

## **Allamuchy Township Board of Education**

The Special meeting of the Allamuchy Township Board of Education held on September 30, 2014 is called to order at \_\_\_\_\_ p.m. in Room 149 by \_\_\_\_\_. In accordance with the Open Public Meetings Act, adequate notice of the meeting was provided and, to the extent known at the time of advance publication, the agenda items to be considered. Written advance notification of the time, date and location was sent on September 25, 2014 to the Township Clerk and was posted in the school offices.

### **I. ROLL CALL**

James Britt  
Diane Clark  
Suzette Costello  
William Cramer  
John Egan  
Brant Gibbs  
Mary Renaud  
Sue Torlucci  
Francis Gavin, President

**ABSENT**

**ALSO PRESENT**

### **II. PLEDGE TO THE FLAG**

### **III. BOARD COMMITTEE ACTION REPORTS**

#### **Personnel**

On the recommendation of the Chief School Administrator:

#### **A. Rutherford Hall Job Descriptions**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_

**BE IT RESOLVED**, to approve the creation of the following positions and job descriptions as stipend part time positions (no benefits) for Rutherford Hall;

1. Director of Public Programming – Rutherford Hall
2. Director of Communications and Donor Relations – Rutherford Hall
3. Grant Writer/Administrator – Rutherford Hall
4. Bookkeeper – Rutherford Hall Accounts  
(Appendix 1)

CARRIED:

#### **B. CSA Update**

**IV. PUBLIC COMMENTS**

**V. EXECUTIVE SESSION MOTION**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, WHEREAS, the Board of Education must discuss subjects concerning personnel and/or legal matters and WHEREAS, the aforesaid subjects are not appropriate subjects to be discussed in public meeting; and WHEREAS, the aforesaid subjects to be discussed are within the exemptions pursuant to P.L.1975 Chapter 231, it is; therefore, **RESOLVED**, that the aforesaid subjects shall be discussed in private session by this board and administrative staff and, information pertaining thereto will be made available to the public as soon thereafter as possible and once the reasons for nondisclosure no longer exists.

CARRIED:

**Executive Session**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, that the Board of Education has been in executive session for the past \_\_\_\_\_ minutes for the purpose of personnel. The matters that were discussed will be disclosed to the public as soon as possible once the reasons for nondisclosure no longer exist.

CARRIED:

**VI. ADJOURNMENT**

Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_  
**BE IT RESOLVED**, to adjourn.

CARRIED:

Time: \_\_\_\_\_ p.m.