

## Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on September 24, 2018 is called to order at 7:32 p.m. in the Cafeteria by Suzette Costello. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 21, 2018 to the New Jersey Herald and Township Clerk. Notice was posted in the school office.

### I. ROLL CALL

James Britt  
Suzette Costello  
William Cramer  
Giovanni Cusmano  
John Egan  
Craig Green  
Mary Renaud  
Lisa Strutin

### ABSENT

Venita Prudenti

### ALSO PRESENT

Mr. James Schlessinger, SBA  
Donna Trainello, Board Secretary  
Deborah Bracaglia, Board Attorney

### II. PLEDGE TO THE FLAG

### III. PUBLIC COMMENTS

Members of the community (about 15) attended the meeting to inquire about an incident that happened at the school in September. Several people in the audience addressed the Board and wanted to know who the student was and what was done. The Board Attorney advised the public that Law Enforcement investigated the case and found it not a credible threat. The Board Attorney, Board President and Principal explained that no information on an individual student may be discussed or released to the public. The procedures and the protocol the school must follow for all students were discussed and referred the public to the Student Handbook.

### IV. APPROVAL OF MINUTES

- A. Moved by W. Cramer and seconded by J. Egan  
**BE IT RESOLVED**, that the minutes of the regular board meeting held on August 27, 2018, be approved. (Appendix 1)

CARRIED: Motion carried by roll call vote.  
G. Cusmano abstained

- B.** Moved by J. Egan and seconded by W. Cramer.  
**BE IT RESOLVED**, that the minutes of the executive board meeting held on August 27, 2018, be approved. (Appendix 2)

CARRIED: Motion carried by roll call vote.  
G. Cusmano abstained

**V. STUDENT REPRESENTATIVE REPORT**

**VI. ACKNOWLEDGEMENTS**

- Teacher of the Month – Fran Muhlenbruch
- Students of the Month – Presented by Jennifer Gallegly and Melissa Sabol

GRADE	NAME	AWARD
K	Charlee Clarke	Respect
1	Reagan Hill	Kindness
2	Emma Parr	Caring
3	Rommel Mercado	Responsibility
4	Lucas Milvelaz	Responsibility
5	Chloe Stevens	Caring
6	Karissa Williams	Caring
7	Derek McTume	Respect
8	Vanessa Cefaloni	Caring

**VII. PRESENTATIONS**

PARCC score presentation - Mrs. Gallegly & Mrs. Sabol

**VIII. PRESIDENT'S REPORT**

**IX. SUPERINTENDENT’S REPORT**

- HIB - Monthly Update – 0 Investigation – 0 HIB
- 0 Out-of-School Suspensions 1 In-School Suspensions

**A. Enrollment by Grade**

Student Enrollment for Allamuchy Township School District										
	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
K	50									
1	50									
2	45									
3	54									
4	38									
5	40									
6	54									
7	44									
8	46									
PSD	7									
<b>Total</b>	<b>428</b>									
9 <sup>th</sup>	38									
10 <sup>th</sup>	32									
11 <sup>th</sup>	32									
12 <sup>th</sup>	42									
<b>Total</b>	<b>144</b>									
GT	<b>572</b>									

**SUPERINTENDENT’S REPORT**

**OPERATIONS:**

- **Mountain Villa Campus/Allamuchy Township School**
  - The Roof Project is near completion. We are at the last stages of installing the metal caps. In addition, we will have three quotes for the repairs/replacement of the roof fans for the Gym and the Cafeteria. We will review the costs and have Operations make a recommendation to the full Board.
  - School opened well and we moved Back to School Night to the beginning of the school year. It was moved to the first few days of school, we received a great deal of positive feedback from the change.
  - Makerspace
    - Mrs. Gallegly has a few things to finish up in the Makerspace to finalize the renovations to the space.
- **Rutherford Hall**

<p>We made our presentation to the MCCTFC committee on Monday, September 10, 2018. There is a follow up meeting on October 1, 2018 for further questions and comments regarding the project.</p> <ul style="list-style-type: none"> <li>○ The Allamuchy Country Fair was held on September 7, 8 and 9<sup>th</sup>. The rain did not help the event and we are finalizing numbers regarding the event. Thank you to the following community organizations: Rutherford Hall and the Allamuchy Board of Education, the Township of Allamuchy, Panther Valley Property Association, The Allamuchy Fire Department, and the Allamuchy PTO</li> <li>• The Operation Committee continues to move forward with meeting with Senator Oroho and Senator Smith. The tentative date is October 30<sup>th</sup> 2018.</li> <li>• We are moving forward with Shirley Ferguson Jenks, President of The Development Consulting Group, LLC to move to the next stage of the Capital Campaign.</li> </ul>
<p><b>HUMAN RESOURCES:</b></p> <ul style="list-style-type: none"> <li>• We have several Observations completed all of our hires for the start of the school year and we are ready to get started with a great year.</li> </ul>
<p><b>EDUCATION:</b></p> <ul style="list-style-type: none"> <li>• <b>Allamuchy Township School/Mountain Villa School</b> <ul style="list-style-type: none"> <li>• NO REPORT</li> </ul> </li> </ul>
<p><b>GOVERNANCE:</b></p> <ul style="list-style-type: none"> <li>• Policy Alert 216 for second reading.</li> </ul>
<p><b>ALLAMUCHY TOWNSHIP</b></p> <ul style="list-style-type: none"> <li>• Speed limit sign has been received and Wires Electric has put the sign together. They are waiting on parts that were missing from the order. We have received the permit to install the sign and the location has been identified.</li> </ul>
<p><b>HACKETTSTOWN HIGH SCHOOL</b></p> <ul style="list-style-type: none"> <li>• No Report</li> </ul>
<p><b>OTHER:</b></p> <ul style="list-style-type: none"> <li>• <b>The following presentation is scheduled for the NJSBA 2018 Workshop Creatively Preserving Historical Facilities for Educational Use Wednesday, 10/24/2018, 11:00 AM, room 305/306</b></li> <li>• Legal Update in Executive Session</li> <li>• Negotiations Update in Executive Session</li> </ul>

**X. COMMITTEES REPORTS**

- A. Operations: J. Britt - Chair**
- B. Human Resources: M. Renaud – Chair**
- C. Education: G. Cusmano - Chair**
- D. Governance: J. Egan - Chair**

**E. Town Council Liaison: J. Egan and J. Britt**

**F. Rutherford Hall Liaison: L. Strutin and M. Renaud**

**OTHER DISTRICT**

**G. Hackettstown Board of Education Representative – G. Cusmano**

**XI. BOARD COMMITTEE ACTION REPORTS**

**Operations**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Transfers**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED** to approve the following budget adjustments:

Expense Budget Transfers	Fund 10	40,430.96
Appropriation from Reserve	Fund 10	150,000.00

(Appendix 3)

CARRIED: Motion carried by roll call vote  
M. Renaud voted no

**B. Bills List**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, that the general account bills list check # 29287 through # 29466 for a total amount of \$1,620,403.88 be approved for payment.

(Appendix 4)

CARRIED: Motion carried unanimously by roll call vote

**C. Mount Olive Board of Education**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the contract with Mount Olive Board of Education in the amount of \$38,000 per student, 2 students attending, plus the cost of related services.

CARRIED: Motion carried unanimously by roll call vote

**D. Sussex County**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the contract with Sussex County Technical School in the amount of \$10,899 per student, 1 students attending.

CARRIED: Motion carried unanimously by roll call vote

**E. Lead Testing SOA**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the Lead Testing Program Statement of Assurance (SOA) for the 2017-2018 school year, pursuant to N.J.A.C. 6A:26-12.4 regulations (Appendix 5).

CARRIED: Motion carried unanimously by roll call vote

**F. Monthly Certification of Budget**

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of August 31, 2018 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.
2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 31, 2018 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT RESOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 31, 2018 with a total Governmental Funds Account cash balance of \$762,295.54 (Appendix 6)

CARRIED: Motion carried unanimously by roll call vote

### **Human Resources**

On the recommendation of the Chief School Administrator/School Business Administrator:

**A. Centenary University Intern**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Melissa Sabol as a Centenary College Student Administrative Intern for the fall semester, September 2018 - December 2018.

CARRIED: Motion carried unanimously by roll call vote

**B. P/T Cafeteria**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Ann Longyhore as a Part Time Cafeteria worker at the Mountain Villa School, 1-2 hour a day at a rate of \$16.50 per hour effective 09/25/2018. Number of hours to be determined by administration based on necessity.

CARRIED: Motion carried unanimously by roll call vote

**C. Practicum Student**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Melissa Stavros and Zaib Khawaja from the County College of Morris as a practicum student at the Mountain Villa School for the 2018/2019 School year.

CARRIED: Motion carried unanimously by roll call vote

**D. Practicum Student**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Taylor Quimby from Warren County Community College as a practicum student at the Mountain Villa School for the approximately 25 hours during the 2018/2019 School year.

CARRIED: Motion carried unanimously by roll call vote

**E. Bus Driver**

Moved by M. Renaud and seconded by W. Cramer.

**BE IT RESOLVED**, to approve Frances DePaola as a bus driver for the 2018/2019 School year at a rate of \$20.00 per hour, 4 hours per day effective 9/1/18.

CARRIED: Motion carried unanimously by roll call vote

**Education**

**A. Attendance at Professional Conferences**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following requests for attendance professional conferences with mileage reimbursed at the current rate.

Staff Member	Date	Workshop Name	Cost	Mileage	Approximate Total Cost
Schmiedeke	10/11/18	School Climate Team	\$0	90	\$27.90
Schmidt	10/24/18	Suicide Prevention	\$0	46	\$14.26
Boden	10/08/18	Emerging Bilinguals	\$90	5	\$91.24

CARRIED: Motion carried unanimously by roll call vote

**B. Class Trips**

Moved by G. Cusmano and seconded by W. Cramer.

**BE IT RESOLVED**, to approve the following class trips for the 2018/2019 school year.

CARRIED: Motion carried unanimously by roll call vote

Teacher	Grade	Date	Brief Description of Trip	Location	Bus Cost	Student Cost	Approximate Total Cost
Schmiedeke	K	10/09/18 10/10/18 RD	Fall Harvest Unit	Tranquility Farm	\$100	\$510	\$610
Muhlenbruch	1	10/11/18	Apple Picking	Belvidere	\$100	\$406	\$506
Arrambide	2	10/18/18	Stony Hill Farms	Chester	\$200	\$700	\$900
Ferguson	8	10/19/18	Foodbank	Hillside	\$200	\$0	\$200
Mikaliunas	Pre-K	10/23/18	Pumpkin Picking	Green Twp.	\$100	\$70	\$170
Gallegly	5/6	11/14/18	Battle of the Minds	Harmony School	\$100	\$0	\$100
Gallegly	7/8	11/20/18	Battle of the Minds	Warren Hills MS	\$100	\$0	\$100
DeAngelis	Student Council	11/29/18	Hackettstown High School	Hackettstown	\$100	\$0	\$100
Boden	5/6	2/2019	WCCSE Spelling Bee	WCCSE	\$100	\$0	\$100



DeAngelis	Student Council	02/21/19	Hackettstown High School	Hackettstown	\$100	\$0	\$100
Schmiedeke	K	2/26/19	Planetarium	CCM	\$100	\$484.50	\$584.50
Mikaliunas	Pre-K	03/15/19	Life Skills	Super Markets	\$100	\$0	\$100
DeAngelis	Student Council	03/28/19	Hackettstown High School	Hackettstown	\$100	\$0	\$100
Ricci	8	4/2019	Pax Amicus Theatre	Budd Lake	\$200	\$920	\$1,120
Arrambide	2	04/10/19	Agricultural Day	Newton High School	\$100	\$0	\$100
Guido	5/6	4/11/19	Battle of the Books	Great Meadows MS	\$100	\$0	\$100
Patterson	7/8	5/2019	Battle of the Books	North Warren Regional	\$100	\$0	\$100
Schmiedeke	K	05/02/19 05/03/19 RD	Zoo	West Orange	\$200	\$867	\$1,067
Schmiedeke	K-2	05/15/19	Growing Stage	Ledgewood	\$400	\$2,250	\$2,650
Guido	3/4	5/21/19	Battle of the Books	Oxford St. School	\$100	\$0	\$100
Adams	4-8 Chorus	05/24/19	Spring Concert	Allentown, PA	\$200	\$3,300	\$3,500
Schmiedeke	K	05/30/19	Community Helpers	House of Good Shepherd	\$200	\$408	\$608
Ferguson	6	05/31/19	Cultural Festival	Parsippany	\$200	\$594	\$794
Ricci	8 (Paid by student activity)	06/05/19 - 06/07/19	8 <sup>th</sup> grade DC	Washington, DC	\$6,000	\$250	\$17,500
Arrambide	2	06/14/19	Crayola Factory	Easton, PA	\$200	\$490	\$690

**Governance**

**POLICY**

**A. Policy updates**

Moved by J. Egan and seconded by W. Cramer.

**BE IT RESOLVED**, to approve second reading of the following policies that have been reviewed, revised and recommended by the Governance Committee:

- P & R 1613 Disclosure and Review of Applicant’s Employment History (M) (New)
- P & R 5561 Use of Physical Restraint and Seclusion Techniques for Students with Disabilities (M) (Revised)
- P 8561 Procurement Procedures for School Nutrition Programs (M) (Revised)

CARRIED: Motion carried unanimously by roll call vote

**XII. OLD BUSINESS**

**XIII. BOARD DISCUSSION**

Board discussed the bus stops on Bowers Dr. M. Renaud and L. Strutin asked for a motion regarding the stop.

**A. Bowers Dr. Bus Stop**

Moved by J. Egan and seconded by W. Cramer.

**BE IT RESOLVED**, that the bus stop on the corner of Bowers Dr. and Bald Eagle be moved to another corner that has a sidewalk within Bowers Glen pending information from Mr. Flynn's investigation.

CARRIED: Motion carried roll call vote.

G. Cusmano abstained

L. Strutin and M. Renaud voted no

**XV. ADJOURNMENT**

Moved by J. Britt and seconded by W. Cramer.

**BE IT RESOLVED**, to adjourn.

CARRIED: Motion carried unanimously by voice vote

Time: 8:47 p.m.