



*Allamuchy Township School District*  
*National Junior Honor Society Bylaws*

# National Junior Honor Society

Chapter Bylaws of Allamuchy Township School  
Adopted June 2023

## Article I: Name

The name of the chapter shall be the Allamuchy Township Chapter of the National Junior Honor Society of Allamuchy Township School District.

## Article II: Purpose

The purpose of the chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worthy leadership, and to encourage the development of character and citizenship in students of Allamuchy Township School.

## Article III: Powers

**Section 1:** The chapter operates under the direction of and in full compliance with the NJHS National Constitution. See [www.nhs.us/constitutions](http://www.nhs.us/constitutions).

**Section 2:** The chapter advisor is given authority to supervise the administration of chapter activities, as delegated by the school principal.

**Section 3:** Final authority on all activities and decisions of the chapter resides with the school principal. (See Article V, Section 1 of the NJHS National Constitution.)

**Section 4:** Our chapter of NJHS maintains policies and practices that are designed to prevent discrimination against any qualified candidate or member on the basis of race, color, religion, ancestry, national origin, gender, and disability. This policy of nondiscrimination applies to all practices, including the chapter administration and the

selection, discipline, and dismissal of members. (Note: Local advisers should confer with the principal and/or school system representatives regarding the inclusion of the language from this section to be certain in conforms to existing local and state policies.)

## Article IV: Membership

**Section 1:** Membership in this chapter is an honor bestowed upon deserving students by the faculty and shall be based on the criteria of scholarship, service, leadership, character, and citizenship.

**Section 2:** Membership in this chapter shall be known as active, honorary, and alumni members at graduation. Honorary members are selected at the discretion of the faculty council. Alumni and honorary members have no voice or vote in chapter affairs.

**Section 3:** Eligibility:

- A. Candidates eligible for selection must be in the second semester of sixth grade or members of the seventh-, or eighth grade class.
- B. To be eligible for selection to membership in this chapter, the candidate must have been enrolled for a period equivalent to one semester (two marking periods) at Allamuchy Township School.
- C. Candidates eligible for selection to the chapter shall have a minimum cumulative GPA of 3.8.
- D. Upon meeting the grade level, enrollment, and GPA standards, candidates shall then be considered

based on their service, leadership, character, and citizenship.

## **Article V: Selection of Members**

**Section 1:** The selection of members to this chapter shall be by a majority vote of the faculty council which consists of five faculty members appointed by the principal. The chapter adviser shall be the sixth, non-voting member of the faculty council.

**Section 2:** The selection of active members shall be held once a year during the second semester of the school year. (Note: Alternative or additional selection periods may be added.)

**Section 3:** Prior to the final selection, the following shall occur:

- A. Students' academic records shall be reviewed to determine scholastic eligibility
- B. All students who are eligible scholastically (i.e., candidates) shall be notified and asked to complete and submit the candidate information form for further consideration.
- C. The faculty shall be requested to evaluate candidates determined to be scholastically eligible using the official input form provided by the chapter advisor.
- D. The faculty council shall review the candidate information forms, faculty input, and other relevant information to determine those who fully meet the selection criteria for membership.

**Section 4:** Candidates become members when inducted at a special ceremony.

**Section 5:** An active member of the National Junior Honor Society who transfers

from this school will be given an official letter indicating their status of their membership.

**Section 6:** An active member of the National Junior Honor Society who transfers to this school will be automatically accepted for membership in this chapter. The faculty council shall grant the transferring member one semester to attain membership requirements and, thereafter, this member must maintain those requirements for this chapter in order to retain their membership.

## **Article VI: Obligations of Members**

**Section 1:** Annual dues for this chapter shall be \$20. Dues will be payable to the chapter due in September.

**Section 2:** Each member of this chapter who is in good standing with regard to the membership obligations shall be granted the privilege of to wear the emblem adopted by the National Junior Honor Society.

**Section 3:** Any member who withdraws, resigns, or is dismissed from the chapter shall have the privilege of wearing the emblem revoked.

**Section 4:** Any member who withdraws, resigns, or is dismissed from the chapter will not have their dues returned to them.

**Section 5:** All members must complete at least 16 hours of service. 8 of the hours must be completed with the chapter. Various activities will be offered throughout the school year.

## **Article VII: Officers**

**Section 1:** The officers of the chapter shall be president, vice president, secretary, and treasurer.

**Section 2:** Student officers shall be elected at the last meeting of each school year. All returning members in good standing with the chapter are eligible to serve for a position as an officer. Any active member can nominate an eligible member as a candidate for office.

**Section 3:** Voting shall be by secret ballot. A majority vote shall be necessary to elect any officer of this chapter. If the first vote does not yield a majority, a second vote shall be taken of the two candidates receiving the highest number of votes.

**Section 4:** It shall be the duty of the president to preside at all meetings of the chapter, and serve as the official representative of the chapter at school and community functions.

**Section 5:** The vice president shall preside in the absence of the president and shall also keep a record of members' contributions to leadership and service.

**Section 6:** The secretary shall keep the minutes and attendance records for meetings and be responsible for all official correspondence.

**Section 7:** The treasurer shall keep the record of business expenses, dues, and all other financial transactions of the chapter.

**Section 8:** Officers and the faculty advisor(s) shall collectively be known as the chapter's executive committee. The

executive committee shall establish annual goals for the chapter and have general charge of the meetings and the business of the chapter. Any action by the executive committee is subject to the review of the chapter members.

**Article 9:** If there becomes an empty vacancy of an officer role due to moving, transfers or dismissal, there will be a meeting to hold the voting of the new officer to fill the vacancy.

## **Article VIII: Meetings**

**Section 1:** Regular meetings of this chapter shall be twice a month with a mixture before/after school and lunch meetings. (8:00am-8:40am/1:00pm-1:40pm/3:25pm-4:20pm) Special meetings can be called by the president with the approval of the advisor.

**Section 2:** This chapter shall conduct its meetings according to *Robert's Rules of Order*.

**Section 3:** Members are expected to attend all chapter meetings.

## **IX: Activities**

**Section 1:** The chapter shall determine one or more service projects each year.

**Section 2:** All members shall regularly participate in these projects.

**Section 3:** These projects shall have the following characteristics: fulfill a need within the school or community, have the support of the administration and the faculty, be appropriate and educationally defensible, and be well planned, organized, and executed.

**Section 4:** Each member shall have the responsibility for choosing and participating in an individual service project that reflects their particular talents and interests and is approved by the chapter adviser. This is in addition to the chapter projects to which all members contribute.

**Section 5:** The chapter shall publicize and promote its projects in a positive manner.

**Section 6:** All members must complete at least 16 hours of service. 8 of the hours must be completed with the chapter. Various activities will be offered throughout the school year.

**Section 7:** Service projects/hours are considered volunteer hours. These hours must not be affiliated with another cause or club. For example: Doing a roadside clean up for your boy/girl scout group would not count towards your service hours, however cleaning up the road on your own would. Please see your chapter advisor for any questions or concerns.

## **Article X: Discipline and Dismissal of Members**

**Section 1:** Any member who falls below the standards of scholarship, service, leadership, character, or citizenship may be considered for discipline or dismissal from Allamuchy Township's chapter of the National Junior Honor Society. A member is expected to maintain their academic standing and take an active role in service and leadership in their school and community.

**Section 2:** If a member's cumulative GPA falls below the 3.8 standard in effect when they were selected, they will be given a

written warning and a reasonable time period for improvement.

**Section 3:** Violations of the law or school regulations can result in immediate consideration of the dismissal of a member (see section 5). These violations include, but are not limited to stealing; destruction of property, cheating; truancy; or possession, selling or being under the influence of drugs or alcohol at school or school-related activities or in the community.

**Section 4:** Offenders of the school conduct code (such as use of profanity, failure to comply, unexcused absences, excessive tardiness) will receive a written warning notification. A conference may be requested by either party (faculty council or student/parent). If the member is involved in another violation of the school conduct code, the member may be considered for dismissal.

**Section 5:** Chapter officers, as representatives of the chapter, can be removed from their positions as a consequence of disciplinary action taken by the faculty council.

**Section 6:** In all cases depending dismissal:

- A. The member will receive a written notification from the adviser/faculty council indicating the reason for consideration of dismissal.
- B. The member will be given the opportunity to respond to the charge(s) against them at a hearing before the faculty council prior to any vote on dismissal (in accordance with due process identified in Article X of the NJHS National Constitution. The member has the opportunity to

present their defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the faculty council will then vote on whether to dismiss. A majority vote of the faculty council is needed to dismiss any member.

- C. Results of the faculty council vote will be presented to the principal for review, and then stated in a letter sent to the student and parents. Dismissed members must surrender any membership emblems to the adviser.
- D. The faculty council's decision may be appealed to the building principal and afterwards according to provisions of the school district discipline policies.
- E. A member who is dismissed or signs may never again be considered for membership in the National Junior Honor Society.

**Section 7:** In lieu of dismissal, the faculty council may impose disciplinary sanctions upon a member as deemed appropriate.

## **Article XI: Ratification, Approval, and Review**

**Section 1:** These bylaws will be approved upon receiving a two-thirds affirmative vote of all active members of the chapter, a majority affirmative vote of the faculty council, and approval of the administration.

**Section 2:** These bylaws shall be reviewed and, if necessary, revised within five years from the date of approval noted on this document.

## **Article XII: Amendments**

These bylaws may be amended by a two-thirds vote of the chapter, provided notice of the proposed amendment has been given to the members at least one month prior to the vote. The exceptions are Article V and X, which are developed by the faculty council with the approval of the principal (selection and discipline).