, Daily Record and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
William Cramer
Suzette Costello
Susan Torlucci
John Egan
Brant Gibbs
Diane Clark
Mary Renaud
Francis Gavin, President

ALSO PRESENT

Dr. Timothy Frederiks, CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by _____ and seconded by _____
BE IT RESOLVED, that the minutes of the regular board meeting held on September 2, 2014, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.

IV. STUDENT REPRESENTATIVE REPORT

V. BUSINESS ADMINISTRATOR REPORT (Appendix 2)

VI. ACKNOWLEDGEMENTS

Gibbs family for mowing the bank at Rutherford Hall.
Mary Sedlock from Hackettstown Regional Medical Center – Donated Hand Sanitizer.

VII. PRESENTATION

Jay Carliss – Community Energy-PPA
Rutherford Hall Report – Rich Neuffer, Executive Director
Mariah Thompson – Thanksgiving Day Parade

VIII. PRESIDENT’S REPORT

IX. COMMITTEE REPORTS

- A. Facilities and Property** – William Cramer
- B. Communications & Public Relations** - John Egan
- C. Student Activities / PTO Liaison** – Suzette Costello
- D. Town Council Liaisons** – John Egan / Brant Gibbs
- E. Rutherford Hall Long Range Planning Committee** – Mary Renaud
- F. Finance** - Jim Britt
- G. Curriculum & Technology** – Suzette Costello
- H. Personnel** – Susan Torlucci
- I. Inter-District Liaison with Great Meadows** – Fran Gavin / Jim Britt
- J. Negotiations** – John Egan
- K. Policy** – Diane Clark
- L. Foundation Liaison** – Francis Gavin

M. Hackettstown Board of Education Liaison - Francis Gavin

X. BOARD COMMITTEE ACTION REPORTS

Finance

On the recommendation of the School Business Administrator and Chief School Administrator:

A. Transfers

Moved by _____ and _____ seconded by.
BE IT RESOLVED, to approve the following list of transfers within Fund 10 as of 7/31/14 \$11,225 and as of 8/31/14 \$153,473 (Appendix 3)

CARRIED:

B. Bills List

Moved by _____ and _____ seconded by.
BE IT RESOLVED, that the bills list in the amount of \$ 664,999.69 checks #24563 through # 24646, are approved for payment. (Appendix 4)

CARRIED:

C. REAP Grant

Moved by _____ and seconded by _____
BE IT RESOLVED, to accept the REAP Grant in the amount of \$27,194.00 for the 2014-2015 school year.

CARRIED:

D. T-Mobile Contract Cancellation

Moved by _____ and seconded by _____
BE IT RESOLVED, to formally declare the T-Mobile contract terminated and direct the CSA to take all steps necessary to do so and then develop a new RFP.

CARRIED:

Finance - continued

E. Provide a ROTH 403 (b) Plan for Employees

Moved by _____ and seconded by _____

BE IT RESOLVED, that the Allamuchy Board of Education provide a vehicle for employees to contribute to a ROTH 403(b) plan (in addition to the current 403(b) pretax plan) through payroll withholding. This is at no cost to the board and will require minimum effort in the board office. This will allow our employees to better provide for their retirement.

F. Monthly Certification of Budget

Moved by _____ and seconded by _____

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of July 31, 2013 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (a).

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 31, 2013 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 2013 with a total Governmental Funds Account cash balance of \$792,830.71 . (Appendix 5)

CARRIED:

Personnel

A. Aide

Moved by _____ and seconded by _____
BE IT RESOLVED, to accept the resignation of Melissa Firth, Aide
Effective 9/1/14.

CARRIED:

B. Aide

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve Lynn Quinto as a full time aide effective
9/23/14 at guide step 8 \$17,425 for the 2014/2015 school year.

CARRIED:

C. Sub Custodian

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve Timothy Mota as a substitute custodian at a
rate of \$13.00/hour, effective 9/23/14 on an as needed basis.

CARRIED:

D. Rutherford Hall Stipend Positions

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the creation of the following positions and
job descriptions as stipend positions for Rutherford Hall;

1. Director of Public Programming – Rutherford Hall
 2. Director of Communications and Donor Relations – Rutherford Hall
 3. Grant Writer/Administrator – Rutherford Hall
 4. Bookeeper – Rutherford Hall Accounts
- (Appendix 6)

CARRIED:

Personnel Con't

E. Volunteers

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the following parent volunteers for the 2014/2015 School Year.

Jennifer Nasamento	Kari Severinsen	Erica Tattersall	Paula Rosa
Tammy DiLoreto	Jill Flanagan	Debbie Parr	Rich Sharrett

CARRIED:

F. Mentor

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve Anna Thomas as a mentor for Melissa Narducci, stipend per negotiated agreement.

CARRIED:

Policy

A. Policy First Reading

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the first reading of the following policies;

9270 Home Schooling & Equivalent Education Outside the Schools
2361 Acceptable use of Computer Networks/Computers & Resources
2431.4 Prevention & Treatment of Sports-Related Concussions & Head Injuries
2622 Pupil Assessment
6470 Payment of Claims
2415 No Child Left Behind Programs
6480 Purchase of Food Supplies
8505 School Nutrition
0000.01 Introduction Bylaws & Policies Only
0000.02 Introduction Bylaws, Polices & Regulations
5120 Assignment of Pupils
5300 Automated External Defibrillators (ARDS)
5533 Pupil Smoking
7434 Smoking in School Building & on School Grounds
3144.12 Certification of Tenure Charges – Inefficiency
5512 Harassment, Intimidation, & Bullying
1240 Evaluation of Superintendent
3221 Evaluation of Teachers
3222 Evaluation of Teaching Staff, Members, Excluding Teachers & Administration
3223 Evaluation of Administration, Excluding Principals, Vice Principals

& Assistant Principals.

Policy Con't

- 3224 Evaluation of Principals, Vice Principals, & Assistant Principals.
- 1581 Victim of Domestic or Sexual Violence Leave
- 3125 Employment of Teaching Staff Members
- 3240 Professional Development for Teachers & School Leaders
- 4125 Employment of Support Staff Members
(Appendix 7)

CARRIED:

B. Special Education Resolution

Moved by D. Clark and seconded by W. Cramer
BE IT RESOLVED, to approve the attached resolution.
(Appendix 8)

CARRIED: Motion carried unanimously by roll call vote.

Curriculum and Technology

A. Attendance at Professional Conferences

Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Fedich	1/23/15	Reading & Writing	\$180	56.7
Weingarten	10/25/14	Dyslexia	\$223	24.18
Sabol	09/25/14	Curriculum	\$0	90
Boden	10/13/14	CCSS,SGO's	\$75	8
DeAngelis	11/18/14	Starlab	\$100	82
Stiner	11/13/14	Science Standards	\$100	0
Profito	10/25/14	Youth Empowerment	\$0	49

CARRIED:

B. Class Trips

Moved by _____ and seconded by _____.
BE IT RESOLVED, to approve the following class trips for the 2013-2014 school year:

Name	Location	Cost	Transp. Cost	Date
Stiner	Fairfield YMCA	\$80	\$180	March 23 &24, 2015
Muhlenbruch	Belvidere, NJ	\$9	\$95	10/8/14
Stiner	Ogdensburg, NJ	\$12	\$190	10/24/14
Ferguson	Hillside, NJ	\$7	\$380	10/10/14
DeAngelis	Franklin, NJ	\$22	TBD	10/7/14
Schmiedeke	Allamuchy, NJ	\$10	\$100	10/15/14

Bolling	Allamuchy, NJ	\$5	\$100	10/7/14
Bolling	Allamuchy, NJ	\$5	\$100	10/8/14

Curriculum and Technology Con't

Thompson	Philadelphia, PA	\$25	\$190	11/26/14
Thompson	Allentown, PA	\$50	TBD	05/15/15
Thompson	New York, NY	\$65	TBD	04/15/15
Bolling	Allamuchy, NJ	\$11	\$100	10/7/14
Bolling	Allamuchy, NJ	\$11	\$100	10/22/14
Shonk	Morristown, NJ	\$17	\$190	04/16/15
Schmiedeke	Stanhope, NJ	\$8	\$100	02/24/15
Schmiedeke	Netcong, NJ	\$14	\$200	04/21/15
Schmiedeke	West Orange	\$13	\$190	05/06/15
Schmiedeke	Hope, NJ	\$6	\$190	06/02/15

CARRIED:

C. Curriculum

Moved by _____ and seconded by _____

BE IT RESOLVED, to approve Cathy Cefaloni, Jennifer Sauter, Deb DeAngelis and Nancy Baglio to write curriculum for School based field trips at Rutherford Hall – pilot phase at approved curriculum rate of \$35/hour, 15 hours each.

CARRIED:

D. Observation

Moved by _____ and seconded by _____

BE IT RESOLVED, to approve Megan Weinholdt from County College of Morris for 5 observation hours at Mountain Villa School.

CARRIED:

E. Counseling Internship

Moved by _____ and seconded by _____

BE IT RESOLVED, to approve Jeffrey Wolthoff from Centenary College for 500 hours with Julie Profito.

CARRIED:

XI. OLD BUSINESS

XII. SUPERINTENDENT'S REPORT

A. Enrollment Report by Grade

Pre K.....	14
K.....	37
1.....	41
2.....	50
3.....	46
4.....	49
5.....	43
6.....	49
7.....	41
8.....	60
Total.....	430

B. HIB - Monthly Update

C. HIB

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the 2014 Online School Self-Assessment for Allamuchy Township School and Mountain Villa School. (Appendix 9)

CARRIED:

D. Hearing & Screening

Moved by _____ and seconded by _____
BE IT RESOLVED, to approve the East Stroudsburg University students to assist with hearing and screening at the Township and Mountain Villa School on November 14, 2014.

CARRIED:

E. Dental Van Visits on October 1, 2014
(Appendix 10)

F. Mountain Villa School C of O update

XIII. PUBLIC COMMENTS

XIV. BOARD DISCUSSION

XV. EXECUTIVE SESSION MOTION

Moved by _____ and seconded by _____

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning personnel and/or legal matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

Executive Session

Moved by _____ and seconded by _____

BE IT RESOLVED, that the Board of Education has been in executive session for the past 10 minutes for the purpose of personnel. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

XVI. ADJOURNMENT

Moved by _____ and seconded by _____

BE IT RESOLVED, to adjourn.

CARRIED:

TIME: p.m.