

Allamuchy Township Board of Education

The regular meeting of the Allamuchy Township Board of Education held on September 26, 2016 is called to order at 7:35 p.m. in Room 149 by Diane Clark. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on January 8, 2016 to the Express Times and Township Clerk. Notice was posted in the school office.

I. ROLL CALL

James Britt
William Cramer
Giovanni Cusmano
Francis Gavin
Brant Gibbs
Mary Renaud
Diane Clark, President

ABSENT

Suzette Costello
John Egan

STUDENT REPRESENTATIVES

Matthew Bremner
Olivia Kreider
Riley Ferguson
Sarah Donnelly

ALSO PRESENT

Mr. Joseph Flynn CSA
Donna Trainello, Board Secretary

II. PLEDGE TO THE FLAG

III. APPROVAL OF MINUTES

- A. Moved by F. Gavin and seconded by M. Renaud.
BE IT RESOLVED, that the minutes of the regular board meeting held on August 22, 2016, be approved. (Appendix 1)

CARRIED: Motion carried unanimously by roll call vote.
D. Clark, J. Britt, B. Gibbs abstained

IV. STUDENT REPRESENTATIVE REPORT

V. SCHOOL BUSINESS ADMINISTRATOR

VI. ACKNOWLEDGEMENTS

All Star Teacher: Melissa Arrambide

VII. PRESENTATIONS – Thanksgiving Day Parade Ms.Thompson

- A. Moved by W. Cramer and seconded by F. Gavin.
BE IT RESOLVED, to approve the finances to support the Allamuchy School Chorus on their participation in the Thanksgiving Day Parade.

CARRIED: Motion carried unanimously by roll call vote.

VIII. PRESIDENT’S REPORT

IX. REPORTS

COMMITTEES

- | | |
|--------------------------|---------------------|
| A. Operations: | J. Britt - Chair |
| B. Human Resources: | S. Costello – Chair |
| C. Education: | G. Cusmano - Chair |
| D. Governance: | F. Gavin - Chair |
| E. Town Council Liaison: | B. Gibbs
J. Egan |

OTHER DISTRICT

- F. Hackettstown Board of Education Representative – G. Cusmano

X. PUBLIC COMMENTS ON AGENDA ITEMS ONLY

XI. BOARD COMMITTEE ACTION REPORTS

Operations

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Transfers

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED to approve the following list of transfers with totals in Fund 10 of \$140,460.00. (Appendix 3)

CARRIED: Motion carried unanimously by roll call vote.

B. Bills List

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, that the general account bills list check #26862 through #26965 for a total amount of \$817,873.38 be approved for payment. (Appendix 4)

CARRIED: Motion carried unanimously by roll call vote.

C. Law Enforcement Memorandum of Agreement

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to approve the Standing Memorandum of Agreement with Law Enforcement for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

D. Speech Therapist

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to supply a contracted Speech Therapist at \$85.00 and hour, 1 ½ days per week through Warren County Special Services.

CARRIED: Motion carried unanimously by roll call vote.

E. Rutherford Hall Roof Project

Moved by J. Britt and seconded by W. Cramer.

BE IT RESOLVED, to reject all bids for the Rutherford Hall roof project and for the roof project to enter into negotiations.

CARRIED: Motion carried unanimously by roll call vote.

F. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of July 30, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of July 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of July 2016 with a total Governmental Funds Account cash balance of \$228,092.15 (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

G. Monthly Certification of Budget

Moved by J. Britt and seconded by W. Cramer.

1. **BE IT RESOLVED** that the Allamuchy Board of Education accepts the Board Secretary's monthly certification, as attached, pursuant to N.J.A.C. 6A:23-2.12 (c) 3 that as of August 31, 2016 no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-16.10 (c)4.

2. **BE IT RESOLVED**, that Pursuant to N.J.A.C. 6A:23-2.12 (c) 4, the Allamuchy Township School District Board of Education, after review of the Board Secretary's and Treasurer's monthly financial reports certify that as of August 2016 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. **BE IT REOLVED THAT**, the motion to accept the financial reports from the Board Secretary and the Treasurer of School Monies for the month of August 2016 with a total Governmental Funds Account cash balance of \$1,124,392.13. (Appendix 5)

CARRIED: Motion carried unanimously by roll call vote.

Human Resources

On the recommendation of the Chief School Administrator/School Business Administrator:

A. Substitutes

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the following substitutes for the 2016-2017 school year.

Elizabeth Viersma Teri DeRienzo

CARRIED: Motion carried unanimously by roll call vote.

B. Aide

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Sheika Molen as a full time aide, Step 3 \$16,812 effective 9-01-16 with benefits.

CARRIED: Motion carried unanimously by roll call vote.

C. Aide

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Serena Matarazzo as a teacher (.5 time), MA Step 6, \$24,170 effective 9-19-16.

CARRIED: Motion carried unanimously by roll call vote.

D. Aide

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Joseph Marra as a full time employee, Aide Step 1 \$11,174 (.7 time) and part time custodian 3 hours per day, effective 9-19-16.

CARRIED: Motion carried unanimously by roll call vote.

E. **Mentors**

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Marsha Koerner as the mentor for Serena Matarazzo and Gina Davey as the mentor for Sarah Mikaliunas for the 2016/2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

F. **High School Students**

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the following High School students to help with Drama Club for the 2016/2017 school year.

Zack Clark Teddy Walsh Sarah Parker

CARRIED: Motion carried unanimously by roll call vote.

D. Clark abstained

G. **Volunteer**

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the Deb Parr as a parent volunteer for the 2016/2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

H. **Nurse Observer**

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Katelyn Henry from Warren County College to observe the School nurse for one day 9/22/17.

CARRIED: Motion carried unanimously by roll call vote.

I. **Schedule A Positions**

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the following Schedule A positions

Jumpstart

Justin Iazzetti

CARRIED: Motion carried unanimously by roll call vote.

J. Detention Supervisors

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the following Friday and Saturday Detention Supervisors for the 2016/2017 school year. (To be rotated as needed)

Michelle Ricci, Christine Rodriguez, Vickie Patterson,
Andrea Aussems, Kate Stiner, Sam Greco

CARRIED: Motion carried unanimously by roll call vote.

K. Safety Patrol

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve Joanne Ferguson and Michelle Ricci as Safety Patrol Advisors for the 2016/2017 School Year.

CARRIED: Motion carried unanimously by roll call vote.

L. Substitute Custodial Staff

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the following substitute custodians for the 2016-2017 school year.

Jakob Melton
Colin McCabe
Jerry Kucharski

CARRIED: Motion carried unanimously by roll call vote.

M. Enrichment Mini Unites

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the following Enrichment Mini Unit for the 2016-2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

O. Speech Services

Moved by M. Renaud and seconded by W. Cramer.

BE IT RESOLVED, to approve the Memorandum of Agreement with WCSSSD to provide Speech Services on an add need basis.

CARRIED: Motion carried unanimously by roll call vote.

Education

A. Attendance at Professional Conferences

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the following requests for attendance at professional conferences with mileage reimbursed at the current rate.

Teacher	Date	Workshop Name	Cost	Mileage
Sauter	9/15/16	Student Enrichment	\$0	66
Profito	9/12/16	Suicide Conference	\$0	
Rodriguez	9/12/16	Suicide Conference	\$0	
Shonk	11/1/16	Restorative Discipline	\$245	90
Tshudy	10/19/16	Psychiatric and Emotional Factors	\$0	97
Sabol	11/01/16	NJPSA	\$0	0
Sabol	09/26/16	PD Project	\$0	0
Chickey	10/25/16	Addressing Difficult Parents	\$100	73
Guido	10/11/16	Project Read	\$260	0

CARRIED: Motion carried unanimously by roll call vote.

B. Class Trips

Moved by G. Cusmano and seconded by W. Cramer.

BE IT RESOLVED, to approve the following class trips for the 2016/2017 school year.

Name	Location	Total cost per student	Date
Schmiedeke	Tranquility Farms	\$7.00	10/5/16
DeAngelis	Franklin Museum	\$14.50	10/5/16
Bolling	Tranquility Farms	\$7.00	10/18/16
Bolling	Tranquility Farms	\$7.00	10/18/16
Mikaliunas	Tranquility Farms	\$7.00	10/20/16
Ferguson	Food Bank	\$TBD	10/21/16
Stiner	Sterling Mineral museum	\$17.00	10/31/16
Stiner	Sterling Mineral museum	\$17.00	11/2/16
Shonk	Brooks Art Center	\$25.10	11/18/16
Schmiedeke	CCM Planetarium	\$5.00	2/23/17
Thompson	Broadhurst Theatre	\$90.00	4/12/17
Schmiedeke	Growing Stage	\$10.00	4/28/17
Schmiedeke	Turtle Back Zoo	\$9.00	(rain date 5/5/17) 5/4/17
Stiner	Fairview Campground	\$45.00	5/16/17 & 5/17/17
Schmiedeke	House of Good Shepherd	\$0	5/30/17
Thompson	Calvary Temple	\$40.00	6/02/17
Ricci	Washington DC	\$225	6/7/17 to 6/9/17
Muhlenberg	Mackey's	\$15	9/28/16

CARRIED: Motion carried unanimously by roll call vote.

Governance

Allamuchy Township Board of Education Goals

Moved by F. Gavin and seconded by G. Cusmano.

BE IT RESOLVED, to approve the following the following class trips for the 2016/2017 school year.

CARRIED: Motion carried unanimously by roll call vote.

XII. OLD BUSINESS

XIII. SUPERINTENDENT’S REPORT

Student Enrollment for Allamuchy Township School District												
	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	JULY
K	41	42										
1	49	49										
2	37	38										
3	38	35										
4	58	58										
5	46	46										
6	43	43										
7	44	44										
8	44	43										
PSD	3	3										
Total	403	401										
9 th	36	35										
10 th	47	46										
11 th	33	31										
12 th	42	39										
Total	158	151										
GT	561	552										

Opening School

District

- > Roll out of new arrival & departure procedures
- > One to one device roll out
- > Kappa Delta Epsilon – Volunteering at HW Club
- > District Goals (to include Rutherford Hall)

Facilities

- > Scout Project - Update
- > Rutherford Hall Roof (Reject BIDS)
- > Old School House Roof
- > Parking Lot Project ATS
- > Solar Field
- > Rutherford Hall June 30th year end

XIV. PUBLIC COMMENTS High School Late Bus

XV. BOARD DISCUSSION

XVI. EXECUTIVE SESSION MOTION

Moved by F. Gavin and seconded by G. Cusmano.

BE IT RESOLVED, WHEREAS, the Board of Education must discuss subjects concerning legal issues and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED: Motion carried unanimously by roll call vote.

Executive Session

Moved by F. Gavin and seconded by M. Renaud.

BE IT RESOLVED, that the Board of Education has been in executive session for 14 minutes for the purpose of legal issue. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED: Motion carried unanimously by roll call vote.

XVII. ADJOURNMENT

Moved by F. Gavin and seconded by W. Cramer

BE IT RESOLVED, to adjourn.

CARRIED: Motion carried unanimously by voice vote.

Time: 8:58 p.m.